

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

October 10, 2023

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Ald. Abendroth at 7:00 pm in the absence of Mayor Slate.
- 1.2 Present were Ald. Abendroth, Ald. Prill, Ald. Lager, Ald. Thiem, Ald. Glisch and Ald. Triemstra, Kirsten Radtke from Berlin Journal and Clerk-Treasurer Betsy Amend. Also present were Matt Amend and Tom Ruetten from the Deer Management Committee and resident Dennis Dallman.
- 1.3 Pledge of Allegiance
- 1.4 Citizen's comments: Tom Ruetten spoke his concerns with the Deer Management Program. Dennis Dallman spoke about the huge deer problem there is in the City. He would like to see the harvest management increased.

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Prill/Triemstra to approve the September 12, 2023 Common Council minutes as presented; motion carried 6-0.
- 2.2-2.8 After review of all items, motion Triemstra/Lager to approve the Dog Park Committee Minutes of September 13, 2023 and October 5, 2023, Deer Management Committee Minutes of September 27, 2023, September Police Report & October Schedule, Finance, Personnel & Safety Minutes and Finance, Personnel & Safety Closed Session minutes of October 3, 2023, Streets, Building & Utilities minutes of October 3, 2023, Public Property & Health minutes of October 3, 2023, September Library's Director's Report and Markesan Library Board minutes of September 21, 2023; motion carried 6-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Prill/Triemstra to approve the following vouchers as presented: City Checks #37995-38038, electronic payments #EFT 1423-1435, and direct deposits #5870-5913 in the amount of \$122,162.41, and Utility Checks #13205-13216 in the amount of \$34,508.13; motion carried 6-0 on a roll call vote.
- 3.2 After review, by consensus the September 2023 Treasurer's Report was filed for audit.

4. Old Business

- 4.1 Following discussion, motion Thiem/Prill to approve the Tree Stand Rule for the Deer Management Program, which states that stands can be installed as early as September 1st and must be removed by February 15th each year of the public hunt; motion carried 6-0 on a roll call vote.
- 4.2 Motion Triemstra/Glisch to approve the removal of Zanto Park from the public hunt for the Deer Management Program; motion carried 6-0 on a roll call vote.
- 4.3 Motion Prill/Glisch to approve the "Horn-et Award" for the Deer Management Program which allows hunters to harvest a buck after they have harvested two doe; motion carried 6-0 on a roll call vote.
- 4.4 Motion Triemstra/Lager to accept the 2024 GFL Solid Waste Midwest, LLC contract for residential municipal solid waste and recycling collection services for 7 years; motion carried 6-0 on a roll call vote. Request GFL to do a mailing to the residents with the new calendars.

5. New Business

- 5.1 Motion Lager/Triemstra to approve the City Employee's Wages to increase by 2% for 2024; motion carried 6-0 on a roll call vote.
- 5.2 Motion Prill/Abendroth to approve the changes to Section 8: Employee Safety & Wellness, of the Employee Handbook; motion carried 6-0 on a roll call vote.
- 5.3 Motion Abendroth/Triemstra to approve the part-time public works employee wage to be \$16.00 an hour instead of \$12.00 when doing public works duties. All other wages will remain the same. Recycling center will still be \$12.00 an hour; motion carried 6-0.
- 5.4 Motion Thiem/Triemstra to approve Rachel Heiling to continue to work in the Police Department, not to exceed 150 hours per year at \$20 per hour; motion carried 6-0.

- 5.5** Motion Triemstra/Thiem to approve pay app #5 for Kopplin & Kinast Co, Inc. for \$278,747.40 for the 2022 Streets & Utility Project; motion carried 6-0 on a roll call vote.
- 5.6** Motion Prill/Triemstra to approve the BATI invoice for \$1,000 for the City Hall heating and cooling system; motion carried 6-0 on a roll call vote.
- 5.7** Motion Prill/Glisch to approve the Dog Park Rules; motion carried 6-0.
- 5.8** Following discussion, recommendation to send Kiwanis Park repairs, Hein Park repairs and Library Shed repairs to the next Public Property meeting; motion Triemstra/Lager for the City to reject the bid from Dykstra Home Improvement and rebid the project; motion carried 6-0.
- 5.9** Motion Prill/Glisch to begin the development of a Park Plan for \$7,500 to commence immediately; motion carried 6-0 on a roll call vote.
- 5.10** Following discussion, motion Triemstra/Prill to have the Police Department proceed with the next step in the citation process for the pool violation at 180 W. Manchester Street; motion carried 6-0.
- 5.11** Following discussion, motion Prill/Triemstra to have the Police Department proceed with the next step in the citation process for the property maintenance violation at 325 E. John Street; motion carried 6-0.
- 5.12** Motion Triemstra/Abendroth to accept the tree stump removal bid from Ultimate Outdoor Brothers for \$1,250; motion carried 6-0 on a roll call vote.
- 5.13** Motion Triemstra/Glisch to approve the 2024 Budget for publishing and to set the Budget Public Hearing for November 14, 2023; motion carried 6-0 on a roll call vote.
- 5.14** Motion Thiem/Prill to accept the Deputy Clerk-Treasurer, Rachel Heiling's, resignation; motion carried 6-0.
- 5.15** Motion Thiem/Triemstra to accept Deer Management Committee Member, Tom Ruetten's, resignation; motion carried 6-0.
- 5.16** Motion Triemstra/Thiem to grant Operator's License for the period ending 6/30/24 to Brian Schoenecker and Matthew Schoenecker; motion carried 6-0.

- 6. Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Finance, Personnel & Safety Committee – November 7, 2023 at 6:00 PM at City Hall; Streets, Building & Utilities Committee – November 7, 2023 immediately following Finance, Personnel & Safety Committee meeting at City Hall; Public Property & Health Committee – November 7, 2023 immediately following Streets, Buildings & Utilities Committee meeting at City Hall; and Common Council with the 2024 Budget Public Hearing – November 14, 2023, 7:00 PM at City Hall.
- 7. Adjournment.** Motion Triemstra/Thiem to adjourn; motion carried 6-0. The meeting adjourned at 8:19 PM.

Respectfully submitted,

Elizabeth A. Amend, Clerk-Treasurer