

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

February 13, 2024

MINUTES

**1. Preliminaries**

**1.1** Meeting was called to order by Ald. Abendroth at 7:00 pm. Mayor Slate arrived at 7:17pm.

**1.2** Present were Mayor Slate, Ald. Abendroth, Ald. Prill, Ald. Thiem, Ald. Glisch, Ald. Triemstra, and Clerk-Treasurer Betsy Amend. Ald. Lager was absent. Kristin Radtke from Berlin Journal was present but arrived late.

**1.3** Pledge of Allegiance

**1.4** Citizen's comments: New Library Director, Lucas Almas, introduced himself to the Council.

**2. Approval & Review of Minutes, Reports & Correspondence**

**2.1** After review, motion Prill/Thiem to approve the January 9, 2024 Common Council minutes as presented; motion carried 5-0.

**2.2-2.7** After review of all items, motion Prill/Triemstra to approve Dog Park minutes of January 31, 2024, January Police Report & February Schedule, Finance, Personnel & Safety minutes of February 6, 2024, Streets, Building & Utilities minutes of February 6, 2024, COW Public Property & Health minutes of February 6, 2024 (with correction), January Library Director's Report and Markesan Library Board minutes of January 18, 2024; motion carried 5-0.

**3. Approval of Claims:**

**3.1** The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Triemstra to approve the following vouchers as presented: City Checks #38233-38277, Electronic Payments #EFT 1481-1493, and Direct Deposits #6125-6164 in the amount of \$590,479.48, and Utility Checks #13273-13288 in the amount of \$33,383.87; motion carried 5-0 on a roll call vote.

**3.2** After review, by consensus the January 2024 Treasurer's Report was filed for audit.

**4. Old Business**

**5. New Business**

**5.1** Motion Prill/Glisch to approve the revised Park Plan; motion carried 5-0.

**5.2** Motion Prill/Thiem to approve the Community Garden Rules and Expectations with suggested corrections; motion carried 5-0.

**5.3** No action on specifications and bidding for Kiwanis Park and Library Shed. It is being sent to the next Public Property committee meeting.

**5.4** Motion Triemstra/Glisch to approve and publish Ordinance No. 273 amending the Purchase Policy; motion carried 5-0 on a roll call vote.

**5.5** Motion Prill/Thiem to change the purchase policy in the Employee Manual, once Ordinance No. 273 is published; motion carried 5-0.

**5.6** Motion Triemstra/Abendroth to approve the Bobcat Quote for \$3,500 for the Public Works department for spring of 2024; motion carried 5-0 on a roll call vote.

**5.7** Motion Abendroth/Triemstra to approve the final Pay App #7 to Kopplin & Kinas Co. for \$157,784.07; motion carried 5-0 on a roll call vote.

**5.8** No action on ARPA funds.

**5.9** Motion Thiem/Triemstra to approve the Operator's License for the Period ending 6/30/2024: Karina Gomez, Robert Kwiatkowski and Amanda Leahy; motion carried 5-0.

- 6. Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Public Property & Health Committee – March 5, 2024 at 6:00 PM at City Hall; Finance, Personnel & Safety Committee – March 5, 2024 immediately following the Public Property & Health meeting at City Hall; Streets, Buildings & Utilities Committee – March 5, 2024 immediately following Finance, Personnel & Safety Committee meeting at City Hall; and Common Council – March 12, 2024 at 7:00 PM at City Hall.
- 7. Adjournment.** Motion Triemstra/Glisch to adjourn; motion carried 5-0. The meeting adjourned at 7:26pm.

Respectfully submitted,

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Elizabeth A. Amend, Clerk-Treasurer