



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

FINANCE, PERSONNEL & SAFETY COMMITTEE

Markesan City Hall

March 5, 2024

Immediately Following Public Property & Health Committee Meeting

AGENDA

Call to Order

Roll Call

Citizen's Comments

Emergency Management Report

Review and Approval of Vouchers Payable

Police Report & Schedule

- Weapons and Ammunition Policy

Old Business

- Discussion and Action on ARPA Funding

New Business

- Discussion and Action on Markesan Grand River Lions Club, a Non-Profit Organization, Use of City Facility's and Parks at No Charge
- Discussion and Action on City's Fund Balance and Assigned Balances
- Discussion and Action on Dog Park Ordinance

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated March 1, 2024
Elizabeth Amend, Clerk-Treasurer

March 4, 2024

TO: CLERK-TREASURER
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: 38278-38323	\$	476,944.72
DD #6165-6215	\$	34,866.77
EFT# 1494-1507		\$169,607.45
TOTAL	\$	681,418.94
UTILITY CHECKS: 13289-13308	\$	33,009.16
TOTAL	\$	33,009.16

With the exception of:

Signed:

City of Markesan
Voucher List
February 3 through March 4, 2024

Num	Date	Name	Memo	Original Amount
EFT-1494	02/07/2024	SHELL FLEET	JAN Fuel 2024	-906.09
EFT-1495	02/13/2024	EMPOWER RETIREMENT (WDC)	98971-01 P457	-770.00
EFT-1496	02/13/2024	INTERNAL REVENUE SERVICE	39-6006314	-6,032.36
EFT-1497	02/13/2024	WISCONSIN DEPT. OF REVENUE	036-0000583032-02	-1,024.58
EFT-1498	02/22/2024	STATE OF WI HEALTH INS	MARCH 2024 HEALTH INS	-19,654.84
EFT-1499	02/22/2024	DELTA DENTAL OF WISCONSIN	SUPPLEMENTAL DENTAL PLAN MARCH 2024	-362.60
EFT-1500	02/22/2024	DELTA DENTAL OF WISCONSIN	DELTAVISION MARCH 2024	-52.58
EFT-1501	02/26/2024	DTCC	PRINCIPAL PAYMENT ON BOND 2018A	-110,000.00
EFT-1502	02/26/2024	DTCC	INTEREST ON BOND 2018A	-15,347.50
EFT-1503	02/27/2024	INTERNAL REVENUE SERVICE	39-6006314	-5,585.94
EFT-1504	02/27/2024	EMPOWER RETIREMENT (WDC)	98971-01 P457	-770.00
EFT-1505	02/27/2024	WISCONSIN DEPT. OF REVENUE	036-0000583032-02	-965.33
EFT-1506	02/27/2024	WRS (Wisconsin Retirement System)	0457000	-7,779.76
EFT-1507	02/28/2024	CITGO	FEB 2024 FUEL	-365.87
			TOTAL EFT PAYMENTS	-169,607.45
DD6166	02/09/2024	Corson, Amy M	PAYROLL	-115.44
DD6166	02/09/2024	Dykstra, Dennis P	PAYROLL	-66.50
