



CITY OF MARKESAN COMMON COUNCIL
Markesan City Hall

AGENDA
December 12, 2023
7:00 PM

1. Preliminaries
 - 1.1. Call to Order
 - 1.2. Roll Call by the Clerk-Treasurer
 - 1.3. Pledge of Allegiance
 - 1.4. Citizen's Comments
2. Approval & Review of Minutes, Reports, & Correspondence
 - 2.1. Approve Common Council Minutes – November 14, 2023
 - 2.2. November Police Report & December Schedule
 - 2.3. Public Property & Health Minutes – December 5, 2023
 - 2.4. Finance Personnel & Safety Minutes – December 5, 2023
 - 2.5. Streets, Buildings & Utilities Minutes – December 5, 2023
 - 2.6. November Library Director's Report and Markesan Library Board Minutes – November 16, 2023
3. Approval of Claims:
 - 3.1. City Checks #38106-38164, Electronic Payments #EFT 1450-1466, Direct Deposits # 5983-6030 Totaling \$156,652.17, and Utility Checks #13239-13255 Totaling \$227,082.62
 - 3.2. Approve and File November 2023 Treasurer's Report for Audit
4. Old Business
5. New Business
 - 5.1. Discussion and Action on the Roll Over Outlay Accounts for 2023
 - 5.2. Discussion and Action on the Recycling Center Wood Chipper Contract with TLB Wood Products, LLC
 - 5.3. Discussion and Action on the Agreement for Maintenance Assessment Services for 2024
 - 5.4. Discussion and Action on the Renewal of 3 City CD's with ERGO Bank for 13 months at 4.91%: Phelps CD for \$22,561.74, Perpetual Care CD for \$48,496.38 and TID CD for \$56,633.19 on December 28, 2023
 - 5.5. Discussion and Action on a Wireless Microphone System for the Council Chambers
 - 5.6. Discussion and Action on the Wage Increase for Dennis Dykstra, Recycling Center Attendant, to \$12 an Hour
 - 5.7. Discussion and Action on the Payment to Emergency Management Members for \$1,200, Director for \$600 and Assistant Director for \$400
 - 5.8. Discussion and Action on the Emergency Management Christmas Party, not to exceed \$750 with no alcohol
 - 5.9. Discussion and Action on the Wage Increase for the Information Technology Director to \$75 an hour
 - 5.10. Discussion and Action and the Employee Year End Bonus'
 - 5.11. Appointment of the 2024-2025 Election Inspectors
 - 5.12. Approval of the 2024 Mobile Home Park License
 - 5.13. Approval of Operator's Licenses for the Period Ending 6/30/2024: Jose Gomez
6. Schedule Future Meetings and Agenda Items
7. Adjournment

The Common Council welcomes all visitors to listen & observe, but only Council members & those invited to speak will be permitted to do so, except during any posted Public Hearing. Citizen's Comments is where any citizen may comment on an issue, but the Council may only listen and may not reply to or address the issue unless it is an item on the agenda.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

November 14, 2023

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Slate at 7:00 pm.
- 1.2 Present were Ald. Prill (via telephone), Ald. Lager, Ald. Thiem, and Ald. Triemstra, Kirsten Radtke from Berlin Journal and Clerk-Treasurer Betsy Amend. Ald. Abendroth and Ald. Glisch were absent. Also present was Aaron Fletcher from the Little Green Lake Association
- 1.3 Pledge of Allegiance
- 1.4 Citizen's comments

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Thiem/Triemstra to approve the October 10, 2023 Common Council minutes as presented; motion carried 4-0.
- 2.2 After review, motion Prill/Triemstra to approve the Committee of the Whole Finance Minutes from October 16, 2023; and to file the closed session COW Finance Minutes in the employees personnel file because it was a job review; motion carried 4-0.
- 2.3-2.8 After review of all items, motion Prill/Triemstra to approve Planning Commission Committee Minutes of November 7, 2023, October Police Report & November Schedule, Finance, Personnel & Safety Minutes and Finance, Personnel & Safety Closed Session minutes of November 7, 2023, Streets, Building & Utilities minutes of November 7, 2023, Public Property & Health minutes of November 7, 2023, October Library's Director's Report and Markesan Library Board minutes of October 19, 2023; motion carried 4-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Triemstra/Lager to approve the following vouchers as presented: City Checks #38039-38105, electronic payments #EFT 1436-1449, and direct deposits #5914-5982 in the amount of \$433,034.27, and Utility Checks #13217-13238 in the amount of \$61,096.94; motion carried 4-0 on a roll call vote.
- 3.2 After review, by consensus the October 2023 Treasurer's Report was filed for audit.

4. Old Business

- 4.1 Following discussion, motion Triemstra/Lager to approve the 2024 Employee's Wages at 3% increase; motion carried 4-0 on a roll call vote. Motion Thiem/Triemstra to approve the \$1.00 an hour raise for Todd Zamzow, the Public Works Director, for his one year review; motion carried 3-1 on a roll call vote.

Motion Thiem/Triemstra to adjourn and go into the Budget Public Hearing at 7:16 pm.

5. 2023 Budget Public Hearing at 7:16 pm: No comments.

6. New Business

- 6.1 Motion Triemstra/Thiem to approve the hiring of Carla VanRossum as the new Deputy Clerk-Treasurer to begin on November 16, 2023 at \$16.50 an hour with a possible raise to \$17.00 at 6 months; motion carried 4-0.
- 6.2 Motion Prill/Lager to approve Resolution 03-2023 to Adopt the 2024 Annual Budget with a total of \$1,612,584.68 expenditures and to set the 2023 Levy at \$588,421 payable in 2024; motion carried 4-0 on a roll call vote.
- 6.3 Motion Triemstra/Prill to approve the city wide survey to be done by Community Perceptions and not to exceed \$6,712.63; motion carried 4-0 on a roll call vote.
- 6.4 Motion Triemstra/Lager to approve the recommendation from the Planning Committee to approve the CSM for 901 N Margaret Street, owner's Van Hise II, LLC to convert one lot to two lots; motion carried 4-0 on a roll call vote.
- 6.5 Motion Triemstra/Thiem to approve the bid for wood chipping at the Recycling Center from TLB Wood Products, LLC for \$4,800 plus fuel surcharge to be done in 2023; motion carried 4-0 on a roll call vote.

6.6 Motion Triemstra/Thiem to approve the support of the Little Green Lake Protection & Rehab District's Comprehensive Plan Update for Grant Approval from the WI DNR with a donation of \$300; motion carried 4-0.

6.7 Following discussion, motion Thiem/Triemstra to approve the BATI repairs to the City Hall Heating and Cooling System not to exceed \$3,000; highly recommended for the Public Works Director and assistant to learn how to do these repairs from BATI; motion carried 4-0 on a roll call vote.

6.8 Motion Thiem/Triemstra to approve the Roberts Brothers Invoice for \$10,125 for painting of the Public Works Shop in 2024; motion carried 4-0 on a roll call vote.

6.9 Motion Prill/Triemstra to approve the General Engineering Pay App #6 to Kopplin & Kinas for \$199,312.54; motion carried 4-0 on a roll call vote.

6.10 Motion Triemstra/Lager to approve the North Central Laboratories invoice for the WWTP Spectrophotometer for \$3,047.09; motion carried 4-0 on a roll call vote.

6.11 Following discussion, motion Prill/Thiem to approve the 2024 Memo of Understanding between the City of Markesan and Green Lake County for the WisVote Voter Registration System; motion carried 4-0.

6.12 Motion Thiem/Triemstra to approve the 2022 Single Audit from Johnson Block; motion carried 4-0 on a roll call vote.

6.13 Motion Thiem/Lager to approve the 2022 Financial Audit from Johnson Block; motion carried 4-0 on a roll call vote. Ald. Prill would like Johnson Block to answer the question of: the recommendation of the Utility Department's financial status and raising rates in the future?

6.14 Motion Triemstra/Thiem to grant Operator's License for the period ending 6/30/24 to Gabriela Gomez and Sara Windle; motion carried 4-0.

7. Schedule Future Meetings and Agenda Items. The following meetings were scheduled: Public Property & Health Committee – December 5, 2023 at 6:00 PM at City Hall; Finance, Personnel & Safety Committee – December 5, 2023 immediately following Public Property & Health Committee meeting at City Hall; Streets, Building & Utilities Committee – December 5, 2023 immediately following Finance, Personnel & Safety Committee meeting at City Hall; and Common Council – December 12, 2023, 7:00 PM at City Hall.

8. Adjournment. Motion Triemstra/Thiem to adjourn; motion carried 4-0. The meeting adjourned at 7:32 PM.

Respectfully submitted,


Elizabeth A. Amend, Clerk-Treasurer



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee

Presented on December 5, 2023

November 2023

Agenda:

Information Technology Director Wage Increase

Appendix:

Information Technology Director Wage Increase

Jerry Chisnell has been the City of Markesan Information Technology Director since 2016 when he was hired at \$50/hour with no other offered benefits. The cost of services from information technology experts has sky rocketed in the last five years with more complex issues and security concerns.

This department is recommending that beginning January 1, 2024 the wage for Jerry Chisnell is increased to \$75/hour with no other offered benefits and with the continued schedule of three hours per pay period unless other issues or needs arise.

