



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

PUBLIC PROPERTY & HEALTH COMMITTEE

Markesan City Hall

August 1, 2023

Immediately following Streets, Buildings & Utilities Committee

AGENDA

Call to Order

Roll Call

Citizen's Comments

Public Works Report

Old Business

- Discussion and Action on 650 N. Margaret Street Property Maintenance Update – New Inspection by General Engineering
- Update on Public Works Punch List

New Business

- Discussion and Action on Items for Bidding on Public Works Punch List
- Discussion and Action on Air Conditioning and Heat Zoning in the City Hall – Efficiency

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated July 31, 2023
Elizabeth Amend, Clerk-Treasurer

Director of Public Works

Punch List

July 2023

- Paint numerous street sign posts black
- Replace stop signs as needed - Moorland/W Caroline & Summit/Main as examples
- Paint numerous stop sign posts black
- Spray weeds in the gutter throughout city where needed
- Mow grass in ditch along W John - safety hazard
- Spray weeds - S Willow Court lift station area
- Trim shrubs - S Willow Court lift station after blossoming finished
- Mark all dead trees throughout the city for removal - notify property owners & followup if not removed within allotted time
- Remove dead tree in circle of new cemetery
- Replace "exit" and "enter" signs at cemetery with new
- Obtain quotes for replacement/repair of old cemetery driveway
- Trim/weed east bank of old cemetery & then spray to kill burning nettle - possibly save ground cover.
- Remove stump on newly cut tree at old cemetery - east side
- Pump House at Hein Park - Coordinate with Utility Dept to paint & roof building
- Secure quotes to repaint City Garage - oxidized
- Trim tall grass on banks of river
- Review what needs to be done with Kiwanis shelter - roof, paint, electric
- Paint restroom at Kiwanis Park
- Inspect old playground equipment on Kiwanis Park hill ensuring it's safe
- Replace "Riverdale Park" with new "Kiwanis Park" sign and trim shrubs so sign can be seen
- Repaint City Hall benches on south of building and east lower level
- "Wet and Forget" southwest lower corner by Food Pantry entrance
- Clean fascia of City Hall
- Pressure wash chalk graffiti off brick on south lower side of city hall. - should be determined whether permission was given to chalk building
- Lower window of daycare portion taped shut - Why??
- Lower window of daycare portion left open - Why??
- Clean weeds out of stoned area on north end of city hall building
- Paint railing on north end of city hall building
- Spray weeds in parking lot at city hall
- Replace south gutter/downspout with pvc downspout like other downspout
- Remove stump on hillside by city hall parking lot
- Trim shrubs in raised area in Hein Park
- Put house number on pump house at Hein Park - half gone

- Obtain quotes to replace front of city garage - sunk down about 6"
- Remove sagging braces on siren tower by city garage
- Repaint/install new reflective stripes on "dead end" sign on Pigtail Alley
- Inspect all sidewalks and mark those needed to be replaced/repared - follow standard procedure - notify property owners, secure contractor
- Paint railings/fences of both bridges
- Repair roof and siding of garage by library

John's Punch List
July 6, 2023

Soldiers & Sailors Park

- Minor nailing of boards, etc.
- Painting of Boy Scout Cabin
- 2 trees to be removed (dead)

Kiwanis Park

- Repair/replace fascia - restrooms, warming shed, open shelter
- Roof replacement - restrooms
- Warming shed - circuit breaker box overheats
- Benches by shuffleboard - hazardous (either replace or remove)
- Paint chain link fence
- Paint buildings
- Dirt in area where tree was removed
- Remove dead tree