



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

CITY OF MARKESAN COMMON COUNCIL
Markesan City Hall

AGENDA
January 9, 2024
7:00 PM

1. Preliminaries
 - 1.1. Call to Order
 - 1.2. Roll Call by the Clerk-Treasurer
 - 1.3. Pledge of Allegiance
 - 1.4. Citizen's Comments
2. Approval & Review of Minutes, Reports, & Correspondence
 - 2.1. Approve Common Council Minutes – December 12, 2023
 - 2.2. December Police Report & January Schedule
 - 2.3. Public Property & Health Minutes – January 2, 2024
 - 2.4. Finance Personnel & Safety Minutes – January 2, 2024
 - 2.5. Streets, Buildings & Utilities Minutes – January 2, 2024
 - 2.6. December Library Director's Report and Markesan Library Board Minutes – Special Meeting December 6, 2023 and December 21, 2023
3. Approval of Claims:
 - 3.1. Review and Approval of Vouchers Payable
 - 3.2. Approve and File December 2023 Treasurer's Report for Audit
4. Old Business
5. New Business
 - 5.1. Discussion and Action to Post the Preliminary Park Plan Online for Public Input
 - 5.2. Discussion and Action to Proceed to Advocate for Public Participation by Use of Media and Possible Survey
 - 5.3. Discussion and Action on the 2024 EMC Liability Insurance Contract for \$61,131
 - 5.4. Discussion and Action on the Approval of Chief Pflum to Carry Over 10 Hours Vacation to 2024 to be Used by March 1, 2024
 - 5.5. Discussion and Action on the Ice Skating Rink Setup
 - 5.6. Discussion and Action on the Hiring of General Engineering Company for the Industrial, Commercial and Public Authority Cross Connections and Training, not to exceed \$5,000
 - 5.7. Approval of Soda Water License for the period ending 6/30/24: Dolgencorp, LLC (Dollar General)
 - 5.8. Approval of Cigarette License for the period ending 6/30/24: Dolgencorp, LLC (Dollar General)
 - 5.9. Approval of Temporary Class "B" License for Abendroth-Connoly Legion Post 282 for March 24, 2024 for Baseball Club Fundraiser
 - 5.10. Approval of Operator's Licenses for the Period Ending 6/30/2024: Jessica M Schonasky
6. Schedule Future Meetings and Agenda Items
7. Adjournment

The Common Council welcomes all visitors to listen & observe, but only Council members & those invited to speak will be permitted to do so, except during any posted Public Hearing. Citizen's Comments is where any citizen may comment on an issue, but the Council may only listen and may not reply to or address the issue unless it is an item on the agenda.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

December 12, 2023

MINUTES

1. Preliminaries

1.1 Meeting was called to order by Mayor Slate at 7:00 pm.

1.2 Present were Mayor Slate, Ald. Prill, Ald. Thiem, Ald. Abendroth, Ald. Glisch, and Ald. Triemstra, Kirsten Radtke from Berlin Journal and Clerk-Treasurer Betsy Amend. Ald. Lager was absent.

1.3 Pledge of Allegiance

1.4 Citizen's comments

2. Approval & Review of Minutes, Reports & Correspondence

2.1 After review, motion Abendroth/Triemstra to approve the November 14, 2023 Common Council minutes as presented; motion carried 5-0.

2.2-2.6 After review of all items, motion Prill/Thiem to approve November Police Report & December Schedule, Finance, Personnel & Safety minutes of December 5, 2023, Streets, Building & Utilities minutes of December 5, 2023, Public Property & Health minutes of December 5, 2023, November Library's Director's Report and Markesan Library Board minutes of November 16, 2023; motion carried 5-0.

3. Approval of Claims:

3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Prill/Abendroth to approve the following vouchers as presented: City Checks #38106-38164, electronic payments #EFT 1450-1466, and direct deposits #5983-6030 in the amount of \$156,652.17, and Utility Checks #13239-13255 in the amount of \$227,082.62; motion carried 5-0 on a roll call vote.

3.2 After review, by consensus the November 2023 Treasurer's Report was filed for audit.

4. Old Business: None

5. New Business

5.1 Motion Abendroth/Prill to approve the rollover of the 2023 Outlay Accounts as presented, accept take the Employee Wage Outlay of \$15,000 and put it into unassigned and invest into a CD; motion carried 5-0 on a roll call vote.

5.2 No action on the Recycling Center Wood Chipper Contract with TLB Wood Products, LLC; Todd did not receive information from them yet.

5.3 Motion Thiem/Triemstra to approve the 2024 agreement for maintenance assessment services with Action Appraisers for \$7200; motion carried 5-0 on a roll call vote.

5.4 Motion Thiem/Glisch to approve the Renewal of 3 City CD's with ERGO Bank for 13 months at 4.91%: Phelps CD for \$22,561.74, Perpetual Care CD for \$48,496.38 and TID CD for \$56,633.19 on December 28, 2023; motion carried 5-0 on a roll call vote.

5.5 Motion Glisch/Triemstra to approve the purchase of a wireless microphone system for the Council Chambers, not to exceed \$225; motion carried 5-0.

5.6 Motion Prill/Glisch to approve the wage increase for the recycling attendant, Dennis Dykstra, to \$12 an hour; motion carried 5-0 on a roll call vote.

5.7 Motion Thiem/Triemstra to approve the Payment to Emergency Management Members for \$1,200, Director for \$600 and Assistant Director for \$400; motion carried 5-0 on a roll call vote.

5.8 Motion Triemstra/Abendroth to approve the Emergency Management Christmas Party, not to exceed \$750 with no alcohol; motion carried 5-0 on a roll call vote.

5.9 Motion Abendroth/Triemstra to approve the wage increase for the Information Technology Director to \$75 an hour; motion carried 5-0 on a roll call vote.

5.10 Motion Prill/Abendroth to approve the 2023 employee year-end bonuses of \$75 for full-time and \$25 for part-time employees; motion carried 5-0 on a roll call vote.

5.11 Following discussion, motion Prill/Thiem to approve the 2024-2025 Election Inspectors as presented; motion carried 4-0-1 abstain (Glisch).

5.12 Motion Thiem/Triemstra to approve the 2024 Mobile Home Park License for Markesan Park WI MHC, LLC; motion carried 5-0.

5.13 Motion Thiem/Triemstra to grant Operator's License for the period ending 6/30/24 to Jose Gomez; motion carried 5-0.

6 **Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Streets, Building & Utilities Committee – January 2, 2024 at 6:00 PM at City Hall; Public Property & Health Committee – January 2, 2024 immediately following Streets, Building & Utilities Committee at City Hall; Finance, Personnel & Safety Committee – January 2, 2024 immediately following Public Property & Health Committee meeting at City Hall; and Common Council – January 9, 2024, 7:00 PM at City Hall.

7 **Adjournment.** Motion Triemstra/Thiem to adjourn; motion carried 5-0. The meeting adjourned at 7:25 PM.

Respectfully submitted,

Elizabeth A. Amend, Clerk-Treasurer



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee
Presented on January 2, 2024

December 2023

Agenda:

**SUV Repairs
Purchase Policy Update
Vacation Carry Over**

Appendix:

SUV Repairs and Durango Update

This department in the month of November had to quickly have a repair done as the SUV was displaying a low oil pressure warning. This department still didn't have the Durango back at the time and needed to take it out of service until this was addressed.

The issue was a faulty oil pressure switch, this department believed the repair would be under \$500 dollars but there was a discovery of a faulty belt as well during the repair so that was addressed as well bringing the total to \$515.

The Durango is now in service and has had all the warranty work completed so it is now in full operation and is being used daily by this department.

Update on the Purchase Policy 50-9 Ord.

This department would like to ask this committee to review and update the current purchase policy. In 2016 the current purchase policy was drafted and adopted. In that policy it states that department heads can approve purchases not to exceed the budgeted amount for a particular purchase and that the total must not exceed \$500.00.

Purchases that are budgeted for above \$500 must gain approval by either Committee or Council.

As we all know what \$500 dollars could purchase in 2016 is much different in 2023.

This department looked at what other local communities have for purchase policies. Green Lake and Princeton for example if it is a budgeted purchase doesn't need committee approval unless the purchase price is over a set amount. In Green Lake approval isn't needed unless it reaches \$5,000 dollars. In Princeton it is \$3,000 dollars.

This department is asking that the amount department heads can approve be adjusted, if the purchase is budgeted, this department feels department heads should be allowed to approve purchases up to \$1000 dollars. This helps approve the efficiency of services, allows for issues to be taken care of in a quick and efficient manner without burdening the clerk's office with additional agenda items and stream lines committee meetings.

Vacation Carry Over

This department apologizes, there was a slight error in calculations in remaining time off made within this department and Chief Will Pflum actually will have 10 extra vacation hours above what is approved to be carried over in 2024 per our employee handbook.

