



CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

AGENDA

July 11, 2023

7:00 PM

1. Preliminaries
 - 1.1. Call to Order
 - 1.2. Roll Call by the Clerk-Treasurer
 - 1.3. Pledge of Allegiance
 - 1.4. Citizen's Comments
2. Approval & Review of Minutes, Reports, & Correspondence
 - 2.1. Approve Common Council Minutes – June 13, 2023
 - 2.2. Approve Joint Review Board Minutes – June 13, 2023
 - 2.3. June Police Report & July Schedule
 - 2.4. Public Property & Health Minutes – July 6, 2023
 - 2.5. Streets, Buildings & Utilities Minutes – July 6, 2023
 - 2.6. June Library Director's Report and Markesan Library Board Minutes – June 15, 2023
3. Approval of Claims:
 - 3.1. City Checks #37857-37897, Electronic Payments #EFT 1381-1389, Direct Deposits # 5725-5775, and Utility Checks #13160-13173
 - 3.2. File June 2023 Treasurer's Report for Audit
4. New Business
 - 4.1 Discussion and Action to Approve the Skid Steer Quote for \$5,100
 - 4.2 Discussion and Action to Repair Benches at Kiwanis Park, not to exceed \$500
 - 4.3 Discussion and Action on Ordinance No. 272 Amendment to Allow Golf Carts in the Cemetery
 - 4.4 Discussion and Action on Resolution No. 02-2023 CMAR Report for Year 2022 (correct Resolution number)
 - 4.5 Discussion and Action on New Machine Maintenance Technician Position for up to 50 hours allotted for the Position to John Huhndorf
 - 4.6 Discussion and Action to Approve an Authorized Grave Digger for the Cemetery, Nick Buwalda
 - 4.7 Discussion and Action on Jeff Heberer Review and Pay Raise
 - 4.8 Discussion and Action of Hiring Heather Hamer as a Crossing Guard
 - 4.9 Discussion and Action to Approve the Mayor to have the Dog Days of Summer Fundraiser Downtown on July 14, 2023
 - 4.10 Acceptance of Chris Wolf's Resignation
 - 4.11 Action on Advertisement of Public Works Position
 - 4.12 Approval of Soda Water License for the period ending 6/30/24: Lake House
 - 4.13 Approval of Operator License for the period ending 6/30/24: Jared M Schreiber
5. Schedule Future Meetings and Agenda Items
6. Adjournment

The Common Council welcomes all visitors to listen & observe, but only Council members & those invited to speak will be permitted to do so, except during any posted Public Hearing. Citizen's Comments is where any citizen may comment on an issue, but the Council may only listen and may not reply to or address the issue unless it is an item on the agenda.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

CITY OF MARKESAN COMMON COUNCIL
Markesan City Hall

June 13, 2023

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Rich Slate at 7:01 pm.
- 1.2 Present were Ald. Abendroth, Ald. Prill, Ald. Thiem, Mayor Slate, Ald. Glisch and Ald. Triemstra. Kirsten Radtke from Berlin Journal and Clerk-Treasurer Betsy Amend. Ald. Lager was absent.
- 1.3 Pledge of Allegiance
- 1.4 Citizen's comments: None

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Triemstra/Thiem to approve the May 9, 2023 Common Council minutes as presented; motion carried 5-0.
- 2.2-2.6 After review of all items, motion Prill/Glisch to approve May Police Report & June Schedule, Streets, Building & Utilities minutes of June 6, 2023, Public Property & Health minutes of June 6, 2023, Finance, Personnel & Safety minutes of June 6, 2023, May and June Library's Director's Report and Markesan Library Board minutes of April 20 and May 18, 2023; motion carried 5-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Prill/Abendroth to approve the following vouchers as presented: City Checks #37803-37856, electronic payments #EFT 1370-1380, and direct deposits #5656-5724 in the amount of \$165,841.97, and Utility Checks #13143-13159 in the amount of \$41,773.65; motion carried 5-0 on a roll call vote.
- 3.2 After review, by consensus the May 2023 Treasurer's Report was filed for audit.

