



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

**CITY OF MARKESAN COMMON COUNCIL**  
Markesan City Hall

**AGENDA**  
March 12, 2024

**7:00 PM**

1. Preliminaries
  - 1.1. Call to Order
  - 1.2. Roll Call by the Clerk-Treasurer
  - 1.3. Pledge of Allegiance
  - 1.4. Citizen's Comments
2. Approval & Review of Minutes, Reports, & Correspondence
  - 2.1. Approve Common Council Minutes – February 13, 2024
  - 2.2. Approve Dog Park Minutes – March 7, 2024
  - 2.3. February Police Report & March Schedule
  - 2.4. Public Property & Health Minutes – March 5, 2024
  - 2.5. Finance Personnel & Safety Minutes – March 5, 2024
  - 2.6. Streets, Buildings & Utilities Minutes – March 5, 2024
  - 2.7. February Library Director's Report and Markesan Library Board Minutes – February 15, 2024
3. Approval of Claims:
  - 3.1. City Checks #38278-38323, Electronic Payments #EFT 1494-1507, Direct Deposits # 6165-6215 Totaling \$681,418.94, and Utility Checks #13289-13308 Totaling \$33,009.16
  - 3.2. Approve and File February 2024 Treasurer's Report for Audit
4. Closed Session: Public Works Assistant Six Month Review  
The Common Council may, by roll call vote, convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation of a public employee over which the governmental body has jurisdiction or exercises responsibility, after which they will immediately reconvene in Open Session pursuant Wis. Stats. 19.85(2).
5. Old Business
  - 5.1 Discussion and Action on Markesan Community Garden Rules and Expectations
  - 5.2 Discussion and Action on the Specifications and Bidding for Kiwanis Park, Hein Park and the Library Shed and Approval of the Ad to Publish
6. New Business
  - 6.1. Discussion and Action on the Weapons and Ammunition Policy
  - 6.2. Discussion and Action on the Ordinance #274 Amending Private Well Operation and Abandonment
  - 6.3. Discussion and Action on Ordinance #275 Amending Sewer Service Charges
  - 6.4. Discussion and Action on New Fee Schedule to Change and Add Sewer Charges
  - 6.5. Discussion and Action on the North Central Laboratories for \$3,790 for the new WWTP Incubator
  - 6.6. Discussion and Action on the CJP Excavating LLC Bid for WWTP Driveway and Parking Area for \$8,025
  - 6.7. Discussion and Action on 2024 Sewer Televising Bid for Great Lakes TV Seal, Inc. for \$3,029
  - 6.8. Discussion and Action on Intergovernmental Agreement for North Fond du Lac Municipal Court Services

The Common Council welcomes all visitors to listen & observe, but only Council members & those invited to speak will be permitted to do so, except during any posted Public Hearing. Citizen's Comments is where any citizen may comment on an issue, but the Council may only listen and may not reply to or address the issue unless it is an item on the agenda.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

- 6.9. Discussion and Action on Ordinance #276 Establishing a Municipal Court
- 6.10. Discussion and Action on Markesan Grand River Lions Club to Use City Facilities and City Parks at No Charge as a Non-Profit Organization
- 6.11. Approval of Picnic License Temporary Class "B" for Markesan Lions Club for June 29, 2024 – Fireworks at Soldier's & Sailor's Park

7. Schedule Future Meetings and Agenda Items

8. Adjournment

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Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: City Hall  
ERGO Bank Post Office  
[www.markesanwi.gov](http://www.markesanwi.gov)

Dated March 11, 2024  
Elizabeth A Amend, Clerk-Treasurer

**PUBLIC PROPERTY & HEALTH COMMITTEE**

Markesan City Hall

March 5, 2024

6:00 p.m.

**MINUTES**

Call to Order at 6:00 p.m.

Roll Call by Sign-in – Adam, Pat, Mike, Clint and Rich.

Citizen's Comments – Rich expressed a concern by a resident adjacent to the cemetery who is concerned about the leaves that blow over to her property from the cemetery. Pat will contact the Public Works Dept. to determine how the situation can be handled.

Public Works Report – A written report was provided to the committee.

**Old Business:**

Preliminary Park Plan – No action

Reworked Specifications for Repairs to Kiwanis Park Warming Shelter, and Kiwanis other Shelter and Restrooms – Motion was made by Rich/Mike to approve the specifications provided by the Director of Public Works for said repairs. Motion carried.

**New Business:**

Community Garden – It was reported that 2 people have applied for space in the Community Garden. Following discussion, motion was made by Pat/Mike to assess a user fee of \$20 for the use of the land, and to include the following requirements in the guidelines: a) Requests for water to be made through the Clerk's office b) No trespassing on adjacent properties when walking to and from the garden and c) No vehicles are allowed on the garden property with the exception of those authorized to bring water. Voice vote: 4 Aye, 1 Naye (Rich). Motion carried.

City Hall Repairs and Maintenance – Motion was made by Pat/Rich to secure estimates for the replacement of the north door of the Community Room. Motion carried. Motion was made by Pat/Adam to have the 2 lower windows of the daycare that are screwed shut, repaired immediately. Motion carried. Pat will check with Todd concerning the AC at the daycare. Other items of preventive maintenance were also discussed.

Pat provided an update to the committee advising that Young Stars Daycare no longer wishes to install a toddler playground unit.

As there was no further business to come before the Committee, motion was made by Rich/Adam to adjourn. Motion carried. Meeting adjourned at 6:21 p.m.

Pat Prill, Chairman

Finance, Personnel & Safety Committee  
City Council Chambers  
March 5, 2024

The Chairperson, Mayor Slate, called the meeting to order at 6:22 pm.

The Committee accepted the published agenda by unanimous consent.

Roll call completed by sign-in.

No Citizen's Comments.

No Emergency Management Report

Motion to approve vouchers Payable by Abendroth/Treimstra. Motion carried.

Police Report and Schedule filed for audit with the City Clerk.

Motion to approve adding the Markesan Grand River Lion's Club to the list of city-recognized non-profit organizations by Prill/Treimstra. Motion carried.

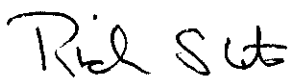
The committee requests the Auditor come to the May Committee meeting to discuss assigned and unassigned fund balances and if the City needs physical reserves for the non-lapsing outlay accounts.

Motion to request the City Clerk prepare a Dog Park Ordinance based on the previously approved Dog Park Rules by Abendroth/Treimstra. Motion carried.

Motion to adjourn by Treimstra/Glisch. Motion carried.

Chairperson Slate adjourned the meeting with unanimous consent at 6:38 pm.

Respectfully submitted by



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Rich Slate, Chairperson

**STREETS, BUILDINGS & UTILITIES COMMITTEE**  
Markesan City Hall

**March 5, 2024**  
Immediately Following Finance, Personnel & Safety Meeting

**MINUTES**

Call to Order - At 6:39 pm by Dave.

Roll Call – All members present.

Citizen's Comments - None

Public Works Report

- Written Report Submitted – Motion by Rich & 2<sup>nd</sup> by Dennis to accept the report as written. Passed.

Water & Sewer Department Report – Jeff presented the following;

- Discussion and Action on 2024 Sewer Televising Quotes – Motion by Rich & 2<sup>nd</sup> by Clint to accept bid from Great Lakes TV Seal for \$3029.00. Passed.
- Discussion and Action on Gravel Driveway and Parking Area Bids at the WWTP – Motion by Rich & 2<sup>nd</sup> by Dennis to accept bid from CJP Excavating for \$8,025.00. Passed.
- Water Storage Facility Inspection Report – Motion by Rich & 2<sup>nd</sup> by Dave to have Jeff to compile a priority list of updates for next committee meeting. Passed.

New Business

- Discussion and Action on James Wilderman's 6 month review – Motion by Rich & 2<sup>nd</sup> by Adam to move to Council with a closed session. Passed.
- Discussion and Action on Ordinance 274 Amending Section 345-5 Wells – Motion by Rich & 2<sup>nd</sup> by Adam to accept as presented. Passed.
- Discussion and Action on Ordinance 275 Amending Section 345-15 Sewer Service Charge Rates – Motion by Rich & 2<sup>nd</sup> by Clint to accept as presented. Passed.
- Discussion and Action on Fee Schedule – Update to Water/Wastewater Section – Motion by Rich & 2<sup>nd</sup> by Adam to accept updated schedule. Passed.

Review Land Use Permits

Adjournment – Motion by Dennis & 2<sup>nd</sup> by Adam to adjourn at 7:03 pm. Passed

**Respectfully Submitted; Dave Abendroth**

## Markesan Public Library Report – February 2024

### **Programming:**

We started off January with a Winter Bingo that children and adults could do to enter for a prize at the end. The point of this was to showcase some of the many new and old things that the library has that patrons could use such as our board games, stamp collection, and online services. Our other monthly events, the Card Making Class and Play & Learn, were well attended, and have gained a strong core group that consistently attend events. Our Book Club on January 31<sup>st</sup> had the highest attendance we have seen and hope to continue that trend with February's Book Club.

We have an upcoming Pinecone Bird Feeder program on February 26 @ 4:30pm as well as Book Club on the 28<sup>th</sup> at 6:00pm. The Book Club book this month is *The Sweetness at the Bottom of the Pie Harvest* by Alan Bradley.

### **Annual Report Highlights from 2023:**

Based on the reported numbers from 2023 provided by the Winnefox Library System, the Markesan Public library saw a slight increase in physical circulation. There was a sizable increase in patrons using our online resources as well as other services provided by the library such as hotspots, internet access, and printing/faxing. Markesan Public Library continues to have the highest circulation rates for residents in rural “no library” areas compared to the other libraries in Green Lake County.

### **Building and Website Updates:**

Jay Harland, Winnefox Network Manager/Web Developer, spent another morning at the library on Thursday, February 15<sup>th</sup> working on updating the library website and completing it.

Additionally, Sure-Dry will be coming on Friday, February 16<sup>th</sup> to inspect the flooring under the carpet in the meeting room to try and figure out why the stains are present and growing as well as give us options to fix it if needed. Upon completion of their inspection and any works that need to be done, we will proceed with replacing the carpeting with the carpet squares in the color and layout the Board chooses.

Markesan Public Library  
Board of Trustees  
February 15, 2024  
Minutes

**I. Call to Order:** The meeting was called to order at 4:20 p.m. by Chairman, Jill Worden. Trustees present: Nancy Kirst, Mike Hansen, Pat Prill, Harlan Barkley, Beth Kazda, and Director Lucas Almas.

**II. Approval of Minutes:** Motion by Worden/Kirst to approve the minutes of January 18, 2024. Motion carried.

**III. Input from Public:** None

**IV. Financial Report:** Beth presented the financial report. She reported that the \$10,000 C.D. that recently matured was reinvested at Ergo Bank at 4.85% for 13 months (March 1, 2025). She also noted that two additional C.D.'s are due to mature later this month (Feb 21, 2024 and Feb 28, 2024). Motion was made by Kirst/Hansen to reinvest both C.D.'s at Horicon Bank at 5.05% for 13 months. Discussion was held regarding the Oshkosh Area Community Foundation Funds and last months motion to transfer the anticipated increase in value of approximately \$7,500 to a C.D. Beth noted that the increase in value was only \$5,700. Because of this lower value, motion was made by Hansen/Prill to move the \$5,700 to a money market account with Oshkosh Area Community Foundation Funds. Motion carried. The Treasurer's Report was filed for audit. Motion was made by Prill/Worden to approve payment of this month's bills as presented. Motion carried.

**V. President's Report:** Jill noted that Cindy Boelter's resignation from the Board has resulted in a vacancy. Discussion was held on how to fill the position. Lucas will investigate the residency requirements for filling the position.

**VI. Director's Report:** Lucas reported on previous programs held at the Library, including Card Making Class, Play & Learn, and Winter Bingo. He also reported that Markesan Library continues to have the highest circulation rates for residents in rural "no library" areas compared to other libraries in Green Lake County. Upcoming program themes were discussed, along with suggestions to adjust times to offer more evening programs and classes.

