



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

## **PUBLIC PROPERTY & HEALTH COMMITTEE**

Markesan City Hall

**October 3, 2023**

Immediately Following Streets, Buildings & Utilities Meeting

### **AGENDA**

Call to Order

Roll Call

Citizen's Comments

Public Works Report

- Discussion and Action on Trimming at the Cemetery
- Discussion and Action on Brush Removal Cost at the Recycling Center – Chipper Bids
- Update on Air Conditioning and Heat Zoning in the City Hall – BATI

Old Business

- Update on Public Works Punch List – Items Completed/To Be Done
- Discussion and Action on Recycling Center Agreement Between the City and the Towns of Green Lake, Manchester and Mackford – Attorney Approval
- Update on Items for Bidding on Public Works Punch List:
  - Driveway – Old Cemetery
  - Tree Stumps (Cemetery, City Hall, Kiwanis Park)
  - Repairs – Kiwanis Park Warming Shelter (roof & electric); Kiwanis other Shelter and Restrooms and Hein Park Restrooms
  - Painting – Kiwanis Park both Shelters and Restrooms
  - Repairs – Library Garage
  - Painting – City Garage

New Business

- Discussion and Action on Benches at the Cemetery
- Discussion and Action on the Rules Recommendations from the Deer Management Committee
- Discussion and Action on the “Horn-et Award” for the Deer Management Program
- Discussion and Action on to Purchase 15 Deer Tags for the Deer Management
- Update on the Community Garden

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: City Hall  
ERGO Bank Post Office  
www.markesanwi.gov

Dated September 29, 2023  
Elizabeth Amend, Clerk-Treasurer

- Discussion and Action on Young Stars Playground Equipment Agreement and Property Maintenance
- Discussion and Action on Adopting the Dog Park Rules – Ordinance Creation, if needed
- Discussion and Action on Bids for Repairs to the Kiwanis Park Building, Kiwanis Shelter and Storage Shed Behind Library
- Update on Park Plan Bids

## Adjournment

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Dated September 29, 2023  
Elizabeth Amend, Clerk-Treasurer

Council agenda items:

BATI would like to come in on Oct 4, 2023 to run tests on the "zones" in city hall. \$1500 plus materials(if something is found not working properly)

5 year street plan for LRIP (see attached)

Recycling Center white goods(refrigerators, freezers, microwaves, A/C units, and dehumidifiers)  
Sadoff has a price of \$25 per unit for everything that contains freon. Removal would be an additional charge. Awaiting final pricing.

Stump quotes for the removal of 3 at S&S park, 1 City Hall, 2 Cemetery (see attached)

City Hall:

BATI is scheduled to run a test on the heating and cooling system Oct 4. Cost for the system check is \$1500 plus materials.(Materials are if they find parts that are failing/not working properly)

Boiler inspections/cleaning are scheduled for later this month. These inspections are required by the state and all the paperwork will be taken care of by August Winters Co.

Roof drains have been cleared of debris. The debris clearing will continue until all the leaves are off the trees.

General upkeep/maintenance is done every Tuesday and Thursday unless an issue arises.

Street/Sidewalks:

The City is currently on the list for "Asphalt Specialist" to make repairs to the 3 problem areas.(City Hall driveway, City parking lot hole, and the intersection of Grand and Charles.

Light Poles that were replaced this spring/summer, those holes will be taken care of the week of October 2-6. That was from the phone call that I received on Thursday 28th.

Sidewalk assessment is a work in progress. I have a list of sidewalks that need repair/replace. Currently reaching out to Concrete Contractors and local excavating contractors for interest for next spring.

5 year street plan:

2024/2025 Seal 2009 Street Project

2025/2026 Mill and overlay Summit St from Bridge St to Margaret St

2026/2027 Mill and overlay Grand and intersecting streets Charles and Caroling to Margaret St

2027/2028 Overlay Charles St from N Main to Margaret and Caroline from N Main to Margaret

2028/2029 Chip/crack seal 2022 project

I'm waiting for Lukas to help aid me in this.

Street sweeping of large amount of leaves on the street to help reduce plugged storm drains and less vacuuming.

Shop//ETC:

Shop painting I have 3 bids incoming from Robert Brothers(Randolph) Steve's Quality Painting, and New Beginnings Custom Painting.

Kiwanis Park, Library Shed all sealed bids are in at City Hall.

RFB for Hien Bathroom/Pump is going in the paper the week of Oct 1

Stump removal. 6 stumps(3 S&S, 1 City Hall, and 2 cemetery) bids have been sent out to the following: Ultimate Outdoor Bros, B and b Stump Grinding, and Capital Tree Service. All but Capital Tree Service has replied with bids.

