



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

CITY OF MARKESAN COMMON COUNCIL
Markesan City Hall
April 16, 2024
7:00 p.m.
COMMON COUNCIL AND ORGANIZATIONAL MEETING
AGENDA

1. Preliminaries
 - 1.1 Call to Order
 - 1.2 Roll Call by the Clerk
 - 1.3 Pledge of Allegiance
 - 1.4 Citizen's Comments

2. Old Business
 - 2.1 Discussion and Action on Request for Bids for 2024 Sidewalk Replacement Proposal
 - 2.2 Discussion and Action on 2024 Sidewalk Replacement Schedule
 - 2.3 Discussion and Action on Kiwanis Warming Shed
 - 2.4 Discussion and Action on City Hall Window Replacement Project

3. Adjournment

4. Preliminaries
 - 4.1 Call to Order
 - 4.2 Roll Call by the Clerk
 - 4.3 Citizen's Comments

5. Seating of New Council Members
 - 5.1 Certification of Election and Verification of Oaths Filed
 - 5.2 Nomination of Council President

6. Appointments
 - 6.1 Notice of Mayor's Executive Appointments, one year terms effective April 16, 2024
(Finance, Personnel & Safety; Streets, Buildings & Utilities; Public Property & Health; Green Lake County Economic Development Representative; Weed Commissioner; Board of Zoning Appeals Chair)

The Common Council welcomes all visitors to listen & observe, but only Council members & those invited to speak will be permitted to do so, except during any posted Public Hearing. Citizen's Comments is where any citizen may comment on an issue, but the Council may only listen and may not reply to or address the issue unless it is an item on the agenda.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated April 15, 2024
Elizabeth Amend, Clerk-Treasurer

6.2 Approval of Mayor's Appointed Official Appointments, one year terms effective April 16, 2024 (Board of Review; Administrative Review Board Council Representative; Community Development Authority Council Representatives; Planning Commission Council Representative, Library Board Council Representative)

6.3 Approval of Mayor's Appointed Official Appointments, one year terms effective May 1, 2024 (City Attorney; Emergency Management Director; City Forester)

6.4 Approval of Mayor's Citizen Committee Appointments, three year terms effective May 1, 2024 (Planning Commission; Board of Zoning Appeals; Police Committee; Library Board; Administrative Review Board)

6.5 Approval of Mayor's Citizen Committee Appointments, four year terms effective July 15, 2024 (Community Development Authority)

7. New Business

7.1 Designate Official City Newspaper

7.2 Common Council Goals for 2024-25

8. Schedule Future Meetings and Agenda Items

9. Adjournment

The Common Council welcomes all visitors to listen & observe, but only Council members & those invited to speak will be permitted to do so, except during any posted Public Hearing. Citizen's Comments is where any citizen may comment on an issue, but the Council may only listen and may not reply to or address the issue unless it is an item on the agenda.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated April 15, 2024
Elizabeth Amend, Clerk-Treasurer

REQUEST FOR BIDS
2024 SIDEWALK REMOVAL, REPLACEMENT AND INSTALLATION

CITY OF MARKESAN

BIDS CLOSE:

The City of Markesan is accepting bids for the 2024 Sidewalk Removal, Replacement and Installation from April 19th to May 9th 2024. Bids should be returned to the Clerk's Off, 150 S Bridge St, P.O. Box 352, Markesan, WI 53946 on or before May 9 2024 by 12p.m..

The work for which bids are are asked includes the following:

CONTRACT 1 - Sidewalk Removal, Replacement and Installation

To remove and replace, or install marked sidewalk sections with 4" of compacted $\frac{3}{4}$ " road gravel and 5" of concrete by October 1 2024. The work area is approximately 4,935 square feet at multiple locations within the City of Markesan. The property owner will be given the option of doing the work themselves or hiring their own contractor. Bids should be submitted on a unit price per square foot.