**VII. Committee Reports:** No report.

**VIII. Old Business:** Carpet in Meeting Room – Lucas indicated Sure-Dry will be coming Feb 16 to inspect the flooring under the carpet.

**IX. New Business:**

A. C.D.'s Maturing in February - Previously discussed earlier in the meeting.

B. Wall Décor on Wall in Adult Non-Fiction Section – It was the consensus of the group to allow Lucas to proceed with his proposed project to temporarily adhere paper airplanes to the wall.

C. Annual Report – The Annual Report was reviewed and required signatures by the Board were obtained.

As there was no further business to come before the Board, motion was made by Prill/Hansen to adjourn. Motion carried. Meeting adjourned at 5:20 p.m. Next meeting will be Thursday, March 21, 2024 at 4:15 p.m.

Pat Prill, Secretary

March 4, 2024

TO: CLERK-TREASURER  
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: 38278-38323	\$	476,944.72
DD #6165-6215	\$	34,866.77
EFT# 1494-1507		\$169,607.45

TOTAL	<b>\$</b>	<b>681,418.94</b>
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UTILITY CHECKS: 13289-13308	\$	33,009.16
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TOTAL	<b>\$</b>	<b>33,009.16</b>
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With the exception of:

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Signed:

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**City of Markesan  
Voucher List  
February 3 through March 4, 2024**

Num	Date	Name	Memo	Original Amount
EFT1494	02/07/2024	SHELL FLEET	JAN Fuel 2024	-906.09
EFT-1495	02/13/2024	EMPOWER RETIREMENT (WDC)	98971-01 P457	-770.00
EFT-1496	02/13/2024	INTERNAL REVENUE SERVICE	39-6006314	-6,032.36
EFT-1497	02/13/2024	WISCONSIN DEPT. OF REVENUE	036-0000583032-02	-1,024.58
EFT-1498	02/22/2024	STATE OF WI HEALTH INS	MARCH 2024 HEALTH INS	-19,654.84
EFT-1499	02/22/2024	DELTA DENTAL OF WISCONSIN	SUPPLEMENTAL DENTAL PLAN MARCH 2024	-352.60
EFT-1500	02/22/2024	DELTA DENTAL OF WISCONSIN	DELTAVISION MARCH 2024	-52.58
EFT-1501	02/26/2024	DTCC	PRINCIPAL PAYMENT ON BOND 2018A	-110,000.00
EFT-1502	02/26/2024	DTCC	INTEREST ON BOND 2018A	-15,347.60
EFT-1503	02/27/2024	INTERNAL REVENUE SERVICE	39-6006314	-5,585.94
EFT-1504	02/27/2024	EMPOWER RETIREMENT (WDC)	98971-01 P457	-770.00
EFT-1505	02/27/2024	WISCONSIN DEPT. OF REVENUE	036-0000583032-02	-965.33
EFT-1506	02/27/2024	WRS (Wisconsin Retirement System)	0467000	-7,779.76
EFT-1507	02/28/2024	CITGO	FEB 2024 FUEL	-365.87
			<b>TOTAL EFT PAYMENTS</b>	<b>-169,607.45</b>
DD6165	02/09/2024	Corson, Amy M	PAYROLL	-115.44
DD6166	02/09/2024	Dykstra, Dennis P	PAYROLL	-66.50
DD6167	02/09/2024	Koos-Abendroth, Cheryl A	PAYROLL	-193.93
DD6168	02/09/2024	Moore, Kari S	PAYROLL	-19.40
DD6169	02/09/2024	Olson, Clyde A	PAYROLL	-193.93
DD6170	02/09/2024	Panten, Beth M	PAYROLL	-252.11
DD6171	02/09/2024	Phippen, Henry	PAYROLL	-338.17
DD6172	02/09/2024	Slate, Rich	PAYROLL	-461.75
DD6173	02/09/2024	Zacharias, Carmen J	PAYROLL	-48.48
DD6174	02/09/2024	Almas, Lucas N	PAYROLL	-997.30
DD6175	02/09/2024	Amend, Elizabeth A	PAYROLL	-1,238.90
DD6176	02/09/2024	Behlke, Ryan R	PAYROLL	-1,600.26
DD6177	02/09/2024	Chisnell, Gerald	PAYROLL	-207.79
DD6178	02/09/2024	DeNeil, Linda M	PAYROLL	-125.60
DD6179	02/09/2024	Galkowski, Jackson T	PAYROLL	-1,199.77
DD6180	02/09/2024	Glover, Valerie	PAYROLL	-183.54
DD6181	02/09/2024	Heberer, Jeffrey	PAYROLL	-1,783.68
DD6182	02/09/2024	Helling, Rachel	PAYROLL	-32.11
DD6183	02/09/2024	Huhndorf, John E	PAYROLL	-221.64
DD6184	02/09/2024	Lopez, Ingrid A	PAYROLL	-89.69
DD6185	02/09/2024	Mace, Matthew R	PAYROLL	-1,621.94
DD6186	02/09/2024	McLean, Cody	PAYROLL	-1,419.67
DD6187	02/09/2024	Meyer, Vanessa K	PAYROLL	-186.60
DD6188	02/09/2024	Pflum, William	PAYROLL	-1,521.08
DD6189	02/09/2024	Sippel, Christina J	PAYROLL	-19.38
DD6190	02/09/2024	Stellmacher, Nancy J	PAYROLL	-869.87
DD6191	02/09/2024	VanRossum, Carla M	PAYROLL	-625.08
DD6192	02/09/2024	Wilderman, James H	PAYROLL	-1,199.13
DD6193	02/09/2024	Zamzow, Todd B	PAYROLL	-1,465.62
DD6194	02/23/2024	Almas, Lucas N	PAYROLL	-997.30
DD6195	02/23/2024	Amend, Elizabeth A	PAYROLL	-1,219.89
DD6196	02/23/2024	Behlke, Ryan R	PAYROLL	-1,622.11
DD6197	02/23/2024	Boelter, Cynthia L	PAYROLL	-285.13
DD6198	02/23/2024	Chisnell, Gerald	PAYROLL	-207.79
DD6199	02/23/2024	DeNeil, Linda M	PAYROLL	-188.39
DD6200	02/23/2024	Galkowski, Jackson T	PAYROLL	-1,183.78
DD6201	02/23/2024	Glover, Valerie	PAYROLL	-146.83
DD6202	02/23/2024	Heberer, Jeffrey	PAYROLL	-1,783.67
DD6203	02/23/2024	Helling, Rachel	PAYROLL	-18.26
DD6204	02/23/2024	Huhndorf, John E	PAYROLL	-220.83
DD6205	02/23/2024	Lopez, Ingrid A	PAYROLL	-100.38
DD6206	02/23/2024	Mace, Matthew R	PAYROLL	-1,305.46
DD6207	02/23/2024	McLean, Cody	PAYROLL	-1,441.51
DD6208	02/23/2024	Meyer, Vanessa K	PAYROLL	-266.14
DD6209	02/23/2024	Pflum, William	PAYROLL	-1,521.09
DD6210	02/23/2024	Sippel, Christina J	PAYROLL	-48.49

**City of Markesan  
Voucher List  
February 3 through March 4, 2024**

Num	Date	Name	Memo	Original Amount
DD6211	02/23/2024	Stellmacher, Nancy J	PAYROLL	-816.97
DD6212	02/23/2024	Stoll, Brittany M	PAYROLL	-48.94
DD6213	02/23/2024	VanRossum, Carla M	PAYROLL	-600.67
DD6214	02/23/2024	Wilderman, James H	PAYROLL	-1,199.16
DD6215	02/23/2024	Zamzow, Todd B	PAYROLL	-1,455.63
			<b>TOTAL DIRECT DEPOSITS</b>	<b>-34,866.77</b>
38278	02/07/2024	ALLIANT ENERGY/WP&L	street lights	-1,852.23
38279	02/07/2024	ARAMARK	Rug cleaning	-70.34
38280	02/07/2024	BERGEMANN'S AUTOCARE	Mount 2 tires	-134.10
38281	02/07/2024	GENERAL ENGINEERING CO., INC.	2023 Park Planning	-1,942.60
38282	02/07/2024	GRAND RIVER FIRE DISTRICT	2024 Operating Budget-1st install	-12,961.25
38283	02/07/2024	MARKESAN AUTO, HOME & FARM	Misc. Parts / Supplies	-302.17
38284	02/07/2024	NAPA AUTO PARTS	Pilot Light	-22.99
38285	02/07/2024	SECURIAN FINANCIAL GROUP, INC.	March 2024- Life Ins Premium	-137.02
38286	02/09/2024	CITY OF MARKESAN - DOG PARK	reimb. donation	-1,000.00
38287	02/09/2024	GREEN LAKE COUNTY TREASURER	FEB TAX SETTLEMENT	-189,788.79
38288	02/09/2024	MARKESAN DISTRICT SCHOOLS	FEB TAX SETTLEMENT	-215,656.40
38289	02/09/2024	MORAINES PARK TECHNICAL COLLEGE	FEB TAX SETTLEMENT	-21,069.26
38290	02/12/2024	AIRGAS USA, LLC	Cylinder Rental	-55.33
38291	02/12/2024	BERGEMANN'S AUTOCARE	2014 FORD REPAIRS	-42.08
38292	02/12/2024	ERGO BANK OF MARKESAN	WRS Loan - Payment #69	-320.64
38293	02/12/2024	GENERAL ENGINEERING CO., INC.	Bldg inspection	-699.46
38294	02/12/2024	HORICON BANK VISA	Supplies	-185.57
38295	02/12/2024	PFLUM, WILLIAM A.	REIMBURSE	-100.83
38296	02/12/2024	ROBERTS BROTHERS PAINTING	PW Shop painting	-1,012.50
38297	02/12/2024	ROSS, MICHAEL	Reimburse dinner	-631.63
38298	02/12/2024	SUPERIOR CHEMICAL CORPORATION	Cleaner - Parks/City Hall	-218.11
38299	02/12/2024	MARKESAN, CITY OF-PETTY CASH	Postage	-17.45
38300	02/13/2024	EMC INSURANCE	Property & Liability / Workers Comp	-5,067.17
38301	02/12/2024	SECURIAN FINANCIAL GROUP, INC.	FEB ACCIDENT INS 2024 - 76038	-49.28
38302	02/29/2024	CENTURYLINK BUSINESS SERVICES	Jan/Feb bill 2024	-465.02
38303	02/29/2024	COAST TO COAST SOLUTIONS	POLICE DEPT COLORING TOTES	-218.74
38304	02/29/2024	GFL ENVIROMENTAL	February Service 2024	-9,503.19
38305	02/29/2024	GORDON FLESCHE CO., INC	Annual Copier Contract	-489.00
38306	02/29/2024	GRAND RIVER FIRE DISTRICT	Incident Charges	-536.57
38307	02/29/2024	JOHNSON BLOCK AND COMPANY	2023 Audit	-4,541.94
38308	02/29/2024	NESS ELECTRIC, INC	Cemetery Flag Light	-392.67
38309	02/29/2024	PRE-EMPLOYMENT FUND	Feb 2024 PreEmployment/Galkowski	-128.20
38310	02/29/2024	SHERWIN-WILLIAMS	Community Room Paint	-230.00
38311	02/29/2024	SONDALLE LAW OFFICE	FEB INV 2024	-281.26
38312	02/29/2024	VERIZON WIRELESS	JAN-FEB 2024 PHONE BILL/JETPACK	-92.58
38313	02/29/2024	WE ENERGIES	JAN 2024 GAS BILL	-1,566.60
38314	02/29/2024	WELLS FARGO REMITTANCE CENTER	Google / Amazon	-682.96
38315	02/29/2024	ALLIANT ENERGY/WP&L	JAN-FEB 2024 INV	-1,497.00
38316	02/29/2024	ALLIANT ENERGY/WP&L	street lights	-1,855.05
38317	02/29/2024	BERLIN JOURNAL NEWSPAPERS	CC MIN/ORD	-354.00
38318	02/29/2024	BRIGHTSPEED	FEB-MAR 2024	-426.80
38319	02/29/2024	MARKESAN AUTO, HOME & FARM	Misc. Parts / Supplies	-68.09
38320	02/29/2024	MARKESAN LUMBER	MATERIALS	-57.43
38321	02/29/2024	SECURIAN FINANCIAL GROUP, INC.	APRIL 2024- Life Ins Premium	-134.86
38322	02/29/2024	MCLEAN CODY	Pizza with a cop	-75.79
38323	02/29/2024	MID-STATE ORGANIZED CRIME	2024 MEMBERSHIP	-100.00
			<b>TOTAL CITY CHECKS</b>	<b>-476,944.72</b>