4. New Business

- 4.1 Motion Triemstra/Thiem; to send the Young Stars Childcare Playground Equipment to the next Public Property meeting to discuss maintenance of daycare courtyard; motion carried 5-0.
- 4.2 Motion Abendroth/Glisch to send Fire Chief's Order Letter for new Fire Department sign to General Engineering for approval; motion carried 5-0.
- 4.3 No Action on the new printer for Clerk's Office. Other printer was fixed.
- 4.4 No Action was taken on the ordinance for golf carts in the cemetery.
- 4.5 Motion Thiem/Triemstra to approve Ordinance No. 271 amending the Golf Cart Section 355-64.1 F(12), allowing golf carts on roads with a speed limit up to 35 mph; motion carried 5-0 on a roll call vote.
- 4.6 Motion Prill/Abendroth to approve the Great Lakes TV Seal invoice for \$2,500 for cleaning septage receiving tank at WWTP; motion carried 5-0 on a roll call vote.
- 4.7 Motion Abendroth/Thiem to approve the LW Allen Inc. invoice for \$6,872.20 for a pump base for the Willow Court Lift Station; motion carried 5-0 on a roll call vote.
- 4.8 Motion Abendroth/Triemstra to approve the Lane Tank Company Inc. invoice for \$1,950 for Water Tower inspection; motion carried 5-0 on a roll call vote.
- 4.9 Motion Prill/Triemstra to approve the WI DNR 2023 Environmental Fee invoice in the amount of \$3,294.77; motion carried 5-0 on a roll call vote.
- 4.10 Motion Abendroth/Glisch to waive the reading and approve Resolution No. 01-2023 CMAR Report for Year 2022; motion carried 5-0 on a roll call vote.
- 4.11 Motion Prill/Thiem to approve the purchase of the Memorial Flag Pole for the cemetery for the amount of \$10,000; motion carried 5-0 on a roll call vote. Mayor Slate said that the account already has \$5,000 and the rest will be raised within 30 days.

- 4.12 Following discussion, motion Triemstra/Abendroth to grant Soda Water licenses to Condon Oil Company, Del Monte Foods, Family Dollar Stores of WI, Hornet's Nest, L & L Sisters, LLC, Last Chance Bar & Grill, Lucas Oil, Markesan Auto Home & Farm, Markesan Econo-Wash, Markesan Elementary School, Markesan High School, Markesan Fire Department, Markesan Resident Home, Rennert's Fire Equipment, Robin II, and Sandy's Diner for the period ending June 30, 2024; motion carried 5-0 on a roll call vote.
- 4.13 Following discussion, motion Thiem/Triemstra to grant Cigarette licenses to Condon Oil Company, Family Dollar Stores of WI, LLC, L&L Sisters, LLC, and Lucas Oil, LLC for the period ending June 30, 2024; motion carried 5-0 on a roll call vote.
- 4.14 Following discussion, motion Thiem/Triemstra to grant Class A Beer & Liquor retailer's license to Condon Oil Company, Family Dollar Stores of WI, LLC, L&L Sisters, LLC and Lucas Oil, LLC for the period ending June 30, 2024; motion carried 5-0 on a roll call vote.
- 4.15 Following discussion, motion Triemstra/Prill to grant Class B Beer & Liquor retailer's license to Last Chance Grill & Bar Corp. and Tall Paul's LLC for the period ending June 30, 2024; motion carried 5-0 on a roll call vote.
- 4.16 Motion Triemstra/Glisch to grant Operator's License for the period ending 6/30/24: Hailey Beier, Tim Beier, Jeff Dallman, Jennifer Dirks, Maria Eckert, Christopher Ellis, Andrea Fields, Haley Fischer, Mark Gelhar, Emily Giroux, Kiah Grahn, Kimberly Hall, Anne Horne, Kaitlin Keller, Ronald Kelm, Susan Kelm, Levi Kohn, Kevin Krogulski, Christine Krombos, Erin Krueger, Erica Lien, Andrea Metke, Ashley Metke, Esteban Molina, Desirae Moreland, Amy Muenchow, Craig Muenchow, Brenda Panten, Haley Pemberton, Sandralee Quade, Tampla Ritchay, Jessica Schultz, Gene Scott, Diane Sims, Cierra Stevens, Diane Strahota, Lisa Strahota, Steven Strelow, Keegan Tierney, Ryan Walker, Karen Werth, Valentina Zelenko and Teagan Zuhlke; motion carried 5-0 on a roll call vote. Jared Schreiber was not granted due to inaccurate information on his license application. The clerk will contact him to correct.

Schedule Future Meetings and Agenda Items. The following meetings were scheduled: Streets, Building & Utilities – July 6, 2023 at 6:00 pm at City Hall; Public Property & Health – July 6, 2023, immediately following Streets, Buildings & Utilities meeting; Finance, Personnel & Safety – July 6, 2023, immediately following Public Property; and Common Council – July 11, 2023, 7:00pm at City Hall.

5. **Adjournment.** Motion Triemstra/Thiem to adjourn; motion carried 5-0. The meeting adjourned at 7:28 pm.

Respectfully submitted,

Elizabeth A. Amend, Clerk-Treasurer

**Annual City of Markesan
Joint Review Board Meeting**

June 13, 2022

Markesan City Hall
Markesan, WI 53946

Meeting called to order at 6:48 PM by Mayor Slate.

Present by sign in: Tara Wendt-Moraine Park (via telephone), Tim Zacharias from the Markesan School District and Rich Slate-City of Markesan. Ald. Abendroth from County was absent.

Mayor Slate was nominated Chairperson by Zacharias/Wendt and appointed by unanimous consent.

Motion to accept and to file for audit the Annual Report for TID No. 1 was made by Wendt/Zacharias. Motion carried.

It*was noted that the TID will be done in 2025.