This department is asking that you allow Chief Pflum to carry over the additional 10 hours of vacation with the understanding that he must use the extra 10 hours by March 1st or he will lose that time.

PUBLIC PROPERTY & HEALTH COMMITTEE

Markesan City Hall

January 2, 2024

MINUTES

Call to Order at 6:08 p.m.

Roll Call by Sign-in – Adam, Pat, Clint, Mike and Rich.

Citizen's Comments – None

Public Works Report

A written report was reviewed by the committee, after which a motion was made by Rich/Clint to accept the report as presented. Motion carried.

Old Business:

Recycling Center Agreement with Towns – The proposed Recycling Agreement edited by the Town of Manchester (dated 12/11/2023) was reviewed after which a motion was made by Rich/Pat to totally remove Section 6 – VOTING BY MEMBERS OF AGREEMENT. Motion carried. Motion made by Rich/Pat to amend Section 3 paragraph two to read, "The cost of maintenance of these operations, including but not limited to the hiring of a brush chipper shall be the responsibility of the City of Markesan, the Town of Green Lake, the Town of Mackford, and the Town of Manchester, with said costs to be divided evenly among the responsible parties" and to delete the last paragraph in it's entirety. Motion carried. (Clint voted naye).

Reworked Specifications for: Repairs & Painting at Kiwanis Park, Hein Park & Library Shed – No Action

New Business:

Electrical Repairs at Kiwanis Park – No action – waiting for estimate.

Preliminary Park Plan – Pat provided a preliminary "working" Park Plan.

Members were urged to review and delete or add additional comments to the Plan for review at the February committee meeting.

As there was no further business to come before the Committee, motion was made by Adam/Rich to adjourn. Motion carried. Meeting adjourned at 6:37 p.m.

Respectfully Submitted,

Pat Prill, Chairman

Finance, Personnel & Safety Committee
City Council Chambers
January 2, 2024

Chairperson Mayor Slate called the meeting to order at 6:38 pm.

Roll call completed by sign-in.

No Citizen's Comments.

Motion to approve emergency repairs for the police cruiser (SUV/Durango) for \$515 by Abendroth/Treimstra. Motion carried.

Motion to update City ordinance 50-9 increasing department head spending limits to \$1,000 by Prill/Treimstra. Motion carried.

(The current City ordinance § 50-9 Purchases: No equipment or supplies shall be purchased by any City official unless previously budgeted. Department heads are permitted to purchase equipment and supplies up to \$500 and committees are permitted to purchase equipment and supplies up to \$1,000. Equipment and supplies which cost over \$1,000 shall also be approved by the appropriate committee and the Common Council; however, emergency purchases may be approved by the department head and the Mayor or the appropriate committee chairperson.)

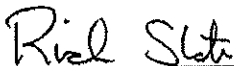
Motion to approve Chief Pflum carrying forward 10 additional vacation hours than allowed for in the Employee Policy; however the 10 additional hours must be used before March 1, 2024 or he will lose those hours by Abendroth/Treimstra. Motion carried.

Motion to approve HUB/EMC to provide the City's liability insurance for \$61,131 (City's share \$40,729.15) by Prill/Treimstra. Motion carried.

Motion to adjourn by Treimstra/Glisch. Motion carried.

Meeting adjourned at 7:01 pm.

Respectfully submitted by



Rich Slate, Chairperson

STREETS, BUILDINGS & UTILITIES COMMITTEE

Markesan City Hall

January 2, 2024

6:00 PM

MINUTES

Call to Order – At 6:01 pm by Dave.

Roll Call – Was by sign in, all members present.

Citizen's Comments – None.

Public Works Report

- Written Report Submitted – After review, motion by Rich & 2nd by Dennis to approve report as printed. Motion passed all ayes.

Water & Sewer Department Report

- Discussion and Action on Hiring General Engineering for Industrial, Commercial and Public Authority Cross Connections and Training, Not to exceed \$5,000 – Motion by Rich & 2nd by Dave to approve. Dave had question on how the \$5000 was determined and will check with Jeff & report at council. Motion passed.

New Business

- Discussion and Action on the D & E Diesel Services LLC Invoice for \$723.33 for Plow Truck – Motion by Rich & 2nd by Dennis to approve the invoice. Motion passed.

Review Land Use Permits

Adjournment – Motion by Rich & 2nd by Dennis to adjourn at 6:07 pm. Motion passed.

Markesan Public Library Report – December 2023

Programming:

Programming attendance has been down this month due to the holidays and many people being very busy. Our Story Time events in the past month (11/20, 11/27, 12/04, 12/11) have had a total of 15 children and parents attending.

The card making events saw 5 dedicated attendees which we are hoping to build up with Crafternoon events in the next year when patron schedules open. We are hoping that the library will be a place to get out of the house and have socializing time without having to brave the elements too much in the Winter months.

Santa Storytime on Dec. 7th had 23 children and adults in attendance with special thanks to the National Honor Society, Officer Galkowski, Jill Worden, and Pamela Werth for volunteering with the event.

Author Chad Lewis joined us virtually for “Legends and Lore of Winter” which drew in 12 live attendees (may have been more due to families sharing a computer). The recording will be made available on our website for anyone to view it and Angela Schneider, Winnefox Administration, has helped us find a way to gain analytics from people who view the recording.

We will be closed Saturday, December 23 through Tuesday, December 26 this month for Christmas.

Hopefully by the time of the board meeting, there will be interviews set up for the Library Assistant position.

We have also spoken to Beth Kazda about not submitting the \$2000 donation from Pat Schulz until the first week of January 2024 so that money can be used in next year’s budgeting to offset the \$3000 cut.

Carpeting Update

We are working with Green Lake Flooring & Cabinetry to find a date that does not affect any programs where they can come and rip up the carpet to inspect the cement underneath. The initial date the company suggested would have interfered with the Chad Lewis event. Vanessa has also begun asking for quotes from masonry experts but has not heard back from any yet.

New Director

Our new Director, Lucas Almas, started working at the library on Monday, December 11th. I am excited to start working with you all and hope to do great things for the library and city! One of my big goals to start out is to start getting more Library of Things items for families to enjoy during the Winter months. Having items available through the library will help families save money, especially now during the holidays when wallets are often much tighter. I have donated two games: “Throw Throw Burrito” and “Exploding Kittens.” I am planning on reaching out to

the Winnefox System people to figure out how to best catalog them so patrons can take them home and play them.

Please feel free to reach out if you have any other questions!

Markesan Public Library
Board of Trustees – Special Meeting
December 6, 2023

Minutes

I. Call to Order: The meeting was called to order at 5:30 p.m. by Chairman, Jill Worden. Trustees present: Beth Kazda, Nancy Kirst, Mike Hansen, Pat Prill, and Director Vanessa Meyer.

II. New Business: None

III. Discuss Hiring a Library Assistant I: Following discussion regarding the need to fill the position of Nancy Stellmacher (who will be retiring in early 2024), motion was made by Prill/Hansen to authorize advertising to hire a part-time library assistant. Motion carried. A copy of the ad is attached to these minutes for reference. Said ad will run in the local newspaper for 1 week initially along with postings in various places around town.

As there was no further business to come before the Board, motion was made by Worden/Meyer to adjourn. Motion carried. Meeting adjourned at 5:46 p.m. Next meeting will be Thursday, December 21, 2023 at 4:15 p.m.

Respectfully Submitted,



Pat Prill, Secretary

The Markesan Public Library is hiring. We are searching for someone to fill the position of part-time library assistant. The job would be approximately 5 – 12 hours a week with a pay rate of \$13.00 an hour. A high school diploma or GED is required. Along with having some computer knowledge, the ideal candidate should possess good communication skills (both written and verbal).

Markesan Public Library
Board of Trustees
December 21, 2023

Minutes

I. Call to Order: The meeting was called to order at 4:20 p.m. by Chairman, Jill Worden.. Trustees present: Beth Kazda, Cindy Boelter, Nancy Kirst, Mike Hansen, Pat Prill, Nancy Stellmacher, Vanessa Meyer, and Director Lucas Almas.

II. Approval of Minutes: Motion was made by Prill/Hansen to approve the minutes of November 16, 2023. Motion carried. Motion was made by Worden/Hansen to approve the minutes of the special meeting of December 6, 2023. Motion carried.

III. Input from Public: None

IV. Financial Report: Beth presented the financial report. She indicated that the Oshkosh Area Community Foundation (OACF) Fund balance increased from the month prior. Motion was made by Prill/Worden to authorize the Treasurer to consolidate all “non-stipulated funds” into an account entitled “Community Donations” and to consolidate funds from 2013 Chair Affair, Penny Wars 2022, and Garden Art Auctions into an account entitled “Fund Raisers”. Motion carried. Motion was made by Kirst/Hansen to remove Vanessa Meyer from the Horicon Bank account, and add Lucas Almas to the account. Motion carried. The Treasurer’s Report was filed for audit. Motion was made by Kirst/Worden to approve payment of this month’s bills as presented. Motion carried.