**Markesan Utilities  
Voucher List  
February 3 through March 4, 2024**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>
13289	02/12/2024	AMEND, BETSY	Gift	-45.46
13290	02/12/2024	NORTHERN LAKE SERVICE	water testing	-65.00
13291	02/12/2024	RENNERT'S FIRE EQUIPMENT SERVICE	Shop Work	-115.61
13292	02/12/2024	MARKESAN-PETTY CASH	Postage	-19.40
13293	02/13/2024	NWPA	HEBERER AND MACE TRAINING	-60.00
13294	02/29/2024	CORE & MAIN	IPERLS	-569.82
13295	02/29/2024	GENERAL ENGINEERING CO., INC.		-2,717.20
13296	02/29/2024	JOHNSON BLOCK AND COMPANY	2023 Audit	-4,768.60
13297	02/29/2024	LANE TANK CO., INC.	Water Tower	-1,950.00
13298	02/29/2024	MARKESAN, CITY OF	February 2024 PR reimb	-17,545.48
13299	02/29/2024	MARTELLE WATER TREATMENT	Sodium Hypochlorite	-187.00
13300	02/29/2024	NESS ELECTRIC, INC	well outlet	-56.42
13301	02/29/2024	NORTH CENTRAL LABS, INC.	test tubes and timer	-655.20
13302	02/29/2024	ALLIANT ENERGY/WP&L	JAN-FEB 2024 INV	-2,865.83
13303	02/29/2024	USA BLUEBOOK	valve, gloves	-78.17
13304	02/29/2024	WE ENERGIES	JAN-FEB 2024 INV	-493.79
13305	02/29/2024	BRIGHTSPEED	Feb 2024-March 2024 Phone/Internet	-194.00
13306	02/29/2024	WISCONSIN RURAL WATER ASSOC.	Heberer & Mace / Annual Tech Conf	-170.00
13307	02/29/2024	BERLIN JOURNAL NEWSPAPERS	DRIVEWAY BID AD	-241.00
13308	02/29/2024	MARKESAN AUTO HOME AND FARM	SUPPLIES	-231.19
			<b>TOTAL UTILITY CHECKS</b>	<b>-33,009.16</b>

## City of Markesan Treasurer's Report Budget vs. Actual January through February 2024

	Jan - Feb 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary income/Expense</b>				
<b>Income</b>				
<b>4100000 · Taxes</b>				
4133000 · PILOT's Water Dept	0.00	60,000.00	-60,000.00	0.0%
4111000 · City Taxes & Overrun	588,420.79	588,421.00	-0.21	100.0%
4112000 · TIF Increment	0.00	105,000.00	-105,000.00	0.0%
4114000 · Mobile Home Fees	38.09	300.00	-261.91	12.7%
4132000 · PILOT's MRH	0.00	10,000.00	-10,000.00	0.0%
4180000 · Interest on Taxes	298.15	1,000.00	-701.85	29.8%
4190000 · State Personal Prop Aid	0.00	4,635.00	-4,635.00	0.0%
4195000 · State TID Personal Prop Aid	0.00	4,110.00	-4,110.00	0.0%
<b>Total 4100000 · Taxes</b>	<b>588,757.03</b>	<b>773,466.00</b>	<b>-184,708.97</b>	<b>76.1%</b>
<b>4200000 · Special Assessments</b>				
4220000 · Sidewalk Assessment Loan	0.00	13,334.00	-13,334.00	0.0%
4230000 · Sidewalk Assessments	0.00	6,666.00	-6,666.00	0.0%
<b>Total 4200000 · Special Assessments</b>	<b>0.00</b>	<b>20,000.00</b>	<b>-20,000.00</b>	<b>0.0%</b>
<b>4300000 · Intergovernmental Revenues</b>				
4341000 · Shared Revenue	0.00	514,436.98	-514,436.98	0.0%
4343000 · Exempt Comp Aid	0.00	3,888.00	-3,888.00	0.0%
4352100 · Police Training	0.00	500.00	-500.00	0.0%
4353100 · Transportation Aids	27,578.75	110,298.70	-82,719.95	25.0%
4354500 · Recycling Grant	0.00	5,900.00	-5,900.00	0.0%
<b>Total 4300000 · Intergovernmental Revenues</b>	<b>27,578.75</b>	<b>635,023.68</b>	<b>-607,444.93</b>	<b>4.3%</b>
<b>4400000 · Licenses &amp; Permits</b>				
4410100 · Alcohol Licenses	0.00	3,000.00	-3,000.00	0.0%
4410200 · Operator's Licenses	95.00	1,100.00	-1,005.00	8.6%
4410300 · Soda Water Licenses	5.00	80.00	-75.00	6.3%
4410400 · Cigarette Licenses	75.00	300.00	-225.00	25.0%
4410500 · Other Business Lic.	0.00	200.00	-200.00	0.0%
4410900 · Cable Franchise Fees	0.00	1,200.00	-1,200.00	0.0%
4420000 · Dog Licenses (City)	963.42	925.00	38.42	104.2%
4430000 · Building Permits	400.00	6,000.00	-5,600.00	6.7%
4440000 · Land Use Permits	0.00	250.00	-250.00	0.0%
4450000 · MDM Hunter Permit Fee	0.00	240.00	-240.00	0.0%
<b>Total 4400000 · Licenses &amp; Permits</b>	<b>1,538.42</b>	<b>13,295.00</b>	<b>-11,756.58</b>	<b>11.6%</b>
<b>4500000 · Fines, Forfeits &amp; Penalties</b>				
4510000 · Ordinance Violations	335.98	9,500.00	-9,164.02	3.5%
4510100 · Parking Violations	0.00	600.00	-600.00	0.0%
<b>Total 4500000 · Fines, Forfeits &amp; Penalties</b>	<b>335.98</b>	<b>10,100.00</b>	<b>-9,764.02</b>	<b>3.3%</b>
<b>4600000 · Public Charges for Services</b>				
4610000 · Clerk-Treas Fees	75.00	1,200.00	-1,125.00	6.3%
4610100 · Publication Fees	0.00	250.00	-250.00	0.0%
4621000 · Police Dept Fees	500.00	250.00	250.00	200.0%
4632200 · Snow Removal Fees	0.00	250.00	-250.00	0.0%
4643500 · Recycle Fees	345.00	3,400.00	-3,055.00	10.1%
4644000 · Weed Control Charges	379.98	350.00	29.98	108.6%
4654000 · Cemetery Sales	0.00	500.00	-500.00	0.0%
4672000 · Park Shelter Use	250.00	1,700.00	-1,450.00	14.7%
4674300 · Comm Ctr Use	130.00	500.00	-370.00	26.0%
<b>Total 4600000 · Public Charges for Services</b>	<b>1,679.98</b>	<b>8,400.00</b>	<b>-6,720.02</b>	<b>20.0%</b>
<b>4700000 · Intergov't Charges for Services</b>				
4732100 · School Liason	6,846.00	64,000.00	-57,154.00	10.7%
4734100 · Recycle Ctr-Towns	0.00	12,825.00	-12,825.00	0.0%
4739100 · Crossing Guard Reimb	0.00	6,000.00	-6,000.00	0.0%
<b>Total 4700000 · Intergov't Charges for Services</b>	<b>6,846.00</b>	<b>82,825.00</b>	<b>-75,979.00</b>	<b>8.3%</b>
<b>4800000 · Miscellaneous Revenue</b>				
4811000 · Interest-City Investments	859.47	10,000.00	-9,140.53	8.6%
4820000 · Rent-Muni Bldg	3,700.00	16,200.00	-12,500.00	22.8%
4820100 · Rent-Land	0.00	3,500.00	-3,500.00	0.0%
4820200 · Rent-Cell Tower	2,250.42	11,475.00	-9,224.58	19.6%
4840900 · Ins Dividends	0.00	1,800.00	-1,800.00	0.0%
4850000 · Donations	600.00	5,000.00	-4,400.00	12.0%
4850025 · Connolly Memorial Cemetery Fund	9,845.00	0.00	9,845.00	0.0%
4850030 · Dog Park Donations	0.00	15,000.00	-15,000.00	0.0%
4850100 · Police Donations	10.00	3,000.00	-2,990.00	0.3%

## City of Markesan Treasurer's Report Budget vs. Actual January through February 2024

	Jan - Feb 24	Budget	\$ Over Budget	% of Budget
4890000 · Exp Reimb-All Types	1,742.86	3,500.00	-1,757.14	49.8%
<b>Total 4800000 · Miscellaneous Revenue</b>	<b>19,007.75</b>	<b>69,475.00</b>	<b>-50,467.25</b>	<b>27.4%</b>
<b>Total Income</b>	<b>645,743.91</b>	<b>1,612,584.68</b>	<b>-966,840.77</b>	<b>40.0%</b>
<b>Gross Profit</b>	<b>645,743.91</b>	<b>1,612,584.68</b>	<b>-966,840.77</b>	<b>40.0%</b>
<b>Expense</b>				
<b>5100000 · General Government</b>				
5100100 · W&S Expense Reimb	7,013.58			
5100111 · Accts Rec - W&S Wages	20,987.48			
5100112 · Accts Rec - W&S WRS	1,331.86			
5100114 · Accts Rec - W&S Insurance	10,139.28			
5100211 · Accts Rec - Library Wages	6,684.07			
5100212 · Accts Rec - Library WRS	335.00			
<b>5110000 · Legislative</b>				
5110111 · Council	0.00	12,750.00	-12,750.00	0.0%
5110211 · Mayor	500.00	9,000.00	-8,500.00	5.6%
5111011 · Committees	0.00	400.00	-400.00	0.0%
<b>Total 5110000 · Legislative</b>	<b>500.00</b>	<b>22,150.00</b>	<b>-21,650.00</b>	<b>2.3%</b>
<b>5130000 · Legal</b>				
5130021 · City Atty-General	0.00	1,800.00	-1,800.00	0.0%
5130121 · City Atty-Prosecution	325.00	1,500.00	-1,175.00	21.7%
5131021 · Muni Code Updates	62.50	1,500.00	-1,437.50	4.2%
<b>Total 5130000 · Legal</b>	<b>387.50</b>	<b>4,800.00</b>	<b>-4,412.50</b>	<b>8.1%</b>
<b>5140000 · General Administration</b>				
5141011 · Legislative Support-Wages	806.50	9,968.70	-9,162.20	8.1%
5141025 · Legislat. Support-Training/Dues	0.00	850.00	-850.00	0.0%
5141032 · Legislative Support-Publication	1,052.00	7,000.00	-5,948.00	15.0%
5142011 · General Admin-Wages	2,238.37	34,575.76	-32,337.39	6.5%
5142021 · General Admin-Outside Services	0.00	575.00	-575.00	0.0%
5142025 · General Admin-Training/Dues	65.00	450.00	-385.00	14.4%
5142031 · General Admin-Office Supplies	2,572.48	4,000.00	-1,427.52	64.3%
5142033 · General Admin-Mileage	0.00	125.00	-125.00	0.0%
5143011 · Elections-Wages	375.12	7,777.00	-7,401.88	4.8%
5143032 · Elections-Publication	0.00	250.00	-250.00	0.0%
5143034 · Elections-Supplies	0.00	650.00	-650.00	0.0%
5144011 · Licensing & Permits-Wages	672.32	1,883.65	-1,211.33	35.7%
5144031 · Licensing & Permits-Office Supp	6.05			
5144032 · Licensing & Permits-Publication	0.00	300.00	-300.00	0.0%
<b>Total 5140000 · General Administration</b>	<b>7,787.84</b>	<b>68,405.11</b>	<b>-60,617.27</b>	<b>11.4%</b>
<b>5150000 · Financial Administration</b>				
5150011 · General Accounting-Wages	3,337.55	19,190.00	-15,852.45	17.4%
5150034 · General Accounting-Supplies	175.97	1,500.00	-1,324.03	11.7%
5150521 · Independent Audit	7,100.82	13,200.00	-6,099.18	53.8%
5151113 · Medicare (default)	1,671.58	8,484.00	-6,812.42	19.7%
5151213 · Social Security	5,588.93	28,891.50	-23,302.57	19.3%
5151314 · Health Insurance	20,573.36	173,829.06	-153,255.70	11.8%
5151414 · Life Insurance	113.56	650.00	-536.44	17.5%
5151611 · Paid Time Off (PTO)-Wages	8,192.32			
5152012 · Wisconsin Retirement System	7,228.59	45,450.00	-38,221.41	15.9%
5155021 · Prop. Assmnt.-Outside Services	1,800.00	7,500.00	-5,700.00	24.0%
5155111 · Prop Tax Collection-Wages	1,509.94	1,691.75	-181.81	89.3%
5155121 · Prop Tax Collection-Outside Ser	0.00	900.00	-900.00	0.0%
5156005 · Prop & Liability Ins	7,965.24	31,369.00	-23,403.76	25.4%
5156100 · Workers Comp - Calculated	30.60			
5156105 · Workers Comp	2,651.99	10,653.00	-8,001.01	24.9%
5156205 · Employee Bonds	475.00	900.00	-425.00	52.8%
5150000 · Financial Administration - Other	10.00			
<b>Total 5150000 · Financial Administration</b>	<b>68,425.45</b>	<b>344,208.31</b>	<b>-275,782.86</b>	<b>19.9%</b>
<b>5160000 · Municipal Building</b>				
5160011 · Municipal Building-Wages	1,741.22	8,080.00	-6,338.78	21.5%
5160021 · Municipal Building-Outside Serv	1,185.69	4,000.00	-2,814.31	29.6%
5160022 · Municipal Building-Utilities	4,731.34	27,000.00	-22,268.66	17.5%
5160023 · Municipal Building-Repairs&Supp	481.29	10,381.82	-9,900.53	4.6%
<b>Total 5160000 · Municipal Building</b>	<b>8,139.54</b>	<b>49,461.82</b>	<b>-41,322.28</b>	<b>16.5%</b>
<b>Total 5100000 · General Government</b>	<b>131,731.60</b>	<b>489,025.24</b>	<b>-357,293.64</b>	<b>26.9%</b>
5150520 · Bank Service Charges	30.00			