DD6167	02/09/2024	Koos-Abendroth, Cheryl A	PAYROLL	-193.93
DD6168	02/09/2024	Moore, Kari S	PAYROLL	-19.40
DD6169	02/09/2024	Olson, Clyde A	PAYROLL	-193.93
DD6170	02/09/2024	Panten, Beth M	PAYROLL	-252.11
DD6171	02/09/2024	Phippen, Henry	PAYROLL	-338.17
DD6172	02/09/2024	Slate, Rich	PAYROLL	-461.75
DD6173	02/09/2024	Zacharias, Carmen J	PAYROLL	-48.48
DD6174	02/09/2024	Almas, Lucas N	PAYROLL	-997.30
DD6175	02/09/2024	Amend, Elizabeth A	PAYROLL	-1,238.90
DD6176	02/09/2024	Behlke, Ryan R	PAYROLL	-1,600.26
DD6177	02/09/2024	Chisnell, Gerald	PAYROLL	-207.79
DD6178	02/09/2024	DeNell, Linda M	PAYROLL	-125.60
DD6179	02/09/2024	Galkowski, Jackson T	PAYROLL	-1,199.77
DD6180	02/09/2024	Glover, Valerie	PAYROLL	-183.54
DD6181	02/09/2024	Heberer, Jeffrey	PAYROLL	-1,783.68
DD6182	02/09/2024	Heiling, Rachel	PAYROLL	-32.11
DD6183	02/09/2024	Huhndorf, John E	PAYROLL	-221.64
DD6184	02/09/2024	Lopez, Ingrid A	PAYROLL	-89.69
DD6185	02/09/2024	Mace, Matthew R	PAYROLL	-1,621.94
DD6186	02/09/2024	McLean, Cody	PAYROLL	-1,419.67
DD6187	02/09/2024	Meyer, Vanessa K	PAYROLL	-188.60
DD6188	02/09/2024	Pflum, William	PAYROLL	-1,521.08
DD6189	02/09/2024	Sippel, Christina J	PAYROLL	-19.38
DD6190	02/09/2024	Stellmacher, Nancy J	PAYROLL	-869.87
DD6191	02/09/2024	VanRossunt, Carla M	PAYROLL	-625.08
DD6192	02/09/2024	Wilderman, James H	PAYROLL	-1,199.13
DD6193	02/09/2024	Zamzow, Todd B	PAYROLL	-1,455.62
DD6194	02/23/2024	Almas, Lucas N	PAYROLL	-997.30
DD6195	02/23/2024	Amend, Elizabeth A	PAYROLL	-1,219.89
DD6196	02/23/2024	Behlke, Ryan R	PAYROLL	-1,622.11
DD6197	02/23/2024	Boelter, Cynthia L	PAYROLL	-285.13
DD6198	02/23/2024	Chisnell, Gerald	PAYROLL	-207.79
DD6199	02/23/2024	DeNell, Linda M	PAYROLL	-188.39
DD6200	02/23/2024	Galkowski, Jackson T	PAYROLL	-1,183.78
DD6201	02/23/2024	Glover, Valerie	PAYROLL	-146.83
DD6202	02/23/2024	Heberer, Jeffrey	PAYROLL	-1,783.67
DD6203	02/23/2024	Heiling, Rachel	PAYROLL	-18.26
DD6204	02/23/2024	Huhndorf, John E	PAYROLL	-220.83
DD6205	02/23/2024	Lopez, Ingrid A	PAYROLL	-100.38
DD6206	02/23/2024	Mace, Matthew R	PAYROLL	-1,305.46
DD6207	02/23/2024	McLean, Cody	PAYROLL	-1,441.51
DD6208	02/23/2024	Meyer, Vanessa K	PAYROLL	-266.14
DD6209	02/23/2024	Pflum, William	PAYROLL	-1,521.09
DD6210	02/23/2024	Sippel, Christina J	PAYROLL	-48.49