Equipment:

Plow truck oil pan and gaskets have been repaired/replaced by D&E

New spreader motor on the salt truck has been replaced

Plow is still out for repairs. Once harvest time slows they will be working on it.

Street Sweeper has a breakdown or two each time we use it. They are just minor repairs.(chain link breaking, chain or sprocket slipping off)

New payloader tires have been installed Wednesday Spet. 27th

Recycling Center:

Still looking for a quality used wood chipper. When talking with the Stump removal contractors they are busy with all the dead Ash trees thus making equipment hard to find.

White goods Aronson is no longer taking anything that has freon in it, so I have contact Sadoff recycling. I have provide them with an approximate amount of those goods that are placed out there in a year. Sadoff is working on pricing and logistics.

Cemetery:

New Flagpole base has been installed.

3 contractor have been contacted about replacing the "South Side" road. Davis Construction, Asphalt Specialists, and Scott Construction. Meeting with Davis on Monday.

Director of Public Works

Punch List

July 2023

- Paint numerous street sign posts black
- Replace stop signs as needed - Moorland/W Caroline & Summit/Main as examples
- Paint numerous stop sign posts black
- Spray weeds in the gutter throughout city where needed
- Mow grass in ditch along W John - safety hazard
- Spray weeds - S Willow Court lift station area
- Trim shrubs - S Willow Court lift station after blossoming finished
- Mark all dead trees throughout the city for removal - notify property owners & followup if not removed within allotted time
- Remove dead tree in circle of new cemetery
- Replace "exit" and "enter" signs at cemetery with new
- Obtain quotes for replacement/repair of old cemetery driveway
- Trim/weed east bank of old cemetery & then spray to kill burning nettle - possibly save ground cover.
- Remove stump on newly cut tree at old cemetery - east side
- Pump House at Hein Park - Coordinate with Utility Dept to paint & roof building
- Secure quotes to repaint City Garage - oxidized
- Trim tall grass on banks of river
- Review what needs to be done with Kiwanis shelter - roof, paint, electric
- Paint restroom at Kiwanis Park
- Inspect old playground equipment on Kiwanis Park hill ensuring it's safe
- Replace "Riverdale Park" with new "Kiwanis Park" sign and trim shrubs so sign can be seen
- Repaint City Hall benches on south of building and east lower level
- "Wet and Forget" southwest lower corner by Food Pantry entrance
- Clean fascia of City Hall
- Pressure wash chalk graffiti off brick on south lower side of city hall. - should be determined whether permission was given to chalk building
- Lower window of daycare portion taped shut - Why??
- Lower window of daycare portion left open - Why??
- Clean weeds out of stoned area on north end of city hall building
- Paint railing on north end of city hall building
- Spray weeds in parking lot at city hall
- Replace south gutter/downspout with pvc downspout like other downspout
- Remove stump on hillside by city hall parking lot
- Trim shrubs in raised area in Hein Park
- Put house number on pump house at Hein Park - half gone

- Obtain quotes to replace front of city garage - sunk down about 6"
- Remove sagging braces on siren tower by city garage
- Repaint/install new reflective stripes on "dead end" sign on Pigtail Alley
- Inspect all sidewalks and mark those needed to be replaced/repared - follow standard procedure - notify property owners, secure contractor
- Paint railings/fences of both bridges
- Repair roof and siding of garage by library

# B & B Stump Grinding

W11914 Blanecae rd.  
Randolph, WI 53956  
(608) 846-1809

## Quote - Stump Grinding

Submitted on 9/13/2023

<b>Bill To:</b> Todd Zamrow / City of Markesan	<b>Payable to</b> B & B Stump Grinding	<b>Invoice #</b> 1198
	<b>Project</b> Stump Grinding	<b>Due date</b> 9/29/2023

Description	Qty	Unit price	Total price
Item 1 Stump Grind 1 - 62" Stump	1	\$279.00	\$279.00
Item 2 Haul away Chips from 62" stump, Apply Topsoil and Seed area	1	\$418.50	\$418.50
Item 3 Cut Flush and Stump Grind 1 - 24" Stump	1	\$183.00	\$183.00
Item 4 Haul away Chips from 24" Stump, Apply Topsoil and Seed area	1	\$162.00	\$162.00
Item 5 Stump Grind 1 - 14" Stump	1	\$63.00	\$63.00
Item 6 Haul away Chips from 14" Stump, Apply Topsoil and Seed area	1	\$94.50	\$94.50
Item 7 Cut flush and Stump Grind 1 - 16" Stump	1	\$122.00	\$122.00
Item 8 Haul away Chips from 16" Stump, Apply Topsoil and Seed area	1	\$108.00	\$108.00
Item 9 Cut flush and Stump Grind 1 -12" Stump	1	\$79.00	\$79.00
Item 10 Haul Away Chips from 12" Stump, Apply Topsoil and Seed area	1	\$81.00	\$81.00
Item 11 Cut flush and Stump Grind 1 - 32" Stump	1	\$219.00	\$219.00
Item 12 Haul away Chips from 32" Stump, Apply Topsoil and Seed area	1	\$216.00	\$216.00