## City of Markesan Treasurer's Report Budget vs. Actual January through February 2024

	Jan - Feb 24	Budget	\$ Over Budget	% of Budget
<b>5200000 · Public Safety</b>				
<b>5210000 · Law Enforcement</b>				
<b>5210001 · Police Administration</b>				
5210011 · Police Admin-Wages	10,656.14	79,790.00	-69,133.86	13.4%
5210019 · Police Admin-Uniforms	114.40	2,000.00	-1,885.60	5.7%
5210022 · Police Admin-Utilities	898.06	5,000.00	-4,101.94	18.0%
5210034 · Police Admin-Supplies	554.47	5,000.00	-4,445.53	11.1%
<b>Total 5210001 · Police Administration</b>	<b>12,223.07</b>	<b>91,790.00</b>	<b>-79,566.93</b>	<b>13.3%</b>
<b>5212000 · Police Patrol</b>				
5212011 · Police Patrol-Wages				
5213011 · Police Criminal Invest-Wages	0.00	1,515.00	-1,515.00	0.0%
5212011 · Police Patrol-Wages - Other	23,994.59	166,650.00	-142,655.41	14.4%
<b>Total 5212011 · Police Patrol-Wages</b>	<b>23,994.59</b>	<b>168,165.00</b>	<b>-144,170.41</b>	<b>14.3%</b>
5212021 · Police Patrol-Outside Services	313.08	4,000.00	-3,686.92	7.8%
5212022 · Police Patrol-Utilities	299.12	600.00	-300.88	49.9%
5212023 · Police Patrol-Repairs/Supplies	261.26	10,000.00	-9,738.74	2.6%
5212033 · Police Patrol-Fuel/Miles	1,167.89	9,000.00	-7,832.11	13.0%
<b>Total 5212000 · Police Patrol</b>	<b>26,035.94</b>	<b>191,765.00</b>	<b>-165,729.06</b>	<b>13.6%</b>
5213021 · Police Criminal Inv-Suppl/Serv	376.70	2,000.00	-1,623.30	18.8%
5214025 · Police Training	0.00	1,500.00	-1,500.00	0.0%
<b>Total 5210000 · Law Enforcement</b>	<b>38,635.71</b>	<b>287,055.00</b>	<b>-248,419.29</b>	<b>13.5%</b>
5219000 · School Crossing Guard	1,176.00	11,500.00	-10,324.00	10.2%
<b>5220000 · Fire Protection</b>				
5220021 · Fire Dept-Annual Budget	12,961.25	25,922.50	-12,961.25	50.0%
5220022 · Water Hydrant Rental	0.00	113,750.00	-113,750.00	0.0%
5220034 · Fire Dept-Incident Charges	536.57	1,000.00	-463.43	53.7%
<b>Total 5220000 · Fire Protection</b>	<b>13,497.82</b>	<b>140,672.50</b>	<b>-127,174.68</b>	<b>9.6%</b>
5240021 · Building Inspection	699.45	12,500.00	-11,800.55	5.6%
<b>5290000 · Other Public Safety</b>				
5290011 · Emergency Govt-Wages	0.00	2,200.00	-2,200.00	0.0%
5290022 · Emergency Govt-Utilities	130.20	1,900.00	-1,769.80	6.9%
5290023 · Emer Govt-Supp., Equip & Repair	531.53	5,520.00	-4,988.47	9.6%
<b>Total 5290000 · Other Public Safety</b>	<b>661.73</b>	<b>9,620.00</b>	<b>-8,958.27</b>	<b>6.9%</b>
<b>Total 5200000 · Public Safety</b>	<b>54,670.71</b>	<b>461,347.50</b>	<b>-406,676.79</b>	<b>11.9%</b>
<b>5300000 · Public Works</b>				
<b>5310000 · Streets Administration</b>				
5310005 · Streets Admin-CDL Testing	0.00	150.00	-150.00	0.0%
5310011 · Streets Admin-Wages	681.35	5,403.50	-4,722.15	12.6%
5310021 · Streets Admin-Outside Services	56.79	500.00	-443.21	11.4%
5310025 · Streets Admin-Training	0.00	1,000.00	-1,000.00	0.0%
<b>Total 5310000 · Streets Administration</b>	<b>738.14</b>	<b>7,053.50</b>	<b>-6,315.36</b>	<b>10.5%</b>
<b>5311000 · Public Works Shop</b>				
5311011 · PW Shop-Wages	425.74	2,020.00	-1,594.26	21.1%
5311022 · PW Shop-Utilities	1,483.04	5,600.00	-4,116.96	26.5%
5311033 · PW Shop-Fuel	139.86	350.00	-210.14	40.0%
5311034 · PW Shop-Supplies/Tools	408.62	2,500.00	-2,091.38	16.3%
<b>Total 5311000 · Public Works Shop</b>	<b>2,457.26</b>	<b>10,470.00</b>	<b>-8,012.74</b>	<b>23.5%</b>
<b>5312000 · Public Works Mach &amp; Equip</b>				
5312011 · PW Mach & Equip-Wages	1,645.39	25,755.00	-24,109.61	6.4%
5312023 · PW Mach & Equip-Repair/Supplies	804.10	7,000.00	-6,195.90	11.5%
5312033 · PW Mach & Equip-Fuel	969.34	3,500.00	-2,530.66	27.7%
5312000 · Public Works Mach & Equip - Other	103.64			
<b>Total 5312000 · Public Works Mach &amp; Equip</b>	<b>3,522.47</b>	<b>36,255.00</b>	<b>-32,732.53</b>	<b>9.7%</b>
<b>5331000 · Road Maintenance</b>				
5331011 · Road Maintenance-Wages	237.93	1,515.00	-1,277.07	15.7%
5331023 · Road Maintenance-Repair/Supply	22.80	8,000.00	-7,977.20	0.3%
5331033 · Road Maintenance-Fuel	0.00	800.00	-800.00	0.0%
<b>Total 5331000 · Road Maintenance</b>	<b>260.73</b>	<b>10,315.00</b>	<b>-10,054.27</b>	<b>2.5%</b>
<b>5331100 · Curbs &amp; Gutters</b>				
5331111 · Curbs & Gutters-Wages	0.00	252.50	-252.50	0.0%

**City of Markesan**  
**Treasurer's Report Budget vs. Actual**  
**January through February 2024**

	Jan - Feb 24	Budget	\$ Over Budget	% of Budget
5331100 · Curbs & Gutters - Other	0.00	250.00	-250.00	0.0%
<b>Total 5331100 · Curbs &amp; Gutters</b>	<b>0.00</b>	<b>502.50</b>	<b>-502.50</b>	<b>0.0%</b>
5331200 · Traffic Signs & Markings				
5331211 · Traffic Signs, Markings-Wages	248.75	1,010.00	-761.25	24.6%
5331223 · Traffic Sign & Mark-Repair/Supp	0.00	1,000.00	-1,000.00	0.0%
<b>Total 5331200 · Traffic Signs &amp; Markings</b>	<b>248.75</b>	<b>2,010.00</b>	<b>-1,761.25</b>	<b>12.4%</b>
5331300 · Bridges & Culverts				
5331321 · Bridges & Culverts-Outside Serv	0.00	650.00	-650.00	0.0%
<b>Total 5331300 · Brlidges &amp; Culverts</b>	<b>0.00</b>	<b>650.00</b>	<b>-650.00</b>	<b>0.0%</b>
5331900 · Snow & Ice Control				
5331911 · Snow & Ice Control-Wages	6,173.33	11,110.00	-4,936.67	55.6%
5331933 · Snow & Ice Control-Fuel	502.27	5,000.00	-4,497.73	10.0%
5331934 · Snow & Ice Control-Supplies	0.00	10,000.00	-10,000.00	0.0%
5331900 · Snow & Ice Control - Other	0.00	26,110.00	-26,110.00	0.0%
<b>Total 5331900 · Snow &amp; Ice Control</b>	<b>6,675.60</b>	<b>52,220.00</b>	<b>-45,544.40</b>	<b>12.8%</b>
5342022 · Street Lighting	5,895.83	24,000.00	-18,104.17	24.6%
5343100 · Sidewalks				
5343111 · Sidewalks-Wages	28.84	516.11	-487.27	5.6%
5343100 · Sidewalks - Other	0.00	20,000.00	-20,000.00	0.0%
<b>Total 5343100 · Sidewalks</b>	<b>28.84</b>	<b>20,516.11</b>	<b>-20,487.27</b>	<b>0.1%</b>
5344000 · Storm Sewers				
5344111 · Storm Sewers-Wages	0.00	835.27	-835.27	0.0%
<b>Total 5344000 · Storm Sewers</b>	<b>0.00</b>	<b>835.27</b>	<b>-835.27</b>	<b>0.0%</b>
5344100 · Street Cleaning	82.92	2,020.00	-1,937.08	4.1%
5345000 · Parking Lots				
5345011 · Parking Lots-Wages	90.13	505.00	-414.87	17.8%
<b>Total 5345000 · Parking Lots</b>	<b>90.13</b>	<b>505.00</b>	<b>-414.87</b>	<b>17.8%</b>
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	1,377.12	6,751.85	-5,374.73	20.4%
5362021 · Sanitation/Trash-Outside Serv.	11,528.46	68,225.00	-56,696.54	16.9%
<b>Total 5362000 · Sanitation/Trash</b>	<b>12,905.58</b>	<b>74,976.85</b>	<b>-62,071.27</b>	<b>17.2%</b>
5363100 · Landfill Monitoring	0.00	4,200.00	-4,200.00	0.0%
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	659.22	6,300.00	-5,640.78	10.5%
5363523 · Recycling Center-Markesan	0.00	500.00	-500.00	0.0%
5363533 · Recycling Center-Fuel	71.40	250.00	-178.60	28.6%
5363500 · Recycling Center - Other	12.71	375.00	-362.29	3.4%
<b>Total 5363500 · Recycling Center</b>	<b>743.33</b>	<b>7,425.00</b>	<b>-6,681.67</b>	<b>10.0%</b>
5363521 · Recycling-Curbside	6,477.92	44,250.00	-37,772.08	14.6%
5363600 · Recycling Center-Mackford	262.73	1,700.00	-1,437.27	15.5%
5363700 · Recycling Center-Manchester	262.74	1,700.00	-1,437.26	15.5%
5363800 · Recycling Center-Green Lake	512.73	2,600.00	-2,087.27	19.7%
5364000 · Weed Control				
5364011 · Weed Control-Wages	0.00	1,515.00	-1,515.00	0.0%
5364034 · Weed Control-Supplies	0.00	300.00	-300.00	0.0%
<b>Total 5364000 · Weed Control</b>	<b>0.00</b>	<b>1,815.00</b>	<b>-1,815.00</b>	<b>0.0%</b>
<b>Total 5300000 · Public Works</b>	<b>41,165.70</b>	<b>306,019.23</b>	<b>-264,853.53</b>	<b>13.5%</b>
5400000 · Health & Human Services				
5490000 · Cemetery				
5491011 · Cemetery-Wages	384.12	12,155.35	-11,771.23	3.2%
5491022 · Cemetery-Utilities	35.20	300.00	-264.80	11.7%
5491033 · Cemetery-Fuel	0.00	350.00	-350.00	0.0%
5491034 · Cemetery-Supplies	392.67	500.00	-107.33	78.5%
<b>Total 5490000 · Cemetery</b>	<b>811.99</b>	<b>13,305.35</b>	<b>-12,493.36</b>	<b>6.1%</b>
<b>Total 5400000 · Health &amp; Human Services</b>	<b>811.99</b>	<b>13,305.35</b>	<b>-12,493.36</b>	<b>6.1%</b>
5500000 · Culture, Rec & Educ				
5510000 · Library				
5511011 · Library-Wages	447.49	2,500.00	-2,052.51	17.9%

