

STREETS, BUILDINGS & UTILITIES COMMITTEE MINUTES

September 5, 2023

Called to order at 7:02 pm by Chair Abendroth. Roll call was by sign-in. There were no citizen comments.

Public Works:

Discussion & action on Blacktop bids for City Hall parking lot, sinkhole on S. Main & John St. and Grand &

W Charles corner patch. Motion by Rich & 2nd by Dennis to accept low bid from Asphalt Specialists for \$6,600.00. Motion passed all ayes.

Discussion & Action on Pay Loader Tires Bid. Motion by Rich & 2nd by Dave to accept low bid from Pat's

Tire Sales Service for \$7,325.00 installed at City Garage. Motion passed all ayes.

Discussion & Action on Timeline for Sidewalk Assessments. WI State Statue 66.0703.

1- Preliminary Resolution -- What we are going to do. 2 – Public Works Report -- plans & estimates

3 – Public Hearing – after report is complete, Class 1 notice, mail to interested parties. 4-- Final Resolution ---

direct public works director to do work, payment terms, pay timeline, penalties, and statement of all assessments

not paid go on tax roll.

Discussion & Action on Safety Policy for the Public Works Department. The clerk will make changes as

recommended by the committee for the next meeting.

Water & Sewer Report; There was no report.

Old Business

Update on Raze Order for 111 S, High St. Barn. The barn is contracted with Egbert for razing the 1st

or 2nd week of November 2023. Motion by Rich & 2nd by Adam postpone any action until the December

Committee meeting. Motion passed all ayes.

New Business

Discussion & Action on Beautification Incentive Program --- Renee Braun presented incentive ideas to help

Businesses improve the appearance of their property downtown.

Discussion & Action on Property Maintenance Citation at 11 E Catherine St: Due to circumstances presented, a motion by Rich & 2nd by Dennis to have the owner provide a report for the Jan. 2024 meeting. Passed.

Discussion & Action on Snow Plowing at Methodist Church. After discussion with Andy Bernhagan the Committee recommended he contact Todd for suggestions to his concerns.

Discussion & Action on Snow Plow Repair Bid. Motion by Rich & 2nd by Dennis to accept the bid from D&E Diesel Services for \$957.62. Motion passed all ayes.

Update on WE Energies Project Lawn Complaints. Todd spoke with the foreman and he will visit the owners of the properties.

Discussion & Action on Property Maintenance at 651 W John St. -- Motion by Rich & 2nd by Dave to have the owner present a maintenance plan for the violations at the November 2023 meeting. Passed all ayes.

Discussion & Action on Property Maintenance at 75 N Main St.--- After reviewing the update provided by the owners , motion by Rich & 2nd by Dennis to have them report in January 2024. Motion passed all ayes.

Discussion & Action on Property Maintenance at 14 W Water St. --- Motion by Rich & 2nd by Dennis to begin citations effective August 1, 2023. Motion passed all ayes.

Discussion & Action on Revision of Citation Letters. -- Rich will rework and present next meeting.

Adjournment: Motion by Adam & 2nd by Dennis to adjourn at 7:40 pm. Motion passed.

Respectfully Submitted
David Abendroth