Plans and specifications may be obtained at the Clerk's Office, 150 S Bridge St, P.O. Box 352, Markesan, Wi 53946.

The right to reject any and all bids is reserved by the City of Markesan and to award the contract to the Contractor who, in the judgment of the City, will serve the interests of the City of Markesan.

2024 SIDEWALK TIMELINE

At the present time, Todd Zamzow, the Public Works Director is gathering estimates from local contractors for cement price, timeline of start date, and interest in sidewalk project.

Most sidewalks were marked in 2023.

Todd will re-mark all sidewalks in March 2024, if weather permits

There will be a Preliminary Resolution established in March 2024.

Todd will create plans and estimates in April 2024.

Sidewalk Bid will be put in the paper in April 2024, and all contractors will be contacted by Todd.

Clerk will send notification to all property owners with Election Form in April.

Public Hearing will be end of May 2024.

Sidewalk replacement will take place May-September 2024.

Final Resolution when project is complete in September 2024.

Townline Construction

N9416 Inglehart Rd.
Cambria, WI 53923

CARTER CONSTRUCTION

W2981 Carter Rd • Markesan, WI 53946

Quotation

1110

To

Markesan City Hall or Kiwanis Park
150 N. Bridge Street
Markesan, WI 53946

Date Mar. 30, 2024

WE ARE PLEASED TO QUOTE AS FOLLOWS:

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	Customer Phone # 920-229-1177	Work Phone # # 608-497-0418	
	Project #1 Park Building with Restrooms New metal roof, 1x4's over shingles New soffit and fascia, new side metal and beam wrap, and new double door	materials Labor	\$6,232.00 \$4,500.00
	Project #2 Warming Shed New Metal Roof, 1x4 over shingles New soffit and fascia	materials Labor	\$3,805.50 \$3,000.00
	New ramp by front door Labor and materials		\$2,200.00
	Dumpster for all Projects		\$650.00
		Total	\$20,387.00
<p>Material and Labor supplied as specified above. Any changes made could be subject to an additional charge. Homeowner is not liable for any worker injury. Down Payment Required \$ _____ ABOVE PRICES GOOD FOR _____ DAYS</p>			

OFFICIAL SIGNATURE

Townline Construction

NW116 Inglehart Rd.
Cambria, WI 53923

CARTER CONSTRUCTION

W2981 Carter Rd • Markesan, WI 53946

Quotation

1114

Date Mar 30, 2024

To

Markesan City Hall

150 N Bridge Street

Markesan, WI 53946

WE ARE PLEASED TO QUOTE AS FOLLOWS:

Customer Phone #	Work Phone #
920-229-1177	608-477-6418

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	Project #3		
	Building on Posts		
	New Metal Roof 1x4's overshingles	materials	\$ 2561.00
	New soffit and fascia, and Beam wrap.	Labor	\$ 3,000.00
		Total	(\$ 5,561.00)

Material and Labor supplied as specified above. Any changes made could be subject to an additional charge. Homeowner is not liable for any worker injury.

Down Payment Required \$ _____

ABOVE PRICES GOOD FOR _____ DAYS

OFFICIAL SIGNATURE _____

PROPOSAL

Ripon Window & Door LLC N7772 Cty Rd E. Ripon, WI 54971 Phone: (920) 748-6411	
Proposal Submitted To: City of Markesan	Date: 4/11/24
Street: 150 S Bridge St	Phone: 290-0636
City, State, Zip: Markesan, WI	Email Address:
We hereby submit specification and estimate for:	
Sunrise vinyl replacement window White exterior/woodgrain interior Double pane, Low E/argon gas, super spacer, Insulated mainframe and sash frame Complete installation included	
2-3Lite mulled Casement windows.....\$2,700.00/ea.	\$5,400,00
We Propose to furnish material and labor - complete in accordance with above specifications for the sum of amount listed to the right. To be paid with cash or check upon completion of work	
All material is guaranteed to be specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by workman's compensation insurance. All permits are the responsibility of homeowner.	Authorized By: Dave Tremore Signature: _____ Note: This proposal may be withdrawn by Ripon Window and Door LLC if not accepted by: _____ 4/30/24