## City of Markesan Treasurer's Report Budget vs. Actual January through February 2024

	Jan - Feb 24	Budget	\$ Over Budget	% of Budget
5511021 · Library-Annual Budget	17,667.00	70,668.00	-53,001.00	25.0%
<b>Total 5510000 · Library</b>	<b>18,114.49</b>	<b>73,168.00</b>	<b>-55,053.51</b>	<b>24.8%</b>
5520000 · Parks				
5520011 · Parks-Wages	1,222.00	8,000.00	-6,778.00	15.3%
5520022 · Parks-Utilities	372.92	2,500.00	-2,127.08	14.9%
5520023 · Parks-Repairs/Supplies	297.69	3,000.00	-2,702.31	9.9%
5520033 · Parks-Fuel	108.13	500.00	-391.87	21.6%
<b>Total 5520000 · Parks</b>	<b>2,000.74</b>	<b>14,000.00</b>	<b>-11,999.26</b>	<b>14.3%</b>
5530000 · City Events/Banners				
5530011 · City Events/Banners-Wages	273.98	3,000.00	-2,726.02	9.1%
<b>Total 5530000 · City Events/Banners</b>	<b>273.98</b>	<b>3,000.00</b>	<b>-2,726.02</b>	<b>9.1%</b>
5530100 · Summer Rec Program	0.00	2,000.00	-2,000.00	0.0%
5531000 · Events Comm. (Special Events)	0.00	5,260.00	-5,260.00	0.0%
<b>Total 5500000 · Culture, Rec &amp; Educ</b>	<b>20,389.21</b>	<b>97,428.00</b>	<b>-77,038.79</b>	<b>20.9%</b>
5600000 · Conservation & Development				
5670000 · Advertising & Promotion	0.00	150.00	-150.00	0.0%
5671000 · Industrial Park Development	50.82	120.00	-69.18	42.4%
5671021 · TIF Fees	850.00			
5690000 · Zoning & Development	0.00	250.00	-250.00	0.0%
5691000 · Mapping	0.00	50.00	-50.00	0.0%
<b>Total 5600000 · Conservation &amp; Development</b>	<b>900.82</b>	<b>570.00</b>	<b>330.82</b>	<b>158.0%</b>
5900000 · Debt Service				
5912000 · 2018 Bond Issue Princ.				
5912100 · 2018 Bond Issue Fees	0.00	850.00	-850.00	0.0%
5912000 · 2018 Bond Issue Princ. - Other	110,000.00	110,000.00	0.00	100.0%
<b>Total 5912000 · 2018 Bond Issue Princ.</b>	<b>110,000.00</b>	<b>110,850.00</b>	<b>-850.00</b>	<b>99.2%</b>
5916000 · Principal Long-Term Debt	591.70	3,604.85	-3,013.15	16.4%
5926000 · Interest Long Term Debt	49.58	242.83	-193.25	20.4%
5926250 · 2018A Bond Issue Interest	15,347.50	29,375.50	-14,027.50	52.2%
5927000 · Patrol Car Principal Loan	0.00	5,034.37	-5,034.37	0.0%
5927500 · Patrol Car Interest Loan	0.00	1,965.63	-1,965.63	0.0%
<b>Total 5900000 · Debt Service</b>	<b>125,988.78</b>	<b>151,072.68</b>	<b>-25,083.90</b>	<b>83.4%</b>
6000000 · Capital Outlay				
6576550 · Outlay - Dog Park	0.00	15,000.00	-15,000.00	0.0%
6571400 · Outlay - City Hall	0.00	5,000.00	-5,000.00	0.0%
6571900 · Outlay - General Acctg Admin	0.00	5,000.00	-5,000.00	0.0%
6572900 · Outlay - Emergency Govt	0.00	1,500.00	-1,500.00	0.0%
6573240 · Outlay - Machines & Equipment	0.00	10,000.00	-10,000.00	0.0%
6573270 · Outlay - Garages & Sheds	1,012.50	5,000.00	-3,987.50	20.3%
6573310 · Outlay - Streets	0.00	25,000.00	-25,000.00	0.0%
6573340 · Outlay - 2025 Streets Project	0.00	10,626.68	-10,626.68	0.0%
6574200 · Outlay - Recycling Center	0.00	5,000.00	-5,000.00	0.0%
6575100 · Outlay - Cemetery	0.00	10,000.00	-10,000.00	0.0%
6576100 · Outlay - Library	0.00	800.00	-800.00	0.0%
6576200 · Outlay - Parks	1,942.50	20,000.00	-18,057.50	9.7%
6576300 · Outlay - Codification	0.00	2,000.00	-2,000.00	0.0%
6576500 · Outlay - Walking Path	0.00	5,000.00	-5,000.00	0.0%
<b>Total 6000000 · Capital Outlay</b>	<b>2,955.00</b>	<b>119,926.68</b>	<b>-116,971.68</b>	<b>2.5%</b>
<b>Total Expense</b>	<b>378,643.81</b>	<b>1,638,694.68</b>	<b>-1,260,050.87</b>	<b>23.1%</b>
<b>Net Ordinary Income</b>	<b>267,100.10</b>	<b>-26,110.00</b>	<b>293,210.10</b>	<b>-1,023.0%</b>
<b>Net Income</b>	<b>267,100.10</b>	<b>-26,110.00</b>	<b>293,210.10</b>	<b>-1,023.0%</b>





P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

## **2024 Markesan Community Gardens Rules, Expectations, and Release of Claims**

The City Council has established rules and expectations for the Markesan Community Gardens. All volunteer Markesan Community Gardeners are committed to abiding by these rules and expectations in order to create a safe and functional garden space; foster cooperative and friendly relationships with garden and community neighbors; and maintain the privilege of gardening in the Markesan Community Gardens.

Markesan Community Gardeners agree to act respectfully and with kindness towards everyone who requests space in the garden and its neighbors. If conflicts arise, gardeners are encouraged to seek peaceful resolution directly with one another and, if necessary, reach out to the City Clerk's Office.

The Markesan Gardens are not strictly organic; however, gardeners are expected to practice organic gardening practices to grow vegetables and other plants in their garden. Gardeners may not use herbicides, pesticides, fungicides, and/or chemical fertilizers except those that are consistent with organic gardening best practices. Do not use rugs, tarps, plastic film, or woven synthetic mulch (commonly known as landscape cloth) because it can be a nuisance as it degrades over time.

Gardeners must maintain their garden plot in a manner that limits the spread of weeds and pest plants to other garden plots and to areas surrounding the community gardens. Wood chips, secured and covered newspaper or cardboard, and straw/hay are acceptable mulches for weed control.

Gardeners may start clearing debris, preparing beds and start weeding no sooner than April 15th. Community Gardeners are expected to keep weeds down from spring to fall - this includes cutting, pulling, or otherwise controlling weeds before they go to seed or spread rhizomes. Weeds affect the productivity of your garden and impact neighboring gardens as weeds spread by seed or underground.

Prepare plots for winter each year by removing dead plant materials, plant cages, and tools. Low fencing, tomato cages, and other trip hazards that may be obscured by snow must be removed at the end of each year. Keep your plot free of garbage, inorganic waste, excess organic wastes, and unsafe or untidy materials, including glass.

Everyone named as a Markesan Community gardener is jointly responsible for the upkeep of the entire plot. All gardeners must be identified at the time of garden signup each year. Each gardener must provide complete contact information including mailing addresses, phone numbers, and email addresses.

The City Director of Public Works will monitor plots for weeds, usage, and maintenance throughout the gardening season and has full authority to have violators removed from the garden. Markesan Community Gardeners can appeal decisions and actions of the Public Works Director to the Public Property Committee for consideration.

No trespassing on adjacent properties when walking to and from the garden.

No vehicles are allowed on the garden property with the exception of those authorized to bring water. Please contact the Public Works Director for instructions on using the garden water system. Requests for water are to be made through the Clerk's office.

Harvest your ripe vegetables! If you have more than you can use, produce can be dropped off at the Markesan food pantry at City Hall and will distribute it to families in need.

**Markesan Community Gardens: Release of All Claims**

I, the undersigned, want to voluntarily participate in the Markesan Community Gardens and as a condition of being allowed to participate, I agree to the following statements.

I am duly aware of the risks and hazards that may arise through participation in the Markesan Community Gardens, and assume any expenses and liabilities I incur in the event of an accident, illness or other incapacity.

In consideration of being granted the opportunity to participate in the Markesan Community Gardens, I, for myself, my executors, administrators, agents and assigns do hereby release and forever discharge the City of Markesan, volunteers, and other gardeners from all claims of damages, demands, and any actions whatsoever, including those based on negligence, in any manner arising out of my participation in this activity.

I understand that this Release means that, among other things, I am giving up my right to sue for any such losses, damages, injury or costs that I may incur.

I represent and certify that my true age is at least 18 years old. I have read this entire Release of Claims and the Rules and Expectations. I fully understand them and agree to be legally bound by them.

Signer: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Email/Phone: \_\_\_\_\_

## **CITY OF MARKESAN REQUEST FOR BID**

The City of Markesan is seeking written sealed bids for the following projects:

1. **Project #1:** Kiwanis Park building housing restrooms and attached pavilion is approximately 40' x 16'. Replacement of all soffit and fascia. Install house wrap on building and replace existing wood siding with corrugated steel siding to match existing building. Add aluminum trim to cover bottom of siding to prevent rot. Remove shingles and install new corrugated steel roofing. Replace existing double door with a new steel 6' x 6'8" door. Remove all trash and debris.
2. **Project #2:** Kiwanis Park building (warming shelter) 40' x 22'. Repairs of existing soffit and fascia. Eliminate existing entrance step and replace with a ramped entrance. Remove all trash and debris.