Subtotal	\$2,025.00
Sales Tax	\$111.38

**This is a Quote and is  
subject to change by  
additions or subtractions  
by the customer**

**\$2,136.38**

**Thank You!!**





Todd Zamzow <tzamzow@markesanwi.gov>

*Ultimate Outdoor Bros*

**Tree stumps**

Steven Steger <ultimateoutdoorbros21@gmail.com>  
To: Todd Zamzow <tzamzow@markesanwi.gov>

Tue, Sep 19, 2023 at 6:31 AM

Grind 6 stumps \$750  
Clean up topsoil seed \$500  
Total \$1250  
920 229 9848  
Let me know if you have any questions i could possibly do this week

On Tue, Sep 12, 2023, 8:51 AM Todd Zamzow <tzamzow@markesanwi.gov> wrote:  
Solider and sailors park.  
2 are located in the center circle  
1 is located behind large along the walk way.

City hall  
Top parking lot 1 stump on the hillside

Cemetery  
1 is located on the north side Cemetery in the center circle (NE end)  
1 is located on the south side Cemetery towards the top of the hill (visible stump)

Thanks Todd

The Deer Management Committee voted and is recommending the following items be approved by the Public Property & Health Committee and Common Council:

**New Rules to be added:**

1. Hunters can install tree stands on the public property as early as September 1<sup>st</sup> and stands must be removed by February 15<sup>th</sup> of each hunting season.
2. Zanto Park is removed from the public land for hunting.

The **“Horn-et Award”** was not voted on properly at the last Council meeting, and the City Attorney reviewed the case and deemed the motion not valid. He stated that the Horn-et Award was still valid and a buck can be harvested after the hunter has harvested 2 doe. Mayor Slate approved the Deer Management Committee to vote again on the award at the last meeting. The **“Horn-et Award”** was voted on and has passed to be still in effect. The DMC is sending this to Public Property and Council again for approval.

## **Markesan Dog Park Rules**

Thank you for visiting our dog park. Your visit to the dog park is under video surveillance for the safety of you and your dog. Use the park at your own risk. Dog owners/handlers are responsible for the behavior of the dog(s) at all times.

**Hours of operation:** Dawn to dusk

**Vaccinations/ Dog license:** Dogs must wear a collar, be properly licensed, and have proof of current rabies vaccine.

### **Park Use:**

- Dogs must be leashed while entering/ exiting the park and outside the park.
- All gates shall be immediately closed after any person enters or exits the dog park.
- Owners must remain in fenced area with their dog(s) while they are off leash. Limit 3 dogs per owner. Dog handlers must be at least 14 years of age.
- Dogs must be under voice control and in view of the owner at all time.
- Dog treats are allowed only. No raw hide, bones, or pig ears are allowed.

### **Clean up:**

- Immediately clean-up and properly dispose of waste deposited by the dog(s). A waste can is located by each entrance. Failure of an owner to clean up after their pet could lead to dismissal from the park.
- Digging is not permitted. Owners must fill in any holes their dog leaves. Holes are a hazard for dogs and people.

### **Park use for classes:**

Park use for dog obedience classes may be organized through Markesan City Hall for a small fee.

### **Agility area restriction to prevent injury:**

This area is limited to dogs 12 months and older for small breeds, 18 months and older for large breeds.

### **Dog conflicts:**

Aggressive dogs are not allowed. All dogs must be removed from the park at the sign of aggression. Handlers are responsible for any injury caused by the dog(s) under their control. Any altercation between dogs or handlers must be reported to the city of Markesan police department (920) 398-2121.

### **Prohibited in the park:**

- Glass containers
- Female dogs in heat
- Pets/animals other than dogs
- Unlicensed or unvaccinated dogs
- Sick or injured dogs, kennel cough
- Puppies under 4 months
- No smoking / No alcohol

**Injury/ Liability:** Use of this park has been granted by the City of Markesan. The City of Markesan shall not be responsible for any person or dog using the dog park. The Municipal Code of Markesan applies to the dog park.

All visitors have a stake in the success of the park. These rules are in place to make the park a pleasant experience for all.

If rules are not followed your park privileges may be revoked. All disputes are handled by the Markesan Public Property Committee (920) 398-3031.