



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

FINANCE, PERSONNEL & SAFETY COMMITTEE

Markesan City Hall

August 6, 2024

6:00 PM

AGENDA

Call to Order

Roll Call

Citizen's Comments

Emergency Management Report

- Discussion and Action on Repair to Emergency Siren by the City Garage

Review and Approval of Vouchers Payable

Police Report & Schedule

- Full-time Police Officer Hiring Process

Old Business

- Discussion and Action on 2025 Preliminary Budget

New Business

- Discussion and Action on Legal Fees Invoice for Amundsen Davis Attorneys At Law for \$4,251.00
- Discussion and Action on Markesan Bible Church Request as a Non-Profit to Rent Parks at No Charge, Except the Security Deposit
- Discussion and Action on Corn Roast Budget Approval of \$3,560
- Discussion and Action on \$1,100 in Funds from the City's Events Fund for the Corn Roast
- Discussion and Action on Review of Ordinances Dealing with Property Line Disputes – Joseph Kazda
- Discussion and Action to Accept Officer Ryan Behlke's Resignation

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated August 2, 2024
Elizabeth Amend, Clerk-Treasurer

Aug. 2, 2024

TO: CLERK-TREASURER

FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: #38482-38529 \$85,467.32

DD#6462-6512 \$36,220.42

EFT#1557-1568 \$44,717.24

TOTAL **\$ 166,404.98**

UTILITY CHECKS: #13396-13417 \$37,766.14

TOTAL **\$37,766.14**

With the exception of:

Signed:

City of Markesan
Voucher List
July 3 through August 2, 2024

Num	Date	Name	Memo	Original Amount
EFT-1557	07/08/2024	EMPOWER RETIREMENT (WDC)	98971-01 P457	-770.00
EFT-1558	07/08/2024	WRS (Wisconsin Retirement System)	0457000	-7,551.94
EFT-1559	07/16/2024	EMPOWER RETIREMENT (WDC)	98971-01 P457	-770.00
EFT-1560	07/16/2024	WISCONSIN DEPT. OF REVENUE	036-0000583032-02	-1,048.10
EFT-1561	07/16/2024	INTERNAL REVENUE SERVICE	39-6006314	-6,397.88
EFT-1562	07/19/2024	SHELL FLEET	June fuel 2024	-856.43
EFT-1563	07/24/2024	STATE OF WI HEALTH INS	AUGUST 2024 HEALTH INS	-19,654.84
EFT-1564	07/26/2024	DELTA DENTAL OF WISCONSIN	DELTAVISION AUGUST 2024	-52.58
EFT-1565	07/26/2024	DELTA DENTAL OF WISCONSIN	SUPPLEMENTAL DENTAL PLAN AUGUST 2024	-352.60
EFT-1566	07/30/2024	CITGO	JULY FUEL 2024	-315.96
EFT-1567	07/30/2024	INTERNAL REVENUE SERVICE	39-6006314	-5,923.58
EFT-1568	07/30/2024	WISCONSIN DEPT. OF REVENUE	036-0000583032-02	-1,023.33
TOTAL				-44,717.24
DD6462	07/12/2024	Corson, Amy M		-115.43
DD6463	07/12/2024	Doxlator, Sharon R		-193.93
DD6464	07/12/2024	Dykstra, Dennis P		-199.48
DD6465	07/12/2024	Koos-Abendroth, Cheryl A		-242.41
DD6466	07/12/2024	Olson, Clyde A		-387.87
DD6467	07/12/2024	Panten, Beth M		-426.66
DD6468	07/12/2024	Slate, Rich		-461.75
DD6469	07/12/2024	Almas, Lucas N		-997.30
DD6470	07/12/2024	Amend, Elizabeth A		-1,219.62
DD6471	07/12/2024	Behlke, Ryan R		-1,522.42
DD6472	07/12/2024	Boelter, Cynthia L		-81.04
DD6473	07/12/2024	Candlish, Kristina M		-28.40
DD6474	07/12/2024	Chisnell, Gerald		-207.78
DD6475	07/12/2024	Galkowski, Jackson T		-1,890.67
DD6476	07/12/2024	Glover, Valerie		-110.13
DD6477	07/12/2024	Heberer, Jeffrey		-1,783.42
DD6478	07/12/2024	Helling, Rachel		-50.58
DD6479	07/12/2024	Huhndorf, John E		-386.22
DD6480	07/12/2024	Knaub, Sharilyn J		-337.32
DD6481	07/12/2024	Lopez, Ingrid A		-100.37
DD6482	07/12/2024	Mace, Matthew R		-1,474.19
DD6483	07/12/2024	McLean, Cody		-1,498.16
DD6484	07/12/2024	Meyer, Vanessa K		-244.73
DD6485	07/12/2024	Pflum, William		-1,528.16
DD6486	07/12/2024	Plagenz-Jensen, Karen C		-266.14
DD6487	07/12/2024	Sipfel, Christina J		-40.63
DD6488	07/12/2024	VanRossum, Carla M		-602.72
DD6489	07/12/2024	Wilderman, James H		-1,225.77
DD6490	07/12/2024	Zamzow, Todd B		-1,452.47
DD6491	07/26/2024	Almas, Lucas N		-997.30
DD6492	07/26/2024	Amend, Elizabeth A		-1,219.59
DD6493	07/26/2024	Behlke, Ryan R		-1,522.42
DD6494	07/26/2024	Boelter, Cynthia L		-267.11
DD6495	07/26/2024	Candlish, Kristina M		-52.07
DD6496	07/26/2024	Chisnell, Gerald		-207.79
DD6497	07/26/2024	Galkowski, Jackson T		-1,688.81
DD6498	07/26/2024	Glover, Valerie		-146.84
DD6499	07/26/2024	Heberer, Jeffrey		-1,783.43
DD6500	07/26/2024	Helling, Rachel		-64.43
DD6501	07/26/2024	Huhndorf, John E		-827.99
DD6502	07/26/2024	Knaub, Sharilyn J		-204.97
DD6503	07/26/2024	Lopez, Ingrid A		-76.88
DD6504	07/26/2024	Mace, Matthew R		-1,305.45
DD6505	07/26/2024	McLean, Cody		-1,460.78
DD6506	07/26/2024	Meyer, Vanessa K		-189.67
DD6507	07/26/2024	Pflum, William		-1,519.54