Bids must be turned into Markesan City Hall at 150 N. Bridge Street, Markesan, **no later than Tuesday, April 2, 2024 at 12:00 pm** to be considered. The bid opening will take place at the Public Property & Health Committee meeting on Tuesday, April 2, 2024 at 6:00 pm at City Hall Council Chambers.

Questions can be directed to Public Works Director by calling 920-398-3031.

The right to reject any and all bids is reserved by the City of Markesan and to award the contract to the Contractor who, in the judgment of the City, will serve the interests of the City of Markesan. The City of Markesan is an equal opportunity employer.



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department  
William A. Pflum, Chief of Police

## **Finance, Personnel and Public Safety Committee** *Presented on March 5, 2024*

**February 2024**

### **Agenda:**

**Weapons and Ammunition Policy**

### **Appendix:**

- 1. Weapons and Ammunition Policy**

## **Weapons and Ammunition Policy**

This department has developed a weapons and ammunition policy so that it sets forth clear guidelines and expectations when it comes to weapons of this department, carrying off duty and storage of weapons.

This policy was crafted using several police departments' current weapons policies to best fit our department. This policy has been sent to the City Attorney for their review and approval as well.

This department asks that you approve this policy and that it goes into effect as soon as it is passed by the Common Council and receives approval by the City Attorney.

# **Markesan Police Department Weapons and Ammunition Policy**

**Created 02/22/2024**

## **PURPOSE**

The purpose of this order is to establish the department's standards for authorized weapons and ammunition carried by sworn officer both on and off duty. It also establishes the minimum training and qualification standards for those weapons.

## **POLICY**

It is the policy of the Markesan Police Department that officers shall only use approved firearms (with approved ammunition) and less lethal weapons that are mechanically sound and properly maintained. Only firearms and less lethal weapons with which an officer demonstrates proficiency may be used.

## **DEFINITIONS**

**Primary Duty Handgun** is a handgun authorized for use and registered with the department carried by a sworn officer who has qualified with that handgun.

**Off Duty Handgun** is a handgun authorized for use and registered with the department carried by a sworn officer who has qualified with that handgun, for use while off duty. These weapons are not permitted to be carried as the primary duty weapon.

## **FIREARMS, AMMUNITION AND OTHER WEAPONS**

### **Less Lethal Weapon Specifications**

- Oleoresin Capsicum (OC, Pepper Spray)
- Taser X-26 and Taser X2 Electronic Control Device (ECD)
- Expandable Baton
- Baton
- Kubaton

### **Primary Duty Handgun Specifications**

The Department designated primary duty handgun is the Glock semi-automatic 9mm.

The Department authorizes for primary duty carry the full size Glock Model G17 for patrol and plain clothes assignments. Other Glock models may be carried with approval of the Chief of Police and/or his/her designee.

All Glock handguns must have the standard coil trigger spring and the standard 5.5 lb. connector

installed. All primary duty handguns must conform to manufacturer's specifications. The only authorized modifications are: night sights; laser sights; reflex sights, grips; tactical lights; and magazine extenders. Any other requested modifications must be approved by the Chief of Police or his/her designee.

### **Off Duty Handgun Specifications**

Officers may carry any Department authorized primary duty handgun off duty. Officers may also carry other makes and models of handguns for off duty use only. These handguns are limited to 9mm Luger, .380 ACP, .40 S&W, and .45 ACP calibers. The handguns must function similarly to the Glock and must be approved by the Chief of Police or his/her designee. Off duty firearms shall be carried concealed.

Officers must carry a department badge and photo identification card when carrying a handgun. Off duty officers shall not consume alcohol or be under the influence of alcoholic beverages or any other non-prescribed drugs while carrying a firearm.

### **Holsters**

Primary duty holsters are provided by the department and must have a thumb break and/or covered trigger. Secondary/off duty holsters are the responsibility of the individual officer and must have a thumb break or retention device and covered trigger. Officers may be required to qualify at the range with a holster prior to approval for carry.

### **Rifles**

The Department designated patrol rifle is the AR-15 in .223 Rem. The AR-15 rifle is authorized for carry in marked squad cars in a locked gun mount, and in unmarked squad cars in a hard case. Department owned AR-15 rifles shall not be used for hunting or recreational purposes. (This does not include firing at a training event.)

### **Ammunition**

#### **Handgun**

All officers will be provided and must carry the department designated ammunition for all weapons which fall under the classification of primary handguns. Ammunition for off duty handguns is the responsibility of the individual officer.

#### **Rifle**

Only department designated and supplied ammunition is authorized for use in department rifles. Officers will be provided training ammunition for all department in-service training and other training approved by the Chief of Police and/or his designee.

## **WEAPONS TRAINING AND QUALIFICATION**

### **Demonstrated Proficiency**

Officers shall demonstrate proficiency in the use of department authorized weapons prior to being approved to carry or use such weapons. Demonstrated proficiency can include but is not limited to:

- Completion of prescribed classroom work.
- Demonstrated knowledge of the laws covering the use of weapon(s) and knowledge of department policy on all aspects of the use of force.
- Demonstrated safe handling of all approved weapons.
- Satisfactory completion of a course of fire utilizing live fire or simulation technology.

Instruction and evaluation of proficiency shall be done by a certified instructor.

### **Training & Qualification**

Each officer shall at least annually receive training on the department's deadly force policy and qualify with any lethal weapon the officer is authorized to use. Training may be delivered through roll call training, self-study and exam (PASS), or as a segment of a broader in-service training program. The qualification course may involve not only the actual firing of the weapon(s), but also a passing score on a written test based on the training provided. Certified firearms instructors shall develop, document and monitor courses which are to be used for qualification. The course description will include the score required for passing and qualification, target type, timing, distance and other conditions. Minimum firearms proficiency levels should be based on relevant criteria with input from certified firearms instructors, others in the department, and other sources deemed necessary.

At least biennially, training for less lethal weapons shall occur for employees authorized to use such weapons. Included in this training will be what weapons and tactics are prohibited or restricted (strangle holds, impact weapon strikes above the shoulders, "filled" batons, nun-chucks, brass knuckles, saps, sap gloves).

Officers carrying handguns falling under the primary duty and off duty classification are required to pass the State of Wisconsin mandated qualification course. Qualification course descriptions shall be retained in department training records. Weapons training and qualification shall be documented in each officer's training record.

## **REGISTRATION & MAINTENANCE**

All department authorized firearm shall be registered with the Chief of Police prior to being carried. The registration shall include the weapon type, description, manufacturer, model, serial number, and name of the owner or assignee.



Firearm armorers shall inspect all newly acquired department firearms and off duty handguns intended for use in the performance of duty prior to them being carried. The purpose of this inspection is to insure the weapon meets department specifications, is in safe and good working condition, and registered with the department.

Firearm instructors should periodically check firearms during training or qualification to insure the firearms are not altered, damaged or otherwise unserviceable for any reason. (Check means to physically look at.) Green Lake County armorers shall conduct a documented inspection of all department issued firearms at least annually. Unsafe or altered weapons shall not be utilized for on or off duty use until repaired. In such an event, a department owned primary duty handgun may be supplied to an officer pending repair or replacement of the officer's primary duty handgun.

Officers are responsible for the cleaning and general maintenance of their department authorized primary and off duty handguns. Officers are to immediately notify the Chief of Police of any problems with or damage to their primary handguns.

### **Carrying of Firearms**

Officers may, but are not required to carry an authorized firearm while off duty according to WI State Statute 941.23 and Federal Law 18 USC 926B governing peace officers carrying concealed firearms.

However, officers must be armed when in uniform and/or operating a marked law enforcement vehicle whether on or off duty.

Off-duty firearms shall be carried concealed when the officer is in plain clothes unless:

1. The officer's badge is prominently displayed next to the firearm;
2. The officer is engaged in law enforcement actions that may reasonably require quick access to the firearm, and the officer's badge is prominently displayed near the firearm; or
3. The officer is engaged in activities where it would be permissible for a citizen to carry an exposed firearm, and the officer is exercising their right as any other citizen.

Officers without a valid CCW permit, opting to carry off-duty firearms, must meet the following conditions:

1. The off-duty firearm must be one of the following calibers: .380 ACP, 9mm Luger, .40 S&W, .45 ACP.
2. The firearm must be a recognized and reputable brand and may not be modified in any way from original manufacture unless authorized in writing by the Chief.
3. The ammunition carried in the off duty firearm must be jacketed hollow point produced by a reputable manufacturer, unless authorized in writing by the Chief. The off duty firearm must be registered in writing with the Chief of Police.

When armed, whether on or off duty, officers shall carry their badge and department identification and shall follow the department's use of force policy.

## **STORAGE**

### **Workplace**

All firearms will remain holstered or secured in the workplace except for the performance of police duties, cleaning or inspection by firearms instructors. All firearms stored at the office will be secured in a locked locker, desk, storage bin or locked temporary evidence room.

### **Home**

Officers storing or keeping any Department authorized firearms within a residence must do so in accordance with Wisconsin Statute 948.55. Officers are encouraged to store their firearms in a safe manner at all times. Recommended methods of secure storage of firearms are in a locked cabinet or with the ammunition removed and a trigger lock device installed.

## **DISCHARGE OF FIREARM**

Any officer who discharges their departmentally sanctioned firearm intentionally or unintentionally (except at a firearms range, when target shooting, or when a personally owned firearm is legally used for recreational purposes) is required to file verbal and written reports.

## **ORDINANCE NO. 274**

An Ordinance Amending Section 345-5 Private Well Operation and Abandonment of the  
Municipal Code of the City of Markesan.

The Common Council of the City of Markesan in session duly begun on the  
12th day of March, 2024, hereby amends Section 345-5 of the City of Markesan Municipal Code  
to read as follows:

SECTION 1: Section 345-5 Private Well Operation and Abandonment of the Municipal Code is hereby amended to read as follows:

A. Well operation permits. To ensure proper maintenance and operation of wells served by the municipal water system that remain in use on any premises within the City, a well operation permit shall be required every 5 years. Well permits will have a fee payable to the City every 5 years at a rate prescribed in the City's fee schedule, and permits not obtained by established deadlines shall be subject to a late fee as set from time to time by resolution of the Common Council. To obtain a permit, application shall be made on forms provided by the City Clerk-Treasurer, and such wells shall meet the following requirements:

(1) The well and pump installation meets the requirements of the applicable Wisconsin Administrative Code Chapter NR 812, and a well constructor's report is on file with the Wisconsin Department of Natural Resources (WDNR), or certification of the acceptability of the well has been granted by the WDNR.

(2) The well has a history of producing safe water and presently produces bacteriologically safe water as evidenced by submitting water test results to the City, at issuance of the well inspection and permit.

(3) The proposed use of the well can be justified as being necessary in addition to water provided by the public water system.

(4) No physical connection shall exist between the piping of the public water system and the private well.

B. Well abandonment. All private wells located on any premises within the City shall be properly filled and sealed within 60 days of notification by the Common Council if they are no longer in use, or are bacteriologically unsafe, or do not meet the requirements as set forth in Ch. NR 812, Wis. Adm. Code.

(1) Wells being abandoned shall be filled according to the procedures outlined in the applicable Wisconsin Administrative Code Ch. NR 812.26. The pump and piping must be removed and the well checked for obstructions prior to plugging. Any obstruction or liner must be removed. The filling must be observed by a representative of the City.

(2) A well abandonment report, supplied by the Department of Natural Resources, must be submitted by the well owner to City of Markesan Clerk and the WI DNR. The report shall be submitted immediately upon completion of the filling of the well.

- C. Violations and penalties. Except as otherwise specifically provided in this chapter, any person who shall violate any provision of this chapter or any order, rule or regulation made hereunder shall be subject to a forfeiture as provided in § 1-3 of the Code of the City of Markesan.

SECTION 2: This ordinance shall be in full force and effect upon passage and publication.

ROLL CALL: Ayes \_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_ Abstained \_\_\_\_\_

APPROVED this 12th day of March, 2024.