Motion to adjourn by Wendt/Zacharias. Meeting ended at 6:53 PM

Minutes respectfully submitted by



Rich Slate, Chairperson



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee

Presented on July 6, 2023

June 2023

Agenda:

Crossing Guard

Appendix:

Crossing Guard

This department is requesting that you approve Heather Hamer as a fill in crossing guard. Heather lives right in town and right next to a crossing guard post. Heather has children and recognizes how important the role of a crossing guard plays in our community. She will be a great asset to the community in this role.

Dodge Charger Final Settlement

EMC Insurance has issued payment to the City of Markesan for the total loss of the 2019 Dodge Charger. The market value replacement settlement they gave for the Dodge Charger was \$26,882.50.

Then they paid \$14,966.51 to up fit and get graphics on the replacement vehicle which will be the Dodge Durango. They also paid \$1,615 for the decommission of the Dodge Charger which is having it completely cleaned out of all of our equipment and the decals removed.

Total check amount that was cut to the City of Markesan from EMC was \$42,964.01 and a \$500 check will be cut to the City of Markesan from Green Lake County to cover the \$500 deductible amount.

To help with comparison this department purchased the 2019 Dodge Charger in the spring of 2019 and paid \$25,932.00.

Attached is the Insurance settlement worksheet and a copy of our quote from 2019 for Dodge Charger.

Vehicle ACV Worksheet

05/23/23
14:28:10

Owner : City Of Markesan
Claim #: Z01785471
Branch : HO ERU

Date of Loss: 04/21/2023
Adjuster: Brandon Thomas

Year: 2019 Make: DODGE
VIN : 2C3CDXKT7KH582019

Model : CHARGER
Mileage: 57000

Average of CCC Market Survey and NADA Official Used Car Guide = \$ 26,718.00
Adjustments: + \$.00

Title Information: Clean Title - \$.00
Prior Damage Deductions: + \$.00

ACV = \$ 26,718.00
Tax + \$.00
Transfer Fees / Tag Fees + \$ 164.50

EMC Takes Possession of Vehicle

Gross Settlement = \$ 26,882.50
Deductible - \$ 500.00
+ \$ 16,581.51
\$ 1,615.00
\$ 14,966.51
Net Settlement = \$ 42,964.01

After Tax Adjustments:
Decommission
Police Equipment-Upfit

*** This vehicle will be sold to a salvage buyer who may sell parts off of the vehicle or rebuild it. EMC will not be responsible for your personal or business information either in or on your vehicle. As the vehicle owner it is your responsibility to remove all personal and business items or decals/wraps from the vehicle without causing further damage.

Vehicle Owner Retains Salvage

ACV = \$ 26,718.00
Tax + \$.00
Salvage Value - \$ 6,336.53
Deductible - \$ 500.00
+ \$.00
Net Settlement = \$ 19,881.47

After Tax Adjustments:

Please contact your insurance agent for guidance on all owner retained salvage vehicle coverage.

Salvage Location:
Reference #:
Appraiser : Brandon Thomas

*** This settlement is void if it is discovered anything is removed from the vehicle/unit or the vehicle/unit has a branded/prior salvage title.

*** By agreeing to this settlement you guarantee the vehicle/unit is free of any liens and encumbrances.



Ewald Automotive Group

Chrissy Gensch | 262-673-9400 | cgensch@ewaldauto.com

2019 Dodge Charger AWD Police to the specifications as detailed. Registration and fees are not included. Delivery can be anticipated approximately 14-16 weeks from order. Payment terms are net 10 days.

Pricing is valid through 10/31/18, all orders must be placed before this date.

Quote Worksheet

	MSRP
Base Price	\$37,055.00
Dest Charge	\$1,345.00
Adjustments	\$0.00
Total Options	\$3,125.00
Subtotal	\$41,525.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$15,593.00)
Subtotal Discount	(\$15,593.00)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$25,932.00
Sales Tax	\$0.00
Subtotal Taxes	\$0.00

PUBLIC PROPERTY & HEALTH COMMITTEE

Markesan City Hall

July 6, 2023

MINUTES

Call to Order at 6:22 p.m

Roll Call by Sign-in: Adam (via phone), Mike, Clint, Pat, and Rich

Citizen's Comments - None

Public Works Report

- Hein Park Bathroom Repairs - No action
- New Skid Steer - Motion was made by Rich/Mike to approve the revised quote of \$5,100 from Mid-State Equipment for the new skid steer. Motion carried.

Old Business

- Soldier's & Sailor's Shelter Repair/Replacement - Motion was made by Rich/Clint to advertise for the development of a Park Plan to include all three of the City's Parks. Motion carried.
- 650 N. Margaret St. Property Maintenance Update - Pat reported that the house has been painted.
- Young Stars Childcare Playground Equipment - No action

New Business

- Punch List Items - Pat presented a Punch List of projects needing to be done throughout the City.

Motion was made by Rich/Pat to advertise for the painting of the Boy Scout Cabin at Soldier's & Sailor's Park. Motion carried.