City of Markesan
Voucher List
July 3 through August 2, 2024

Num	Date	Name	Memo	Original Amount
DD6508	07/26/2024	Plagenz-Jensen, Karen C		-333.45
DD6509	07/26/2024	Sippel, Christina J		-45.71
DD6510	07/26/2024	VanRossum, Carla M		-552.29
DD6511	07/26/2024	Wilderman, James H		-1,225.78
DD6512	07/26/2024	Zamzow, Todd B		-1,452.45
			TOTAL	-36,220.42
38482	07/10/2024	BERGEMANN'S AUTOCARE		-206.36
38483	07/10/2024	CHRIS' FLORAL & GIFTS		-88.00
38484	07/10/2024	SECURIAN FINANCIAL GROUP, INC.	AUG 2024- Life Ins Premium	-157.35
38485	07/10/2024	TOWNLINE CONSTRUCTION	Kiwanis Park	-21,598.50
38486	07/10/2024	HORICON BANK VISA	JUNE INV 2024	-2,820.60
38487	07/10/2024	MARKESAN AUTO, HOME & FARM	Misc. Parts / Supplies	-469.73
38488	07/12/2024	EMC INSURANCE	Property & Liability / Workers Comp	-5,069.36
38489	07/12/2024	ERGO BANK OF MARKESAN	WRS Loan - Payment #74	-320.64
38490	07/12/2024	STRAHOTA, BRADLEY	Facility Rental Refund	-60.00
38491	07/16/2024	AIRGAS USA, LLC	Cylinder Rental	-54.28
38492	07/16/2024	CAREW CONCRETE & SUPPLY	Markesan Quarry	-136.21
38493	07/16/2024	D&E DIESEL SERVICES LLC	Plow Truck-labor	-704.95
38494	07/16/2024	GFL ENVIROMENTAL	July Service 2024	-10,588.71
38495	07/16/2024	GRAND RIVER FIRE DISTRICT	Budget 2nd install	-13,041.25
38496	07/16/2024	GREEN LAKE COUNTY TREASURER	Salt	-1,079.51
38497	07/16/2024	JOHNSON BLOCK AND COMPANY	2023 Audit	-1,550.00
38498	07/16/2024	ROBERTS BROTHERS PAINTING	PW Shop painting	-9,112.50
38499	07/16/2024	THE UNIFORM SHOPPE	UNIFORM ALLOWANCE	-105.95
38500	07/16/2024	WI DEPARTMENT OF JUSTICE	TIME Billing	-231.00
38501	07/17/2024	WESTBROOK RENTAL AND REPAIR	DUNK TANK NATIONAL NIGHT OUT	-100.00
38502	07/17/2024	GRAND RIVER FIRE DISTRICT	2024 Fire Dues	-4,910.32
38503	07/17/2024	GREEN LAKE COUNTY CLERK	2024 Dog Licenses (Dec. 2023 - July 2024)	-1,148.75
38504	07/18/2024	MARKESAN W&S	utility money paid to wrong cc account online	-90.00
38505	07/18/2024	MARKESAN W&S	utility money paid to wrong cc account online	-140.00
38506	07/19/2024	ALLIANT ENERGY/WP&L	JUNE-JULY INV 2024	-1,598.77
38507	07/19/2024	BERGEMANN'S AUTOCARE	2014 Ford	-288.76
38508	07/19/2024	GENERAL ENGINEERING CO., INC.	Bldg inspector	-1,445.95
38509	07/19/2024	PFLUM, WILLIAM A.	REIMBURSE	-23.06
38510	07/19/2024	POWERSPORTS COMPANY	Filter/fuel	-22.98
38511	07/19/2024	ROSS, MICHAEL	ebay order	-189.90
38512	07/19/2024	VERIZON WIRELESS	JUNE/JULY 2024 PHONE BILL/JETPACK	-92.58
38513	07/23/2024	RIPON TENT	NNO TENT POLICE	-1,866.00
38514	07/26/2024	SECURIAN FINANCIAL GROUP, INC.	JULY ACCIDENT INS 2024 - 76038	-49.28
38515	07/29/2024	WHITNEY, MONTE & SANDRA	PW DAMAGED WALL CLAIM	-500.00
38516	07/30/2024	COAST TO COAST SOLUTIONS	Coloring Totes	-218.96
38517	07/30/2024	GRAPHIC SIGN & LETTER CO., INC	Pet Signs	-650.00
38518	07/30/2024	PFLUM, WILLIAM A.	REIMBURSE	-37.38
38519	07/30/2024	PRE-EMPLOYMENT FUND	JULY 2024 PreEmployment/Galkowski	-128.20
38520	07/30/2024	WE ENERGIES	June/July gas bills 2024	-87.48
38521	07/31/2024	MARKESAN W&S	utility money paid to wrong cc account online	-146.50
38522	08/02/2024	BALLWEG IMPLEMENT	Mower blade	-68.91
38523	08/02/2024	BERLIN JOURNAL NEWSPAPERS	Publications	-641.00
38524	08/02/2024	BRIGHTSPEED	Internet	-440.89
38525	08/02/2024	GREEN LAKE COUNTY TREASURER	2024 Spillman	-1,020.83
38526	08/02/2024	PV BUSINESS SOLUTIONS	Osha compliance Journal	-298.50
38527	08/02/2024	SONDALLE LAW OFFICE	JULY INV 2024	-361.00
38528	08/02/2024	SUPERIOR CHEMICAL CORPORATION	Hand Cleanser	-147.88
38529	08/02/2024	WELLS FARGO REMITTANCE CENTER	Google / Amazon	-1,558.54
			TOTAL	-85,467.32

