

## **FINANCE, PERSONNEL & SAFETY COMMITTEE**

Markesan City Hall

February 4, 2025

5:30 p.m.

### **AGENDA**

Call to Order

Roll Call

Closed Session: Police Chief Interviews

The Common Council may, by roll call vote, convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation of a public employee over which the governmental body has jurisdiction or exercises responsibility, after which they will immediately reconvene into open session pursuant Wis. Stats. 19.85(2).

Citizen's Comments

Emergency Management Report

Review and Approval of Vouchers Payable

Police Report & Schedule

Clerk's Office Report

Old Business

- Discussion & Action on the Police Chief Position
- Discussion & Action on Jim Wilderman's Wages

New Business

- Discussion & Action on Elizabeth Amend's Payment Request of \$425.00 for 8.5 hours of assistance to the Deputy Clerk/Treasurer and new Clerk/Treasurer
- Discussion & Action on Payroll Accounting System

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: City Hall  
ERGO Bank Post Office  
[www.markesanwi.gov](http://www.markesanwi.gov)

Dated March 3, 2025  
Tamra M. Harrington, Clerk/Treasurer

# Clerk's Report

March 2025

We are still struggling with the Quickbooks Accounting Software. We had to roll-back the Online migration due to their inability to support our complex Payroll Deductions. We are able to function, mostly, for now but will be exploring other options for accounting software. I have included Johnson & Block in the discussion and have been advised by them to do so sooner rather than later.

Jerry and I are working with Spectrum to complete the set-up and installation of the new phone systems. We are anticipating that to be completed before the end of March.

A new city website design is in progress and hoping to be live in April

I am exploring a new credit card processing system with better rates and is already integrated with TTech (the software used for property taxes) . I am putting this on hold until a new accounting software is in place.

The Clerk's office is working to be ready for the upcoming election including the remaining mandatory training.

I am working with Brian Frank, the Assessor, on this year's Board of Review dates and I will also be working on BOR training.