This raise will cost less than \$2,000 dollars a year and Clerk Amend already built this into her General Administration 2024 budget.

Every department has been very pleased and grateful for Jerry's services and finds him to be very wise and educated on the needs of technology and cyber security for the City of Markesan.

PUBLIC PROPERTY & HEALTH COMMITTEE

Markesan City Hall

December 5, 2023

MINUTES

Call to Order at 6:00 p.m.

Roll Call by Sign-in – Adam, Pat, Clint, Mike and Rich.

Citizen's Comments – Pat informed the committee that she is asking that the purchase of an amplifier system with 4 wireless microphones, for use during times when members call into meetings, be placed on the Council agenda.

Public Works Report

Pat read a written report from Todd relating to leaf pick-up, recycling center brush pile disposal, and the upcoming change of garbage hauler.

Old Business:

Recycling Center Agreement with Towns – Several concerns voiced by the Towns relating to the Agreement were discussed after which a motion was made by Rich/Adam to amend Section 5.5 to indicate that billing for shared costs would be sent to the Towns in January for the year previous. Motion carried.

Reworked Specifications for: Repairs & Painting at Kiwanis Park, Hein Park & Library Shed – No Action

New Business:

Wage Increase for Recycling Attendant - A motion was made by Pat/Rich to authorize the wage increase for recycling center attendant, Dennis Dykstra, to \$12/hr. effective Jan. 1, 2024. Motion carried.

Preliminary Park Plan – Pat provided an update regarding the status of the Park Plan after which motion was made by Rich/Mike to authorize Pat to develop the following elements for the Park Plan: Guiding Priorities, Vision Statement, Mission Statement, Goals, Objectives & Policies, Recommendation, and Public Participation. Motion carried. Said recommendations will be presented at the January committee meeting for modification and review.

Updating Disposal Fees at Recycling Center – Motion was made by Rich/Adam to increase disposal fees for all white goods to \$25 ea. Motion carried.

As there was no further business to come before the Committee, motion was made by Mike/Rich to adjourn. Motion carried. Meeting adjourned at 6:30 p.m.

Respectfully Submitted,

Pat Prill, Chairman

Finance, Personnel & Safety Committee
City Council Chambers
December 5, 2023

Chairperson Mayor Slate called the meeting to order at 6:30 pm.

Roll call completed by sign-in.

No Citizen's Comments.

Motion to approve payment to Emergency Management Director for \$600, Assistant Director for \$400, and \$1,200 for members according to their hours of service by Prill/Abendroth. Motion carried.

Motion to approve \$750 for the Emergency Management Christmas Party by Treimstra/Abendroth. Motion carried.

Motion to approve forwarding vouchers to Council for payment by Abendroth/Treimstra. Motion carried.

Chief's Report reviewed and accepted.

Motion to approve increasing the Information Technology Director Wage to \$75 per hour by Prill/Abendroth. Motion carried.

Motion to approve \$500 for advertising the December 23rd downtown Christmas party by Prill/Glisch. Motion carried.

Motion to approve giving full-time employees \$75 and part-time employees \$25 as year-end gifts by Prill/Abendroth. Motion carried.

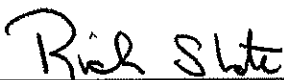
Motion to renew the three (3) ERGO Bank CDs for 13 months at 4.91% by Treimstra/Abendroth. Motion carried.

Motion to approve hiring Diane Draheim and Lisa Kennedy as election officials by Treimstra/Glisch. Motion carried.

Motion to adjourn by Treimstra/Prill. Motion carried.

Meeting adjourned at 6:46 pm.

Respectfully submitted by



Rich Slate, Chairperson

STREETS, BUILDINGS & UTILITIES COMMITTEE

Markesan City Hall

December 5, 2023

Immediately Following Finance, Personnel & Safety Meeting

MINUTES

Call to Order – At 6:47 pm by Dave.

Roll Call – By sign in, with all present.

Citizen's Comments – None.

Public Works Report – Todd provided the committee with a written report. Picked up leaves and cleaned storm sewer drains that were plugged. LRIP is sent to the County Highway Comm. Todd familiarized Jim with plowing routes.

Water & Sewer Department Report – Jeff presented the following;

- Discussion and Action on Core & Main Invoices for Special Meters: \$500.00 and \$521.63- Motion by Rich & 2nd by Dennis to approve the two invoices for meters. Motion passed.
- Discussion and Action on Sanitary Survey and Cross Connections – Jeff provided answers to the Sanitary survey. He will review and give update next month with his findings.
- Discussion and Action on Constructing a Road for Slug Hauling – Motion by Rich & 2nd by Clint to obtain bids for the construction of the road. Motion passed.

New Business - None.

Review Land Use Permits

Adjournment – **Motion by Dave & 2nd by Rich to adjourn at 7:12 pm. Motion passed.**

Markesan Public Library Report – November 2023

Programming:

One of our community members, Pamela Werth, led a card making class on Tuesday, October 10 at 5:00 pm. The attendees were all new to card-making, and had a great time! They wanted to pick the next date right away, and they chose Monday, November 4 @ 4:00 pm. In October, there were 4 attendees, and already for November's class, there are 7 signed up.

Rebecca Lillo, an avid geocacher and member of the Wisconsin Geocaching Association, led a "Geocaching 101" class on Tuesday, October 24th to teach the basics of geocaching, with 9 in attendance. On Friday, October 20th, the public schools were out, so we had a movie showing at 11:00 am. We showed "It's the Great Pumpkin, Charlie Brown", and provided an "apple nacho bar" with apple slices and sweet and salty topping options. 12 children and 4 adults came, with some wearing their Halloween costumes! On Tuesday, October 31st, we had trick or treating all day at the library. Sunshine Nursery School children came in, and their costumes were all so cute!

We're having our annual "Food 4 Fines" food drive for the Markesan Community Food Pantry from Monday, November 6th through Wednesday, November 22nd. We offer \$2 in overdue fine forgiveness for each nonperishable food item brought in for the food pantry. We hope to use this as a chance to do community outreach, while allowing patrons to clear their overdue fines at the same time. It also gives us an opportunity to encourage patrons who are blocked because of overdue fines to return to the library.

On Friday, November 10 @ 4:00 pm, there will be a presentation about "Markesan's Veterans Memorials" given by Markesan Historical Society executive board members Amy Corson and Diane Duscheck. We're really excited to team up with the Historical Society, and grateful for their time conducting the presentation!

The Book Club chose "Before We Were Yours" by Lisa Wingate to read for their November meeting on Wednesday, November 29 @ 6:00 pm.

We will be closed Thursday, November 23 through Sunday, November 26 for the Thanksgiving holiday. Our normal hours will resume on Monday, November 27.

Assistant director, Nancy Stellmacher, and library assistant Shari Knaub continue to plan take & make craft kits that are quickly picked up by library patrons! We post updates on our Facebook page and website with the newest ones.

We hope we have provided events that foster our community's generosity and curiosity this November!

Building Updates:

John Voigt from Green Lake Flooring and Cabinetry Gallery came to see the meeting room carpet on Thursday, November 2nd. Nancy Stellmacher, assistant director, was here for his site visit. He thought that carpet squares sounded like a good idea. If stains become an issue in the future, the squares could be replaced as needed rather than the entire carpeting. He provided a quote of \$4,430 for removing the old carpeting and installing the new carpeting. He told Nancy that he likely would not be able to do the project until January 2024.

Other news:

Lois Winter recently passed away and her family set up a memorial fund in her name for the library. The generosity of her family is much appreciated. Nancy Stellmacher and I met with her daughter Ann Fajfer and there is currently \$1,385 donated between the checks and money given to the family, and the funds sent to the library. She didn't have a specific use for the memorial in mind. We are still receiving checks in the mail, and will have a report in December on what has been received up to that point.

Sincerely, Vanessa Meyer

Markesan Public Library
Board of Trustees
November 16, 2023

Minutes

I. Call to order: The meeting was called to order at 4:20 by President Jill Worden. Trustees present: Harlan Barkley, Beth Kazda, Cindy Boelter, Nancy Kirst, Mike Hansen, Assistant Director Nancy Stellmacher, and Director Vanessa Meyer.

II. Approval of Minutes: Motion was made by Kirst/Kazda to approve the minutes of October 19, 2023. Motion carried.

III. Input from Public: None

IV. Financial Report: Beth presented the financial report. She indicated that the returns on the library's investment in Oshkosh Area Community Foundation has gone down. The Treasurer's Report was filed for audit. There was a motion made by Barkley to approve purchasing carpeting for the meeting room pending inspection of the floor under the current carpeting. Motion seconded by Hansen. Motion carried. Motion was made by Barkley/Kirst to approve payment of this month's bills as presented. Motion carried.

V. President's Report: None

VI. Director's Report: Vanessa reported donations received from various memorials.

VII. Committee Reports: Nancy Kirst brought in samples of the "wording" for above the large entryway. She will take it back to the designer to have a final draft made. A motion was made by Worden to have the holiday library hours as follows: closed December 23rd thru December 26th, opened December 26th, closed January 1st. Motion was seconded by Hansen. Motion carried.

There are 3 candidates for the director position who will be interviewed for the position. Two will be interviewed

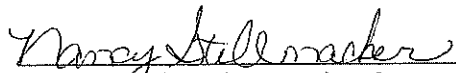
VIII. Old Business: No action.