**City of Markesan
Voucher List
February 3 through March 4, 2024**

Num	Date	Name	Memo	Original Amount
DD6211	02/23/2024	Stellmacher, Nancy J	PAYROLL	-816.97
DD6212	02/23/2024	Stoll, Brittany M	PAYROLL	-48.94
DD6213	02/23/2024	VanRossum, Carla M	PAYROLL	-500.67
DD6214	02/23/2024	Wilderman, James H	PAYROLL	-1,199.15
DD6215	02/23/2024	Zamzow, Todd B	PAYROLL	-1,455.63
			TOTAL DIRECT DEPOSITS	-34,866.77
38278	02/07/2024	ALLIANT ENERGY/WP&L	street lights	-1,852.23
38279	02/07/2024	ARAMARK	Rug cleaning	-70.34
38280	02/07/2024	BERGEMANN'S AUTOCARE	Mount 2 tires	-134.10
38281	02/07/2024	GENERAL ENGINEERING CO., INC.	2023 Park Planning	-1,942.60
38282	02/07/2024	GRAND RIVER FIRE DISTRICT	2024 Operating Budget-1st Install	-12,961.25
38283	02/07/2024	MARKESAN AUTO, HOME & FARM	Misc. Parts / Supplies	-302.17
38284	02/07/2024	NAPA AUTO PARTS	Pilot Light	-22.99
38285	02/07/2024	SECURIAN FINANCIAL GROUP, INC.	March 2024- Life Ins Premium	-137.02
38286	02/09/2024	CITY OF MARKESAN - DOG PARK	reimb. donation	-1,000.00
38287	02/09/2024	GREEN LAKE COUNTY TREASURER	FEB TAX SETTLEMENT	-189,788.79
38288	02/09/2024	MARKESAN DISTRICT SCHOOLS	FEB TAX SETTLEMENT	-215,656.40
38289	02/09/2024	MORAINES PARK TECHNICAL COLLEGE	FEB TAX SETTLEMENT	-21,069.26
38290	02/12/2024	AIRGAS USA, LLC	Cylinder Rental	-55.33
38291	02/12/2024	BERGEMANN'S AUTOCARE	2014 FORD REPAIRS	-42.08
38292	02/12/2024	ERGO BANK OF MARKESAN	WRS Loan - Payment #69	-320.64
38293	02/12/2024	GENERAL ENGINEERING CO., INC.	Bldg Inspection	-699.45
38294	02/12/2024	HORICON BANK VISA	Supplies	-195.57
38295	02/12/2024	PFLUM, WILLIAM A.	REIMBURSE	-100.83
38296	02/12/2024	ROBERTS BROTHERS PAINTING	PW Shop painting	-1,012.50
38297	02/12/2024	ROSS, MICHAEL	Reimburse dinner	-531.53
38298	02/12/2024	SUPERIOR CHEMICAL CORPORATION	Cleaner - Parks/City Hall	-218.11
38299	02/12/2024	MARKESAN, CITY OF-PETTY CASH	Postage	-17.45
38300	02/13/2024	EMC INSURANCE	Property & Liability / Workers Comp	-5,067.17
38301	02/22/2024	SECURIAN FINANCIAL GROUP, INC.	FEB ACCIDENT INS 2024 - 76038	-49.28
38302	02/29/2024	CENTURYLINK BUSINESS SERVICES	Jan/Feb bill 2024	-465.02
38303	02/29/2024	COAST TO COAST SOLUTIONS	POLICE DEPT COLORING TOTES	-218.74
38304	02/29/2024	GFL ENVIROMENTAL	February Service 2024	-9,503.19
38305	02/29/2024	GORDON FLESCH CO., INC	Annual Copler Contract	-489.00
38306	02/29/2024	GRAND RIVER FIRE DISTRICT	Incident Charges	-536.57
38307	02/29/2024	JOHNSON BLOCK AND COMPANY	2023 Audit	-4,541.94
38308	02/29/2024	NESS ELECTRIC, INC	Cemetery Flag Light	-392.67
38309	02/29/2024	PRE-EMPLOYMENT FUND	Feb 2024 PreEmployment/Galkowski	-128.20
38310	02/29/2024	SHERWIN-WILLIAMS	Community Room Paint	-230.00
38311	02/29/2024	SONDALLE LAW OFFICE	FEB INV 2024	-281.25
38312	02/29/2024	VERIZON WIRELESS	JAN-FEB 2024 PHONE BILL/JETPACK	-92.58
38313	02/29/2024	WE ENERGIES	JAN 2024 GAS BILL	-1,566.60
38314	02/29/2024	WELLS FARGO REMITTANCE CENTER	Google / Amazon	-682.96
38315	02/29/2024	ALLIANT ENERGY/WP&L	JAN-FEB 2024 INV	-1,497.00
38316	02/29/2024	ALLIANT ENERGY/WP&L	street lights	-1,855.05
38317	02/29/2024	BERLIN JOURNAL NEWSPAPERS	CC MIN/ORD	-354.00
38318	02/29/2024	BRIGHTSPEED	FEB-MAR 2024	-426.80
38319	02/29/2024	MARKESAN AUTO, HOME & FARM	Misc. Parts / Supplies	-68.09
38320	02/29/2024	MARKESAN LUMBER	MATERIALS	-67.43
38321	02/29/2024	SECURIAN FINANCIAL GROUP, INC.	APRIL 2024- Life Ins Premium	-134.86
38322	02/29/2024	MCLEAN CODY	Pizza with a cop	-75.79
38323	02/29/2024	MID-STATE ORGANIZED CRIME	2024 MEMBERSHIP	-100.00
			TOTAL CITY CHECKS	-476,944.72