V. President’s Report: None

VI. Director’s Report: Lucas reported on previous programs held at the Library. An update was provided concerning the carpeting in the main room downstairs. It was suggested that we contact several contractors regarding the carpet and possible moisture issues underneath.

VII. Committee Reports: Children’s Area Refresh – Nancy presented several lettering stencil font suggestions for the proposed area after which a motion was made by Prill/Hansen to approve sample C-2 from Steven Edward Graphics (a copy of which is attached to these minutes) with the letters in Matte Brown at a cost not to exceed \$519 including installation. Motion carried. It was noted that the new children’s table and chairs are in place, and that the old table will be sold at the next Garden Auction.

VIII. Old Business: No Action.

IX. New Business: Lucas will develop a policy for the implementation of a Library Use Credit Card through Horicon Bank.

As there was no further business to come before the Board, motion was made by Worden/Hansen to adjourn. Motion carried. Meeting adjourned at 5:10 p.m. Next meeting will be Thursday, January 18, 2023 at 4:15 p.m.

Respectfully Submitted,



Pat Prill, Secretary

January 8, 2024

TO: CLERK-TREASURER
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: 38165-38232	\$	53,393.82
DD #6031-6124	\$	55,308.65
EFT #1467-1480	\$	43,710.08
TOTAL	\$	152,412.55
UTILITY CHECKS: 13256-13272	\$	208,140.54
TOTAL	\$	208,140.54

With the exception of:

Signed:

**City of Markesan
Voucher List
December 6, 2023 through January 8, 2024**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>
EFT-1467	12/12/2023	SHELL FLEET	NOV Fuel 2023	-1,063.51
EFT-1468	12/19/2023	EMPOWER RETIREMENT (WDC)	98971-01 P457	-752.00
EFT-1469	12/19/2023	EMPOWER RETIREMENT (WDC)	98971-01 P457	-42.00
EFT-1470	12/19/2023	INTERNAL REVENUE SERVICE	39-6006314	-9,349.38
EFT-1471	12/20/2023	WISCONSIN DEPT. OF REVENUE	036-0000583032-02	-2,206.06
EFT-1472	12/21/2023	STATE OF WI HEALTH INS	JAN 2024 HEALTH INS	-19,654.84
EFT-1473	12/21/2023	DELTA DENTAL OF WISCONSIN	DELTAVISION JAN 2023	-52.58
EFT-1474	12/21/2023	DELTA DENTAL OF WISCONSIN	SUPPLEMENTAL DENTAL PLAN JAN 2023	-362.60
EFT-1475	12/29/2023	CITGO	Dec 2023 fuel	-448.50
EFT-1476	12/29/2023	EMPOWER RETIREMENT (WDC)	98971-01 P457	-752.00
EFT-1477	12/29/2023	EMPOWER RETIREMENT (WDC)	98971-01 P457	-42.00
EFT-1478	01/02/2024	INTERNAL REVENUE SERVICE	39-6006314	-7,680.96
EFT-1479	01/03/2024	WISCONSIN DEPT. OF REVENUE	036-0000583032-02	-1,303.65
EFT-1480	01/03/2024	WISCONSIN DEPT. OF REVENUE	2024-2025 BUS TAX REGISTRATION	-10.00
			<u>TOTAL EFT PAYMENTS</u>	<u>-43,710.08</u>
DD6031	12/15/2023	Abendroth, David	PAYROLL	-1,893.17
DD6032	12/15/2023	Dolgner, Anthony D	PAYROLL	-110.82
DD6033	12/15/2023	Glisch, Michael S	PAYROLL	-1,493.77
DD6034	12/15/2023	Jahns, Kent I	PAYROLL	-36.94
DD6035	12/15/2023	Lager, Clint J	PAYROLL	-914.26
DD6036	12/15/2023	Prill, Patricia A	PAYROLL	-1,967.05
DD6037	12/15/2023	Talma, Curtis J	PAYROLL	-110.82
DD6038	12/15/2023	Thiem, Adam	PAYROLL	-1,588.42
DD6039	12/15/2023	Triemstra, Dennis	PAYROLL	-1,514.54
DD6040	12/15/2023	Walker, Jr, Dennis R	PAYROLL	-110.82
DD6041	12/15/2023	Zanto, David F	PAYROLL	-36.94
DD6042	12/15/2023	Brinkman, Heidi M	PAYROLL	-48.49
DD6043	12/15/2023	Corson, Amy M	PAYROLL	-115.44
DD6044	12/15/2023	Dykstra, Dennis P	PAYROLL	-182.84
DD6045	12/15/2023	Koos-Abendroth, Cheryl A	PAYROLL	-252.11
DD6046	12/15/2023	Moore, Kari S	PAYROLL	-19.40
DD6047	12/15/2023	Olson, Clyde A	PAYROLL	-126.05
DD6048	12/15/2023	Panten, Beth M	PAYROLL	-213.32
DD6049	12/15/2023	Phippen, Henry	PAYROLL	-459.72
DD6050	12/15/2023	Slate, Rich	PAYROLL	-3,528.67
DD6051	12/15/2023	Zacharias, Carmen J	PAYROLL	-58.19
DD6052	12/15/2023	Amend, Elizabeth A	PAYROLL	-75.00
DD6053	12/15/2023	Behlke, Ryan R	PAYROLL	-75.00
DD6054	12/15/2023	Brinkman, Heidi M	PAYROLL	-25.00
DD6055	12/15/2023	Chisnell, Gerald	PAYROLL	-25.00
DD6056	12/15/2023	Dykstra, Dennis P	PAYROLL	-25.00
DD6057	12/15/2023	Galkowski, Jackson T	PAYROLL	-75.00
DD6058	12/15/2023	Heberer, Jeffrey	PAYROLL	-75.00
DD6059	12/15/2023	Heiling, Rachel	PAYROLL	-25.00
DD6060	12/15/2023	Huhndorf, John E	PAYROLL	-25.00
DD6061	12/15/2023	Koos-Abendroth, Cheryl A	PAYROLL	-25.00
DD6062	12/15/2023	Mace, Matthew R	PAYROLL	-75.00
DD6063	12/15/2023	McLean, Cody	PAYROLL	-75.00
DD6064	12/15/2023	Moore, Kari S	PAYROLL	-25.00
DD6065	12/15/2023	Olson, Clyde A	PAYROLL	-25.00
DD6066	12/15/2023	Panten, Beth M	PAYROLL	-25.00
DD6067	12/15/2023	Pflum, William	PAYROLL	-75.00
DD6068	12/15/2023	Phippen, Henry	PAYROLL	-25.00
DD6069	12/15/2023	Wilderman, James H	PAYROLL	-75.00
DD6070	12/15/2023	Zacharias, Carmen J	PAYROLL	-25.00
DD6071	12/15/2023	Zamzow, Todd B	PAYROLL	-75.00
DD6072	12/15/2023	Amend, Elizabeth A	PAYROLL	-1,749.00
DD6073	12/15/2023	Behlke, Ryan R	PAYROLL	-1,697.10
DD6074	12/15/2023	Chisnell, Gerald	PAYROLL	-138.52