IX. New Business: There was a motion made by Barkley to approve purchasing carpeting for the meeting room pending inspection of the floor under the current carpeting. Motion seconded by Hansen. Motion carried.

A motion was made by Worden to have the holiday library hours as follows: closed December 23rd thru December 26th, opened December 26th, closed January 1st. Motion was seconded by Hansen. Motion carried.

As there was no further business to come before the Board, motion was made by Worden/Meyer to adjourn. Motion carried. Meeting adjourned at 5:20 p.m. Next meeting is December 21, 2023 at 4:15 p.m.

Respectfully Submitted,



Nancy Stellmacher, Acting Secretary

December 5, 2023

TO: CLERK-TREASURER
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: 38106-38164	\$	73,160.50
DD #5983-6030	\$	35,712.05
EFT #1450-1466	\$	47,779.62
TOTAL	\$	156,652.17
UTILITY CHECKS: #13239-13255	\$	227,082.62
TOTAL	\$	227,082.62

With the exception of:

Signed:

**City of Markesan
Voucher List
November 7 through December 5, 2023**

Num	Date	Name	Memo	Original Amount
EFT-1450	11/07/2023	EMPOWER RETIREMENT (WDC)	IRA	-752.00
EFT-1451	11/07/2023	EMPOWER RETIREMENT (WDC)	IRA	-42.00
EFT-1452	11/07/2023	INTERNAL REVENUE SERVICE	39-6006314	-5,323.14
EFT-1453	11/07/2023	WISCONSIN DEPT. OF REVENUE	036-0000583032-02	-910.00
EFT-1454	11/17/2023	SHELL FLEET	Oct 2023 Fuel	-1,057.84
EFT-1455	11/21/2023	EMPOWER RETIREMENT (WDC)	IRA	-752.00
EFT-1456	11/21/2023	EMPOWER RETIREMENT (WDC)	IRA	-42.00
EFT-1457	11/21/2023	INTERNAL REVENUE SERVICE	39-6006314	-6,877.24
EFT-1458	11/21/2023	WISCONSIN DEPT. OF REVENUE	036-0000583032-02	-1,141.25
EFT-1459	11/22/2023	STATE OF WI HEALTH INS	DEC 2023 HEALTH INS	-16,414.40
EFT-1460	11/29/2023	DELTA DENTAL OF WISCONSIN	SUPPLEMENTAL DENTAL PLAN DEC 2023	-342.38
EFT-1461	11/29/2023	DELTA DENTAL OF WISCONSIN	DELTAVISION DEC 2023	-52.58
EFT-1462	11/30/2023	WRS (Wisconsin Retirement System)	0457000	-7,295.50
EFT-1463	11/30/2023	EMPOWER RETIREMENT (WDC)	IRA	-752.00
EFT-1464	11/30/2023	EMPOWER RETIREMENT (WDC)	IRA	-42.00
EFT-1465	12/04/2023	CITGO	Nov 2023 Fuel	-401.89
EFT-1466	12/05/2023	INTERNAL REVENUE SERVICE	39-6006314	<u>-5,581.40</u>
			TOTAL EFT PAYMENTS	-47,779.62
DD5983	11/17/2023	Corson, Amy M	payroll direct deposit	-115.43
DD5984	11/17/2023	Dykstra, Dennis P	payroll direct deposit	-121.91
DD5985	11/17/2023	Koos-Abendroth, Cheryl A	payroll direct deposit	-368.49
DD5986	11/17/2023	Olson, Clyde A	payroll direct deposit	-116.36
DD5987	11/17/2023	Panten, Beth M	payroll direct deposit	-252.13
DD5988	11/17/2023	Phippen, Henry	payroll direct deposit	-309.08
DD5989	11/17/2023	Slate, Rich	payroll direct deposit	-461.75
DD5990	11/17/2023	Zacharias, Carmen J	payroll direct deposit	-58.17
DD5991	11/17/2023	Amend, Elizabeth A	payroll direct deposit	-1,368.00
DD5992	11/17/2023	Behlke, Ryan R	payroll direct deposit	-1,850.61
DD5993	11/17/2023	Chisnell, Gerald	payroll direct deposit	-277.05
DD5994	11/17/2023	Galkowski, Jackson T	payroll direct deposit	-1,189.24
DD5995	11/17/2023	Glover, Valerie	payroll direct deposit	-108.04
DD5996	11/17/2023	Heberer, Jeffrey	payroll direct deposit	-3,708.85
DD5997	11/17/2023	Heiling, Rachel	payroll direct deposit	-68.19
DD5998	11/17/2023	Huhndorf, John E	payroll direct deposit	-560.06
DD5999	11/17/2023	Knaub, Sharilyn J	payroll direct deposit	-460.03
DD6000	11/17/2023	Lopez, Ingrid A	payroll direct deposit	-101.73
DD6001	11/17/2023	Mace, Matthew R	payroll direct deposit	-1,330.61
DD6002	11/17/2023	McLean, Cody	payroll direct deposit	-1,383.50
DD6003	11/17/2023	Meyer, Vanessa K	payroll direct deposit	-680.23
DD6004	11/17/2023	Pflum, William	payroll direct deposit	-1,552.66
DD6005	11/17/2023	Plagenz-Jensen, Karen C	payroll direct deposit	-470.02
DD6006	11/17/2023	Sippel, Christina J	payroll direct deposit	-33.94
DD6007	11/17/2023	Stellmacher, Nancy J	payroll direct deposit	-320.81
DD6008	11/17/2023	Stoll, Brittany M	payroll direct deposit	-51.25
DD6009	11/17/2023	Wilderman, James H	payroll direct deposit	-1,223.43
DD6010	11/17/2023	Zamzow, Todd B	payroll direct deposit	-1,522.92
DD6011	12/01/2023	Amend, Elizabeth A	payroll direct deposit	-1,386.37
DD6012	12/01/2023	Behlke, Ryan R	payroll direct deposit	-1,788.65
DD6013	12/01/2023	Chisnell, Gerald	payroll direct deposit	-277.05
DD6014	12/01/2023	Galkowski, Jackson T	payroll direct deposit	-1,205.24
DD6015	12/01/2023	Glover, Valerie	payroll direct deposit	-138.06
DD6016	12/01/2023	Heberer, Jeffrey	payroll direct deposit	-1,792.21
DD6017	12/01/2023	Heiling, Rachel	payroll direct deposit	-12.78
DD6018	12/01/2023	Huhndorf, John E	payroll direct deposit	-336.49
DD6019	12/01/2023	Knaub, Sharilyn J	payroll direct deposit	-180.09
DD6020	12/01/2023	Lopez, Ingrid A	payroll direct deposit	-86.90