Motion was made by Rich/Mike to authorize John to do the needed minor repairs to the Scout Cabin and remove the two dead trees at Soldier's & Sailor's Park. Motion carried.

Motion by Rich/Pat to approve the repair of the benches in Kiwanis Park at a cost not to exceed \$500. Motion carried.

Motion by Rich/Clint to authorize John to remove the dead tree in Kiwanis Park and fill in the area where a tree was previously removed. Motion carried.

- Golf Carts at Cemetery - It was moved by Adam/Rich to permit the use of golf carts on the paved surface at the Cemetery. Motion carried.
- Mowing at Cemetery - Discussion was held regarding ways to save costs in the mowing of the cemeteries. No action.
- Removal of Flag Pole at New Cemetery - Motion was made by Rich/Pat to authorize the removal/disposal of the flag pole at no cost to the City. Motion carried.
- Approval of Cemetery Grave Digger - Motion was made by Rich/Adam to approve Nick Buwalda as an authorized grave digger at the cemetery. Motion carried.
- Maintenance Agreement at Young Stars Childcare - No action.

As there was no further business to come before the committee, a motion was made by Rich/Clint to adjourn. Motion carried. Meeting adjourned at 7:06 p.m.

Respectfully Submitted
Pat Prill, Chairperson

Finance, Personnel & Safety Committee
City Council Chambers
June 6, 2023

Chairperson Mayor Slate called the meeting to order at 7:08 pm.

Roll call completed by sign-in.

No Citizen's Comments.

No Emergency Management Director report.

Motion to approve vouchers and forward them to Council for payment by Abendroth/Glisch. Motion carried.

Reviewed Police Report - no action.

Motion to hire Heather Hamer as a crossing guard at the customary wage by Abendroth/Prill. Motion carried.

Motion to accept Chris Wolf's resignation by Prill/Glisch. Motion carried.

Motion to allow the Mayor to hold a fundraiser on the downtown district on July 14, 2023 from 4:30 pm to 8 pm. Motion carried.

Motion to approve creating a Machine Maintenance Position with up to 50 hours of time allotted to the position by Abendroth/Glisch. Motion carried.

Motion to go into closed session per WI Statute 19.85(1)(c) to complete performance evaluations after which the committee will immediately adjourn by Prill/Abendroth.

Meeting adjourned at 7:54 pm.

Respectfully submitted by



Rich Slate, Chairperson

STREETS, BUILDINGS & UTILITIES COMMITTEE

Markesan City Hall

July 6, 2023

6:00pm

MINUTES

Call to Order – At 6:01 pm. By Chair Abendroth

Roll Call – Dennis was absent, Adam by phone, Clint, Rich, & Dave in person.

Citizen's Comments – None.

Public Works Report – Todd reported doing bridge repair by the school.

Water & Sewer Department Report

- Discussion and Action on 2022 CMAR Report – Correct Resolution # 02-2023 – Motion by Rich & 2nd by Clint to send to council for approval. Motion passed.

New Business

- Discussion and Action on Update from Tim Tripp on 309 E John Street- Motion by Rich & 2nd by Clint to contact city attorney for recommendation on how to proceed. Motion passed.
- Discussion and Action on Snow Removal from Church Parking Lots – Motion by Adam & 2nd by Dave to discontinue plowing church parking lots, as per Wis. Stat. Motion passed.
- Discussion and Action on Sidewalk Inspections – Motion by Rich & 2nd by Clint to have Todd get bids and post for approx. 3742 sq. ft of concrete sidewalk. Motion passed.
- Discussion and Action on Purchasing Security Cameras for Outside City Garage – Motion by Rich & 2nd by Clint to purchase two camera's not to exceed \$300.00. Motion passed.
- Discussion and Action on Utilizing Part Time Public Works Employees – Motion by Rich & 2nd by Dave to use P/T staff as needed with approval from the Mayor or Committee Chair. Motion passed.
- Discussion and Action on Developing a Priority List for July – Finance committee will report. No action.
- Discussion and Action on Public Works Director CDL Training – Todd will attend Monday thru Thursday & Friday will be at the city to coordinate the next week schedule.

Old Business

- Discussion and Action on Preventative Equipment Maintenance Reporting Form from Public Works and Water/Sewer Departments – No action.
- Discussion and Update on 531 W. John St., Lot 3 Property Maintenance - Next month action.

Review Land Use Permits

Adjournment - Chair Abendroth adjourn the meeting at 6:22 pm.

Markesan Public Library Report – June 2023

Programming:

We had our Kick Off Party on Monday, June 5th from 11:00 am – 1:00 pm. Police Chief Will Pflum started the party with a special storytime that the kids enjoyed. Then, kids and families could see the prizes on display upstairs, spin the prize wheel and get their reading raffle tickets. We had lawn games, provided by WCTS (Winnefox Cooperative Technical Services), as well as snacks and drinks. We also had blank canvases and markers that kids could color. We gave them the option to let us display them in the library for the month, and some of them left their artwork for the display. 2 teens and 2 other National Honor Society members were here as volunteers to help run the snacks, canvas art station, and lawn games. Total attendance was 21 kids and 7 adults.

