



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

STREETS, BUILDINGS & UTILITIES COMMITTEE

Markesan City Hall

May 9, 2024

Immediately Following Finance, Personnel & Safety Meeting

AGENDA

Call to Order

Roll Call

Citizen's Comments

Public Works Report

- Written Report Submitted

Water & Sewer Department Report

New Business

- Discussion and Action on 2026 Street & Utilities Reconstruction Project Funding – Elizabeth Shumate, General Engineering Company
- Discussion and Action on Bid Opening for the Sidewalk Repair Project
- Discussion and Action on How to Pursue with 1775 North Margaret Street Property Violation

Old Business

- Update on Sidewalk Repair Project

Review Land Use Permits

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated May 8, 2024
Elizabeth Amend, Clerk-Treasurer

May Streets and Public Property

Streets

Plow winter storm on April 2nd

Jeff and I checked manholes in preparation for the Hwy 44 project that is to start in '25. 2 manholes will need work for that project. 1 we will just take out an adjustment ring and the other by Vista Blvd will need to be dug up and reset as there is no adjustment rings.

Streets have been swept twice this month due to all the high winds we have been having.

Public Property

Voting setup/take for April 2nd. Only issue encountered was a flowing toilet that was taken care of right after plowing was finished for the evening.

Storm damage from the snowstorm was cleaned up the following day(s). Several large branches were down in the cemeteries.

Finished mailbox repair from plowing

Ripon window and doors submitted a quote for the daycare windows that need replacing. Just waiting on the City inspector to see if they need to be replaced or wait for more windows that will need replacing in the future

The City Parking lot has new pipes and cable installed by the wall. Waiting for less wind to repair the remaining sections as we will be using a torch to heat and bend the old pipe.

Pollesch Construction gave his expert opinion on Sandy's wall. Waiting on the next step with the insurance company. Pollesch gave a written statement/letter of his findings

Kiwanis Park lawn has been cleaned up from the removal of the ice rink. Spoke with Townline construction and they will be coming in around the end of August at the soonest to repair the buildings.

June Dairy Day banners have been installed on the light posts, dates and big sign(Hwy 73 & 44) have been put out.

Beautification committee requested help moving and refilling pots throughout the downtown. We placed new pots with dirt. We also helped set out the benches.

Daycare toilet. We encountered an issue with a daycare toilet. Tried turning the water off by the faucet and a pipe let loose, sending enough water into the daycare that they shut it down for the afternoon for clean up. We replaced the faucet and found a new shut off for that restroom.

The City of Fairwater reached out to see if there would be any interest in allowing them to use our compost site for compost and brush. They lost their location and are in the process of trying to find new land to purchase but in the meantime they have a new location. Jerry told me that they don't have very much material. They would be willing to compensate if Markesan was interested.

Bulky trash ran April 26 and 27. Friday we filled 1 30 yd container and ½ of another. Saturday was much busier as we filled 3 30 yd containers, 1 20 yd container and ½ of another 30 yd container. Total 5 yd containers and 1 20 yd container which is consistent with the past bulky trash pick-ups. Majority of the bulky waste was mattresses and box springs.

Amy Corson and I met with Marty from Gravesavers. He told us that we have one of the nicest looking cemeteries. We assisted with leveling one stone and he also repaired a broken stone. The pillars on the hill have also been repaired.

Sprayed fire station, Well #3 and the water tower for dandelions.

Leveled and seeded the Triangle in the cemetery. Stayed away from the project where they are working.

Spoke with Monty Dreager about a timetable to start the Scout Cabin at Soldier and Sailors, he was thinking of the end of June at the earliest.

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MEMO

TO: City of Markesan Streets & Utilities Committee

FROM: Elizabeth A.F. Shumate, Grants & Funding Coordinator

DATE: May 6, 2024

SUBJECT: 2026 Street & Utilities Reconstruction Project Funding
GEC #2-0122-28B

The purpose of this memo is to review the funding options available for the next street and utilities reconstruction project, currently scheduled for construction in 2026. The project includes full reconstruction of the street and utilities of S. Bridge Street, Millard Street, N. Grant Street (from W. John to Caroline), W. Caroline, W. Charles, Summit Street, and updates to the pump house.

Below is a summary of funding that is or could be available to the City for this project.