**City of Markesan
Voucher List
November 7 through December 5, 2023**

Num	Date	Name	Memo	Original Amount
DD6021	12/01/2023	Mace, Matthew R	payroll direct deposit	-1,330.61
DD6022	12/01/2023	McLean, Cody	payroll direct deposit	-1,572.60
DD6023	12/01/2023	Meyer, Vanessa K	payroll direct deposit	-617.83
DD6024	12/01/2023	Pflum, William	payroll direct deposit	-1,552.65
DD6025	12/01/2023	Plagenz-Jensen, Karen C	payroll direct deposit	-363.17
DD6026	12/01/2023	Sippel, Christina J	payroll direct deposit	-36.37
DD6027	12/01/2023	Stellmacher, Nancy J	payroll direct deposit	-286.59
DD6028	12/01/2023	Stoll, Brittany M	payroll direct deposit	-44.26
DD6029	12/01/2023	Wilderman, James H	payroll direct deposit	-1,223.42
DD6030	12/01/2023	Zamzow, Todd B	payroll direct deposit	-1,416.22
TOTAL PAYROLL DIRECT DEPOSITS				-35,712.05
38106	11/13/2023	GREEN LAKE COUNTY CLERK	2023 Dog Licenses final pymnt	-50.25
38107	11/14/2023	ERGO BANK OF MARKESAN	WRS Loan - Payment #66	-320.64
38108	11/14/2023	SIMPLE SOLUTION FENCING LLC	FINAL PAYMENT DOG PARK FENCE	-8,016.80
38109	11/14/2023	AL-WIN ENTERPRISE	snow plow pins	-639.00
38110	11/14/2023	ALCIVIA	grease	-48.00
38111	11/14/2023	HORICON BANK VISA	1&1 / WS Supplies/ Pol - Conf.	-1,086.40
38112	11/14/2023	MCLEAN CODY	Pizza with a cop	-183.59
38113	11/14/2023	MONROE TRUCK EQUIPMENT	Plow Truck hydraulic cylinder	-692.09
38114	11/14/2023	NESS ELECTRIC, INC	Cemetery electric post	-910.17
38115	11/14/2023	THEDA CARE LABORATORIES	Blood Draw	-42.50
38116	11/17/2023	AIRGAS USA, LLC	Cylinder Rental	-53.78
38117	11/17/2023	ALLIANT ENERGY/WP&L	Oct/Nov 2023 Electric Bills	-1,396.60
38118	11/17/2023	ARAMARK	10/26/23 Rug Cleaning	-68.97
38119	11/17/2023	EMC INSURANCE	Property & Liability / Workers Comp	-4,674.46
38120	11/17/2023	JOHNSON BLOCK AND COMPANY	2022 Audit	-14,475.00
38121	11/17/2023	MACQUEEN EQUIPMENT	Supplies - street sweeper	-254.13
38122	11/17/2023	SECURIAN FINANCIAL GROUP, INC.	Dec 2023 Life Ins Premium	-132.70
38123	11/17/2023	SHELL FLEET	VOID: Oct 2023 Fuel	0.00
38124	11/17/2023	WASTE MANAGEMENT CORPORATE SERVICE	November 2023 Garbage and recycling	-9,688.39
38125	11/20/2023	Hunt's Repair, Inc.	2008 Chevy/Oil and filter	-63.00
38126	11/20/2023	SADOFF IRON & METAL CO.	Scrap Charges from Recycling Center	-1,795.00
38127	11/20/2023	TLB WOOD PRODUCTS LLC	Recycling Center	-4,800.00
38128	11/20/2023	ULTIMATE OUTDOOR BROS	Stump Grind and clean up	-1,250.00
38129	11/20/2023	VERIZON WIRELESS	Nov Cell phone bill	-92.58
38130	11/20/2023	WELLS FARGO REMITTANCE CENTER	Amazon / Google	-829.63
38131	11/20/2023	WISCONSIN DEPT. OF REVENUE	2023 Manufacturing Assessment Fee	-307.47
38132	11/20/2023	US POSTMASTER	6 Rolls of stamps	-396.00
38133	11/21/2023	SOUTHERN G. LAKE CO. AMBULANCE	VOID:	0.00
38134	11/21/2023	SOUTHERN G. LAKE CO. AMBULANCE	Ambulance portion 2023 shared revenue	-5,110.55
38135	11/22/2023	PRE-EMPLOYMENT FUND	NOV 2023 Pre Employment / Galkowski	-128.20
38136	11/22/2023	LITTLE GREEN LAKE PROT & REHAB DISTRICT	GRANT	-300.00
38137	11/27/2023	SLATE RICHARD	Downtown Christmas Tree	-350.00
38138	11/29/2023	SECURIAN FINANCIAL GROUP, INC.	NOV ACCIDENT INS 2023 - 76038	-58.04
38139	11/29/2023	BEHLKE, RYAN	Uniform Allowance	-73.84
38140	11/29/2023	BERGEMANN'S AUTOCARE	Police Squad repair	-880.66
38141	11/29/2023	CENTURYLINK BUSINESS SERVICES	Nov-Dec 2023 billing	-464.80
38142	11/29/2023	COMPLETE OFFICE OF WISCONSIN	general office supplies	-401.42
38143	11/29/2023	GENERAL ENGINEERING CO., INC.	August and October Building Inspect.	-2,675.70
38144	11/29/2023	HUENDORF, JOHN	Street Sweeper bearing	-17.99
38145	11/29/2023	PFLUM, WILLIAM A.	Pizzas for Police caroling event	-39.92
38146	11/29/2023	TLB WOOD PRODUCTS LLC	Recycling Center	-720.00
38147	11/29/2023	WE ENERGIES	Oct-Nov gas bills	-389.67
38148	11/29/2023	GRAND RIVER FIRE DISTRICT	Incident charges and Fire Inspections	-1,618.78
38149	12/01/2023	VanRossum, Carla M	paycheck	-497.67
38150	11/30/2023	MARKESAN, CITY OF-PETTY CASH	Postage & Doe tag	-16.75
38151	12/05/2023	2 SISTERS PIGGLY WIGGLY	police and tree event	-121.45

City of Markesan
Voucher List
November 7 through December 5, 2023

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>
38152	12/05/2023	AIRGAS USA, LLC	PW EQUIP	-158.56
38153	12/05/2023	BERGEMANN'S AUTOCARE	Police Squad repair	-1,003.98
38154	12/05/2023	BERLIN JOURNAL NEWSPAPERS	election/police/assessment bid	-1,377.00
38155	12/05/2023	BRIGHTSPEED	Nov-Dec 2023 billing	-531.20
38156	12/05/2023	CHRONICLE	CEMETERY SOFTWARE LIC RENEWAL	-267.07
38157	12/05/2023	COMPLETE OFFICE OF WISCONSIN	SD CARD COUNCIL	-8.71
38158	12/05/2023	FIRE & SAFETY EQUIPMENT, INC.	Annual Service & Certification	-567.82
38159	12/05/2023	LEAGUE OF WI MUNICIPALITIES	2024 ANNUAL DUES	-737.05
38160	12/05/2023	MARKESAN AUTO, HOME & FARM	NOV STMT SUPPLIES	-276.25
38161	12/05/2023	NESS ELECTRIC, INC	CITY LIGHT REPAIR	-72.50
38162	12/05/2023	SONDALLE LAW OFFICE	NOV INV 2023	-106.25
38163	12/05/2023	THEDACARE AT WORK	VANROSSUM DRUG SCREENING	-123.00
38164	12/05/2023	ALLIANT ENERGY/WP&L	street lights	-1,798.52
		TOTAL CITY CHECKS		-73,160.50
			TOTAL CITY VOUCHERS	-156,652.17

**Markesan Utilities
Voucher List
November 7 through December 5, 2023**

Num	Date	Name	Memo	Original Amount
13239	11/20/2023	ALCIVIA	Weed Killer	-100.69
13240	11/20/2023	ALLIANT ENERGY/WP&L	Oct.-Nov. 2023 Electric Bill	-2,440.69
13241	11/20/2023	HUNT'S REPAIR, INC.	2022 Chevy Colorado-Oil change/filter	-82.00
13242	11/20/2023	MARTELLE WATER TREATMENT	Supplies	-159.60
13243	11/20/2023	NESS ELECTRIC, INC	thermo disc bad	-90.00
13244	11/20/2023	NORTH CENTRAL LABS, INC.	Visible Spectrophotometer	-3,047.09
13245	11/20/2023	USA BLUEBOOK	Supplies	-556.16
13246	11/20/2023	WE ENERGIES	Oct-Nov Reading	-101.80
13247	11/21/2023	KOPPLIN & KINAS CO., INC	PAY APP NO. 6 - 2022 STREETS PROJECT	-199,312.54
13248	11/29/2023	CORE & MAIN	Brash Bushing	-152.60
13249	11/29/2023	MARKESAN, CITY OF	Nov. 2023 PR Reimb	-19,202.49
13250	11/29/2023	MARKESAN-PETTY CASH	Postage	-60.71
13251	12/05/2023	BRIGHTSPEED	Nov-Dec 2023 Phone / Internet	-193.98
13252	12/05/2023	CORE & MAIN	2 meters	-1,021.63
13253	12/05/2023	NORTH CENTRAL LABS, INC.	sodium/nitrate	-233.44
13254	12/05/2023	NORTHERN LAKE SERVICE	water testing	-46.37
13255	12/05/2023	USA BLUEBOOK	Supplies	-280.83
			TOTAL	-227,082.62