**Markesan Utilities
Voucher List
February 3 through March 4, 2024**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>
13289	02/12/2024	AMEND, BETSY	Gift	-45.45
13290	02/12/2024	NORTHERN LAKE SERVICE	water testing	-55.00
13291	02/12/2024	RENNERT'S FIRE EQUIPMENT SERVICE	Shop Work	-115.61
13292	02/12/2024	MARKESAN-PETTY CASH	Postage	-19.40
13293	02/13/2024	NWPA	HEBERER AND MACE TRAINING	-60.00
13294	02/29/2024	CORE & MAIN	IPERLS	-569.82
13295	02/29/2024	GENERAL ENGINEERING CO., INC.		-2,717.20
13296	02/29/2024	JOHNSON BLOCK AND COMPANY	2023 Audit	-4,758.60
13297	02/29/2024	LANE TANK CO., INC.	Water Tower	-1,950.00
13298	02/29/2024	MARKESAN, CITY OF	February 2024 PR reimb	-17,545.48
13299	02/29/2024	MARTELLE WATER TREATMENT	Sodium Hypochlorite	-187.00
13300	02/29/2024	NESS ELECTRIC, INC	well outlet	-56.42
13301	02/29/2024	NORTH CENTRAL LABS, INC.	test tubes and timer	-655.20
13302	02/29/2024	ALLIANT ENERGY/WP&L	JAN-FEB 2024 INV	-2,865.83
13303	02/29/2024	USA BLUEBOOK	valve, gloves	-78.17
13304	02/29/2024	WE ENERGIES	JAN-FEB 2024 INV	-493.79
13305	02/29/2024	BRIGHTSPEED	Feb 2024-March 2024 Phone/Internet	-194.00
13306	02/29/2024	WISCONSIN RURAL WATER ASSOC.	Heberer & Mace / Annual Tech Conf	-170.00
13307	02/29/2024	BERLIN JOURNAL NEWSPAPERS	DRIVEWAY BID AD	-241.00
13308	02/29/2024	MARKESAN AUTO HOME AND FARM	SUPPLIES	-231.19
			TOTAL UTILITY CHECKS	-33,009.16



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee *Presented on March 5, 2024*

February 2024

Agenda:

Weapons and Ammunition Policy

Appendix:

- 1. Weapons and Ammunition Policy**

Weapons and Ammunition Policy

This department has developed a weapons and ammunition policy so that it sets forth clear guidelines and expectations when it comes to weapons of this department, carrying off duty and storage of weapons.

This policy was crafted using several police departments' current weapons policies to best fit our department. This policy has been sent to the City Attorney for their review and approval as well.

This department asks that you approve this policy and that it goes into effect as soon as it is passed by the Common Council and receives approval by the City Attorney.

Markesan Police Department Weapons and Ammunition Policy

Created 02/22/2024

PURPOSE

The purpose of this order is to establish the department's standards for authorized weapons and ammunition carried by sworn officer both on and off duty. It also establishes the minimum training and qualification standards for those weapons.

POLICY

It is the policy of the Markesan Police Department that officers shall only use approved firearms (with approved ammunition) and less lethal weapons that are mechanically sound and properly maintained. Only firearms and less lethal weapons with which an officer demonstrates proficiency may be used.

DEFINITIONS

Primary Duty Handgun is a handgun authorized for use and registered with the department carried by a sworn officer who has qualified with that handgun.

Off Duty Handgun is a handgun authorized for use and registered with the department carried by a sworn officer who has qualified with that handgun, for use while off duty. These weapons are not permitted to be carried as the primary duty weapon.

FIREARMS, AMMUNITION AND OTHER WEAPONS

Less Lethal Weapon Specifications

- Oleoresin Capsicum (OC, Pepper Spray)
- Taser X-26 and Taser X2 Electronic Control Device (ECD)
- Expandable Baton
- Baton
- Kubaton

Primary Duty Handgun Specifications

The Department designated primary duty handgun is the Glock semi-automatic 9mm.

The Department authorizes for primary duty carry the full size Glock Model G17 for patrol and plain clothes assignments. Other Glock models may be carried with approval of the Chief of Police and/or his/her designee.