This month, our staff (Karen and Val) will lead two Storytimes, a morning and an afternoon one. Karen Jensen also is leading weekly storytime groups for summer school groups and the Young Stars Daycare. She worked very hard to get out information and coordinate with the teachers for 1st through 4th grades before the end of the school year. We're hoping this will lead to an increase in library visits and a much-needed boost to our circulation. Karen led a Pete the Cat Storytime on Wednesday, June 7th that had 21 children in attendance!

Over 60 children have signed up for the Summer Reading Program as of writing this report!

Rebecca Weiss of AVES Wildlife Alliance will lead a program, "Aerial Predators" on Tuesday, June 13th at 4:30 pm with live raptors. Dinosaur Dimensions will be here on Tuesday, June 20th at 6:00 pm with dinosaur puppets. I'll be here for the program and to close up the library. Kids will get to make friendship bracelets on Thursday, June 29th at 4:30 pm. The Book Club will meet on Wednesday, June 28th at 6:00 pm to talk about "Me Before You" by Jojo Moyes.

Other Summer Reading News:

We have received generous donations this month from the Grand Marsh Turkey Club, LeRoy Meat Market, the Berlin Journal, Slate Law Office, Horicon Bank, and the Two Sisters' Piggly Wiggly. We are hoping to receive other positive responses to our donation letters, but are very appreciative of the donations given by local businesses!

Other News:

After interviewing Hanul Shin, I decided to offer her the second student page position. She has been a regular volunteer here over the last few months, and will be a welcome addition as a page. Sincerely, Vanessa Meyer

Markesan Public Library
Board of Trustees
June 15, 2023

Draft Minutes

- I. Call to Order: The meeting was called to order at 4:18 p.m. by Jill Worden. Trustees present: Jill Worden, Beth Kazda, Mike Hansen, Harlan Barkley, Cindy Boelter, Joan Slate, Nancy Kirst, Pat Prill, and Director Vanessa Meyer.
- II. Approval of Minutes: Motion was made by Barkley/Slate to approve the minutes of May 18, 2023. Motion carried.
- III. Input from Public: None
- IV. Financial Report: Beth presented the financial report. She reported that \$930 was received in donations for the Summer Reading Program to be applied against the approximately \$1,000 needed to operate it. A motion was made by Worden/Hansen to approve payment of this month's bills. Motion carried.
- V. President's Report: None
- VI. Director's Report: Vanessa reported that the Kick Off Party on June 5 was attended by 21 children and 7 adults and was kicked off by a story time led by the Police Chief. The "Aerial Predators" program, featuring a variety of raptors, was a great success, with 22 children and 26 adults attending. And a special program for children, "Dinosaur Dimensions" will be held on June 20th.
- VII. Committee Reports: None
- VIII. Old Business:
 - A. Landscaping Update: Vanessa indicated that Shari Knaub and Christina Sippel have expressed interest in helping with the upkeep of our landscape around the building. Following discussion, a motion was made by Barkley/Hansen to increase Shari's hours by no more than 4 hours per month, at her current hourly rate, to maintain the outside landscape. Motion carried.
- IX. New Business:
 - A. Vanessa reported that after she had been having recent issues with the fire alarm system, she learned the contract with the fire alarm system company had expired. Following discussion a motion was made by Barkley/Hansen to authorize Vanessa and Jill to check the rates of our previous contractor, J. Controls, and Ahern Co. to secure a company to inspect and maintain our system. Motion carried.
 - B. A future Focaccia cooking class with wine was discussed. Vanessa will gather more information for an upcoming meeting.
 - C. A future Designer Purse Bingo event was discussed. Vanessa will provide additional information at the next meeting concerning licensing needed, etc.
 - D. Vanessa reported that the computer used by the general staff is in need of replacement. Following discussion regarding a computer available through Winnefox, a motion was made by Kazda/Hansen to purchase the computer through Winnefox at a cost not to exceed \$710 and use funds from the Card/Card account. Motion carried.

E. Vanessa informed the Board that she hired Hanul Shin as a second student page. Hanul has been a regular volunteer for the past several months.

F. Motion was made by Barkley/Worden to authorize Vanessa to advertise for the hiring of a fourth Library Assistant, with a rate of \$13/hr. and not to exceed 15 hrs. per week. Motion carried.

As there was no further business to come before the Board, motion was made by Worden/Hansen to adjourn. Motion carried. Meeting adjourned at 4:59 p.m. Next meeting will be Thursday, July 20, 2023 at 4:15 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Pat Prill". The signature is written in black ink and is positioned above a horizontal line.