**City of Markesan
Treasurer's Report Budget vs. Actual
January through November 2023**

	Jan - Nov 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100000 · Taxes				
4133000 · PILOT's Water Dept	0.00	60,000.00	-60,000.00	0.0%
4111000 · City Taxes & Overrun	588,420.62	588,421.00	-0.38	100.0%
4112000 · TIF Increment	0.00	105,000.00	-105,000.00	0.0%
4114000 · Mobile Home Fees	270.07	325.00	-54.93	83.1%
4132000 · PILOT's MRH	9,053.69	12,000.00	-2,946.31	75.4%
4180000 · Interest on Taxes	148.98	1,000.00	-851.02	14.9%
4190000 · State Personal Prop Aid	4,635.18	4,635.18	0.00	100.0%
4195000 · State TID Personal Prop Aid	4,110.31	4,110.31	0.00	100.0%
Total 4100000 · Taxes	606,638.85	775,491.49	-168,852.64	78.2%
4200000 · Special Assessments				
4220000 · Sidewalk Assessment Loan	0.00	13,334.00	-13,334.00	0.0%
4230000 · Sidewalk Assessments	0.00	6,666.00	-6,666.00	0.0%
Total 4200000 · Special Assessments	0.00	20,000.00	-20,000.00	0.0%
4300000 · Intergovernmental Revenues				
4341000 · Shared Revenue	432,924.55	438,011.68	-5,087.13	98.8%
4342000 · Fire Dues	4,375.67	3,600.00	775.67	121.5%
4343000 · Exempt Comp Aid	3,888.15	3,888.15	0.00	100.0%
4344000 · Lottery Credit- Mobil Home	67.62			
4352100 · Police Training	855.00			
4352300 · Police Grants	6,379.90			
4353100 · Transportation Aids	97,883.40	97,870.61	12.79	100.0%
4354500 · Recycling Grant	5,880.55	5,900.00	-19.45	99.7%
Total 4300000 · Intergovernmental Revenues	552,254.84	549,270.44	2,984.40	100.5%
4400000 · Licenses & Permits				
4410100 · Alcohol Licenses	3,020.00	3,000.00	20.00	100.7%
4410200 · Operator's Licenses	1,295.00	1,300.00	-5.00	99.8%
4410300 · Soda Water Licenses	85.00	90.00	-5.00	94.4%
4410400 · Cigarette Licenses	300.00	375.00	-75.00	80.0%
4410500 · Other Business Lic.	50.00	200.00	-150.00	25.0%
4410900 · Cable Franchise Fees	300.00	1,200.00	-900.00	25.0%
4420000 · Dog Licenses (City)	915.28	925.00	-9.72	98.9%
4430000 · Building Permits	6,215.00	4,000.00	2,215.00	155.4%
4440000 · Land Use Permits	465.00	250.00	215.00	186.0%
4450000 · MDM Hunter Permit Fee	240.00	200.00	40.00	120.0%
Total 4400000 · Licenses & Permits	12,885.28	11,540.00	1,345.28	111.7%
4500000 · Fines, Forfeits & Penalties				
4510000 · Ordinance Violations	12,149.43	9,000.00	3,149.43	135.0%
4510100 · Parking Violations	440.00	600.00	-160.00	73.3%
4500000 · Fines, Forfeits & Penalties - Other	-218.50			
Total 4500000 · Fines, Forfeits & Penalties	12,370.93	9,600.00	2,770.93	128.9%
4600000 · Public Charges for Services				
4610000 · Clerk-Treas Fees	955.00	1,200.00	-245.00	79.6%
4610100 · Publication Fees	168.00	250.00	-82.00	67.2%
4621000 · Police Dept Fees	775.00	250.00	525.00	310.0%
4632200 · Snow Removal Fees	0.00	250.00	-250.00	0.0%
4643500 · Recycle Fees	4,332.09	3,400.00	932.09	127.4%
4644000 · Weed Control Charges	243.33	350.00	-106.67	69.5%
4654000 · Cemetery Sales	0.00	750.00	-750.00	0.0%
4672000 · Park Shelter Use	1,285.00	1,700.00	-415.00	74.4%
4674300 · Comm Ctr Use	695.00	150.00	545.00	463.3%
Total 4600000 · Public Charges for Services	8,433.42	8,300.00	133.42	101.6%
4700000 · Intergov't Charges for Services				
4732100 · School Liason	58,716.00	61,000.00	-2,284.00	96.3%
4734100 · Recycle Ctr-Towns	4,987.50	9,500.00	-4,512.50	52.5%
4739100 · Crossing Guard Reimb	0.00	5,500.00	-5,500.00	0.0%
Total 4700000 · Intergov't Charges for Services	63,703.50	76,000.00	-12,296.50	83.8%
4800000 · Miscellaneous Revenue				
4811000 · Interest-City Investments	7,926.76	1,500.00	6,426.76	528.5%
4820000 · Rent-Muni Bldg	14,850.00	16,200.00	-1,350.00	91.7%
4820100 · Rent-Land	3,752.50	3,600.00	152.50	104.2%
4820200 · Rent-Cell Tower	12,481.63	11,475.00	1,006.63	108.8%
4840900 · Ins Dividends	1,893.00	2,000.00	-107.00	94.7%

City of Markesan
Treasurer's Report Budget vs. Actual
January through November 2023

	Jan - Nov 23	Budget	\$ Over Budget	% of Budget
4850000 - Donations	2,941.19	5,000.00	-2,058.81	58.8%
4850025 - Connolly Memorial Cemetery Fund	500.00			
4850030 - Dog Park Donations	1,100.13	60,000.00	-58,899.87	1.8%
4850060 - Luminary Bag Donation	19,331.76			
4850100 - Police Donations	65.00	3,000.00	-2,935.00	2.2%
4890100 - Wage Carryover from 2022	0.00	30,000.00	-30,000.00	0.0%
4850200 - Discounts Earned	7.23			
4890000 - Exp Reimb-All Types	10,371.56	2,500.00	7,871.56	414.9%
Total 4800000 - Miscellaneous Revenue	75,220.76	135,275.00	-60,054.24	55.6%
Total Income	1,331,507.58	1,585,476.93	-253,969.35	84.0%
Gross Profit	1,331,507.58	1,585,476.93	-253,969.35	84.0%
Expense				
5100000 - General Government				
5100100 - W&S Expense Reimb	-2,038.12			
5100111 - Accts Rec - W&S Wages	-713.36			
5100112 - Accts Rec - W&S WRS	195.23			
5100114 - Accts Rec - W&S Insurance	-252.74			
5100200 - Library Expense Reimb	-2,286.49			
5110000 - Legislative				
5110111 - Council	1,520.00	11,000.00	-9,480.00	13.8%
5110211 - Mayor	5,000.00	9,400.00	-4,400.00	53.2%
5111011 - Committees	0.00	400.00	-400.00	0.0%
Total 5110000 - Legislative	6,520.00	20,800.00	-14,280.00	31.3%
5130000 - Legal				
5130021 - City Atty-General	1,456.25	1,800.00	-343.75	80.9%
5130121 - City Atty-Prosecution	2,175.00	1,000.00	1,175.00	217.5%
5130221 - Legal Fees-Special	100.00			
5131021 - Muni Code Updates	995.00	995.00	0.00	100.0%
Total 5130000 - Legal	4,726.25	3,795.00	931.25	124.5%
5140000 - General Administration				
5141011 - Legislative Support-Wages	6,495.50	17,500.00	-11,004.50	37.1%
5141025 - Legislat. Support-Training/Dues	757.05			
5141032 - Legislative Support-Publication	5,621.25			
5142011 - General Admin-Wages	22,750.75	34,500.00	-11,749.25	65.9%
5142021 - General Admin-Outside Services	2,214.15			
5142025 - General Admin-Training/Dues	680.24			
5142031 - General Admin-Office Supplies	4,351.89			
5142033 - General Admin-Mileage	123.80			
5143011 - Elections-Wages	3,430.52	5,500.00	-2,069.48	62.4%
5143032 - Elections-Publication	383.30			
5143034 - Elections-Supplies	1,203.08			
5144011 - Licensing & Permits-Wages	1,877.00	3,500.00	-1,623.00	53.6%
5144031 - Licensing & Permits-Office Supp	48.00			
5144032 - Licensing & Permits-Publication	210.00			
5144035 - Deer Management Expense	200.00			
5140000 - General Administration - Other	264.26			
Total 5140000 - General Administration	50,610.79	61,000.00	-10,389.21	83.0%
5150000 - Financial Administration				
5150011 - General Accounting-Wages	15,297.16	21,000.00	-5,702.84	72.8%
5150034 - General Accounting-Supplies	1,654.16			
5150521 - Independent Audit	17,729.40	10,300.00	7,429.40	172.1%
5151113 - Medicare (default)	7,802.58	8,200.00	-397.42	95.2%
5151213 - Social Security	22,983.19	27,500.00	-4,516.81	83.6%
5151314 - Health Insurance	124,617.71	156,000.00	-31,382.29	79.9%
5151414 - Life Insurance	493.94	700.00	-206.06	70.6%
5151611 - Paid Time Off (PTO)-Wages	62,745.02			
5152012 - Wisconsin Retirement System	39,632.01	42,000.00	-2,367.99	94.4%
5155011 - Property Assessment-Wages	0.00	6,400.00	-6,400.00	0.0%
5155021 - Prop. Assmnt.-Outside Services	7,782.65			
5155111 - Prop Tax Collection-Wages	1,153.25	4,000.00	-2,846.75	28.8%
5155121 - Prop Tax Collection-Outside Ser	928.62			
5156005 - Prop & Liability Ins	28,107.64	25,500.00	2,607.64	110.2%
5156100 - Workers Comp - Calculated	181.04			
5156105 - Workers Comp	11,436.91	11,500.00	-63.09	99.5%
5156205 - Employee Bonds	375.00	900.00	-525.00	41.7%
5156305 - Unemployment Taxes	10.98			
Total 5150000 - Financial Administration	342,931.26	314,000.00	28,931.26	109.2%
5160000 - Municipal Building				

City of Markesan Treasurer's Report Budget vs. Actual January through November 2023