**City of Markesan
Voucher List
December 6, 2023 through January 8, 2024**

Num	Date	Name	Memo	Original Amount
DD6075	12/15/2023	Galkowski, Jackson T	PAYROLL	-1,197.74
DD6076	12/15/2023	Glover, Valerie	PAYROLL	-144.07
DD6077	12/15/2023	Heberer, Jeffrey	PAYROLL	-1,792.22
DD6078	12/15/2023	Heiling, Rachel	PAYROLL	-26.63
DD6079	12/15/2023	Huhndorf, John E	PAYROLL	-420.64
DD6080	12/15/2023	Knaub, Sharifyn J	PAYROLL	-102.04
DD6081	12/15/2023	Lopez, Ingrid A	PAYROLL	-110.22
DD6082	12/15/2023	Mace, Matthew R	PAYROLL	-1,622.68
DD6083	12/15/2023	McLean, Cody	PAYROLL	-1,973.39
DD6084	12/15/2023	Meyer, Vanessa K	PAYROLL	-908.50
DD6085	12/15/2023	Pflum, William	PAYROLL	-1,552.66
DD6086	12/15/2023	Plagenz-Jensen, Karen C	PAYROLL	-594.11
DD6087	12/15/2023	Sippel, Christina J	PAYROLL	-48.47
DD6088	12/15/2023	Stellmacher, Nancy J	PAYROLL	-727.10
DD6089	12/15/2023	Stoll, Brittany M	PAYROLL	-79.42
DD6090	12/15/2023	Wilderman, James H	PAYROLL	-1,223.42
DD6091	12/15/2023	Zamzow, Todd B	PAYROLL	-1,416.22
DD6092	12/29/2023	Baggett, Gayle S	PAYROLL	-47.50
DD6093	12/29/2023	Dallman, Issac R	PAYROLL	-36.94
DD6094	12/29/2023	Daye, Jean A	PAYROLL	-47.50
DD6095	12/29/2023	Krogulski, Holly L	PAYROLL	-47.50
DD6096	12/29/2023	Corson, Amy M	PAYROLL	-115.44
DD6097	12/29/2023	Dykstra, Dennis P	PAYROLL	-121.91
DD6098	12/29/2023	Koos-Abendroth, Cheryl A	PAYROLL	-325.07
DD6099	12/29/2023	Olson, Clyde A	PAYROLL	-140.83
DD6100	12/29/2023	Panten, Beth M	PAYROLL	-203.64
DD6101	12/29/2023	Phippen, Henry	PAYROLL	-241.21
DD6102	12/29/2023	Slate, Rich	PAYROLL	-461.75
DD6103	12/29/2023	Zacharias, Carmen J	PAYROLL	-102.05
DD6104	12/29/2023	Almas, Lucas N	PAYROLL	-995.51
DD6105	12/29/2023	Amend, Elizabeth A	PAYROLL	-1,942.73
DD6106	12/29/2023	Behlke, Ryan R	PAYROLL	-1,705.69
DD6107	12/29/2023	Chisnell, Gerald	PAYROLL	-138.53
DD6108	12/29/2023	Galkowski, Jackson T	PAYROLL	-1,556.31
DD6109	12/29/2023	Glover, Valerie	PAYROLL	-180.08
DD6110	12/29/2023	Heberer, Jeffrey	PAYROLL	-2,569.73
DD6111	12/29/2023	Heiling, Rachel	PAYROLL	-45.10
DD6112	12/29/2023	Huhndorf, John E	PAYROLL	-57.25
DD6113	12/29/2023	Lopez, Ingrid A	PAYROLL	-103.85
DD6114	12/29/2023	Mace, Matthew R	PAYROLL	-1,641.65
DD6115	12/29/2023	McLean, Cody	PAYROLL	-1,990.37
DD6116	12/29/2023	Meyer, Vanessa K	PAYROLL	-740.39
DD6117	12/29/2023	Pflum, William	PAYROLL	-1,552.65
DD6118	12/29/2023	Plagenz-Jensen, Karen C	PAYROLL	-547.96
DD6119	12/29/2023	Sippel, Christina J	PAYROLL	-48.49
DD6120	12/29/2023	Stellmacher, Nancy J	PAYROLL	-702.61
DD6121	12/29/2023	Stoll, Brittany M	PAYROLL	-55.41
DD6122	12/29/2023	VanRossum, Carla M	PAYROLL	-649.43
DD6123	12/29/2023	Wilderman, James H	PAYROLL	-1,223.42
DD6124	12/29/2023	Zamzow, Todd B	PAYROLL	-1,714.32
			TOTAL DIRECT DEPOSITS	-55,308.65
38165	12/08/2023	GREEN LAKE COUNTY REGISTER OF DEEDS	VANHISE CSM	-38.00
38166	12/12/2023	AIRGAS USA, LLC	Cylinder Rental	-45.56
38167	12/12/2023	AMEND, ELIZABETH	MILEAGE	-82.53
38168	12/12/2023	ARAMARK	DEC RUGS	-140.88
38169	12/12/2023	AUGUST WINTER & SONS, INC.	Annual Maintenance	-1,386.00
38170	12/12/2023	ERGO BANK OF MARKESAN	WRS Loan - Payment #67	-320.64
38171	12/12/2023	GLISCH, MIKE	MILEAGE-ELECTION TRAINING	-45.85
38172	12/12/2023	HORICON BANK VISA	1&1; C&M; Covid tests; LED signs	-851.71

**City of Markesan
Voucher List
December 6, 2023 through January 8, 2024**

Num	Date	Name	Memo	Original Amount
38173	12/12/2023	SECURIAN FINANCIAL GROUP, INC.	Jan 2024- Life Ins Premium	-130.68
38174	12/12/2023	THE UNIFORM SHOPPE	UNIFORM ALLOWANCE	-90.95
38175	12/12/2023	WASTE MANAGEMENT CORPORATE SERVICES	December garbage & recycling 2023	-8,028.39
38176	12/12/2023	WISC. CHIEFS OF POLICE ASSN.	TRAINING	-150.00
38177	12/12/2023	D&E DIESEL SERVICES LLC	Plow Truck-labor	-159.31
38178	12/12/2023	JOHN DEERE FINANCIAL	Spring for Bobcat	-88.89
38179	12/13/2023	CHRONICLE	CEMETERY SOFTWARE LIC RENEWAL	-267.07
38180	12/13/2023	COMPLETE OFFICE OF WISCONSIN	OFFICE FURNITURE	-61.65
38182	12/15/2023	Lager, Brian	PAYROLL	-399.77
38183	12/15/2023	Prill, Dylan J	PAYROLL	-266.38
38184	12/15/2023	Ross, Andrew M	PAYROLL	-35.50
38185	12/15/2023	Ross, Michael W	PAYROLL	-820.48
38186	12/15/2023	Strelow, Donette	PAYROLL	-174.03
38187	12/15/2023	VanRossum, Carla M	PAYROLL	-25.00
38188	12/15/2023	VanRossum, Carla M	PAYROLL	-666.29
38189	12/15/2023	MARKESAN, CITY OF	Shop w/ a Cop 2023	-1,200.00
38190	12/19/2023	2 SISTERS PIGGLY WIGGLY	Gift Cards	-300.00
38191	12/19/2023	ALLIANT ENERGY/WP&L	Nov/Dec Electric Bills	-1,442.39
38192	12/19/2023	AMEND, ELIZABETH	OFFICE SUPPLIES	-17.48
38193	12/19/2023	COMPLETE OFFICE OF WISCONSIN	DEC SUPPLIES	-364.09
38194	12/19/2023	FIRE & SAFETY EQUIPMENT, INC.	Emergency Management / Annual Service & Certif	-34.65
38195	12/19/2023	GENERAL ENGINEERING CO., INC.	Nov Field Inspection	-584.15
38196	12/19/2023	GREEN LAKE COUNTY TREASURER	Bridge Inspection	-4,937.10
38197	12/19/2023	MID-AMERICAN RESEARCH CHEMICAL	Garbage Liners	-100.73
38198	12/19/2023	SHERWIN-WILLIAMS	Sign Paint	-64.79
38199	12/19/2023	SUPERHEAT	Annual Maint	-2,866.00
38200	12/19/2023	VERIZON WIRELESS	Dec Cell Phone Bill	-92.58
38201	12/21/2023	SECURIAN FINANCIAL GROUP, INC.	DEC ACCIDENT INS 2023 - 76038	-58.04
38202	12/22/2023	B.A.T.I.	(8) Control actuators/install	-2,904.64
38203	12/22/2023	THEDACARE AT WORK	5 panel bundled	-81.00
38204	12/22/2023	WE ENERGIES	Nov. gas bills	-1,215.20
38205	12/22/2023	WELLS FARGO REMITTANCE CENTER	Google/Amazon	-163.52
38206	12/22/2023	WI MUNICIPAL CLERKS ASSC.	2024 New Membership/VanRossum	-50.00
38207	12/28/2023	2 SISTERS PIGGLY WIGGLY	snow salt for library	-39.96
38208	12/28/2023	CENTURYLINK BUSINESS SERVICES	Dec 23-Jan 24 bill	-464.80
38209	12/28/2023	LITTLE GREEN LAKE PROT & REHAB DISTRICT	Oct - Dec. 2023 Water/Sewer	-155.00
38210	12/28/2023	MARKESAN, CITY OF	4TH QRT UTILITY BILL	-861.86
38211	12/28/2023	MARKESAN, CITY OF-PETTY CASH	Postage	-11.21
38212	12/28/2023	MCLEAN CODY	Pizza with a cop	-168.86
38213	12/28/2023	MODERN OVERHEAD DOOR CORP.	Vinyl door stops	-418.00
38214	12/28/2023	NESS ELECTRIC, INC	Soldiers and Sailors	-90.00
38215	12/28/2023	SCHOOL PERCEPTIONS LLC	SURVEY COMMITTEE	-3,700.00
38216	12/28/2023	STERICYCLE, INC	Shredding Service	-102.74
38217	12/29/2023	COMPLETE OFFICE OF WISCONSIN	General Office Supplies	-442.86
38218	12/29/2023	GENERAL ENGINEERING CO., INC.	2022 Project/Landfill/ISS Park/2023 Eng.	-10,774.50
38219	12/15/2023	Boelter, James	PAYROLL	-81.68
38220	12/31/2023	2 SISTERS PIGGLY WIGGLY	Dec. 2023 charges	-565.05
38221	12/31/2023	BEHLKE, RYAN	TRAINING/LOCKER PADLOCK	-186.37
38222	12/31/2023	BERGEMANN'S AUTOCARE	2014 FORD REPAIRS	-117.78
38223	12/31/2023	BERLIN JOURNAL NEWSPAPERS	TREE LIGHTING ADS/CC MIN.	-996.00
38224	12/31/2023	BRIGHTSPEED	DEC BILLING	-426.75
38225	12/31/2023	CHRIS' FLORAL & GIFTS	Donna Dykstra floral	-63.00
38226	12/31/2023	GRAND RIVER FIRE DISTRICT	12/28/2023 INCIDENT	-80.00
38227	12/31/2023	JOHNSON BLOCK AND COMPANY	Professional Services	-700.00
38228	12/31/2023	MARKESAN AUTO, HOME & FARM	Misc. Parts / Supplies	-1,052.55
38229	12/31/2023	NESS ELECTRIC, INC	Soldiers and Sailors	-90.00
38230	12/31/2023	PRE-EMPLOYMENT FUND	DEC 2023/Pre-Employment Fund-Galkowski	-192.30
38231	12/31/2023	SONDALLE LAW OFFICE	DEC INV 2023	-137.50
38232	12/31/2023	D&E DIESEL SERVICES LLC	Plow Truck	-723.33
			TOTAL CITY CHECKS	-53,393.82