**Markesan Utilities
Voucher List
July 3 through August 2, 2024**

Num	Date	Name	Memo	Original Amount
13396	07/10/2024	CORE & MAIN	Software support	-3,700.00
13397	07/10/2024	GENERAL ENGINEERING CO., INC.	2022 Street Project	-1,308.34
13398	07/10/2024	MARKESAN LUMBER	Concrete mix	-8.38
13399	07/10/2024	MARTELLE WATER TREATMENT	Sodium Hypochlorite	-159.60
13400	07/10/2024	NESS ELECTRIC, INC	Trouble shoot drives	-93.00
13401	07/12/2024	D & L Metal Supply	window repair at well	-40.55
13402	07/16/2024	BADGER LABORATORIES & ENG.	Samples	-700.00
13403	07/16/2024	DIGGERS HOTLINE, INC.	2024 2nd Prepayment Charges	-92.80
13404	07/16/2024	GENERAL ENGINEERING CO., INC.	2022 Street Project	-1,200.00
13405	07/16/2024	JOHNSON BLOCK AND COMPANY	Services thru 7/8/2024	-1,150.00
13406	07/16/2024	NORTH CENTRAL LABS, INC.	Tests	-574.72
13407	07/19/2024	ALLIANT ENERGY/WP&L	JUNE-JULY INV 2024	-2,854.86
13408	07/29/2024	BAURES, DONALD	REFUND UTILTY PYMNT 339 E JOHN BAURES	-112.70
13409	07/29/2024	MARKESAN WATER & SEWER	GUARANTY TITLE PYMNT FOR BAURES 339 E J	-137.30
13410	07/30/2024	CORE & MAIN	Parts	-280.00
13411	07/30/2024	GOOD IMPRESSIONS	Water Bills / Envelopes	-585.00
13412	07/30/2024	L-R METER TESTING & REPAIR INC	Water Meter Testing	-1,033.50
13413	07/30/2024	MARKESAN, CITY OF	July 2024 - W/S PR Reimburse	-17,127.37
13414	07/30/2024	WE ENERGIES	JUNE-JULY 2024 gas bills	-53.72
13415	08/02/2024	BRIGHTSPEED	JULY/AUG Internet	-202.92
13416	08/02/2024	GENERAL ENGINEERING CO., INC.	2026 Street Project	-6,297.25
13417	08/02/2024	NORTH CENTRAL LABS, INC.	supplies	-54.13
			TOTAL	-37,766.14