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the above work specified. Payment will be made as outline above.	Signature: _____
Date of Acceptance: _____	Signature: _____



W6575 Pine Street Dalton, WI 53926
 (920) 394-3034 ~ Fax 394-3642
 www.daltonlumbersupply.com

Quote

Invoice #: 00056679

Bill To:

CASH

Ship To:

CITY OF MARKESAN

SALESPERSON	YOUR NO.	SHIP VIA	COL	PPD	SHIP DATE	TERMS	DATE	PG.
	DAY CARE					Net	4/5/2024	1
QTY.	ITEM NO.	DESCRIPTION			PRICE	DISC %	EXTENDED PRICE	
2	ZZZ00100	ANDERSEN CASEMENT WINDOWS			\$3,250.00		\$6,500.00	
1	ZZZ00100	TRIM FOR INSIDE & EXT.			\$750.00		\$750.00	
1	LAB00100	LABOR TO INSTALL			\$1,800.00		\$1,800.00	
Thank you for your business! Have a great day!						Sale Amt.:	\$9,050.00	
						Freight:	\$0.00	
						Sales Tax:	\$398.75	
						Total Amt.:	\$9,448.75	
						Paid Today:	\$0.00	
						Balance Due:	\$9,448.75	

ANDERSEN A-SERIES



SOLD BY:
Dalton Lumber & Supply
W6575 Pine St.
Dalton, WI 53926
920-394-3034

SOLD TO:

MARKESAN
DAY CARE
CENTER

CREATED DATE
4/5/2024

LATEST UPDATE
4/5/2024

OWNER
Kevin Denson

Abbreviated Quote Report - Customer Pricing

QUOTE NAME
Unassigned Quote

PROJECT NAME
Unassigned Project

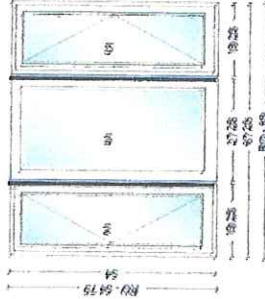
QUOTE NUMBER
5581802

CUSTOMER PO#

TRADE ID

ORDER NOTES:

DELIVERY NOTES:



Item	Qty	Operation	Location	Unit Price	Ext. Price
100	2	Left - Fixed - Right	None Assigned	\$3,252.94	\$6,505.88

RO Size = 68" x 54 3/4"

Unit Size = 67 1/4" x 54"

Mult: Factory Mull, Reinforced Join - Factory Assembled Ribbon Mull, 3/4" 4 9/16" Fiberglass Reinforced Joining Material
ACW 1' 7 1/4"X4' 6" - APW 2' 3 1/4"X4' 6" - ACW 1' 7 1/4"X4' 6", Unit, Unit 1, 3: A Series Casement, Unit 2: A Series Picture Window, Traditional, Standard Product Performance, 4 9/16" Frame Depth, Standard Flange, White Exterior Frame, White Exterior Sash/Panel, Pine w/Unfinished Interior Frame, Pine w/Unfinished Interior Sash/Panel, Unit 1: Left, Unit 2: Fixed, Unit 3: Right, Dual Pane Low-E4 Standard Argon Fill Chamfer Glass Stop Stainless Glass / Grille Spacer, Traditional Folding, Stone, Stone, Full Screen, Aluminum
Wrapping: 6 9/16" Interior Extension Jamb Pine / Unfinished Standard Perimeter Complete Unit Extension Jambs, Job Site Applied