Markesan Utilities
Voucher List
December 6, 2023 through January 8, 2024

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>
13256	12/12/2023	CORE & MAIN	Curb Box Pent Lid	-403.28
13257	12/12/2023	MARCH'S PUMPING SERVICE	Sludge Loads	-4,200.00
13258	12/19/2023	ALLIANT ENERGY/WP&L	Nov/Dec W/S Electric Bill	-2,677.57
13259	12/19/2023	MARCH'S PUMPING SERVICE	Water movement	-350.00
13260	12/19/2023	MARTELLE WATER TREATMENT	Supplies	-159.60
13261	12/19/2023	NORTH CENTRAL LABS, INC.	caps/chemicals	-435.48
13262	12/21/2023	MARKESAN, CITY OF	Nov 2023 Expense Reimburse	-12,306.54
13263	12/22/2023	WE ENERGIES	Nov-Dec reading	-360.94
13264	12/28/2023	MARKESAN-PETTY CASH	Postage	-18.70
13265	12/28/2023	MARKESAN WATER & SEWER	Oct - Dec 2023 Water/Sewer	-363.80
13266	12/28/2023	USA BLUEBOOK	chart pens; CPVC	-508.13
13267	12/28/2023	US POSTMASTER	5 rolls of stamps	-330.00
13268	12/29/2023	CIVIC SYSTEMS, LLC	Jan 1 2024 - June 30 2024	-1,041.00
13269	12/31/2023	BRIGHTSPEED	Dec. 2023-Jan.2024 Phone/Internet	-193.98
13270	12/31/2023	MARKESAN, CITY OF	Dec 2023 PR reimb	-24,794.78
13271	12/31/2023	MARKESAN, CITY OF	Dec 2023 Expense Reimburse	-2,212.67
13272	12/31/2023	KOPPLIN & KINAS CO., INC	PAY APP NO. 7 FINAL - 2022 STREETS PROJEC'	-157,784.07
TOTAL UTILITY CHECKS				-208,140.54

City of Markesan Treasurer's Report Budget vs. Actual January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100000 · Taxes				
4133000 · PILOT's Water Dept	0.00	60,000.00	-60,000.00	0.0%
4111000 · City Taxes & Overrun	588,420.62	588,421.00	-0.38	100.0%
4112000 · TIF Increment	0.00	105,000.00	-105,000.00	0.0%
4114000 · Mobile Home Fees	294.36	325.00	-30.64	90.6%
4132000 · PILOT's MRH	9,053.69	12,000.00	-2,946.31	75.4%
4180000 · Interest on Taxes	148.98	1,000.00	-851.02	14.9%
4190000 · State Personal Prop Aid	4,635.18	4,635.18	0.00	100.0%
4195000 · State TID Personal Prop Aid	4,110.31	4,110.31	0.00	100.0%
Total 4100000 · Taxes	606,663.14	775,491.49	-168,828.35	78.2%
4200000 · Special Assessments				
4220000 · Sidewalk Assessment Loan	0.00	13,334.00	-13,334.00	0.0%
4230000 · Sidewalk Assessments	0.00	6,666.00	-6,666.00	0.0%
Total 4200000 · Special Assessments	0.00	20,000.00	-20,000.00	0.0%
4300000 · Intergovernmental Revenues				
4341000 · Shared Revenue	432,924.55	438,011.68	-5,087.13	98.8%
4342000 · Fire Dues	4,375.67	3,600.00	775.67	121.5%
4343000 · Exempt Comp Aid	3,888.15	3,888.15	0.00	100.0%
4344000 · Lottery Credit- Mobil Home	67.62			
4352100 · Police Training	855.00			
4352300 · Police Grants	6,379.90			
4353100 · Transportation Aids	97,883.40	97,870.61	12.79	100.0%
4364500 · Recycling Grant	5,880.55	5,900.00	-19.45	99.7%
4379100 · EMS (Ambulance) Reimb	5,110.55			
Total 4300000 · Intergovernmental Revenues	557,365.39	549,270.44	8,094.95	101.5%
4400000 · Licenses & Permits				
4410100 · Alcohol Licenses	3,030.00	3,000.00	30.00	101.0%
4410200 · Operator's Licenses	1,295.00	1,300.00	-5.00	99.6%
4410300 · Soda Water Licenses	85.00	90.00	-5.00	94.4%
4410400 · Cigarette Licenses	300.00	375.00	-75.00	80.0%
4410500 · Other Business Lic.	146.00	200.00	-54.00	73.0%
4410900 · Cable Franchise Fees	300.00	1,200.00	-900.00	25.0%
4420000 · Dog Licenses (City)	915.28	925.00	-9.72	98.9%
4430000 · Building Permits	7,610.00	4,000.00	3,610.00	190.3%
4440000 · Land Use Permits	503.00	250.00	253.00	201.2%
4450000 · MDM Hunter Permit Fee	240.00	200.00	40.00	120.0%
Total 4400000 · Licenses & Permits	14,424.28	11,540.00	2,884.28	125.0%
4500000 · Fines, Forfeits & Penalties				
4510000 · Ordinance Violations	12,900.23	9,000.00	3,900.23	143.3%
4510100 · Parking Violations	440.00	600.00	-160.00	73.3%
4500000 · Fines, Forfeits & Penalties - Other	-218.50			
Total 4500000 · Fines, Forfeits & Penalties	13,121.73	9,600.00	3,521.73	136.7%
4600000 · Public Charges for Services				
4610000 · Clerk-Treas Fees	980.00	1,200.00	-220.00	81.7%
4610100 · Publication Fees	168.00	250.00	-82.00	67.2%
4621000 · Police Dept Fees	775.00	250.00	525.00	310.0%
4632200 · Snow Removal Fees	0.00	250.00	-250.00	0.0%
4643500 · Recycle Fees	4,524.87	3,400.00	1,124.87	133.1%
4644000 · Weed Control Charges	243.33	350.00	-106.67	69.5%
4654000 · Cemetery Sales	0.00	750.00	-750.00	0.0%
4672000 · Park Shelter Use	1,340.00	1,700.00	-360.00	78.8%
4674300 · Comm Ctr Use	695.00	150.00	545.00	463.3%
Total 4600000 · Public Charges for Services	8,726.00	8,300.00	426.00	105.1%
4700000 · Intergov't Charges for Services				
4732100 · School Liason	64,806.00	61,000.00	3,806.00	106.2%
4734100 · Recycle Ctr-Towns	4,987.50	9,500.00	-4,512.50	52.5%
4739100 · Crossing Guard Reimb	0.00	5,500.00	-5,500.00	0.0%
Total 4700000 · Intergov't Charges for Services	69,793.50	76,000.00	-6,206.50	91.8%
4800000 · Miscellaneous Revenue				
4811000 · Interest-City Investments	7,997.82	1,500.00	6,497.82	533.2%
4820000 · Rent-Muni Bldg	16,200.00	16,200.00	0.00	100.0%
4820100 · Rent-Land	3,752.50	3,600.00	152.50	104.2%
4820200 · Rent-Cell Tower	13,456.84	11,475.00	1,981.84	117.3%

