



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

STREETS, BUILDINGS & UTILITIES COMMITTEE

Markesan City Hall

June 4, 2024

Immediately Following Finance, Personnel & Safety Meeting

AGENDA

Call to Order

Roll Call

Citizen's Comments

Public Works Report

- Written Report Submitted

Water & Sewer Department Report

- 2023 CMAR Report
- Discussion and Action on 2023 CMAR Report – Resolution # 01-2023

New Business

Old Business

- Update on Sidewalk Repair Project
- Discussion and Action on 1775 North Margaret Street Property Violation

Review Land Use Permits

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated May 31 2024
Elizabeth Amend, Clerk-Treasurer

May Meeting Streets and Public Property

Public Property:

- Cemeteries were trimmed and mowed along with hillside in preparation for the Flag dedication
- Brush pick-up throughout the city after several windy and stormy days. Large amount were taken to the recycling center
- Recycling center white goods are loaded on pallets awaiting confirmation from Sadoff on pick-up. They are working on new issues with appliances that contain freon.
- Switched out a few bad light bulbs in the PD and daycare. Changed them over to LED
- "Long Lawn" letters were issues and lawns were cut by DPW staff if time limit expired. (only 2 lawns. 14 Water St and WE energy substation were cut by DPW)
- City Sidewalk bid was approved, and letters to residents have been sent out. The contractor is looking at the end of August - September to start the work. This allows apel time for residents to do their own work if choosing that route
- City Hall roof was cleaned 2x in between rain storms
- Preparation for JDD is on going
- 20 yd dumpster is being delivered the week of JDD. It was donated by GFL
- Time line for Townline Construction for Kiwanis Park is end of August or September, City shop painting is sometime in July, Scout cabin is the same. All weather dependant.
- Volleyball poles in Kiwanis Park were pulled out to make room for JDD carnival
- Ditch bank along Kiwanis Park and Well #3 have been mowed to the best of our ability

Streets:

-With all the recent rains catch basins have been cleared several times. And streets have been swept several times because of all the debris.

-John St both West and East, North St, ditches have been mowed

West John St shoulder washouts have been repaired with new gravel.

Curb and gutters downtown have been sprayed for weeds

The City of Fairwater lost the land that they used for compost and brush. Jerry Lind DPW of Fairwater has reached out to me to see if we would allow them to bring in compost and brush. Fairwater would compensate until they could find their own site. He told that it's very small amounts.

Compliance Maintenance Annual Report

Markesan Wastewater Treatment Facility

Last Updated: Reporting For:

5/16/2024

2023

Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

CITY OF MARKESAN

RESOLUTION NO. 02-2024

**COMPLIANCE MAINTENANCE RESOLUTION
CMAR REPORT YEAR 2023**

BE IT RESOLVED, that the City of Markesan informs the Wisconsin Department of Natural Resources that the following actions were taken by the Common Council:

1. Reviewed the Compliance Maintenance Annual Report for 2023 which is attached to this Resolution.
2. Set forth the following actions necessary to maintain effluent requirements contained in the WPDES Permit:
 - a. That Jeffrey Heberer and Matt Mace of the Wastewater Treatment Plant be commended for continuing their successful maintenance program.
 - b. That this maintenance program be continued and revised, as necessary, to provide the best possible system for maintenance.

Adopted by the Common Council of the City of Markesan this 11th day of June, 2024, by a roll call vote of Aye, Nay, Absent, Abstain.

CITY OF MARKESAN

Rich Slate, Mayor

ATTEST:

Elizabeth Amend, City Clerk-Treasurer

General Engineering Company
P.O. Box 340
916 Silver Lake Drive
Portage, WI 53901



608-745-4070 (Office)
608-745-5763 (Fax)
gec@generalengineering.net
www.generalengineering.net

Engineers • Consultants • Inspectors

March 28, 2023

City of Markesan
Streets, Buildings & Utilities Committee
150 Bridge St
PO Box 52
Markesan, WI 53946

RE: Building on 1775 N Margaret St
City of Markesan

Dear Committee Members:

The purpose of this letter is to update the Committee on the current situation of the building on the property of 1775 N Margaret St in the light of the State Building Code and Markesan's local ordinances. I know the Committee has spent a significant amount of time on this already. I appreciate that time and attention. The current condition of the building presents real dangers to the public health and safety of the community.

The building's exterior is not in good repair, is not weather and watertight, and has openings not secured against vermin infestation. The exterior condition is a blight to the neighborhood. The occupant is using the building in a way it was not designed. These conditions expose the occupants, the public that enter the building, and the neighbors to the following potential hazards:

1. Unhealthy conditions related to the lack of sanitary facilities for human waste (To my knowledge there is not a properly functioning bathroom in the building).
2. Ground water pollution from oil and fuel due to the lack of an oil interceptor for the required floor drain.
3. Potential structural failure due to improper and deteriorated structural members in the old section of the building.
4. Carbon monoxide exposure and dangers of the buildup of gas engine exhaust fumes due to lack of an approved HVAC system.

The building plans for the remodeled section of the building were submitted to the State for plan review as an unoccupied unheated storage building. The building permit was issued for an unoccupied unheated storage building. The foundation and rough framing met the requirements for an unoccupied unheated storage building. The occupant moved into the building prior to the final inspection. The building is not being used as an unheated unoccupied storage building. The building is being used to repair motorized vehicles and equipment. The code requirements for a heated motor vehicle facility are different from an unheated, unoccupied storage building. The occupant is required by the State Code and Statute to submit revised plans for this change of use and complete the necessary alterations before occupying the building.

These conditions are in violation of the City of Markesan's Ordinance Chapter 273-5 A, D, I, K, & L regarding property maintenance. The City of Markesan has adopted the State Commercial Building Code at 115-3 B (2). So, the building and owner are in violation of 115-3 B (2). I would

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be willing to provide code sections of the violations to the State Commercial Building Code if you request it.

The building permit for the addition expired on 10/29/2021. The State's conditional plan approval has also expired. This means all construction work must stop until a new building permit application is approved and issued. The owner is required to submit State Approved Plans matching the intended use of the building. To date, the owner has not submitted a new building permit application.

The State Building Inspector has made inspections and has recorded similar violations.

I have exhausted my enforcement options. As you handle this matter, please consider the public's health and safety. I will provide any assistance I can as you handle this matter.

Sincerely,

Timothy Tripp

Timothy Tripp #1330733
Building Inspection Department
City of Markesan

Cc: City of Markesan Clerk