All Glock handguns must have the standard coil trigger spring and the standard 5.5 lb. connector

installed. All primary duty handguns must conform to manufacturer's specifications. The only authorized modifications are: night sights; laser sights; reflex sights, grips; tactical lights; and magazine extenders. Any other requested modifications must be approved by the Chief of Police or his/her designee.

Off Duty Handgun Specifications

Officers may carry any Department authorized primary duty handgun off duty. Officers may also carry other makes and models of handguns for off duty use only. These handguns are limited to 9mm Luger, .380 ACP, .40 S&W, and .45 ACP calibers. The handguns must function similarly to the Glock and must be approved by the Chief of Police or his/her designee. Off duty firearms shall be carried concealed.

Officers must carry a department badge and photo identification card when carrying a handgun. Off duty officers shall not consume alcohol or be under the influence of alcoholic beverages or any other non-prescribed drugs while carrying a firearm.

Holsters

Primary duty holsters are provided by the department and must have a thumb break and/or covered trigger. Secondary/off duty holsters are the responsibility of the individual officer and must have a thumb break or retention device and covered trigger. Officers may be required to qualify at the range with a holster prior to approval for carry.

Rifles

The Department designated patrol rifle is the AR-15 in .223 Rem. The AR-15 rifle is authorized for carry in marked squad cars in a locked gun mount, and in unmarked squad cars in a hard case. Department owned AR-15 rifles shall not be used for hunting or recreational purposes. (This does not include firing at a training event.)

Ammunition

Handgun

All officers will be provided and must carry the department designated ammunition for all weapons which fall under the classification of primary handguns. Ammunition for off duty handguns is the responsibility of the individual officer.

Rifle

Only department designated and supplied ammunition is authorized for use in department rifles. Officers will be provided training ammunition for all department in-service training and other training approved by the Chief of Police and/or his designee.

WEAPONS TRAINING AND QUALIFICATION

Demonstrated Proficiency

Officers shall demonstrate proficiency in the use of department authorized weapons prior to being approved to carry or use such weapons. Demonstrated proficiency can include but is not limited to:

- Completion of prescribed classroom work.
- Demonstrated knowledge of the laws covering the use of weapon(s) and knowledge of department policy on all aspects of the use of force.
- Demonstrated safe handling of all approved weapons.
- Satisfactory completion of a course of fire utilizing live fire or simulation technology.

Instruction and evaluation of proficiency shall be done by a certified instructor.

Training & Qualification

Each officer shall at least annually receive training on the department's deadly force policy and qualify with any lethal weapon the officer is authorized to use. Training may be delivered through roll call training, self-study and exam (PASS), or as a segment of a broader in-service training program. The qualification course may involve not only the actual firing of the weapon(s), but also a passing score on a written test based on the training provided. Certified firearms instructors shall develop, document and monitor courses which are to be used for qualification. The course description will include the score required for passing and qualification, target type, timing, distance and other conditions. Minimum firearms proficiency levels should be based on relevant criteria with input from certified firearms instructors, others in the department, and other sources deemed necessary.

At least biennially, training for less lethal weapons shall occur for employees authorized to use such weapons. Included in this training will be what weapons and tactics are prohibited or restricted (strangle holds, impact weapon strikes above the shoulders, "filled" batons, nun-chucks, brass knuckles, saps, sap gloves).

Officers carrying handguns falling under the primary duty and off duty classification are required to pass the State of Wisconsin mandated qualification course. Qualification course descriptions shall be retained in department training records. Weapons training and qualification shall be documented in each officer's training record.

REGISTRATION & MAINTENANCE

All department authorized firearm shall be registered with the Chief of Police prior to being carried. The registration shall include the weapon type, description, manufacturer, model, serial number, and name of the owner or assignee.

Firearm armorers shall inspect all newly acquired department firearms and off duty handguns intended for use in the performance of duty prior to them being carried. The purpose of this inspection is to insure the weapon meets department specifications, is in safe and good working condition, and registered with the department.

Firearm instructors should periodically check firearms during training or qualification to insure the firearms are not altered, damaged or otherwise unserviceable for any reason. (Check means to physically look at.) Green Lake County armorers shall conduct a documented inspection of all department issued firearms at least annually. Unsafe or altered weapons shall not be utilized for on or off duty use until repaired. In such an event, a department owned primary duty handgun may be supplied to an officer pending repair or replacement of the officer's primary duty handgun.