City of Markesan
Treasurer's Report Budget vs. Actual
 January through July 2024

	Jan - Jul 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100000 · Taxes				
4133000 · PILOT's Water Dept	0.00	60,000.00	-60,000.00	0.0%
4111000 · City Taxes & Overrun	588,420.79	588,421.00	-0.21	100.0%
4112000 · TIF Increment	0.00	105,000.00	-105,000.00	0.0%
4114000 · Mobile Home Fees	107.09	300.00	-192.91	35.7%
4132000 · PILOT's MRH	0.00	10,000.00	-10,000.00	0.0%
4180000 · Interest on Taxes	297.66	1,000.00	-702.34	29.8%
4190000 · State Personal Prop Aid	4,635.18	4,635.00	0.18	100.0%
4195000 · State TID Personal Prop Aid	4,110.31	4,110.00	0.31	100.0%
Total 4100000 · Taxes	597,571.03	773,466.00	-175,894.97	77.3%
4200000 · Special Assessments				
4220000 · Sidewalk Assessment Loan	0.00	13,334.00	-13,334.00	0.0%
4230000 · Sidewalk Assessments	1,251.00	6,666.00	-5,415.00	18.8%
Total 4200000 · Special Assessments	1,251.00	20,000.00	-18,749.00	6.3%
4300000 · Intergovernmental Revenues				
4341000 · Shared Revenue	85,145.16	514,436.98	-429,291.82	16.6%
4342000 · Fire Dues	4,910.32			
4343000 · Exempt Comp Aid	3,888.15	3,888.00	0.15	100.0%
4344000 · Lottery Credit- Mobil Home	78.19			
4352100 · Police Training	0.00	500.00	-500.00	0.0%
4353100 · Transportation Aids	82,736.25	110,298.70	-27,562.45	75.0%
4354500 · Recycling Grant	5,889.39	5,900.00	-10.61	99.8%
Total 4300000 · Intergovernmental Revenues	182,647.46	635,023.68	-452,376.22	28.8%
4400000 · Licenses & Permits				
4410100 · Alcohol Licenses	3,040.00	3,000.00	40.00	101.3%
4410200 · Operator's Licenses	945.00	1,100.00	-155.00	85.9%
4410300 · Soda Water Licenses	80.00	80.00	0.00	100.0%
4410400 · Cigarette Licenses	375.00	300.00	75.00	125.0%
4410500 · Other Business Lic.	100.00	200.00	-100.00	50.0%
4410900 · Cable Franchise Fees	0.00	1,200.00	-1,200.00	0.0%
4420000 · Dog Licenses (City)	963.42	925.00	38.42	104.2%
4430000 · Building Permits	3,395.00	6,000.00	-2,605.00	56.6%
4440000 · Land Use Permits	0.00	250.00	-250.00	0.0%
4450000 · MDM Hunter Permit Fee	0.00	240.00	-240.00	0.0%
Total 4400000 · Licenses & Permits	8,898.42	13,295.00	-4,396.58	66.9%
4500000 · Fines, Forfeits & Penalties				
4510000 · Ordinance Violations	11,796.30	9,500.00	2,296.30	124.2%
4510100 · Parking Violations	180.00	600.00	-420.00	30.0%
4500000 · Fines, Forfeits & Penalties - Other	-563.00			
Total 4500000 · Fines, Forfeits & Penalties	11,413.30	10,100.00	1,313.30	113.0%
4600000 · Public Charges for Services				
4610000 · Clerk-Treas Fees	680.00	1,200.00	-520.00	56.7%
4610100 · Publication Fees	240.00	250.00	-10.00	96.0%
4621000 · Police Dept Fees	750.00	250.00	500.00	300.0%
4632200 · Snow Removal Fees	0.00	250.00	-250.00	0.0%
4643500 · Recycle Fees	2,965.54	3,400.00	-434.46	87.2%
4644000 · Weed Control Charges	544.98	350.00	194.98	155.7%
4654000 · Cemetery Sales	500.00	500.00	0.00	100.0%
4672000 · Park Shelter Use	890.00	1,700.00	-810.00	52.4%
4674300 · Comm Ctr Use	390.00	500.00	-110.00	78.0%
Total 4600000 · Public Charges for Services	6,960.52	8,400.00	-1,439.48	82.9%
4700000 · Intergov't Charges for Services				
4732100 · School Liason	34,440.00	64,000.00	-29,560.00	53.8%
4734100 · Recycle Ctr-Towns	0.00	12,825.00	-12,825.00	0.0%
4739100 · Crossing Guard Reimb	0.00	6,000.00	-6,000.00	0.0%
Total 4700000 · Intergov't Charges for Services	34,440.00	82,825.00	-48,385.00	41.6%
4800000 · Miscellaneous Revenue				
4811000 · Interest-City Investments	7,570.86	10,000.00	-2,429.14	75.7%
4820000 · Rent-Muni Bldg	8,450.00	16,200.00	-7,750.00	52.2%
4820100 · Rent-Land	1,801.25	3,500.00	-1,698.75	51.5%
4820200 · Rent-Cell Tower	7,459.18	11,475.00	-4,015.82	65.0%
4840900 · Ins Dividends	1,602.00	1,800.00	-198.00	89.0%
4850000 · Donations	5,700.00	5,000.00	700.00	114.0%