CITY OF MARKESAN

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RICH SLATE, Mayor

ATTEST:

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ELIZABETH AMEND, Clerk-Treasurer

APPROVED AS TO FORM:

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DANIEL D. SONDALLE, City Attorney

Publish March 21, 2024

## **ORDINANCE NO. 275**

An Ordinance amending Section 345-15(B), (F), (G) Sewer Service Charges of the Municipal Code of the  
City of Markesan

The Common Council of the City of Markesan in session duly begun on the 12<sup>th</sup> day of March, 2024, hereby  
amends Section 345-15(B), (F), (G) of the City of Markesan Municipal Code to read as follows:

**SECTION 1:** Section 345-15(B), (F), (G) Sewer Service Charges of the Municipal Code is hereby  
amended to read as follows:

- B.** Sewer service charges. Sewer service charges shall be established so that revenues collected cover debt service costs, operation and maintenance expenses and replacement costs, except that the City may use ad valorem taxes to cover any portion of the debt service costs. The sewer service charges established shall be such that all users shall pay a proportionate share of the cost of service based on actual use. For all contaminants in the City's Wastewater Permit at the time of the enforcement, the user will pay at the rate prescribed by the City of Markesan's fee schedule. The sewer service charges shall be based on a volume parameter and a customer parameter as stated in Section 345-15 (F).
- F.** Parameters. The sewer service charges shall be established using the parameters, as outlined in Subsection **B** above. All costs shall be allocated to these parameters in a logical and reasonable manner. A definition of each parameter is as follows:
- (1) Volume. The volume parameter is that portion of the costs that is related to flow.
  - (2) BOD. The BOD parameter is that portion of the costs that are related to the removal of BOD. The BOD parameter will be equated to a volume charge for all users discharging domestic strength waste (less than 300 mg/l BOD).
  - (3) Suspended solids. The suspended solids parameter is that portion of the costs that is related to the removal of suspended solids. The suspended solids parameter will be equated to a volume charge for all users discharging domestic strength waste (less than 300 mg/l SS).
  - (4) Phosphorus TP. The TP parameter is that portion of the costs that are related to the removal of TP. The TP parameter will be equated to a volume charge for all users discharging domestic strength waste (less than 7 mg/l TP).
  - (5) Ammonia. The Ammonia parameter is that portion of the costs that are related to the removal of Ammonia. The Ammonia parameter will be equated to a volume charge for all users discharging domestic strength waste (less than 40 mg/l TP).
  - (6) Outside 6 – 9 pH Range. The Outside 6-9 pH Range parameter will be equated to a volume charge for all users discharging domestic strength waste per point outside range per 1,000 gallons.
  - (7) Customer. The customer parameter is that portion of the costs that is customer related such as meter reading, billing and other administrative costs. These costs will be divided equally among all users.<sup>[1]</sup>
- G.** All contaminants determination. All residential users and other users discharging domestic strength waste shall be assumed to discharge domestic strength waste. The contaminants concentrations for all other users will be determined by monitoring and sampling or by published estimates for the user type if agreed upon by the user and the City.

[1]

*Editor's Note: Original Sec. 13.29(7), Volume determination, which immediately followed this subsection, was repealed 4-14-2015 by Ord. No. 233.*

SECTION 2: This ordinance shall be in full force and effect upon passage and publication.

ROLL CALL: Ayes- , Nays- , Absent- , Abstained-

APPROVED this 12<sup>th</sup> day of March, 2024.

CITY OF MARKESAN

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RICH SLATE, Mayor

ATTEST:

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ELIZABETH AMEND, Clerk-Treasurer

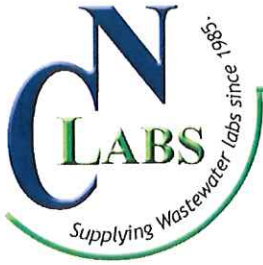
APPROVED AS TO FORM:

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DANIEL D. SONDALLE, City Attorney

Publish: March 21, 2024

Ord. Reference	Item	Fee
<b>PUBLIC WORKS (continued)</b>		
330-16 252-10 252-8	Snow and Ice Removal from Sidewalks Trees over Public Ways (Control of) Grass and Weed Control Removal of Garbage on Curb	1 <sup>st</sup> Offense per calendar year: \$50/hour, min. 2 hrs. + 10% Admin. Fee Each Additional Offense per year: Double the charge
<b>RECYCLING</b>		
323-2	Compostable at Recycling Center Leaves, grass, yard waste, brush	n/c
323-14	Disposal Fees Lead acid batteries Major appliances Freon appliances (fridge, freezer, a/c) Non-Freon (stove, washer, dryer, microwave) Electronics Televisions Monitors (w/PC's or alone), Copiers Printer, Scanner, Fax Machine Fluorescent Bulbs	n/c \$25 \$25 \$30 \$20 \$10 \$1.50 per bulb
<b>RENTALS</b>		
N/A	Community Room and Kitchen Use at City Hall Resident Non-resident	\$50 \$75
260-7	Park Use Permit S&S Big Building or Scout Cabin-City Resident S&S Big Building or Scout Cabin-Non-Resident Hein Park/Kiwanis Park – City Resident Hein Park/Kiwanis Park – Non-Resident	\$75 \$100 n/c \$25
<b>WATER/WASTEWATER</b>		
345-10	Private Wastewater Disposal System Permit & Inspection	\$100
345-11	Wastewater Hookup/Opening Permit Residential & Commercial Industrial	\$75 \$75
345-5	5 Year Well Permit Fee	\$25
345-5	Well Permit Late Fee	\$25
345-15	Surcharge – BOD Strength	\$1.00 greater than 300 mg/l
345-15	Surcharge – TSS Strength	\$1.00 greater than 300 mg/l
345-15	Surcharge – TP Strength 1	\$1.00 greater than 7 mg/l
345-15	Surcharge – Ammonia Strength	\$1.00 greater than 40 mg/l
345-15	Surcharge – Outside 6-9 pH Range	\$2.00 per point outside range per 1,000 gallons
<b>ZONING</b>		
400-123	Board of Appeals (Variance) Application	\$250
390-5	Certified Survey Map	\$75
400-87	Conditional Use Permit Application	\$250
400-94	Erosion Control Permit	\$50/residential, \$150/commercial



# NORTH CENTRAL LABORATORIES

## Quotation # 27650 MAR01

March 1, 2024

Page 1 of 1

To: Markesan  
Attn: Jeff Heberer  
E-Mail: [jheberer@markesanwi.gov](mailto:jheberer@markesanwi.gov)

Dear Jeff,

We are pleased to offer the following quotation for your consideration.

Qty	Description	List Price	Quote Price
1 ea	SL-3P, SRI3P, SHELDON MFG REFRIGERATED INCUBATOR, 3 CU FT, ENERGY EFFICIENT PELTIER COOLING, +15c to +40c, OUTLET, 115V	\$4,106.00	\$3,600.00
1 ea	BOD-895, Incubator Thermometer, -50/70C, Triple Display, Current, Min & Max, Certified, w/Alarm & Probe in 30ml vial	\$135.00	\$115.00
Shipping <b>Estimate</b> for Ground Truck Delivery =			\$75.00
Total =			\$3,790.00

The above shipping **estimate** is for ground truck delivery. Actual delivery charges will be prepaid and added to your invoice.

The quoted prices are good for 60 days.

Please call me at 800-648-7836 if you have any questions or need any other information.

Sincerely,  
Paul  
*Quotations Representative*  
North Central Laboratories

1.800.648.7836  
Fax: (715) 449-2454  
[www.nclabs.com](http://www.nclabs.com)  
Email: [nclabs@nclabs.com](mailto:nclabs@nclabs.com)



# ESTIMATE

CJP Excavating LLC  
N4498 Geissler Ln  
Helenville, WI 53137

casey@cjpexcavating.com  
+1 (920) 728-2722

## Markesan

Bill to  
Markesan

### Estimate details

Estimate no.: 1274  
Estimate date: 02/29/2024

#	Date	Product or service	SKU	Amount
1.		<b>Driveway</b> Install of 15'x145' driveway and 24'x50' parking area. Price includes removal of topsoil, Install of 8" of 3" breaker rock topped with 4" of 3/4 TB rolled in lifts. Road fabric to be installed under gravel.		\$7,425.00
2.		<b>Mobilize equipment</b> Mobilize equipment for the project		\$600.00
			<b>Total</b>	<b>\$8,025.00</b>

**GREAT LAKES TV SEAL, INC.**

3600 Kewaunee Road  
Green Bay, WI 54311  
Phone: (920)863-3663  
Fax: (920)863-3662

**Quotation**

Quote Number  
21979

Quote Date  
Feb 17, 2024

Page  
1

**Quoted to:**

CITY OF MARKESAN  
P. O. Box 352  
461 W. Manchester  
Markesan, WI 53946

<b>Quote Good Thru</b>	<b>Payment Terms</b>	<b>Sales Rep</b>
3/18/24	Net 30 Days	

Description	Unit of Measure	Quantity	Unit Price	Extension
2024 SANITARY SEWER INSPECTION	.			
MOBILIZATION/DEMOBILIZATION	L SUM	1.00	585.000	585.00
PIPE INSPECTION	FOOT	5,200.00	0.470	2,444.00
QUANTITIES ARE ESTIMATED, ACTUAL QUANTITIES WILL BE INVOICED	.			

Please notify Great Lakes within 30 days if the quotation is accepted and the above prices will be honored.  
This acknowledgment will enable us to schedule your work more efficiently

<b>Subtotal</b>	3,029.00
<b>Sales Tax</b>	
<b>Total</b>	3,029.00

**INTERGOVERNMENTAL AGREEMENT FOR NORTH FOND DU LAC  
TO PROVIDE MUNICIPAL COURT SERVICES**

**TO THE**

**CITIES OF FOND DU LAC AND RIPON, TOWNS OF AUBURN, CALUMET, EMPIRE, FOND DU LAC, FRIENDSHIP,  
OAKFIELD, OSCEOLA, RIPON AND TAYCHEEDAH IN FOND DU LAC COUNTY, VILLAGE OF WILSON IN  
SHEBOYGAN COUNTY AND THE VILLAGES OF BRANDON, CAMPBELLSPORT, EDEN, FAIRWATER, NORTH  
FOND DU LAC, OAKFIELD AND ST. CLOUD IN FOND DU LAC COUNTY**

**AND**

**THE CITY OF BERLIN IN GREEN LAKE AND WAUSHARA COUNTIES, THE CITIES OF GREEN LAKE, MARKESAN  
AND PRINCETON IN GREEN LAKE COUNTY**

**I. PREAMBLE**

This Intergovernmental Agreement is entered into, pursuant to Section 66.0301 of the Wisconsin Statutes by the Cities of Berlin, Fond du Lac, Green Lake, Markesan, Princeton and Ripon, the Villages of Brandon, Campbellsport, Eden, Fairwater, North Fond du Lac, Oakfield and St. Cloud and the Towns of Auburn, Calumet, Empire, Fond du Lac, Friendship, Oakfield, Osceola, Ripon, Taycheedah and Wilson (together, the “municipalities”) for the provision of Municipal Court services by the Village of North Fond du Lac to the Cities of Berlin, Fond du Lac, Green Lake, Markesan, Princeton, and Ripon, the Villages of Brandon, Campbellsport, Eden, Fairwater, North Fond du Lac, Oakfield and St. Cloud and the Towns of Empire, Fond du Lac, Oakfield, Osceola, Ripon and Taycheedah.

**II. SERVICES TO BE PROVIDED FOR MUNICIPAL COURT BY NORTH FOND DU LAC**

**A. Operational Court Services**

The Village of North Fond du Lac shall provide municipal court services as required by law and subject to the ordinances of the municipalities.

**B. Personnel**

The Village of North Fond du Lac shall employ sufficient staff to perform the municipal court services required by the Agreement and by Wisconsin State Statute.

**C. Location and Equipment**

The Village of North Fond du Lac shall provide sufficient court office space, as required pursuant to Section 755.09, Wis. Stats. and storage, as well as computers, up-to-date programs and software and other office equipment as deemed necessary to provide court services to member municipalities.