	Jan - Nov 23	Budget	\$ Over Budget	% of Budget
5160011 · Municipal Building-Wages	9,976.09			
5160021 · Municipal Building-Outside Serv	3,916.29			
5160022 · Municipal Building-Utilities	24,586.58			
5160023 · Municipal Building-Repairs&Supp	4,300.08			
5160000 · Municipal Building - Other	0.00	50,000.00	-50,000.00	0.0%
Total 5160000 · Municipal Building	42,779.04	50,000.00	-7,220.96	85.6%
Total 5100000 · General Government	442,471.86	449,595.00	-7,123.14	98.4%
5150520 · Bank Service Charges	149.37			
5200000 · Public Safety				
5210000 · Law Enforcement				
5210001 · Police Administration				
5210011 · Police Admin-Wages	60,231.59			
5210019 · Police Admin-Uniforms	1,241.29			
5210022 · Police Admin-Utilities	5,155.95			
5210023 · Police Admin-Grant Expense	3,274.70			
5210034 · Police Admin-Supplies	4,814.84			
5210035 · Police Admin - Donations	1,660.00			
5210040 · Police Admin - Playground Don.	1,027.34			
5210001 · Police Administration - Other	0.00	87,400.00	-87,400.00	0.0%
Total 5210001 · Police Administration	77,405.71	87,400.00	-9,994.29	88.6%
5212000 · Police Patrol				
5212011 · Police Patrol-Wages	120,479.92			
5212021 · Police Patrol-Outside Services	5,101.66			
5212022 · Police Patrol-Utilities	976.60			
5212023 · Police Patrol-Repairs/Supplies	6,890.11			
5212033 · Police Patrol-Fuel/Miles	6,255.31			
5212000 · Police Patrol - Other	0.00	195,000.00	-195,000.00	0.0%
Total 5212000 · Police Patrol	139,703.60	195,000.00	-55,296.40	71.6%
5213021 · Police Criminal Inv-Suppl/Serv	2,259.00	1,500.00	759.00	150.6%
5214025 · Police Training	1,755.44	1,300.00	455.44	135.0%
Total 5210000 · Law Enforcement	221,123.75	285,200.00	-64,076.25	77.5%
5219000 · School Crossing Guard	10,358.26	11,000.00	-641.74	94.2%
5220000 · Fire Protection				
5220021 · Fire Dept-Annual Budget	31,374.67	24,625.00	6,749.67	127.4%
5220022 · Water Hydrant Rental	0.00	113,750.00	-113,750.00	0.0%
5220034 · Fire Dept-Incident Charges	1,483.69			
Total 5220000 · Fire Protection	32,858.36	138,375.00	-105,516.64	23.7%
5230021 · Ambulance Service	5,110.55			
5240021 · Building Inspection	12,611.45	12,500.00	111.45	100.9%
5290000 · Other Public Safety				
5290011 · Emergency Govt-Wages	0.00	2,200.00	-2,200.00	0.0%
5290022 · Emergency Govt-Utilities	712.27	1,900.00	-1,187.73	37.5%
5290023 · Emer Govt-Supp., Equip & Repair	1,703.45	4,270.00	-2,566.55	39.9%
Total 5290000 · Other Public Safety	2,415.72	8,370.00	-5,954.28	28.9%
Total 5200000 · Public Safety	284,478.09	455,445.00	-170,966.91	62.5%
5300000 · Public Works				
5310000 · Streets Administration				
5310005 · Streets Admin-CDL Testing	1,172.95			
5310011 · Streets Admin-Wages	8,548.75			
5310021 · Streets Admin-Outside Services	2,387.54			
5310000 · Streets Administration - Other	0.00	7,000.00	-7,000.00	0.0%
Total 5310000 · Streets Administration	12,109.24	7,000.00	5,109.24	173.0%
5311000 · Public Works Shop				
5311011 · PW Shop-Wages	2,487.33			
5311022 · PW Shop-Utilities	3,634.45			
5311033 · PW Shop-Fuel	447.81			
5311034 · PW Shop-Supplies/Tools	3,158.24			
5311000 · Public Works Shop - Other	0.00	10,200.00	-10,200.00	0.0%
Total 5311000 · Public Works Shop	9,727.83	10,200.00	-472.17	95.4%
5312000 · Public Works Mach & Equip				
5312011 · PW Mach & Equip-Wages	12,391.04			

City of Markesan Treasurer's Report Budget vs. Actual January through November 2023

	Jan - Nov 23	Budget	\$ Over Budget	% of Budget
5312023 · PW Mach & Equip-Repair/Supplies	26,776.29			
5312033 · PW Mach & Equip-Fuel	3,003.59			
5312000 · Public Works Mach & Equip - Other	107.35	36,000.00	-35,892.65	0.3%
Total 5312000 · Public Works Mach & Equip	42,278.27	36,000.00	6,278.27	117.4%
5331000 · Road Maintenance				
5331011 · Road Maintenance-Wages	1,099.93			
5331023 · Road Maintenance-Repair/Supply	5,290.64			
5331033 · Road Maintenance-Fuel	633.55			
5331000 · Road Maintenance - Other	0.00	10,650.00	-10,650.00	0.0%
Total 5331000 · Road Maintenance	7,024.12	10,650.00	-3,625.88	66.0%
5331100 · Curbs & Gutters				
5331111 · Curbs & Gutters-Wages	282.15			
5331123 · Curb & Gutters-Repairs/Supplies	15.88			
5331100 · Curbs & Gutters - Other	0.00	500.00	-500.00	0.0%
Total 5331100 · Curbs & Gutters	298.03	500.00	-201.97	59.6%
5331200 · Traffic Signs & Markings				
5331211 · Traffic Signs, Markings-Wages	2,159.09			
5331223 · Traffic Sign & Mark-Repair/Supp	790.48			
5331200 · Traffic Signs & Markings - Other	0.00	2,000.00	-2,000.00	0.0%
Total 5331200 · Traffic Signs & Markings	2,949.57	2,000.00	949.57	147.5%
5331300 · Bridges & Culverts				
5331321 · Bridges & Culverts-Outside Serv	16.50			
5331300 · Bridges & Culverts - Other	0.00	1,000.00	-1,000.00	0.0%
Total 5331300 · Bridges & Culverts	16.50	1,000.00	-983.50	1.7%
5331900 · Snow & Ice Control				
5331911 · Snow & Ice Control-Wages	12,755.39			
5331933 · Snow & Ice Control-Fuel	3,342.24			
5331934 · Snow & Ice Control-Supplies	8,538.11			
5331900 · Snow & Ice Control - Other	0.00	26,000.00	-26,000.00	0.0%
Total 5331900 · Snow & Ice Control	24,635.74	26,000.00	-1,364.26	94.8%
5342022 · Street Lighting	17,119.94	24,000.00	-6,880.06	71.3%
5343100 · Sidewalks				
5343111 · Sidewalks-Wages	749.16			
5343100 · Sidewalks - Other	0.00	20,000.00	-20,000.00	0.0%
Total 5343100 · Sidewalks	749.16	20,000.00	-19,250.84	3.7%
5344000 · Storm Sewers				
5344111 · Storm Sewers-Wages	516.43			
5344000 · Storm Sewers - Other	0.00	250.00	-250.00	0.0%
Total 5344000 · Storm Sewers	516.43	250.00	266.43	206.6%
5344100 · Street Cleaning	2,629.70	1,700.00	929.70	154.7%
5345000 · Parking Lots				
5345011 · Parking Lots-Wages	473.65			
5345000 · Parking Lots - Other	0.00	500.00	-500.00	0.0%
Total 5345000 · Parking Lots	473.65	500.00	-26.35	94.7%
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	10,803.15			
5362021 · Sanitation/Trash-Outside Serv.	62,222.55			
5362000 · Sanitation/Trash - Other	0.00	74,000.00	-74,000.00	0.0%
Total 5362000 · Sanitation/Trash	73,025.70	74,000.00	-974.30	98.7%
5363100 · Landfill Monitoring	2,424.45	4,200.00	-1,775.55	57.7%
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	5,783.90			
5363523 · Recycling Center-Markesan	16,931.41			
5363533 · Recycling Center-Fuel	223.93			
5363500 · Recycling Center - Other	704.01	7,500.00	-6,795.99	9.4%
Total 5363500 · Recycling Center	23,643.25	7,500.00	16,143.25	315.2%
5363521 · Recycling-Curbside	25,223.77	27,500.00	-2,276.23	91.7%
5363600 · Recycling Center-Mackford	1,968.69	1,700.00	268.69	115.8%
5363700 · Recycling Center-Manchester	1,968.69	1,700.00	268.69	115.8%
5363800 · Recycling Center-Green Lake	3,090.67	2,600.00	490.67	118.9%

City of Markesan Treasurer's Report Budget vs. Actual January through November 2023