Pat Prill, Secretary

July 6, 2023

TO: CLERK-TREASURER
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: 37857 - 37897	\$	556,019.71
DD #5725 - 5775	\$	35,428.26
EFT #1381 - 1389	\$	34,233.79
TOTAL	\$	625,681.76
UTILITY CHECKS: #13160 - 13173	\$	41,033.62
TOTAL	\$	41,033.62

With the exception of:

Signed:

City of Markesan
Voucher List
June 6 through July 5, 2023

Num	Date	Name	Memo	Original Amount
EFT-1381	06/06/2023	WISCONSIN DEPT. OF REVENUE	6/2/23 PR	-1,007.94
EFT-1382	06/06/2023	EMPOWER RETIREMENT (WDC)	6/2/23 PR	-780.00
EFT-1383	06/06/2023	INTERNAL REVENUE SERVICE	6/2/23 PR	-5,806.90
EFT-1384	06/20/2023	STATE OF WI HEALTH INS	JULY 2023 HEALTH INS	-18,922.12
EFT-1385	06/20/2023	DELTA DENTAL OF WISCONSIN	SUPPLEMENTAL DENTAL PLAN JULY 2023	-342.38
EFT-1386	06/20/2023	DELTA DENTAL OF WISCONSIN	DELTAVISION JULY 2023	-41.16
EFT-1387	06/20/2023	EMPOWER RETIREMENT (WDC)	6/16/23 PR	-780.00
EFT-1388	06/20/2023	INTERNAL REVENUE SERVICE	6/16/23 PR	-5,902.90
EFT-1389	06/28/2023	CITGO	June 2023 Fuel	-650.39
			TOTAL EFT PAYMENTS	-34,233.79
DD5725	06/16/2023	Brinkman, Heidi M	Direct Deposit	-77.57
DD5726	06/16/2023	Corson, Amy M	Direct Deposit	-115.44
DD5727	06/16/2023	Dykstra, Dennis P	Direct Deposit	-243.80
DD5728	06/16/2023	Koos-Abendroth, Cheryl A	Direct Deposit	-378.17
DD5729	06/16/2023	Moore, Kari S	Direct Deposit	-9.70
DD5730	06/16/2023	Oison, Clyde A	Direct Deposit	-145.46
DD5731	06/16/2023	Panten, Beth M	Direct Deposit	-358.78
DD5732	06/16/2023	Phippen, Henry	Direct Deposit	-357.57
DD5733	06/16/2023	Slate, Rich	Direct Deposit	-461.75
DD5734	06/16/2023	Zacharias, Carmen J	Direct Deposit	-38.79
DD5735	06/16/2023	Amend, Elizabeth A	Direct Deposit	-1,241.33
DD5736	06/16/2023	Behlke, Ryan R	Direct Deposit	-1,788.65
DD5737	06/16/2023	Chisnell, Gerald	Direct Deposit	-138.53
DD5738	06/16/2023	DeNell, Linda M	Direct Deposit	-125.60
DD5739	06/16/2023	Galkowski, Jackson T	Direct Deposit	-1,157.20
DD5740	06/16/2023	Glover, Valerie	Direct Deposit	-156.08
DD5741	06/16/2023	Heberer, Jeffrey	Direct Deposit	-1,738.87
DD5742	06/16/2023	Helling, Addie A	Direct Deposit	-82.67
DD5743	06/16/2023	Helling, Rachel	Direct Deposit	-635.46
DD5744	06/16/2023	Huhndorf, John E	Direct Deposit	-502.23
DD5745	06/16/2023	Knaub, Sharilyn J	Direct Deposit	-138.06
DD5746	06/16/2023	Mace, Matthew R	Direct Deposit	-1,330.61
DD5747	06/16/2023	McLean, Cody	Direct Deposit	-1,406.77
DD5748	06/16/2023	Meyer, Vanessa K	Direct Deposit	-629.97
DD5749	06/16/2023	Pflum, William	Direct Deposit	-1,552.65
DD5750	06/16/2023	Plagenz-Jensen, Karen C	Direct Deposit	-686.47
DD5751	06/16/2023	Sippel, Christina J	Direct Deposit	-38.78
DD5752	06/16/2023	Stellmacher, Nancy J	Direct Deposit	-509.58
DD5753	06/16/2023	Wolf, Christopher N	Direct Deposit	-1,283.80
DD5754	06/16/2023	Zamzow, Todd B	Direct Deposit	-1,361.87
DD5755	06/30/2023	Amend, Elizabeth A	Direct Deposit	-1,241.32
DD5756	06/30/2023	Behlke, Ryan R	Direct Deposit	-1,726.52
DD5757	06/30/2023	Chisnell, Gerald	Direct Deposit	-138.52