**D. Cooperation**

The Village of North Fond du Lac shall cooperate with the Court Executive Committee.

**III. RESPONSIBILITIES OF MEMBER MUNICIPALITIES**

- A.** Each member municipality shall provide to the court electronic data in a form compatible with the court computer software.
- B.** Each member municipality where court services are held shall provide armed court security for the times during which court is in session.
- C.** Member municipalities shall cooperate in the collection of forfeitures by the court. The collection of penalties and surcharges will be in accordance with the requirements of Section 757.05(1)(c), (2), Wis. Stats.

#### **IV. FINANCES**

- A. Each member municipality agrees that the Village of North Fond du Lac may retain court fees collected for each citation disposed of by the court as allowed by the State of Wisconsin to offset operating expenditures. No court fees shall be collected from member municipalities in cases where a forfeiture has been assessed against a defendant in which the court has been unable to collect said forfeiture.
- B. It is agreed that funds in excess of operating expenses will be retained by the Village of North Fond du Lac and that any expenditures exceeding expenses will be absorbed by the Village of North Fond du Lac. The budget of the municipal court shall be separate from or contained on a separate line from, the budget or line items of all other North Fond du Lac Departments as required under Section 755.01(1), Wis. Stats.
- C. All forfeitures collected by the court for member municipalities shall be remitted to the municipalities in accordance with state statute.
- D. The court agrees to vigorously attempt to collect all outstanding forfeitures utilizing statutorily permitted means available to the court.

#### **V. LOCATIONS OF COURT SESSIONS**

- A. Locations for court sessions shall be mutually agreed upon by the municipality and the court.

#### **VI. COURT EXECUTIVE COMMITTEE**

- A. The Lakeside Municipal Court Executive Committee shall be composed of one (1) representative from each member municipality. Each of these members may appoint, at their discretion, an alternate to serve in their place or absence. Members or alternates may not be employees of the municipality's police department.
- B. The membership shall elect from its members a chairperson to preside at its meetings and a vice-chair to act in the absence of the chair and shall designate a recording secretary. Terms shall be two years. Chair and vice-chair may serve two consecutive terms.
- C. The Court Executive Committee shall hold annual meetings at a place and time to be fixed by the committee for the purpose of reviewing functions of the court. Special meetings may be held whenever called by its Chair or, on written request of two (2) members of the municipalities. The clerks of the municipalities and the members of the Executive Committee shall be notified at least seven (7) days prior to any regular or special meetings. The Court Executive Committee shall keep a written record of its proceedings. Meeting records shall be kept in the Municipal Court office.
- D. A majority of the members of the Court Executive Committee at a meeting shall constitute a quorum for all purposes.
- E. In order for a motion to be adopted or for any recommendations to be made to the court or the Village of North Fond du Lac, a simple majority vote of all members of the committee at the meeting is required.
- F. The Court Executive Committee may adopt rules, policies, and/or by-laws as it deems necessary.

This Agreement shall commence May 1, 2024. Any party may, with 180 days written notice and at the end of the judge's term, provide notice of termination of its participation in this Agreement. Notice of termination must be in writing and delivered by personal service or by certified mail, return receipt requested, to the clerk of the other municipalities and to the court.

Adopted this 12<sup>th</sup> day of March, 2024

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City of Markesan Mayor

Attest: \_\_\_\_\_  
City of Markesan Clerk-Treasurer

**ORDINANCE #276**

**AN ORDINANCE ESTABLISHING A MUNICIPAL COURT  
FOR THE  
CITIES OF FOND DU LAC AND RIPON, TOWNS OF AUBURN, CALUMET, EMPIRE, FOND DU LAC,  
FRIENDSHIP, OAKFIELD, OSCEOLA, RIPON AND TAYCHEedah IN FOND DU LAC COUNTY,  
VILLAGE OF WILSON IN SHEBOYGAN COUNTY AND THE VILLAGES OF BRANDON,  
CAMPBELLSPORT, EDEN, FAIRWATER, NORTH FOND DU LAC, OAKFIELD AND ST. CLOUD IN  
FOND DU LAC COUNTY  
AND  
THE CITY OF BERLIN IN GREEN LAKE AND WAUSHARA COUNTIES, THE CITIES OF GREEN LAKE,  
MARKESAN AND PRINCETON IN GREEN LAKE COUNTY**

**SECTION I**

**1) Municipal Court Created**

*Court Established:* Pursuant to the authority granted by Chapter 755 of the Wisconsin Statutes, there is hereby created and established a joint municipal court to be designated Lakeside Municipal Court shall take effect and be in full force and effect from and after its passage by the municipalities that are party to the agreement and publication as required by law.

**2) Municipal Judge**

*Qualifications:* The joint court shall be under the jurisdiction of and presided over by a municipal judge who resides in one of the municipalities that is a party to the agreement forming this joint court.

*Oath and Bond:* The Judge shall, after election or appointment to fill a vacancy, take and file the official oath as prescribed in §757.02(1), Wis. Stats., and at the same time execute and file an official bond in the amount of \$1,000, or an appropriate insurance policy of not less than \$20,000 as prescribed in §66.0609(4), Wis. Stats. The judge shall not act until the oath and bond and/or appropriate insurance policy have been filed as required by §19.01(4)(c), Wis. Stats., and the requirements of §755.03(2), Wis. Stats., have been complied with.

*Salary:* The salary of the municipal judge shall be fixed by the Village Board of Village of North Fond du Lac which shall be in lieu of fees and costs. No salary shall be paid for any time during the term during which such Judge has not executed the official bond or appropriate insurance policy and official oath, as required by §755.03, Wis. Stats., and filed pursuant to §19.01(4)(c), Wis. Stats.

**3) Elections**

*Term:* The municipal judge shall be elected at large in the spring election for a term of four years commencing on May 1. All candidates for the position of municipal judge shall be nominated by nomination papers as provided in §8.10, Wis. Stats., and selection at a primary election if such is held as provided in §8.11, Wis. Stats. The Fond du Lac County Clerk shall serve as filing officer for the candidates.

*Electors:* Electors in all municipalities that are parties to the agreement shall vote for judge.

*Effective 05/01/2024*

#### **4) Jurisdiction**

The municipal court shall have jurisdiction over incidents occurring on or after May 1, 2024, as provided in Article VII, §14 of the Wisconsin Constitution, §755.045 and §755.05, Wis. Stats., and as otherwise provided by State Law. In addition, it shall have exclusive jurisdiction over actions in the municipalities that are parties to the agreement seeking to impose forfeitures for violations of municipal ordinances, resolutions and by-laws.

The municipal judge may issue civil warrants to enforce matters under the jurisdiction of the municipal court under §755.045(2), §66.0119, Wis. Stats.

The municipal court has jurisdiction over juvenile offenders when a municipality that is party to the agreement enacts an ordinance under the authority of §938.17(2)(cm), Wis. Stats.

Court authority to impose alternative juvenile dispositions and sanctions.

- (1) For a juvenile adjudged to have violated an ordinance, a court is authorized to impose any of the dispositions listed in §938.343 and §938.344, Wis. Stats., in accordance with the provisions of those statutes.
- (2) For a juvenile adjudged to have violated an ordinance who violates a condition of a dispositional order of the court under §938.343 or §938.344, Wis. Stats., the municipal court is authorized to impose any of the sanctions listed in §938.355(6)(d), Wis. Stats., in accordance with the provisions of those statutes.

#### **5) Municipal Court**

*Hours:* Lakeside Municipal Court shall be open as determined by order of the Municipal Judge.

*Employees:* The Judge shall, in writing, appoint such an Administrator, clerks, deputy clerks and assistants as are authorized by the Village Board of North Fond du Lac.

*Location:* The Municipal Judge shall keep his/her office at a location provided by the Board of Trustees of the Village of North Fond du Lac and shall hold court at locations agreed to by members of Lakeside Municipal Court. The Municipal Judge may issue, process and perform ministerial functions any place in the State of Wisconsin.

#### **6) Collection of Forfeitures and Costs**

*Collection of Forfeitures and Costs:* The Municipal Judge may impose punishment and sentences as provided by Wis. Stats. Chapters 800 and 938 and as provided in ordinances of the municipalities that are parties to the agreement. All forfeitures, fees, assessments, surcharges and costs shall be paid to the treasurer of the Village of North Fond du Lac in accordance with State Statute. At such time, the Municipal Court shall report to the treasurer the title, nature of offense and total amount of judgments imposed in actions and proceedings in which such monies are collected.

**7) Contempt of Court**

*Contempt of Court:* The Municipal Judge, after affording an opportunity to the person accused to be heard in defense, may punish for contempt as provided in §800.12, Wis. Stats., and impose a forfeiture and/or a jail sentence in accordance with State Statute.

**8) Stipulations and/or Deposits**

*Deposits for Ordinance Violations:* The Municipal Judge shall establish and submit to the City Councils or Town or Village Boards of the member municipalities for approval in accordance with §800.037, Wis. Stats., a schedule of deposits for violations of each ordinance, resolutions and by-laws.

*Deposits for Traffic and Boating Violations:* The deposit schedule established by the Wisconsin Judicial Conference and the procedures set forth in Chapters 23 and 345, Wis. Stats., shall apply to stipulations and deposits for violations of traffic regulations enacted in accordance with §345.11, Wis. Stats., and boating regulations enacted in accordance with §30.77, Wis. Stats.

*Stipulations and Deposits in Lieu of Court Appearance:* Persons cited for violations of the member municipalities ordinances, resolutions or by-laws or violations of traffic or boating regulations for which a deposit has been established, shall be permitted to make a stipulation of no contest and a deposit in lieu of court appearance as provided in §800.035, Wis. Stats., §800.045, Wis. Stats., §800.09, Wis. Stats., unless personal appearance is required.

**9) Abolition**

The Municipal Court hereby established shall not be abolished while the §755.01(4), Wis. Stats., agreement is in effect.

**SECTION II**

All ordinances or parts of ordinances contravening or inconsistent with the provisions of this ordinance be and are hereby repealed.

This ordinance shall take effect May 1, 2024, and be in full force and effect from and after its passage by the municipalities that are party to the agreement and publication as required by law.

Passes, approved and adopted this 12th day of March, 2024.

ROLL CALL VOTE:

\_\_\_\_\_ AYES  
\_\_\_\_\_ NAYS  
\_\_\_\_\_ ABSENT

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney Dan Sondalle

CITY OF MARKESAN:

BY: \_\_\_\_\_  
City of Markesan Mayor, Rich Slate

ATTEST:

\_\_\_\_\_  
City of Markesan Clerk, Elizabeth Amend



Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

PAID MAR 04 2024 cash 10.00 Pd

FEE \$ 10.00

Application Date: BY: 10:00 Pd County of Green Lake

Town Village City of Markesan

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 6-29-24 and ending 6-29-24 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization (check appropriate box) -> Bona fide Club, Church, Lodge/Society, Chamber of Commerce or similar Civic or Trade Organization, Veteran's Organization, Fair Association

(a) Name Markesan Lions
(b) Address P.O. Box 138 Markesan WI 53946
(Street) Town Village City

(c) Date organized 1965
(d) If corporation, give date of incorporation
(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: [ ]

(f) Names and addresses of all officers:
President Brian Hamer, 920-296-8326
Vice President Scott Plogenz
Secretary Jack Goes
Treasurer Dan Pratt, 920-979-9193

(g) Name and address of manager or person in charge of affair: Craig Muenchow 2506 Park Rd Markesan, WI 53946 920-948-1356

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 501 Park Rd
(b) Lot Block
(c) Do premises occupy all or part of building? yes
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Park + Bldgs

3. Name of Event

(a) List name of the event Fireworks
(b) Dates of event June 29th, 2024

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Markesan Lions (Name of Organization)

Officer Bryan S. Hamer (Signature/date)

Officer (Signature/date)

Officer Dan Pratt (Signature/date)

Officer (Signature/date)

Date Filed with Clerk 3-4-2024

Date Reported to Council or Board 3-12-2024

Date Granted by Council

License No.