	Jan - Nov 23	Budget	\$ Over Budget	% of Budget
5364000 · Weed Control				
5364011 · Weed Control-Wages	1,724.86			
5364034 · Weed Control-Supplies	161.00			
5364000 · Weed Control - Other	0.00	1,700.00	-1,700.00	0.0%
Total 5364000 · Weed Control	1,885.86	1,700.00	185.86	110.9%
Total 5300000 · Public Works	253,759.26	260,700.00	-6,940.74	97.3%
5400000 · Health & Human Services				
5490000 · Cemetery				
5491011 · Cemetery-Wages	8,941.38			
5491022 · Cemetery-Utilities	834.60			
5491033 · Cemetery-Fuel	362.02			
5491034 · Cemetery-Supplies	1,662.49			
5491035 · Connolly Memorial Cemetery Exp	9,845.00			
5490000 · Cemetery - Other	0.00	16,000.00	-16,000.00	0.0%
Total 5490000 · Cemetery	21,645.49	16,000.00	5,645.49	135.3%
Total 5400000 · Health & Human Services	21,645.49	16,000.00	5,645.49	135.3%
5500000 · Culture, Rec & Educ				
5510000 · Library				
5511011 · Library-Wages	1,840.00			
5511021 · Library-Annual Budget	69,389.00			
5510000 · Library - Other	0.00	69,389.00	-69,389.00	0.0%
Total 5510000 · Library	71,229.00	69,389.00	1,840.00	102.7%
5520000 · Parks				
5520011 · Parks-Wages	8,818.39			
5520022 · Parks-Utilities	3,305.24			
5520023 · Parks-Repairs/Supplies	6,381.98			
5520033 · Parks-Fuel	607.39			
5520100 · Parks - Dog Park Expense	16,573.45			
5520200 · Parks - Comm. Garden Expense	7.39			
5520000 · Parks - Other	0.00	18,000.00	-18,000.00	0.0%
Total 5520000 · Parks	35,693.84	18,000.00	17,693.84	198.3%
5530000 · City Events/Banners				
5530011 · City Events/Banners-Wages	2,907.38			
5530034 · City Events/Banners-Supplies	7.16			
5530000 · City Events/Banners - Other	0.00	3,100.00	-3,100.00	0.0%
Total 5530000 · City Events/Banners	2,914.54	3,100.00	-185.46	94.0%
5530100 · Summer Rec Program	2,000.00	2,000.00	0.00	100.0%
5531000 · Events Comm. (Special Events)	3,145.05	6,000.00	-2,854.95	52.4%
Total 5500000 · Culture, Rec & Educ	114,982.43	98,489.00	16,493.43	116.7%
5600000 · Conservation & Development				
5670000 · Advertising & Promotion	75.00	150.00	-75.00	50.0%
5671000 · Industrial Park Development	257.75			
5671021 · TIF Fees	2,570.00			
5690000 · Zoning & Development	0.00	250.00	-250.00	0.0%
5691000 · Mapping	0.00	50.00	-50.00	0.0%
Total 5600000 · Conservation & Development	2,902.75	450.00	2,452.75	645.1%
5900000 · Debt Service				
5912000 · 2018 Bond Issue Princ.				
5912100 · 2018 Bond Issue Fees	0.00	850.00	-850.00	0.0%
5912000 · 2018 Bond Issue Princ. - Other	110,000.00	110,000.00	0.00	100.0%
Total 5912000 · 2018 Bond Issue Princ.	110,000.00	110,850.00	-850.00	99.2%
5916000 · Principal Long-Term Debt	3,194.52	3,511.00	-316.48	91.0%
5926000 · Interest Long Term Debt	332.52	249.00	83.52	133.5%
5926250 · 2018A Bond Issue Interest	31,932.50	31,932.50	0.00	100.0%
5927000 · Patrol Car Principal Loan	8,312.78	5,496.80	2,815.98	151.2%
5927500 · Patrol Car Interest Loan	257.45	278.12	-20.67	92.6%
5927001 · Principal Durango Patrol Car	2,485.36			
5927501 · Interest Durango Patrol Car	1,014.64			
Total 5900000 · Debt Service	157,529.77	152,317.42	5,212.35	103.4%
6000000 · Capital Outlay				
6576450 · Employee Wage Contingency Fund	0.00	15,000.00	-15,000.00	0.0%

2:41 PM

12/07/23

Accrual Basis

City of Markesan
Treasurer's Report Budget vs. Actual
January through November 2023

	Jan - Nov 23	Budget	\$ Over Budget	% of Budget
6576550 · Outlay - Dog Park	0.00	60,000.00	-60,000.00	0.0%
6571400 · Outlay - City Hall	0.00	10,000.00	-10,000.00	0.0%
6571900 · Outlay - General Acctg Admin	780.00	5,000.00	-4,220.00	15.6%
6572200 · Outlay - Fire Department	0.00	5,000.00	-5,000.00	0.0%
6572900 · Outlay - Emergency Govt	3,000.00	3,000.00	0.00	100.0%
6573240 · Outlay - Machines & Equipment	5,100.00			
6573270 · Outlay - Garages & Sheds	0.00	5,000.00	-5,000.00	0.0%
6573310 · Outlay - Streets	0.00	17,376.00	-17,376.00	0.0%
6573320 · Outlay - 2022 Streets Project	765,724.02			
6573340 · Outlay - 2025 Streets Project	21,498.63			
6573460 · Outlay - Parking Lots	0.00	1,500.00	-1,500.00	0.0%
6574200 · Outlay - Recycling Center	0.00	5,000.00	-5,000.00	0.0%
6575100 · Outlay - Cemetery	0.00	9,000.00	-9,000.00	0.0%
6576100 · Outlay - Library	0.00	800.00	-800.00	0.0%
6576200 · Outlay - Parks	0.00	10,104.51	-10,104.51	0.0%
6576500 · Outlay - Walking Path	560.00	5,700.00	-5,140.00	9.8%
Total 6000000 · Capital Outlay	796,662.65	152,480.51	644,182.14	522.5%
Total Expense	2,074,581.67	1,585,476.93	489,104.74	130.8%
Net Ordinary Income	-743,074.09	0.00	-743,074.09	100.0%
Net Income	-743,074.09	0.00	-743,074.09	100.0%

ASSIGNED NON-LAPSING APPROPRIATIONS

	2023		
	<u>Carry Over</u>	<u>Balance</u>	
6000000 · Capital Outlay			
6576450 · Employee Wage Contingency Fund	15,000.00	15,000.00	PUT TO UNASSIGNED FUND BALANCE?
6571400 · Outlay - City Hall	10,000.00	49,083.00	IT/CARPET/TILE
6571900 · Outlay - General Acctg Admin	4,220.00	9,720.00	IT
6572900 · Outlay - Emergency Govt	0.00	4,371.00	
6573240 · Outlay - Machines & Equipment	0.00	33,034.00	
6573270 · Outlay - Garages & Sheds	5,000.00	8,000.00	
6573310 · Outlay - Streets	17,376.00	288,779.00	
6573460 · Outlay - Parking Lots	1,500.00	4,500.00	
6574200 · Outlay - Recycling Center	5,000.00	11,500.00	
6575100 · Outlay - Cemetery	9,000.00	20,650.00	
6576200 · Outlay - Parks	10,104.51	21,104.51	
6576300 · Outlay - Codification	0.00	3,910.00	ORDINANCE UPDATES
6576500 · Outlay - Walking Path	5,140.00	5,140.00	

Re: Outlay Account Rollover

1 message

Todd Zamzow <tzamzow@markesanwi.gov>
To: Betsy Amend <bamend@markesanwi.gov>

Sat, Dec 2, 2023 at 4:39 PM

Betsy,

Based on the requests of council & projects they want done in the next year I am requesting all of the overlay accounts & the money currently in them to be rolled over for 2024

Thank you,
Todd

On Fri, Dec 1, 2023, 11:36 AM Betsy Amend <bamend@markesanwi.gov> wrote:
Please advise on what outlay accounts and amounts need to be rolled over for 2023?
See attached.
Thanks



Betsy Amend
City of Markesan Clerk-Treasurer
920-398-3031

Schedule 2
City of Markesan, Wisconsin
General Fund
Statement of Changes in Non-Lapsing Appropriations
For the Year Ended December 31, 2022

Account	Balance			Available	Expenditures	Balance	
	January 1	Appropriations	Transfers			December 31	
Machines	\$ 33,034	\$	\$	\$ 33,034	\$	\$ 33,034	
City Hall	34,083	5,000		39,083		39,083	
General administration	2,500	3,000		5,500		5,500	
Emergency Government		8,500		8,500	(4,129)	4,371	
Codification	2,000	2,000		4,000	(90)	3,910	
Garage and sheds	1,500	1,500		3,000		3,000	
Streets	305,485	53,634		359,119	(87,716)	271,403	
2022 Streets	66,730			66,730	(66,730)		
Parking lots	1,500	1,500		3,000		3,000	
Recycling center	1,500	5,000		6,500		6,500	
Cemetery	2,000	12,150		14,150	(2,500)	11,650	
Parks	6,000	5,000		11,000		11,000	
Total	\$ 456,332	\$ 97,284	\$	\$ 553,616	\$ (161,165)	\$ 392,451	

Agreement for Maintenance Assessment Services

Prepared for the City of Markesan
Green Lake County, Wisconsin



September 14, 2023

Serving Wisconsin municipalities with integrity and innovation since 1979

CONTRACT AGREEMENT FOR CONSULTING, ASSESSING AND APPRAISAL SERVICES

Consulting, assessing and appraisal services agreement made this 14th day of September, 2023, by and between the City of Markesan, County of Green Lake, State of Wisconsin (hereinafter referred to as "Client") and Action Appraisers and Consultants, Inc., 117 W. 3rd Street, PO Box 557, Kaukauna, Wisconsin (hereinafter referred to as "Action").

SCOPE OF SERVICES

Action shall act as Assessor for Client and agrees to perform the work required by this agreement, in accordance with the Wisconsin State Statutes, the *Wisconsin Property Assessment Manual*, and all rules and regulations officially adopted by the Wisconsin Department of Revenue. Action shall supply the Client with consulting, assessing, and appraisal services for the 2024 Maintenance Assessment year. Action will complete this and in addition:

1. Inspection The following inspection cycle is to be completed by Action annually, namely:
 - a. Mail the state prescribed letter to property owners whose property requires interior view.
 - b. Maintain record of property owners who have refused interior inspection.
 - c. All new construction, annexed properties, and properties with a change in exemption status will be physically inspected and digital property records will be created or updated as needed to; take digital photos, and convert blue prints or home layout to electronic format.
 - d. Physically inspect properties affected by building removal, fire, or any other major condition changes.
 - e. Improved properties under construction over a period of years shall be re-inspected each year for level of completion. Keep records of each inspection and update property information and photos as changes occur.
 - f. Reappraise land values where property has been divided or where ownership splits occur.
 - g. Annually review land classifications to determined eligibility for agriculture use value, agriculture forest land and undeveloped land assessments.
 - h. Requests for review by property owners, made after the close the Board of Review and prior to the signing of the affidavit for the next assessment roll, shall be physically inspected during the current assessment cycle.
2. Personal Property Assessment
 - a. Maintain and review buildings on leased land.
3. Sales
 - a. Record sales to digital Property Record Card
 - b. Review real-estate sales transfers
 - c. Validate and transmit sales to report to the Department of Revenue
4. Completion of Assessment Roll and Reports
 - a. Annually receive new parcels, splits, maps, and legal description changes from the county.
 - b. Maintain accurate owner information, annually receive file from county with names and address update.