City of Markesan
Treasurer's Report Budget vs. Actual
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
4840900 · Ins Dividends	1,893.00	2,000.00	-107.00	94.7%
4850000 · Donations	3,041.19	5,000.00	-1,958.81	60.8%
4850025 · Connolly Memorial Cemetery Fund	500.00			
4850030 · Dog Park Donations	37,830.34	60,000.00	-22,169.66	63.1%
4850060 · Luminary Bag Donation	560.00			
4850100 · Police Donations	2,565.00	3,000.00	-435.00	85.5%
4890100 · Wage Carryover from 2022	0.00	30,000.00	-30,000.00	0.0%
4850200 · Discounts Earned	7.23			
4890000 · Exp Reimb-All Types	10,487.56	2,500.00	7,987.56	419.5%
Total 4800000 · Miscellaneous Revenue	98,291.48	135,275.00	-36,983.52	72.7%
Total Income	1,368,385.52	1,585,476.93	-217,091.41	86.3%
Gross Profit	1,368,385.52	1,585,476.93	-217,091.41	86.3%
Expense				
5100000 · General Government				
5100100 · W&S Expense Reimb	-36,926.77			
5100111 · Accts Rec - W&S Wages	16,161.77			
5100112 · Accts Rec - W&S WRS	1,285.31			
5100114 · Accts Rec - W&S Insurance	5,312.50			
5100200 · Library Expense Reimb	-2,205.49			
5100211 · Accts Rec - Library Wages	1,380.00			
5100212 · Accts Rec - Library WRS	93.84			
5110000 · Legislative				
5110111 · Council	11,620.00	11,000.00	620.00	105.6%
5110211 · Mayor	9,470.00	9,400.00	70.00	100.7%
5111011 · Committees	480.00	400.00	80.00	120.0%
Total 5110000 · Legislative	21,570.00	20,800.00	770.00	103.7%
5130000 · Legal				
5130021 · City Atty-General	1,456.25	1,800.00	-343.75	80.9%
5130121 · City Atty-Prosecution	2,418.75	1,000.00	1,418.75	241.9%
5130221 · Legal Fees-Special	100.00			
5131021 · Muni Code Updates	995.00	995.00	0.00	100.0%
Total 5130000 · Legal	4,970.00	3,795.00	1,175.00	131.0%
5140000 · General Administration				
5141011 · Legislative Support-Wages	7,049.00	17,500.00	-10,451.00	40.3%
5141025 · Legislat. Support-Training/Dues	807.05			
5141032 · Legislative Support-Publication	6,134.25			
5142011 · General Admin-Wages	25,206.26	34,500.00	-9,293.74	73.1%
5142021 · General Admin-Outside Services	2,315.15			
5142025 · General Admin-Training/Dues	680.24			
5142031 · General Admin-Office Supplies	4,685.29			
5142033 · General Admin-Mileage	252.18			
5143011 · Elections-Wages	4,849.03	5,500.00	-650.97	88.2%
5143032 · Elections-Publication	383.30			
5143034 · Elections-Supplies	1,203.08			
5144011 · Licensing & Permits-Wages	2,241.51	3,500.00	-1,258.49	64.0%
5144031 · Licensing & Permits-Office Supp	496.67			
5144032 · Licensing & Permits-Publication	210.00			
5144035 · Deer Management Expense	200.00			
5140000 · General Administration - Other	313.96			
Total 5140000 · General Administration	57,026.97	61,000.00	-3,973.03	93.5%
5150000 · Financial Administration				
5150011 · General Accounting-Wages	17,617.26	21,000.00	-3,382.74	83.9%
5150034 · General Accounting-Supplies	1,654.16			
5150521 · Independent Audit	18,079.40	10,300.00	7,779.40	175.5%
5151113 · Medicare (default)	9,442.23	8,200.00	1,242.23	115.1%
5151213 · Social Security	28,552.97	27,500.00	1,052.97	103.8%
5151314 · Health Insurance	139,771.25	156,000.00	-16,228.75	89.6%
5151414 · Life Insurance	579.11	700.00	-120.89	82.7%
5151611 · Paid Time Off (PTO)-Wages	76,394.58			
5152012 · Wisconsin Retirement System	45,270.33	42,000.00	3,270.33	107.8%
5155011 · Property Assessment-Wages	0.00	6,400.00	-6,400.00	0.0%
5155021 · Prop. Assmnt.-Outside Services	7,782.65			
5155111 · Prop Tax Collection-Wages	2,179.25	4,000.00	-1,820.75	54.5%
5155121 · Prop Tax Collection-Outside Ser	928.62			
5156005 · Prop & Liability Ins	28,107.64	25,500.00	2,607.64	110.2%
5156100 · Workers Comp - Calculated	207.74			
5156105 · Workers Comp	11,436.91	11,500.00	-63.09	99.5%
5156205 · Employee Bonds	375.00	900.00	-525.00	41.7%

**City of Markesan
Treasurer's Report Budget vs. Actual
January through December 2023**

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
5156305 · Unemployment Taxes	10.98			
Total 5150000 · Financial Administration	388,390.08	314,000.00	74,390.08	123.7%
5160000 · Municipal Building				
5160011 · Municipal Building-Wages	11,231.84			
5160021 · Municipal Building-Outside Serv	5,561.27			
5160022 · Municipal Building-Utilities	27,402.72			
5160023 · Municipal Building-Repairs&Supp	10,542.19			
5160000 · Municipal Building - Other	0.00	50,000.00	-50,000.00	0.0%
Total 5160000 · Municipal Building	54,738.02	50,000.00	4,738.02	109.5%
5100000 · General Government - Other	96.92			
Total 5100000 · General Government	511,893.15	449,595.00	62,298.15	113.9%
5160520 · Bank Service Charges	174.37			
5200000 · Public Safety				
5210000 · Law Enforcement				
5210001 · Police Administration				
5210011 · Police Admin-Wages	66,641.36			
5210019 · Police Admin-Uniforms	1,332.24			
5210022 · Police Admin-Utilities	5,716.55			
5210023 · Police Admin-Grant Expense	3,274.70			
5210034 · Police Admin-Supplies	5,272.97			
5210035 · Police Admin - Donations	3,428.74			
5210040 · Police Admin - Playground Don.	1,027.34			
5210001 · Police Administration - Other	0.00	87,400.00	-87,400.00	0.0%
Total 5210001 · Police Administration	86,693.90	87,400.00	-706.10	99.2%
5212000 · Police Patrol				
5212011 · Police Patrol-Wages	137,616.41			
5212021 · Police Patrol-Outside Services	5,219.44			
5212022 · Police Patrol-Utilities	1,069.18			
5212023 · Police Patrol-Repairs/Supplies	6,890.11			
5212033 · Police Patrol-Fuel/Miles	6,725.81			
5212000 · Police Patrol - Other	0.00	195,000.00	-195,000.00	0.0%
Total 5212000 · Police Patrol	157,520.95	195,000.00	-37,479.05	80.8%
5213021 · Police Criminal Inv-Suppl/Serv	2,259.00	1,500.00	759.00	150.6%
5214025 · Police Training	2,084.44	1,300.00	784.44	160.3%
Total 5210000 · Law Enforcement	248,558.29	285,200.00	-36,641.71	87.2%
5219000 · School Crossing Guard	12,826.94	11,000.00	1,826.94	116.6%
5220000 · Fire Protection				
5220021 · Fire Dept-Annual Budget	31,374.67	24,625.00	6,749.67	127.4%
5220022 · Water Hydrant Rental	0.00	113,750.00	-113,750.00	0.0%
5220034 · Fire Dept-Incident Charges	1,563.69			
Total 5220000 · Fire Protection	32,938.36	138,375.00	-105,436.64	23.8%
5230021 · Ambulance Service	5,110.55			
5240021 · Building Inspection	13,703.10	12,500.00	1,203.10	109.6%
5290000 · Other Public Safety				
5290011 · Emergency Govt-Wages	2,130.20	2,200.00	-69.80	96.8%
5290022 · Emergency Govt-Utilities	776.50	1,900.00	-1,123.50	40.9%
5290023 · Emer Govt-Supp., Equip & Repair	1,738.10	4,270.00	-2,531.90	40.7%
Total 5290000 · Other Public Safety	4,644.80	8,370.00	-3,725.20	55.5%
Total 5200000 · Public Safety	317,782.04	455,445.00	-137,662.96	69.8%
5300000 · Public Works				
5310000 · Streets Administration				
5310005 · Streets Admin-CDL Testing	1,172.95			
5310011 · Streets Admin-Wages	9,059.75			
5310021 · Streets Admin-Outside Services	2,401.69			
5310000 · Streets Administration - Other	0.00	7,000.00	-7,000.00	0.0%
Total 5310000 · Streets Administration	12,634.39	7,000.00	5,634.39	180.5%
5311000 · Public Works Shop				
5311011 · PW Shop-Wages	2,812.83			
5311022 · PW Shop-Utilities	4,144.10			
5311033 · PW Shop-Fuel	517.44			
5311034 · PW Shop-Supplies/Tools	3,311.71			