Wisconsin Department of Transportation (WisDOT)

General Engineering Company completed applications to three WisDOT funding programs in October 2023: Local Road Improvement Program (LRIP) Municipal Street Improvement Discretionary (MSID), LRIP County Entitlement, and the Surface Transportation Program (STP) – Local. We previously applied to STP-Local in 2022 and again in April 2024 for the same project. In December 2023, WisDOT award the City up to \$10,789.03 from Green Lake County Entitlement Funds for Summit Street roadwork. In mid-April, WisDOT emailed a letter to the City awarding up to \$354,925.00 for road work on S. Bridge Street. WisDOT has not announced funding awards for either the October 2023 or April 2024 STP-Local applications.

The MSID and County Entitlement awards require a 50% match, which *cannot* come from other State or Federal programs. Generally speaking, the match must come from municipal funds. The MSID award will cover the following elements: asphalt removal, curb and gutter removal, and replacement of each.

If WisDOT awards the City with STP-Local funds, the City will need to decide which program to use for this project. The MSID funds can be adjusted and applied to different roads, but the STP-Local funds cannot be used elsewhere. The STP-Local funds require a match as well, but the exact funding ratio is unknown at this time (anticipated 70/30, but we should plan for 50/50). In the STP-Local applications, we requested funding for installation of asphalt, curb and gutter, and sidewalks. The cost of removing the asphalt, curb and gutter, and sidewalks is not included. There are a few



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caveats to consider regarding the STP-Local funds: WisDOT will bid, construct, and hire a consultant to inspect the construction. The City will lose all control of these parts of the project. Also, because WisDOT takes over the project, the City will receive an invoice from the DOT after the project is completed to pay the match portion. Once the contract with WisDOT is signed, the budget is locked in, and any cost overruns are paid for by the City, which may change the final cost share (70/30) of the total project costs. It may be a year or more after the project is completed before you know the final cost. These should be considered before accepting the STP-Local funds, if they are awarded.

Wisconsin Department of Natural Resources (DNR)

As with many past projects, the DNR's Clean Water Fund Program (CWF) and Safe Drinking Water Loan Program (SDW) are both options for this project. The CWF program pays for sanitary sewer work and the SDW program pays for water work. Both programs are loan programs that have principal forgiveness possibilities. The loans are secured at a rate below the market rate and must be paid over 20 years. The City is eligible for the 33% interest rate, which is currently 1.287%. The interest rate is locked in at the time of the Municipal Bond Meeting. The City is currently eligible for 50% of project costs in principal forgiveness.

Applications for the SDW program are due June 30. The City will need to have a debt coverage review to show that you have the ability to pay back the loan. This financial review is required as part of the application. The same data from this review can be used for the CWF program application, which is due September 30. The City currently has DNR loans for the 2018 Streets and Utilities project, the recent wastewater treatment plant upgrades, and the 2022 Streets and Utilities project.

The DNR funds cannot be used as match for the WisDOT programs. They can be used as match for the CDBG program.

Community Development Block Grant (CDBG)

We have used the CDBG program for the last two street and utility reconstruction projects with much success. Provided the City can be eligible for CDBG funds, this is a solid program for funding this kind of project. As noted above, the CDBG funds can be matched with DNR funds, thus reducing the amount of City/Utility funds required.

In order to be eligible for CDBG funds, the City must be community-wide Low-to-Moderate Income (LMI) eligible. At the end of 2023, a company was hired to complete an income survey for the City. Unfortunately, not enough responses were received in order to be eligible for CDBG this year. It is my understanding that another income survey will be completed in 2024. The income survey will start after the federal Housing and Urban Development (HUD) department releases their updated LMI percentages for eligible communities. A community must have an LMI percent of 51% or more to be eligible for CDBG funds. Once HUD releases new numbers, all previous income surveys completed by communities are invalid. HUD is *supposed* to release new numbers this month.

If the City is eligible for a CDBG application, we would apply for funds in May 2025. The program has a 2:1 funding ratio up to a \$1 million grant. This means that for every \$2 in grant funds, the City must match \$1, up to a limit of a \$1 million grant. The match funds can come from the DNR loans/principal forgiveness as well as City/Utility funds. The one caveat to the program is that all match funds must now be "secured and committed". The City must prove its ability to pay the

match costs either through budgeted funds, bank loans, or other funding programs. In the case of other funding programs, those funds must be awarded prior to the application in order to count toward the match. This is why we need to apply to the DNR this year, so the awards will already be made and applicable to the project.

The City also has allocated the ARPA funds received to street and utility work. These funds must be expended by the end of 2026. These funds will be spent on this project.

In conclusion, there are several programs that can assist the City in paying for the next street and utility reconstruction project. They can work together as long as we plan appropriately and begin applying now and ensuring the City's eligibility for the programs.