- c. Mail a Notice of Assessment letter for each taxable parcel of property whose assessed value has changed from the previous year.
 - d. The Notice of Assessment letter used shall be that prescribed by the Department of Revenue, and shall include the date, time, and location the Open Book Conference(s) will be held.
 - e. Action shall be responsible for the proper completion of the assessment roll in accordance with current statutes and the *Wisconsin Property Assessment Manual*.
 - f. Final assessment figures for each property shall be provided by Action to the Client, and the roll shall be totaled to exact balance.
 - g. Action shall prepare and submit the Municipal Assessment Report, Annual Assessors Report, Computer Exemption Report, and TIF Reports to the Wisconsin Department of Revenue in a timely manner according to the guidelines set by the Department of Revenue.
5. Open Book Conference
- a. Upon completion of the Assessment roll, prior to the Board of Review, Action shall be available for the Open Book Conference(s) to allow property owners the opportunity to discuss their property with the assessor.
 - b. Action shall verify that statutorily required instructional materials are available.
6. Board of Review
- a. Action shall attend all sessions of the Client's Board of Review for as many days as required. Action shall explain and defend the values placed upon each property under oath.
 - b. In the event of an appeal to the courts, it is agreed that Action shall be available to furnish testimony in defense of the assessed values.
 - c. It is the Client's responsibility will be to supply Action with adequate space in the Client's office at no cost to Action.

GENERAL REQUIREMENTS

1. Ownership of Records
The Municipality owns any and all assessment data regardless of the terms of the licensing of the software. All assessment data, such as parcel attributes, sketches, and photographs, must be stored in an electronic format.
2. Reimbursement of Expenses
The client shall have no obligation to reimburse Action for any expenses.
3. Insurance
 - a. Action shall maintain Workmen's Compensation Insurance covering its staff.
 - b. Action shall maintain Public Liability Insurance insuring the Client against any damages that may occur because of Action and Action's staff.

TERMS AND TERMINATION

1. Term
The term of this Contract shall be from January 1, 2024 to December 31, 2024. Action shall have completed all work under this agreement. The date of completion may be extended, if necessary, under the terms of this contract and by mutual consent.

Search Amazon

Deliver to David - Markesan 53946



Wireless Lavalier Microphone w
\$99.00 ✓prime

Brand: **BolyMIC**

BolyMIC UHF 4 Channels Desktop Wireless Conference Meeting I
mics



\$209⁰⁰

Or \$52.25 /2 weeks (x4). [Select from 1 plan](#)

FREE delivery **December 13 - 22**. [Details](#)

Or fastest delivery **December 8 - 13**. [Details](#)

[Deliver to David - Markesan 53946](#)

In stock

Usually ships within 2 to 3 days.

4 Channel UHF Wireless Conference Microphone System Package includes: 1 X UHF receiver 4 X Gooseneck mic 1 X Audio cable 1 X Power adapter 1 X User's manual

Features & details

- UHF 1X4 Channel receiver, PLL Frequency digital synthesis.
- Gooseneck Mic with red indicator light
- 4 microphone wireless conference system
- Chairman unit could control the whole process of the conference
- More than Four units can work together at the same time!

Product information

Item Weight	13.2 pounds
Package Dimensions	21.65 x 13.78 x 5.91 inches
ASIN	B09D3C9GWH
Item model number	BL-4000
Is Discontinued By Manufacturer	No
Date First Available	August 6, 2015

Warranty & Support

Amazon.com Return Policy: Amazon.com Voluntary 30-Day Return Guarantee: You can return many items you have purchased within 30 days following delivery of the item to you. Our Voluntary 30-Day Return Guarantee does not affect your legal right of withdrawal in any way. You can find out more about the exceptions and conditions [here](#).

Product Warranty: For warranty information about this product, please [click here](#)

Customers also viewed these products



2023 Year-End Employee Gifts

Name	Gift Amount	Gross Wage	SS	MEDICARE	WRS
<u>Admin</u>					
Rachel Heiling	\$25.00	27.07	1.67834	0.392515	
Betsy Amend	\$75.00	87.67 *	5.43554	1.271215	5.96156
Jerry Chisnell	\$25.00	27.07	1.67834	0.392515	
Carla VanRossum	\$25.00	27.07	1.67834	0.392515	
<u>Police</u>					
Henry Phippen	\$25.00	27.07	1.67834	0.392515	
Beth Panten	\$25.00	27.07	1.67834	0.392515	
Cheryl Koos-Abendroth	\$25.00	27.07	1.67834	0.392515	
Clyde Olson	\$25.00	27.07	1.67834	0.392515	
Kari Moore	\$25.00	27.07	1.67834	0.392515	
Carmen Zacharias	\$25.00	27.07	1.67834	0.392515	
Heidi Brinkman	\$25.00	27.07	1.67834	0.392515	
Cody McLean	\$75.00	87.67 *	5.43554	1.271215	11.589974
Will Pflum	\$75.00	87.67 *	5.43554	1.271215	11.589974
Ryan Behlke	\$75.00	87.67 *	5.43554	1.271215	11.589974
Jackson Galkowski	\$75.00	87.67 *	5.43554	1.271215	11.589974
<u>Public Works</u>					
Todd Zamzow	\$75.00	87.67 *	5.43554	1.271215	5.69855
John Hundorf	\$25.00	27.07	1.67834	0.392515	
James Wilderman	\$75.00	87.67 *	5.43554	1.271215	5.69855
<u>Recycling</u>					
Dennis Dykstra	\$25.00	27.07	1.67834	0.392515	
<u>Water/Sewer</u>					
Jeff Heberer	\$75.00	87.67 *	5.43554	1.271215	5.69855
<u>Matt Mace</u>	<u>\$75.00</u>	<u>87.67</u> *	<u>5.43554</u>	<u>1.271215</u>	<u>5.69855</u>
Total	\$975.00	\$1,113.87	69.05994	16.15	75.115656

TOTAL

\$1,274.20

*WRS

2024-25 POLLWORKER/INSPECTOR LIST

ALL ARE UNAFFILIATED UNLESS STATED

Jennifer Dirks, Chief Inspector

Donna Fletcher-Dykstra, Chief Inspector

Cheryl Abendroth

Gayle Baggett

Jean Daye

Anthony Deiss (Republican Party) – Spring Election Only

Diane Draheim

Michael Glisch

Diane Hall (Republican Party)

Glenda Honnard

Sandy James

Lisa Kennedy

Holley Krogulski

Clyde Olson

Shirley Parker

Jasmyne Pflum

Taylor Pflum

John Ropella

Carla VanRossum

Candace VanWhy

Carmen Zacharias

Don Warnke (Republican Party)

CITY OF MARKESAN

Application for a Mobile Home Park License

PLEASE PRINT CLEARLY. This license is applied for under Chapter 240 and Chapter 400, Article XI, of the City of Markesan Code of Ordinances, and Wisconsin Statutes, Ss. 66.0435, which requires all of the following information. Please answer all questions completely. Incomplete or illegible forms will be returned.

NEW APPLICATION

RENEWAL APPLICATION
(Due date: Dec. 1st)

New applications must include a complete plan, drawn to scale, for the layout of the mobile home park. Renewal applications should include information about any changes or additions to the layout of the mobile home park. **\$50 + (\$2 x 23) = \$96**

FEES: \$50, plus \$2 per mobile home lot (up to \$100 for every 50 lots, or fraction thereof)

BUSINESS NAME Markesan BUSINESS PHONE 608-742-4709

BUSINESS ADDRESS 531 West John Street, Markesan WI 54946 | Mailing: 31200 Northwestern Hwy, Farmington Hills MI 48334
Street City State Zip

APPLICANT NAME Markesan Park WI MHC, LLC PHONE (best # to reach you) 248-626-0737
(Person Responsible)

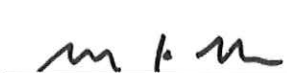
LOCATION OF MOBILE HOME PARK 531 West John Street, Markesan WI 54946
Street City State Zip

TOTAL NUMBER OF MOBILE HOME LOTS 23

TOTAL NUMBER CURRENTLY OCCUPIED 17

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to operate a mobile home park. I understand that changes to the homes located in the mobile home park, including change of ownership, shall be reported throughout the year, within 10 days of the change. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information or that falsification of any information may be grounds for denial or revocation of this license.

SIGNATURE OF APPLICANT:



Markesan Park WI MHC, LLC
By: Newbury Management Company, its authorized agent
By: Joel K. Brown, Authorized Agent

Date 12/7/2023

FOR OFFICE USE ONLY (R 10-15):

Date Returned _____ Amount Paid _____ Receipt Number _____

License Number _____ Expiration Date Dec. 31, _____