City of Markesan
Treasurer's Report Budget vs. Actual
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
5311000 · Public Works Shop - Other	0.00	10,200.00	-10,200.00	0.0%
Total 5311000 · Public Works Shop	10,786.08	10,200.00	586.08	105.7%
5312000 · Public Works Mach & Equip				
5312011 · PW Mach & Equip-Wages	13,998.54			
5312023 · PW Mach & Equip-Repair/Supplies	27,764.27			
5312033 · PW Mach & Equip-Fuel	3,465.28			
5312000 · Public Works Mach & Equip - Other	434.68	36,000.00	-35,565.32	1.2%
Total 5312000 · Public Works Mach & Equip	45,662.77	36,000.00	9,662.77	128.8%
5331000 · Road Maintenance				
5331011 · Road Maintenance-Wages	1,110.43			
5331023 · Road Maintenance-Repair/Supply	5,290.64			
5331033 · Road Maintenance-Fuel	706.29			
5331000 · Road Maintenance - Other	0.00	10,650.00	-10,650.00	0.0%
Total 5331000 · Road Maintenance	7,107.36	10,650.00	-3,542.64	66.7%
5331100 · Curbs & Gutters				
5331111 · Curbs & Gutters-Wages	282.15			
5331123 · Curb & Gutters-Repairs/Supplies	15.88			
5331100 · Curbs & Gutters - Other	0.00	500.00	-500.00	0.0%
Total 5331100 · Curbs & Gutters	298.03	500.00	-201.97	59.6%
5331200 · Traffic Signs & Markings				
5331211 · Traffic Signs, Markings-Wages	2,855.59			
5331223 · Traffic Sign & Mark-Repair/Supp	865.80			
5331200 · Traffic Signs & Markings - Other	0.00	2,000.00	-2,000.00	0.0%
Total 5331200 · Traffic Signs & Markings	3,721.39	2,000.00	1,721.39	186.1%
5331300 · Bridges & Culverts				
5331311 · Bridges & Culverts-Wages	461.24			
5331321 · Bridges & Culverts-Outside Serv	167.87			
5331300 · Bridges & Culverts - Other	0.00	1,000.00	-1,000.00	0.0%
Total 5331300 · Bridges & Culverts	629.11	1,000.00	-370.89	62.9%
5331900 · Snow & Ice Control				
5331911 · Snow & Ice Control-Wages	13,586.14			
5331933 · Snow & Ice Control-Fuel	3,440.43			
5331934 · Snow & Ice Control-Supplies	12,902.56			
5331900 · Snow & Ice Control - Other	0.00	26,000.00	-26,000.00	0.0%
Total 5331900 · Snow & Ice Control	29,929.13	26,000.00	3,929.13	115.1%
5342022 · Street Lighting	17,317.53	24,000.00	-6,682.47	72.2%
5343100 · Sidewalks				
5343111 · Sidewalks-Wages	749.16			
5343100 · Sidewalks - Other	0.00	20,000.00	-20,000.00	0.0%
Total 5343100 · Sidewalks	749.16	20,000.00	-19,250.84	3.7%
5344000 · Storm Sewers				
5344111 · Storm Sewers-Wages	691.43			
5344000 · Storm Sewers - Other	0.00	250.00	-250.00	0.0%
Total 5344000 · Storm Sewers	691.43	250.00	441.43	276.6%
5344100 · Street Cleaning	2,818.70	1,700.00	1,118.70	165.8%
5345000 · Parking Lots				
5345011 · Parking Lots-Wages	501.65			
5345000 · Parking Lots - Other	0.00	500.00	-500.00	0.0%
Total 5345000 · Parking Lots	501.65	500.00	1.65	100.3%
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	13,268.90			
5362021 · Sanitation/Trash-Outside Serv.	67,549.87			
5362000 · Sanitation/Trash - Other	0.00	74,000.00	-74,000.00	0.0%
Total 5362000 · Sanitation/Trash	80,818.77	74,000.00	6,818.77	109.2%
5363100 · Landfill Monitoring	4,035.95	4,200.00	-164.05	96.1%
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	6,659.90			
5363523 · Recycling Center-Markesan	16,961.49			
5363533 · Recycling Center-Fuel	258.75			

City of Markesan
Treasurer's Report Budget vs. Actual
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
5363500 · Recycling Center - Other	709.99	7,500.00	-6,790.01	9.5%
Total 5363500 · Recycling Center	24,590.13	7,500.00	17,090.13	327.9%
5363521 · Recycling-Curbside	27,516.84	27,500.00	16.84	100.1%
5363600 · Recycling Center-Mackford	2,076.67	1,700.00	376.67	122.2%
5363700 · Recycling Center-Manchester	2,076.67	1,700.00	376.67	122.2%
5363800 · Recycling Center-Green Lake	3,300.62	2,600.00	700.62	126.9%
5364000 · Weed Control				
5364011 · Weed Control-Wages	1,724.86			
5364034 · Weed Control-Supplies	161.00			
5364000 · Weed Control - Other	0.00	1,700.00	-1,700.00	0.0%
Total 5364000 · Weed Control	1,885.86	1,700.00	185.86	110.9%
Total 5300000 · Public Works	279,148.24	260,700.00	18,448.24	107.1%
5400000 · Health & Human Services				
5490000 · Cemetery				
5491011 · Cemetery-Wages	9,499.38			
5491022 · Cemetery-Utilities	844.30			
5491033 · Cemetery-Fuel	403.59			
5491034 · Cemetery-Supplies	1,929.56			
5491035 · Connolly Memorial Cemetery Exp	9,845.00			
5490000 · Cemetery - Other	0.00	16,000.00	-16,000.00	0.0%
Total 5490000 · Cemetery	22,521.83	16,000.00	6,521.83	140.8%
Total 5400000 · Health & Human Services	22,521.83	16,000.00	6,521.83	140.8%
5500000 · Culture, Rec & Educ				
5510000 · Library				
5511011 · Library-Wages	2,042.38			
5511021 · Library-Annual Budget	69,389.00			
5510000 · Library - Other	0.00	69,389.00	-69,389.00	0.0%
Total 5510000 · Library	71,431.38	69,389.00	2,042.38	102.9%
5520000 · Parks				
5520011 · Parks-Wages	9,444.39			
5520022 · Parks-Utilities	3,591.04			
5520023 · Parks-Repairs/Supplies	6,471.98			
5520033 · Parks-Fuel	690.78			
5520100 · Parks - Dog Park Expense	33,101.90			
5520200 · Parks - Comm. Garden Expense	7.39			
5520000 · Parks - Other	0.00	18,000.00	-18,000.00	0.0%
Total 5520000 · Parks	53,307.48	18,000.00	35,307.48	296.2%
5530000 · City Events/Banners				
5530011 · City Events/Banners-Wages	4,070.21			
5530034 · City Events/Banners-Supplies	7.16			
5530000 · City Events/Banners - Other	0.00	3,100.00	-3,100.00	0.0%
Total 5530000 · City Events/Banners	4,077.37	3,100.00	977.37	131.5%
5530100 · Summer Rec Program	2,000.00	2,000.00	0.00	100.0%
5531000 · Events Comm. (Special Events)	3,988.02	6,000.00	-2,011.98	66.5%
Total 5500000 · Culture, Rec & Educ	134,804.25	98,489.00	36,315.25	136.9%
5600000 · Conservation & Development				
5670000 · Advertising & Promotion	75.00	150.00	-75.00	50.0%
5671000 · Industrial Park Development	282.18			
5671021 · TIF Fees	2,570.00			
5690000 · Zoning & Development	0.00	250.00	-250.00	0.0%
5691000 · Mapping	0.00	50.00	-50.00	0.0%
Total 5600000 · Conservation & Development	2,927.18	450.00	2,477.18	650.5%
5900000 · Debt Service				
5912000 · 2018 Bond Issue Princ.				
5912100 · 2018 Bond Issue Fees	0.00	850.00	-850.00	0.0%
5912000 · 2018 Bond Issue Princ. - Other	110,000.00	110,000.00	0.00	100.0%
Total 5912000 · 2018 Bond Issue Princ.	110,000.00	110,850.00	-850.00	99.2%
5916000 · Principal Long-Term Debt	3,489.65	3,511.00	-21.35	99.4%
5926000 · Interest Long Term Debt	358.03	249.00	109.03	143.8%
5926250 · 2018A Bond Issue Interest	31,932.50	31,932.50	0.00	100.0%
5927000 · Patrol Car Principal Loan	8,312.78	5,496.80	2,815.98	151.2%