**City of Markesan
Voucher List
June 6 through July 5, 2023**

DD5758	06/30/2023	DeNeil, Linda M	Direct Deposit	-125.59
DD5759	06/30/2023	Galkowski, Jackson T	Direct Deposit	-1,157.19
DD5760	06/30/2023	Glover, Valerie	Direct Deposit	-177.08
DD5761	06/30/2023	Heberer, Jeffrey	Direct Deposit	-1,738.86
DD5762	06/30/2023	Heiling, Addie A	Direct Deposit	-110.21
DD5763	06/30/2023	Heiling, Rachel	Direct Deposit	-633.35
DD5764	06/30/2023	Huhndorf, John E	Direct Deposit	-770.99
DD5765	06/30/2023	Knaub, Sharilyn J	Direct Deposit	-272.33
DD5766	06/30/2023	Mace, Matthew R	Direct Deposit	-1,622.68
DD5767	06/30/2023	McLean, Cody	Direct Deposit	-1,354.50
DD5768	06/30/2023	Meyer, Vanessa K	Direct Deposit	-493.07
DD5769	06/30/2023	Pflum, William	Direct Deposit	-1,552.64
DD5770	06/30/2023	Plagenz-Jensen, Karen C	Direct Deposit	-452.69
DD5771	06/30/2023	Shin, Hanul	Direct Deposit	-50.87
DD5772	06/30/2023	Sippel, Christina J	Direct Deposit	-48.49
DD5773	06/30/2023	Stelmacher, Nancy J	Direct Deposit	-423.48
DD5774	06/30/2023	Wolf, Christopher N	Direct Deposit	-1,283.80
DD5775	06/30/2023	Zamzow, Todd B	Direct Deposit	-1,361.87
			TOTAL DIRECT DEPOSIT	-35,428.26
37857	06/06/2023	SECURIAN FINANCIAL GROUP, INC.	APRIL-JUNE ACCIDENT INS 2023 - 76038	-197.94
37858	06/15/2023	AIRGAS USA, LLC	Cylinder Rental	-35.91
37859	06/15/2023	BEHLKE, RYAN	Reimb / Shop Vac	-94.94
37860	06/15/2023	CENTURYLINK BUSINESS SERVICES	Pre-pay Invoice	-5.00
37861	06/15/2023	EMC INSURANCE	Property & Liability / Workers Comp	-4,793.97
37862	06/15/2023	ERGO BANK OF MARKESAN	WRS Loan - Payment #61	-320.64
37863	06/15/2023	GREEN LAKE COUNTY CLERK	2023 Dog Licenses (Dec. 2022 - June 2023)	-1,111.75
37864	06/15/2023	HORICON BANK VISA	1&1 / WMCA Meeting / Amazon	-767.32
37865	06/15/2023	MCLEAN CODY	Reimb / Stakes for No Parking Signs	-34.23
37866	06/15/2023	NESS ELECTRIC, INC	Kiwanis Park / Security Light	-162.51
37867	06/15/2023	PFLUM, WILLIAM A.	Reimb / Flags & Car Wipes	-37.08
37868	06/15/2023	RENNERT'S FIRE EQUIPMENT	Charger / Remove all accessories	-1,475.00
37869	06/15/2023	SHELL FLEET	May 2023 Fuel	-481.62
37870	06/15/2023	SUPERIOR CHEMICAL CORPORATION	Soap	-161.76
37871	06/15/2023	WASTE MANAGEMENT CORPORATE SERVICES	June 2023 Trash & Recycling	-7,878.97
37872	06/15/2023	WINDYWARES-JBL AWARDS LLC	2023 JDD Youth Officer	-35.00
37873	06/20/2023	ALLIANT ENERGY/WP&L	May - June 2023 Electric Bills	-1,811.62
37874	06/20/2023	NESS ELECTRIC, INC	Bulbs	-493.98
37875	06/20/2023	RAY'S SANITATION	2023 JDD	-1,200.00
37876	06/20/2023	VERIZON WIRELESS	June - July 2023 Cell Phone	-92.45
37877	06/20/2023	WELLS FARGO REMITTANCE CENTER	Google / FVTC CDL / Menards	-1,373.94
37878	06/21/2023	MARKESAN WATER & SEWER	pay back W/S Replacement savings from Kinan	-512,865.98
37879	06/30/2023	PRE-EMPLOYMENT FUND	June 2023 Pre Employment / Galkowski	-192.30
37880	07/03/2023	ARAMARK	6/8/2023 Rug Cleaning	-68.97
37881	07/03/2023	BALLWEG IMPLEMENT	Mower Blade / O-ring	-104.96
37882	07/03/2023	BERLIN JOURNAL NEWSPAPERS	Council / Liquor / Solid Waste Bids	-902.00