City of Markesan
Treasurer's Report Budget vs. Actual
January through July 2024

	Jan - Jul 24	Budget	\$ Over Budget	% of Budget
4850030 · Dog Park Donations	1,789.04	15,000.00	-13,210.96	11.9%
4850100 · Police Donations	4,518.00	3,000.00	1,518.00	150.6%
4890000 · Exp Reimb-All Types	3,889.02	3,500.00	389.02	111.1%
4800000 · Miscellaneous Revenue - Other	4.00			
Total 4800000 · Miscellaneous Revenue	42,783.35	69,475.00	-26,691.65	61.6%
Total Income	885,965.08	1,612,584.68	-726,619.60	54.9%
Gross Profit	885,965.08	1,612,584.68	-726,619.60	54.9%
Expense				
5100000 · General Government				
5100100 · W&S Expense Reimb	6,208.63			
5100112 · Accts Rec - W&S WRS	-425.15			
5100114 · Accts Rec - W&S Insurance	-2.00			
5100200 · Library Expense Reimb	336.12			
5110000 · Legislative				
5110111 · Council	470.00	12,750.00	-12,280.00	3.7%
5110211 · Mayor	3,000.00	9,000.00	-6,000.00	33.3%
5111011 · Committees	0.00	400.00	-400.00	0.0%
Total 5110000 · Legislative	3,470.00	22,150.00	-18,680.00	15.7%
5130000 · Legal				
5130021 · City Atty-General	150.50	1,800.00	-1,649.50	8.4%
5130121 · City Atty-Prosecution	1,010.25	1,500.00	-489.75	67.4%
5131021 · Muni Code Updates	2,664.75	1,500.00	1,164.75	177.7%
Total 5130000 · Legal	3,825.50	4,800.00	-974.50	79.7%
5140000 · General Administration				
5141011 · Legislative Support-Wages	3,558.40	9,968.70	-6,410.30	35.7%
5141025 · Legislat. Support-Training/Dues	0.00	850.00	-850.00	0.0%
5141032 · Legislative Support-Publication	2,497.00	7,000.00	-4,503.00	35.7%
5142011 · General Admin-Wages	11,885.33	34,575.76	-22,690.43	34.4%
5142021 · General Admin-Outside Services	689.00	575.00	114.00	119.8%
5142025 · General Admin-Training/Dues	564.00	450.00	114.00	125.3%
5142031 · General Admin-Office Supplies	5,659.83	4,000.00	1,659.83	141.5%
5142033 · General Admin-Mileage	254.15	125.00	129.15	203.3%
5143011 · Elections-Wages	3,679.59	7,777.00	-4,097.41	47.3%
5143032 · Elections-Publication	18.13	250.00	-231.87	7.3%
5143034 · Elections-Supplies	629.13	650.00	-20.87	96.8%
5144011 · Licensing & Permits-Wages	2,284.63	1,883.65	400.98	121.3%
5144031 · Licensing & Permits-Office Supp	13.14			
5144032 · Licensing & Permits-Publication	194.00	300.00	-106.00	64.7%
5144035 · Deer Management Expense	40.00			
5140000 · General Administration - Other	707.66			
Total 5140000 · General Administration	32,673.99	68,405.11	-35,731.12	47.8%
5150000 · Financial Administration				
5150011 · General Accounting-Wages	9,421.66	19,190.00	-9,768.34	49.1%
5150034 · General Accounting-Supplies	175.97	1,500.00	-1,324.03	11.7%
5150521 · Independent Audit	14,876.96	13,200.00	1,676.96	112.7%
5151113 · Medicare (default)	5,242.15	8,484.00	-3,241.85	61.8%
5151213 · Social Security	14,799.50	28,891.50	-14,092.00	51.2%
5151314 · Health Insurance	77,150.10	173,829.06	-96,678.96	44.4%
5151414 · Life Insurance	433.27	650.00	-216.73	66.7%
5151611 · Paid Time Off (PTO)-Wages	31,170.19			
5152012 · Wisconsin Retirement System	27,593.28	45,450.00	-17,856.72	60.7%
5155021 · Prop. Assmnt.-Outside Services	5,400.00	7,500.00	-2,100.00	72.0%
5155111 · Prop Tax Collection-Wages	1,611.41	1,691.75	-80.34	95.3%
5155121 · Prop Tax Collection-Outside Ser	0.00	900.00	-900.00	0.0%
5156005 · Prop & Liability Ins	21,234.69	31,369.00	-10,134.31	67.7%
5156100 · Workers Comp - Calculated	118.09			
5156105 · Workers Comp	7,617.42	10,653.00	-3,035.58	71.5%
5156205 · Employee Bonds	475.00	900.00	-425.00	52.8%
5150000 · Financial Administration - Other	10.00			
Total 5150000 · Financial Administration	217,329.69	344,208.31	-126,878.62	63.1%
5160000 · Municipal Building				
5160011 · Municipal Building-Wages	9,651.66	8,080.00	1,571.66	119.5%
5160021 · Municipal Building-Outside Serv	1,580.29	4,000.00	-2,419.71	39.5%
5160022 · Municipal Building-Utilities	14,704.45	27,000.00	-12,295.55	54.5%
5160023 · Municipal Building-Repairs&Supp	1,884.92	10,381.82	-8,496.90	18.2%
Total 5160000 · Municipal Building	27,821.32	49,461.82	-21,640.50	56.2%