City of Markesan
Treasurer's Report Budget vs. Actual
January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
5927500 · Patrol Car Interest Loan	257.45	278.12	-20.67	92.6%
5927001 · Principal Durango Patrol Car	2,485.36			
5927501 · Interest Durango Patrol Car	1,014.64			
Total 5900000 · Debt Service	157,850.41	152,317.42	5,532.99	103.6%
6000000 · Capital Outlay				
6576450 · Employee Wage Contingency Fund	0.00	15,000.00	-15,000.00	0.0%
6576550 · Outlay - Dog Park	0.00	60,000.00	-60,000.00	0.0%
6571400 · Outlay - City Hall	0.00	10,000.00	-10,000.00	0.0%
6571900 · Outlay - General Acctg Admin	780.00	5,000.00	-4,220.00	15.6%
6572200 · Outlay - Fire Department	0.00	5,000.00	-5,000.00	0.0%
6572900 · Outlay - Emergency Govt	3,000.00	3,000.00	0.00	100.0%
6573240 · Outlay - Machines & Equipment	5,100.00			
6573270 · Outlay - Garages & Sheds	0.00	5,000.00	-5,000.00	0.0%
6573310 · Outlay - Streets	0.00	17,376.00	-17,376.00	0.0%
6573320 · Outlay - 2022 Streets Project	773,014.52			
6573340 · Outlay - 2025 Streets Project	25,198.63			
6573460 · Outlay - Parking Lots	0.00	1,500.00	-1,500.00	0.0%
6574200 · Outlay - Recycling Center	0.00	5,000.00	-5,000.00	0.0%
6575100 · Outlay - Cemetery	0.00	9,000.00	-9,000.00	0.0%
6576100 · Outlay - Library	0.00	800.00	-800.00	0.0%
6576200 · Outlay - Parks	1,365.00	10,104.51	-8,739.51	13.5%
6576500 · Outlay - Walking Path	560.00	5,700.00	-5,140.00	9.8%
Total 6000000 · Capital Outlay	809,018.15	152,480.51	656,537.64	530.6%
Total Expense	2,236,119.62	1,585,476.93	650,642.69	141.0%
Net Ordinary Income	-867,734.10	0.00	-867,734.10	100.0%
Net Income	-867,734.10	0.00	-867,734.10	100.0%



Jeff Heberer <jheberer@markesanwi.gov>

Markesan Cross Connection

Elizabeth Shumate <eshumate@generalengineering.net>
To: Jeff Heberer <jheberer@markesanwi.gov>

Thu, Jan 4, 2024 at 9:20 AM

Good Morning, Jeff!

Per your request, our updated quote for cross connection services in 2024 will be the following:

- Complete cross connection inspections at your (Jeff Heberer) discretion for commercial, industrial, and public authority locations in the City of Markesan.
 - To accomplish this, you (the City) will provide GEC with a list of businesses to be inspected and GEC will coordinate notification, scheduling, inspections, notification of re-inspection, and re-inspections for requested properties.
 - You and/or your staff are welcome and encouraged to accompany our inspectors on inspections, at your discretion, during the inspection and re-inspection periods.
- Cross connection inspections will be completed for a fee of \$85 per hour.
- Cross connection inspection services will also include an administration fee not to exceed \$1,000 for 2024.
 - The administration fee includes the following:
 - Inspection and re-inspection notification letters and attachments
 - Inspection scheduling and coordination
 - Inspection form review and compilation into a summary log
 - Coordination with City officials, business and property managers, and inspection staff
 - Postage, printing, and mailing expenses.

Once the quote is approved, I will provide you with a formal contract for 2024 inspections.

Please let me know if you have any questions or concerns.

Thank you,

Elizabeth A.F. Shumate

Grants & Funding Coordinator/Cross Connection Administrator | **General Engineering Company**

916 Silver Lake Drive | PO Box 340 | Portage, WI 53901

P 608-742-2169

eshumate@generalengineering.net

www.generalengineering.net

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July-June
6/30/24

30631

CITY OF MARKESAN

Application for Soda Water Beverages

V-385076
City BL 24
\$5

PLEASE PRINT CLEARLY. This license is applied for under Chapter 318 of the City of Markesan Code of Ordinances, and Wisconsin Statutes, Ss. 66.0433, which requires all of the following information. Please answer all questions completely. Incomplete or illegible forms will be returned.

BUSINESS NAME Dollar General Store #30631 BUSINESS PHONE 615-855-4000
BUSINESS ADDRESS 510 N Margaret St Markesan WI 53946
Street City State Zip

ADDRESS WHERE
SODA WILL BE SOLD Same as above
(if different) Street City State Zip

BUSINESS FEIN 61-0852764

TYPE OF BUSINESS CONDUCTED General Merch

APPLICANT NAME Chris Miller PHONE (best # to reach you) 615-855-5526
(Person Responsible)

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to sell soda water beverages. I understand that, if granted, the license shall be conspicuously displayed on the premises at all times. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information or that falsification of any information may be grounds for denial or revocation of this license.

SIGNATURE OF APPLICANT :



Date 1.2.24

FOR OFFICE USE ONLY

Date Returned 1-3-24 Amount Paid _____ Receipt Number _____

Common Council: Date Approved _____ Denied _____

License Number _____ Expiration Date June 30, _____

July-June
6/30/24

30631

Application for Cigarette and Tobacco Products Retail License

Submit to municipal clerk.

V-385076
Tob City 24
\$75

MUNICIPAL USE ONLY

License Number
Period Covered
Date of Issuance

Applicant's Wisconsin 15-digit Sales Tax Account Number 456-0000208845-05
--

← This must be issued in the same Legal Name of the licensee below.

Legal Name (corporation, limited liability company, partnership or solo proprietorship) Dolgencorp, LLC			Federal Employer Identification No. (FEIN) 61-0852764	
Trade or Business Name (if different than Legal Name) Dollar General Store #30631			Telephone Number (615) 855-4000	
Business Address (License Location) 510 N Margaret St			Business Located In <input type="checkbox"/> City <input checked="" type="checkbox"/> Village <input type="checkbox"/> Town	
Municipality Markesan	State WI	Zip Code 53946	of: Markesan	
Mailing Address (if different than Business Address) 100 Mission Ridge			Municipality Goodlettsville	State TN
			Zip Code 37072	

Organization (check one)

- Sole Proprietor Wisconsin Corporation – Enter date incorporated: _____
- Partnership Out-of-State Corporation – Are you registered to do business in Wisconsin? Yes No
- Other (describe) Limited Liability Company

- Yes No 1. Does the applicant understand that they must purchase cigarettes and tobacco products only from distributors, jobbers, or subjobbers, who hold a permit with the Wisconsin Department of Revenue?
- Yes No 2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company? (Tobacco Products Distributor permit is available from the Wisconsin Department of Revenue at 608-266-6701. See application form CTP-129, revenue.wi.gov/dor/forms/ctp-129.pdf.)
- Yes No 3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?
- Yes No 4. Does the applicant understand that they must provide employees with tobacco sales training approved by the Wisconsin Department of Health Services? (<https://witobaccocheck.org>)
- Yes No 5. Does the applicant understand that they may not sell, give or otherwise provide cigarettes/tobacco products and nicotine products to minors (including electronic cigarettes containing nicotine)?
- Yes No 6. Does the applicant understand that they may not sell single cigarettes?
- Yes No 7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?
- Yes No 8. Does the applicant understand that only cigarettes and roll-your-own (RYO) tobacco products listed on the Wisconsin Department of Justice's website labeled "Directory of Certified Tobacco Manufacturers and Brands" at www.doj.state.wi.us/dls/tobacco-directory may be sold in Wisconsin?

Cigarettes / Tobacco will be sold over counter through vending machine both

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

Applicable Laws and Rules

This document provides statements or interpretations of the following laws and regulations in effect as of September 19, 2019:
Sections 134.65, 134.66, 139.321, 139.79, 139.76, 995.10, and 995.12, Wis. Stats.

CTP-200 (R. 9-19)

388-2857

920-229-4873

DICK

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 pd cash

Application Date: 12/29/2023

Town Village City of MARKESSA

County of GREEN LAKE

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3/24/24 and ending 3/24/24 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name ABENDROTH-CORNOCK LEGION POST 282
 (b) Address 11 E CHARLES STREET MARKESSA WIS 53946
(Street) Town Village City

(c) Date organized OCT 12, 1946 RECHARTERED
 (d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President	<u>DICK L SEVERSON</u>	<u>COMMANDER</u>
Vice President	<u>MARCEA STRELOW</u>	<u>VICE COMMANDER</u>
Secretary	<u>RADY SCHULZ</u>	<u>ADJUTANT</u>
Treasurer	_____	_____

(g) Name and address of manager or person in charge of affair: DICK L SEVERSON
N3496 STATE RD 73 MARKESSA WIS

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

- (a) Street number 11 E CHARLES STREET
 (b) Lot _____ Block _____
 (c) Do premises occupy all or part of building? COMPLETE 1ST FLOOR
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

- (a) List name of the event BASE BALL @ LOB FUNDRAISER
 (b) Dates of event 3-24-2024

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

ABENDROTH CORNOCK
LEGION POST 282
(Name of Organization)

Officer [Signature] Commander
(Signature/date)

Officer [Signature] ADJ
(Signature/date)

Officer [Signature] Vice
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 12-29-2023

Date Reported to Council or Board 1-9-2024

Date Granted by Council _____

License No. _____