



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

## **PUBLIC PROPERTY & HEALTH**

### **Markesan City Hall**

**April 2, 2024**

**Immediately Following Streets, Building & Utilities Meeting**

### **AGENDA**

Call to Order

Roll Call

Citizen's Comments

Public Works Report

- Written Report Submitted

New Business

- Discussion and Action on Bid Opening for Repairs at Kiwanis Park Warming Shelter, Other Shelter and Restrooms
- Discussion and Action on Cemetery Stone Repair and Donation – Amy Corson, Cemetery Sexton
- Discussion and Action on Gravestone Repositioning at Cemetery
- Discussion and Action on Markesan Lions Club Fireworks – Use of Soldier's & Sailor's Park Yearly the Saturday Before the 4<sup>th</sup> of July
- Discussion and Action on Grand River Lions Club Park Bench Donation to City
- Discussion and Action on Electrical Repairs at Kiwanis Park Warming Shelter
- Discussion and Action on City Garage Painting Project
- Discussion and Action on Work Order Process for City Repairs and Maintenance
- Discussion and Action on Use of Kiwanis Park for June Dairy Days

Old Business

- Discussion and Action on Preliminary Park Plan
- Discussion and Action on Window Repairs – Lower Level of City Hall

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: City Hall  
ERGO Bank Post Office  
[www.markesanwi.gov](http://www.markesanwi.gov)

Dated April 1, 2024  
Elizabeth Amend, Clerk-Treasurer

## April Streets and Public Property

### Streets:

With the nice weather we were able to sweep the streets a few times clearing leaves for the curbs.

1 bridge/culvert remaining to measure. This is located by the Historical Society. Water needs to recede in order to enter the culvert for measurements. This is due to the Highway Commissioner by December of this year.

Snow removal continues

### Public Property:

Installed mulch around City Hall, Police Department, Daycare, Well #3, Firestation, and Cemetery, etc. This is still on going as weather permits

Mulched up leaves at the cemetery due to a complaint

All plowing damage has been repaired(sod, mailboxes)

Painted the Hein Park Pavillion and water treated the S Main walking bridge

New Sand was installed by the merry-go-round at Soldier and Sailors Park

Rented a stump grinder and removed 6 of 7 stumps. 3 of 4 at Soldier and Sailors, 2 at the North Cemetery, and 1 at Kiwanis Park. Only 3 stumps at Soldier and Sailors because the axle on the machine broke. Back filled all holes. Cemetery is complete with black dirt and grass seed. Once the weather straightens out we will black dirt the remaining stumps.

Bids for daycare windows. Contacted 6 local contractors. 2 had no interest, 2 no answer even with leaving a voicemail, 2 confirmed(1 came out the next day to measure and the other we are still waiting on)

Sidewalk resolution is ready. Will be walking and marking sidewalks

Painted City Hall south entryway.

Cleared down tree branches on North St

Per inspection 3 back flow preventers were installed at City Hall and water softener was vented

Talked with Kuphal concrete and he told us that the wall was never secured to the building and the sidewalk was poured tight to the wall, thus causing movement as the sidewalk shifted.

## **CITY OF MARKESAN REQUEST FOR BID**

The City of Markesan is seeking written sealed bids for the following projects:

1. **Project #1:** Kiwanis Park building housing restrooms and attached pavilion is approximately 40' x 16'. Replacement of all soffit and fascia. Install house wrap on building and replace existing wood siding with corrugated steel siding to match existing building. Add aluminum trim to cover bottom of siding to prevent rot. Remove shingles and install new corrugated steel roofing. Replace existing double door with a new steel 6' x 6'8" door. Remove all trash and debris.
2. **Project #2:** Kiwanis Park building (warming shelter) 40' x 22'. Repairs of existing soffit and fascia. Eliminate existing entrance step and replace with a ramped entrance. Remove all trash and debris.

Bids must be turned into Markesan City Hall at 150 N. Bridge Street, Markesan, **no later than Tuesday, April 2, 2024 at 12:00 pm** to be considered. The bid opening will take place at the Public Property & Health Committee meeting on Tuesday, April 2, 2024 at 6:00 pm at City Hall Council Chambers.

Questions can be directed to Public Works Director by calling 920-398-3031.

The right to reject any and all bids is reserved by the City of Markesan and to award the contract to the Contractor who, in the judgment of the City, will serve the interests of the City of Markesan. The City of Markesan is an equal opportunity employer.

City of Markesan

PO Box 352

Markesan, WI 53946

# Work Order

Date	Number

Description	Qty