City of Markesan Treasurer's Report Budget vs. Actual January through July 2024

	Jan - Jul 24	Budget	\$ Over Budget	% of Budget
Total 5100000 · General Government	291,238.10	489,025.24	-197,787.14	59.6%
5150520 · Bank Service Charges	40.00			
5200000 · Public Safety				
5210000 · Law Enforcement				
5210001 · Police Administration				
5210011 · Police Admin-Wages	39,598.86	79,790.00	-40,191.14	49.6%
5210019 · Police Admin-Uniforms	458.25	2,000.00	-1,541.75	22.9%
5210022 · Police Admin-Utilities	2,868.92	5,000.00	-2,131.08	57.4%
5210034 · Police Admin-Supplies	2,318.54	5,000.00	-2,681.46	46.4%
5210035 · Police Admin - Donations	2,672.34			
Total 5210001 · Police Administration	47,916.91	91,790.00	-43,873.09	52.2%
5212000 · Police Patrol				
5212011 · Police Patrol-Wages				
5213011 · Police Criminal Invest-Wages	238.00	1,515.00	-1,277.00	15.7%
5212011 · Police Patrol-Wages - Other	93,397.18	166,650.00	-73,252.82	56.0%
Total 5212011 · Police Patrol-Wages	93,635.18	168,165.00	-74,529.82	55.7%
5212021 · Police Patrol-Outside Services	2,176.92	4,000.00	-1,823.08	54.4%
5212022 · Police Patrol-Utilities	761.96	600.00	161.96	127.0%
5212023 · Police Patrol-Repairs/Supplies	1,694.13	10,000.00	-8,305.87	16.9%
5212033 · Police Patrol-Fuel/Miles	3,753.29	9,000.00	-5,246.71	41.7%
Total 5212000 · Police Patrol	102,021.48	191,765.00	-89,743.52	53.2%
5213021 · Police Criminal Inv-Suppl/Serv	589.20	2,000.00	-1,410.80	29.5%
5214025 · Police Training	860.00	1,500.00	-640.00	57.3%
Total 5210000 · Law Enforcement	151,387.59	287,055.00	-135,667.41	52.7%
5219000 · School Crossing Guard	7,150.50	11,500.00	-4,349.50	62.2%
5220000 · Fire Protection				
5220021 · Fire Dept-Annual Budget	30,832.82	25,922.50	4,910.32	118.9%
5220022 · Water Hydrant Rental	0.00	113,750.00	-113,750.00	0.0%
5220034 · Fire Dept-Incident Charges	616.57	1,000.00	-383.43	61.7%
Total 5220000 · Fire Protection	31,449.39	140,672.50	-109,223.11	22.4%
5240021 · Building Inspection	4,373.05	12,500.00	-8,126.95	35.0%
5290000 · Other Public Safety				
5290011 · Emergency Govt-Wages	0.00	2,200.00	-2,200.00	0.0%
5290022 · Emergency Govt-Utilities	453.47	1,900.00	-1,446.53	23.9%
5290023 · Emer Govt-Supp., Equip & Repair	721.43	5,520.00	-4,798.57	13.1%
Total 5290000 · Other Public Safety	1,174.90	9,620.00	-8,445.10	12.2%
Total 5200000 · Public Safety	195,535.43	461,347.50	-265,812.07	42.4%
5300000 · Public Works				
5310000 · Streets Administration				
5310005 · Streets Admin-CDL Testing	0.00	150.00	-150.00	0.0%
5310011 · Streets Admin-Wages	2,378.21	5,403.50	-3,025.29	44.0%
5310021 · Streets Admin-Outside Services	653.40	500.00	153.40	130.7%
5310025 · Streets Admin-Training	0.00	1,000.00	-1,000.00	0.0%
Total 5310000 · Streets Administration	3,031.61	7,053.50	-4,021.89	43.0%
5311000 · Public Works Shop				
5311011 · PW Shop-Wages	1,398.54	2,020.00	-621.46	69.2%
5311022 · PW Shop-Utilities	3,136.25	5,600.00	-2,463.75	56.0%
5311033 · PW Shop-Fuel	385.30	350.00	35.30	110.1%
5311034 · PW Shop-Supplies/Tools	954.45	2,500.00	-1,545.55	38.2%
Total 5311000 · Public Works Shop	5,874.54	10,470.00	-4,595.46	56.1%
5312000 · Public Works Mach & Equip				
5312011 · PW Mach & Equip-Wages	4,837.97	25,755.00	-20,917.03	18.8%
5312023 · PW Mach & Equip-Repair/Supplies	2,380.84	7,000.00	-4,619.16	34.0%
5312033 · PW Mach & Equip-Fuel	2,673.21	3,500.00	-826.79	76.4%
5312000 · Public Works Mach & Equip - Other	145.19			
Total 5312000 · Public Works Mach & Equip	10,037.21	36,255.00	-26,217.79	27.7%
5331000 · Road Maintenance				
5331011 · Road Maintenance-Wages	903.26	1,515.00	-611.74	59.6%
5331023 · Road Maintenance-Repair/Supply	22.80	8,000.00	-7,977.20	0.3%
5331033 · Road Maintenance-Fuel	371.78	800.00	-428.22	46.5%