Hardware: ACW Traditional Folding Stone PN:0400201

Insect Screen 1: A Series Casement, ACW 19.25 x 54 Full Screen Aluminum Stone

Hardware: ACW Traditional Folding Stone PN:0400201

Insect Screen 1: A Series Casement, ACW 19.25 x 54 Full Screen Aluminum Stone

Extension Jamb 1: Unit 1, 3: ACW Unit 2: APW 67.25 x 54 Interior Extension Jamb Standard Pine Unfinished 6 9/16" Complete Unit Extension Jambs Job Site Applied

Unit #	U-Factor	SHGC	ENERGY STAR Clear Opening/Unit #	Width	Height	Area (Sq. Ft)
A1	0.27	0.27	NO	9.83200	48.3470	3.30100
B1	0.27	0.31	C1	9.83200	48.3470	3.30100
C1	0.27	0.27				

Council & Committee Appointments
As of April 16, 2024

Finance & Safety (Apr 2025)

Rich Slate, Mayor, Chairperson
David Abendroth
Clint Lager
Pat Prill
Dennis Triemstra

Streets, Buildings & Utilities (Apr 2025)

David Abendroth, Chairperson
Joseph Kazda
Dennis Triemstra
Adam Thiem
Rich Slate, Mayor

Public Property & Health (Apr 2025)

Pat Prill, Chairperson
Joseph Kazda
Clint Lager
Adam Thiem
Rich Slate, Mayor

Administrative Review Board

Rich Slate, Mayor
Dave Abendroth
Morris Hansen May 1, 2025

Board of Zoning Appeals (May 1st)

David Zanto, Chair	2025
Issac Dallman	2027
Manuel Ortiz	2027
Kris Meier	2025
Mitch Dornfeld	2026
Ted Robl	Alternate-2027
Curt Talma	Alternate-2027

Board of Review (Apr 2025)

Rich Slate, Mayor
Elizabeth Amend, Clerk-Treasurer
David Abendroth
Dennis Triemstra
Joseph Kazda (Alternate)
Clint Lager (Alternate)
Pat Prill (Alternate)
Adam Thiem (Alternate)

Attends Board of Review:

Zack Zacharias and/or Amy Zacharias

Community Develop. Authority (July 15th)

Joseph Kazda, Council Representative	
Clint Lager, Council Representative	
Vacant	2027
David Prill	2027
Eric Heiling	2025
Will Pflum	2026
Ardelle Swanson	2026

Green Lake Co. Economic Development
Apr 2025

Library Board (May 1st)

Pat Prill, Council Rep.	
Jill Worden, School Rep.	2026
Harlen Barkley, County Rep.	2025
Mike Hansen	2027
Cindy Boelter	2025
Elizabeth Kazda	2025
Joan Slate	2026
Nancy Kirst	2026

Librarian (Term: Indefinite)

Lucas Almas, Director

Planning Commission (May 1st)

Rich Slate, Mayor
Dennis Triemstra, Council Rep.
Hunter Kennow 2027
Tony Dolgner 2027
Kent Jahns 2025
Skip Walker 2025
Curt Talma 2026

Police Committee (May 1st)

Dave Brinkman 2025
William Slate 2025
Richter Zacharias 2026

Water & Sewer Commission (Apr 2024)

Streets, Building & Utilities Committee

City Attorney (May 1, 2024)

Justin Sondalle

Director of Emergency Management (May 1, 2024)

Michael Ross

City Forester (May 1, 2024)

Todd Zamzow

Weed Commissioner (May 1, 2024)

Will Pflum

Assessor (Term: Indefinite)

Zack Zacharias, Assessor

Building Inspector (Term: Indefinite)

Timothy Tripp, General Engineering Co.

Cemetery Sexton (Term: Indefinite)

Amy Corson

Chief of Police (Term: Indefinite)

Will Pflum

Clerk Treasurer (Term: Indefinite)

Elizabeth Amend

Public Works Director (Term: Indefinite)

Todd Zamzow

Superintendent of Water/Wastewater (Term: Indefinite)

Jeff Heberer

Zoning Administrator (Term: Indefinite)

Timothy Tripp, General Engineering Co.