Officers are responsible for the cleaning and general maintenance of their department authorized primary and off duty handguns. Officers are to immediately notify the Chief of Police of any problems with or damage to their primary handguns.

Carrying of Firearms

Officers may, but are not required to carry an authorized firearm while off duty according to WI State Statute 941.23 and Federal Law 18 USC 926B governing peace officers carrying concealed firearms.

However, officers must be armed when in uniform and/or operating a marked law enforcement vehicle whether on or off duty.

Off-duty firearms shall be carried concealed when the officer is in plain clothes unless:

1. The officer's badge is prominently displayed next to the firearm;
2. The officer is engaged in law enforcement actions that may reasonably require quick access to the firearm, and the officer's badge is prominently displayed near the firearm; or
3. The officer is engaged in activities where it would be permissible for a citizen to carry an exposed firearm, and the officer is exercising their right as any other citizen.

Officers without a valid CCW permit, opting to carry off-duty firearms, must meet the following conditions:

1. The off-duty firearm must be one of the following calibers: .380 ACP, 9mm Luger, .40 S&W, .45 ACP.
2. The firearm must be a recognized and reputable brand and may not be modified in any way from original manufacture unless authorized in writing by the Chief.
3. The ammunition carried in the off duty firearm must be jacketed hollow point produced by a reputable manufacturer, unless authorized in writing by the Chief. The off duty firearm must be registered in writing with the Chief of Police.

When armed, whether on or off duty, officers shall carry their badge and department identification and shall follow the department's use of force policy.

STORAGE

Workplace

All firearms will remain holstered or secured in the workplace except for the performance of police duties, cleaning or inspection by firearms instructors. All firearms stored at the office will be secured in a locked locker, desk, storage bin or locked temporary evidence room.

Home

Officers storing or keeping any Department authorized firearms within a residence must do so in accordance with Wisconsin Statute 948.55. Officers are encouraged to store their firearms in a safe manner at all times. Recommended methods of secure storage of firearms are in a locked cabinet or with the ammunition removed and a trigger lock device installed.

DISCHARGE OF FIREARM

Any officer who discharges their departmentally sanctioned firearm intentionally or unintentionally (except at a firearms range, when target shooting, or when a personally owned firearm is legally used for recreational purposes) is required to file verbal and written reports.



Betsy Amend <bamend@markesanwi.gov>

Markesan fund balance and street/utility cost allocation

1 message

Brent Nelson <BNelson@johnsonblock.com>

Sat, Feb 24, 2024 at 8:51 AM

To: Betsy Amend <bamend@markesanwi.gov>

Cc: Mikayla Bakken <MBakken@johnsonblock.com>

Hi Betsy,

We are trying to finalize the City's balances for 2023. Below are some questions. Please provide your thoughts.