City of Markesan
Treasurer's Report Budget vs. Actual
January through July 2024

	Jan - Jul 24	Budget	\$ Over Budget	% of Budget
Total 5331000 · Road Maintenance	1,297.84	10,315.00	-9,017.16	12.6%
5331100 · Curbs & Gutters				
5331111 · Curbs & Gutters-Wages	44.26	252.50	-208.24	17.5%
5331100 · Curbs & Gutters - Other	0.00	250.00	-250.00	0.0%
Total 5331100 · Curbs & Gutters	44.26	502.50	-458.24	8.8%
5331200 · Traffic Signs & Markings				
5331211 · Traffic Signs, Markings-Wages	864.40	1,010.00	-145.60	85.6%
5331223 · Traffic Sign & Mark-Repair/Supp	0.00	1,000.00	-1,000.00	0.0%
Total 5331200 · Traffic Signs & Markings	864.40	2,010.00	-1,145.60	43.0%
5331300 · Bridges & Culverts				
5331321 · Bridges & Culverts-Outside Serv	1,079.51	650.00	429.51	166.1%
Total 5331300 · Bridges & Culverts	1,079.51	650.00	429.51	166.1%
5331900 · Snow & Ice Control				
5331911 · Snow & Ice Control-Wages	8,775.17	11,110.00	-2,334.83	79.0%
5331933 · Snow & Ice Control-Fuel	613.89	5,000.00	-4,386.11	12.3%
5331934 · Snow & Ice Control-Supplies	6,417.11	10,000.00	-3,582.89	64.2%
5331900 · Snow & Ice Control - Other	0.00	26,110.00	-26,110.00	0.0%
Total 5331900 · Snow & Ice Control	15,806.17	52,220.00	-36,413.83	30.3%
5342022 · Street Lighting	13,913.62	24,000.00	-10,086.38	58.0%
5343100 · Sidewalks				
5343111 · Sidewalks-Wages	807.52	516.11	291.41	156.5%
5343123 · Sidewalks-Repairs/Supplies	137.29			
5343100 · Sidewalks - Other	0.00	20,000.00	-20,000.00	0.0%
Total 5343100 · Sidewalks	944.81	20,516.11	-19,571.30	4.6%
5344000 · Storm Sewers				
5344111 · Storm Sewers-Wages	680.39	835.27	-154.88	81.5%
Total 5344000 · Storm Sewers	680.39	835.27	-154.88	81.5%
5344100 · Street Cleaning	1,820.94	2,020.00	-199.06	90.1%
5345000 · Parking Lots				
5345011 · Parking Lots-Wages	483.48	605.00	-21.52	95.7%
5345023 · Parking Lots-Repairs/Supplies	95.78			
Total 5345000 · Parking Lots	579.26	605.00	74.26	114.7%
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	5,816.54	6,751.85	-935.31	86.1%
5362021 · Sanitation/Trash-Outside Serv.	41,435.13	68,225.00	-26,789.87	60.7%
Total 5362000 · Sanitation/Trash	47,251.67	74,976.85	-27,725.18	63.0%
5363100 · Landfill Monitoring	1,379.24	4,200.00	-2,820.76	32.8%
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	3,678.85	6,300.00	-2,621.15	58.4%
5363523 · Recycling Center-Markesan	0.00	500.00	-500.00	0.0%
5363533 · Recycling Center-Fuel	157.76	250.00	-92.24	63.1%
5363500 · Recycling Center - Other	1,030.58	375.00	655.58	274.8%
Total 5363500 · Recycling Center	4,867.19	7,425.00	-2,557.81	65.6%
5363521 · Recycling-Curbside	22,672.72	44,250.00	-21,577.28	51.2%
5363600 · Recycling Center-Mackford	913.52	1,700.00	-786.48	53.7%
5363700 · Recycling Center-Manchester	913.55	1,700.00	-786.45	53.7%
5363800 · Recycling Center-Green Lake	1,788.56	2,600.00	-811.44	68.8%
5364000 · Weed Control				
5364011 · Weed Control-Wages	825.95	1,515.00	-689.05	54.5%
5364034 · Weed Control-Supplies	0.00	300.00	-300.00	0.0%
Total 5364000 · Weed Control	825.95	1,815.00	-989.05	45.5%
Total 5300000 · Public Works	136,586.96	306,019.23	-169,432.27	44.6%
5400000 · Health & Human Services				
5490000 · Cemetery				
5491011 · Cemetery-Wages	8,126.81	12,155.35	-4,028.54	66.9%
5491022 · Cemetery-Utilities	153.81	300.00	-146.19	51.3%
5491033 · Cemetery-Fuel	213.54	350.00	-136.46	61.0%
5491034 · Cemetery-Supplies	500.95	500.00	0.95	100.2%
5490000 · Cemetery - Other	150.00			

City of Markesan Treasurer's Report Budget vs. Actual January through July 2024

	Jan - Jul 24	Budget	\$ Over Budget	% of Budget
Total 5490000 · Cemetery	9,145.11	13,305.35	-4,160.24	68.7%
Total 5400000 · Health & Human Services	9,145.11	13,305.35	-4,160.24	68.7%
5500000 · Culture, Rec & Educ				
5510000 · Library				
5511011 · Library-Wages	1,069.31	2,500.00	-1,430.69	42.8%
5511021 · Library-Annual Budget	53,001.00	70,668.00	-17,667.00	75.0%
Total 5510000 · Library	54,070.31	73,168.00	-19,097.69	73.9%
5520000 · Parks				
5520011 · Parks-Wages	8,761.44	8,000.00	761.44	109.5%
5520022 · Parks-Utilities	1,929.48	2,500.00	-570.52	77.2%
5520023 · Parks-Repairs/Supplies	1,166.19	3,000.00	-1,833.81	38.9%
5520033 · Parks-Fuel	447.99	500.00	-52.01	89.6%
5520100 · Parks - Dog Park Expense	596.90			
Total 5520000 · Parks	12,902.00	14,000.00	-1,098.00	92.2%
5530000 · City Events/Banners				
5530011 · City Events/Banners-Wages	1,873.84	3,000.00	-1,126.16	62.5%
5530034 · City Events/Banners-Supplies	59.97			
Total 5530000 · City Events/Banners	1,933.81	3,000.00	-1,066.19	64.5%
5530100 · Summer Rec Program	2,000.00	2,000.00	0.00	100.0%
5531000 · Events Comm. (Special Events)	1,340.00	5,260.00	-3,920.00	25.5%
Total 5500000 · Culture, Rec & Educ	72,246.12	97,428.00	-25,181.88	74.2%
5600000 · Conservation & Development				
5670000 · Advertising & Promotion	0.00	150.00	-150.00	0.0%
5671000 · Industrial Park Development	166.17	120.00	46.17	138.5%
5671021 · TIF Fees	2,631.00			
5690000 · Zoning & Development	0.00	250.00	-250.00	0.0%
5691000 · Mapping	0.00	50.00	-50.00	0.0%
Total 5600000 · Conservation & Development	2,797.17	570.00	2,227.17	490.7%
5900000 · Debt Service				
5912000 · 2018 Bond Issue Princ.				
5912100 · 2018 Bond Issue Fees	0.00	850.00	-850.00	0.0%
5912000 · 2018 Bond Issue Princ. - Other	110,000.00	110,000.00	0.00	100.0%
Total 5912000 · 2018 Bond Issue Princ.	110,000.00	110,850.00	-850.00	99.2%
5916000 · Principal Long-Term Debt	2,085.68	3,604.85	-1,519.17	57.9%
5926000 · Interest Long Term Debt	158.80	242.83	-84.03	65.4%
5926250 · 2018A Bond Issue Interest	15,347.50	29,375.00	-14,027.50	52.2%
5927000 · Patrol Car Principal Loan	0.00	5,034.37	-5,034.37	0.0%
5927500 · Patrol Car Interest Loan	0.00	1,965.63	-1,965.63	0.0%
5927001 · Principal Durango Patrol Car	3,053.12			
5927501 · Interest Durango Patrol Car	446.88			
Total 5900000 · Debt Service	131,091.98	151,072.68	-19,980.70	86.8%
6000000 · Capital Outlay				
6576550 · Outlay - Dog Park	0.00	15,000.00	-15,000.00	0.0%
6571400 · Outlay - City Hall	0.00	5,000.00	-5,000.00	0.0%
6571900 · Outlay - General Acctg Admin	0.00	5,000.00	-5,000.00	0.0%
6572900 · Outlay - Emergency Govt	0.00	1,500.00	-1,500.00	0.0%
6573240 · Outlay - Machines & Equipment	3,500.00	10,000.00	-6,500.00	35.0%
6573270 · Outlay - Garages & Sheds	10,125.00	5,000.00	5,125.00	202.5%
6573310 · Outlay - Streets	0.00	25,000.00	-25,000.00	0.0%
6573340 · Outlay - 2026 Streets Project	0.00	10,626.68	-10,626.68	0.0%
6574200 · Outlay - Recycling Center	136.21	5,000.00	-4,863.79	2.7%
6575100 · Outlay - Cemetery	0.00	10,000.00	-10,000.00	0.0%
6576100 · Outlay - Library	0.00	800.00	-800.00	0.0%
6576200 · Outlay - Parks	24,839.00	20,000.00	4,839.00	124.2%
6576300 · Outlay - Codification	0.00	2,000.00	-2,000.00	0.0%
6576500 · Outlay - Walking Path	0.00	5,000.00	-5,000.00	0.0%
Total 6000000 · Capital Outlay	38,600.21	119,926.68	-81,326.47	32.2%
Total Expense	877,281.08	1,638,694.68	-761,413.60	53.5%
Net Ordinary Income	8,684.00	-26,110.00	34,794.00	-33.3%
Net Income	8,684.00	-26,110.00	34,794.00	-33.3%



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee
Presented on August 6, 2024

July 2024

Agenda:

Full Time Hiring Process

Appendix:

Full Time Hiring Process

With the resignation of Officer Behlke this department is taking applications for a full time patrol officer position. This department hopes to hold interviews for this open position in the coming weeks with a candidate selected by the end of August.



Attorneys At Law
 150 N. Michigan Ave. Suite 3300
 Chicago, IL 60601
 312.894.3200 TEL 312.891.3210 FAX
 Tax I.D. No. 36-4189382
 EMAIL: AllAccounting@AmundsenDavisLaw.com

July 12, 2024

William Pflum
 Chief
 Markesan Police Department
 150 S. Bridge Street
 Markesan, WI 53946

Invoice No. 772994
 Matter No. 3073447
 Client No. 26903-000
 Billing Attorney CAK
 Page 1

INVOICE SUMMARY

Total Fees	\$4,251.00
Total Disbursements	-
Total Fees and Disbursements This Invoice	<u>\$4,251.00</u>

PLEASE RETURN THE REMITTANCE PAGE WITH YOUR PAYMENT

IF PAYING BY WIRE PLEASE REFERENCE CLIENT NAME & INVOICE NUMBER

PAYMENT BY CHECK VIA STANDARD MAIL: Amundsen Davis, LLC Attn: Account Receivable Dept. 150 N. Michigan Avenue Suite 3300 Chicago, IL 60601	PAYMENT BY WIRE: Amundsen Davis, LLC BMO Harris Bank, N.A. ABA Number: 071000288 Account Number: 4018370 Swift Code: HATRUS44
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**Corn Roast
23-Aug-24**

Expenses

Winkers Music	Chamber	\$250.00
Face Painter	Chamber	\$325.00
Jugglers	Split 50/50	\$950.00
Balloon Artist	Chamber	\$360.00
Band "Illegal Formation"	City	\$700.00
Contests	City	\$100.00
Portable Bathrooms/Dumpster	City	\$486.00
Misc. (Corn, Butter, Salt, etc.)	City	\$389.00
	Sub Total	\$3,560.00

Income

City of Markesan	\$1,100.00
Chamber	\$1,410.00
Donations:	\$1,050.00
Hornets Nest	\$700.00
GFL	\$350.00

Sub Total \$3,560.00