1. 2022 Street/Utility project (with runout costs into 2023 and possibly 2024 too):
 - a. Safe drinking water has a maximum loan amount of \$996,528. To date, loan draws totaling \$656,448.03 have been made (draws on 9/28/22 and 3/22/23). Will additional draws be made in 2024? If yes, how much (please estimate if necessary). **Please ask GEC if necessary.**
 - b. Safe drinking water has a maximum grant amount of \$320,183. To date, principal forgiveness grants totaling \$281,334.89 have been received (on 9/28/22 and 3/22/23). Will additional principal forgiveness grants be received in 2024? If yes, how much (estimate if necessary). **Please ask GEC if necessary.**
 - c. The City was awarded a \$1,000,000 CDBG grant. Our understanding is that the City will only be claiming reimbursement for \$850,582.19. Is that correct? **Please ask GEC if necessary.**
2. We noticed Kopplin & Kinan Pay Applications #6 and #7 were all initially paid by the Utility. However, those bills were split 50/50 between 90000.0 and 91000.0. Our understanding Utility paid all due to cash flow. Is the intent that the City would reimburse half of those bills (\$178,548.30). We are under the assumption that the core work performed in 2023 was related to Streets. We were thinking Utilities were basically all installed in 2022.
3. The City budgeted to various capital outlay expenditure accounts that had little or minimal costs. Does the City want those to carry over to 2024? By keeping those funds as assigned, it negatively impacts unassigned fund balance. If we can eliminate any assigned balances, that would help unassigned fund balance. Specifically:
 - a. City Hall account 6571400 – 2023 budget of \$10,000. No 2023 expense. Carryover the additional \$10,000? That would bring the City Hall overall balance to \$49,083.
 - b. General Acctg Admin 6571900 – 2023 budget of \$5,000. Expense only \$780. Carryover \$4,220? That would bring the General admin overall balance to \$9,720.
 - c. Garage and sheds 6573270 – 2023 budget of \$5,000. No 2023 expense. Carryover the \$5,000? That would increase garage and shed balance to \$8,000.
 - d. Parking lots 6573460 – 2023 budget of \$1,500, no expense. Carryover? That would bring balance total \$4,500.
 - e. Recycling center 6574200 – 2023 budget of \$5,000, no expense. Carryover? That would bring balance to \$11,500.
 - f. Cemetery 6575100 – 2023 budget of \$9,000, no expense. Carryover? That would bring balance to \$20,650.
 - g. Library 6576100 – 2023 budget of \$800, no expense. Carryover \$800?
 - h. Parks 6576200 – 2023 budget of \$10,105, expense of \$1,365. Carryover \$8,740? That would bring total balance to \$19,740.
 - i. Fire 6572200 – 2023 budget of \$5,000, no expense. Carryover \$5,000?
 - j. Walking path -6576500 2023 budget of \$5,700, expense of \$560. Carryover \$5,140?
 - k. Other assignments shown in prior year – Can we potentially eliminate these?:
 - i. Machines \$27,934
 - ii. Emergency government \$4,371
 - iii. Codification - \$3,910

l. As far as **Streets**, as of 1/1/23, the audit was reflecting assigned amount of \$271,403. The City's 2023 street expense accounts (6573320 and 6573340) currently total \$268,742.38. That could change depending

on responses to #1 and #2 above. We are wondering if the City wants to apply those balances against the Street assigned balance. Doing so would largely \$0 it out the amount that is carrying over.

Thanks,

Brent



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Markesan Dog Park Rules

Thank you for visiting our dog park. Your visit to the dog park is under video surveillance for your and your dog's safety. Use the park at your own risk. Dog owners/handlers are responsible for the behavior of the dog(s) at all times.

Hours of operation: Dawn to dusk

Vaccinations/ Dog license: Dogs must wear a collar, be properly licensed, and have proof of current rabies vaccine.

Park Use:

- Dogs must be leashed while entering/ exiting the park and outside the park.
- All gates shall be immediately closed after any person enters or exits the dog park.
- Owners must remain in fenced area with their dog(s) while they are off leash. Limit 3 dogs per owner. Dog handlers must be at least 14 years of age.
- Dogs must be under voice control and in view of the owner at all time.
- Only dog treats are allowed only. No raw hide, bones, or pig ears are allowed.

Clean up:

- Immediately clean up and properly dispose of waste the dog(s) deposited in the trash can by each entrance.
- Failure of an owner to clean up after their pet could lead to dismissal from the park. Digging is not permitted.
- Owners must fill in any holes their dog leaves. Holes are a hazard for dogs and people.

Park use for classes:

Park use for dog obedience classes may be organized through Markesan City Hall for a small fee.

Agility area restriction to prevent injury:

This area is limited to dogs 12 months and older for small breeds, 18 months and older for large breeds.

Dog conflicts:

Aggressive dogs are not allowed. Handlers are responsible for any injury caused by the dog(s) under their control. Report any altercation between dogs or handlers to the city of Markesan police department (920) 398-2121.

Prohibited in the park:

- Glass containers
- Female dogs in heat
- Pets/animals other than dogs
- Unlicensed or unvaccinated dogs

- Sick or injured dogs, kennel cough
- Puppies under 4 months
- No smoking / No alcohol

Injury/ Liability: The City of Markesan shall not be responsible for any person or dog using the dog park.

All visitors have a stake in the success of the park. These rules are in place to make the park a pleasant experience for all. The Markesan Public Property Committee will handle all disputes. Follow the rules to avoid the revoking of park privileges.