City of Markesan Voucher List

June 6 through July 5, 2023

37883	07/03/2023	BIGNELL'S POWERSPORTS	Mower	-9,395.00
37884	07/03/2023	BRIGHTSPEED	June - July 2023 Phone / Internet	-417.57
37885	07/03/2023	CENTURYLINK BUSINESS SERVICES	May - June 2023 Phone / Internet	-452.42
37886	07/03/2023	COMPLETE OFFICE OF WISCONSIN	PD Toner	-87.24
37887	07/03/2023	GENERAL ENGINEERING CO., INC.	Building Inspection / 2022 Project	-3,283.78
37888	07/03/2023	LITTLE GREEN LAKE PROT & REHAB DISTRICT	April - June 2023 Water/Sewer	-385.24
37889	07/03/2023	MARKESAN AUTO, HOME & FARM	Misc. Parts / Supplies	-689.20
37890	07/03/2023	MARKESAN WATER & SEWER	April - June 2023 W/S Bill	-620.57
37891	07/03/2023	MARKESAN, CITY OF-PETTY CASH	Postage	-38.58
37892	07/03/2023	MID-AMERICAN RESEARCH CHEMICAL	Supplies	-524.09
37893	07/03/2023	MODERN RENTALS, INC.	Part for Equipment	-53.98
37894	07/03/2023	NAPRALLA TIRE	Tires / Kubota Mower	-196.48
37895	07/03/2023	SUPERIOR CHEMICAL CORPORATION	Cleaner / Parks	-348.87
37896	07/03/2023	WE ENERGIES	May - June 2023 Gas Bills	-172.25
37897	07/05/2023	THE UNIFORM SHOPPE	McLean / Galkowski Uniform	-2,854.60
			TOTAL CHECKS	-556,019.71
			TOTAL PAYMENTS	-625,681.76

Markesan Utilities
Voucher List
June 6 through July 5, 2023

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>
13160	06/16/2023	ALCIVIA	Supply	-129.50
13161	06/20/2023	ALLIANT ENERGY/WP&L	May - June 2023 Electric Bill	-2,794.52
13162	06/29/2023	US POSTMASTER	5 Rolls of stamps	-315.00
13163	06/30/2023	MARKESAN, CITY OF	June PR Reimb / May '23 Expense Reimb	-33,272.88
13164	07/03/2023	BRIGHTSPEED	June - July 2023 Phone / Internet	-189.34
13165	07/03/2023	CIVIC SYSTEMS, LLC	July - Dec 2023 Software Support	-1,010.00
13166	07/03/2023	L W ALLEN, INC.	Gasket	-86.08
13167	07/03/2023	MARKESAN WATER & SEWER	April - June 2023 W/S Bill	-489.08
13168	07/03/2023	MARTELLE WATER TREATMENT	Supplies	-159.60
13169	07/03/2023	NORTH CENTRAL LABS, INC.	Supplies	-263.42
13170	07/03/2023	NORTHERN LAKE SERVICE	Annual Water Testing	-2,131.70
13171	07/03/2023	SUTTON, DAVID	Fix service door	-45.00
13172	07/03/2023	WE ENERGIES	May - June 2023 Gas Bills	-26.75
13173	07/05/2023	MARKESAN LUMBER	Supplies	-120.75
			TOTAL CHECKS	-41,033.62
			TOTAL PAYMENTS	-41,033.62

**City of Markesan
Treasurer's Report Budget vs. Actual
January through June 2023**

	Jan - Jun 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100000 · Taxes				
4133000 · PILOT's Water Dept	0.00	60,000.00	-60,000.00	0.0%
4111000 · City Taxes & Overrun	588,420.62	588,421.00	-0.38	100.0%
4112000 · TIF Increment	0.00	105,000.00	-105,000.00	0.0%
4114000 · Mobile Home Fees	148.62	325.00	-176.38	45.7%
4132000 · PILOT's MRH	9,053.69	12,000.00	-2,946.31	75.4%
4180000 · Interest on Taxes	91,586.56	1,000.00	90,586.56	9,158.7%
4190000 · State Personal Prop Aid	4,635.18	4,635.18	0.00	100.0%
4195000 · State TID Personal Prop Aid	4,110.31	4,110.31	0.00	100.0%
Total 4100000 · Taxes	697,954.98	775,491.49	-77,536.51	90.0%
4200000 · Special Assessments				
4220000 · Sidewalk Assessment Loan	0.00	13,334.00	-13,334.00	0.0%
4230000 · Sidewalk Assessments	0.00	6,666.00	-6,666.00	0.0%
Total 4200000 · Special Assessments	0.00	20,000.00	-20,000.00	0.0%
4300000 · Intergovernmental Revenues				
4341000 · Shared Revenue	0.00	438,011.68	-438,011.68	0.0%
4342000 · Fire Dues	0.00	3,600.00	-3,600.00	0.0%
4343000 · Exempt Comp Aid	0.00	3,888.15	-3,888.15	0.0%
4344000 · Lottery Credit- Mobil Home	67.62			
4352100 · Police Training	375.00			
4353100 · Transportation Aids	48,941.70	97,870.61	-48,928.91	50.0%
4354500 · Recycling Grant	5,880.55	5,900.00	-19.45	99.7%
Total 4300000 · Intergovernmental Revenues	55,264.87	549,270.44	-494,005.57	10.1%
4400000 · Licenses & Permits				
4410100 · Alcohol Licenses	3,020.00	3,000.00	20.00	100.7%
4410200 · Operator's Licenses	1,025.00	1,300.00	-275.00	78.8%
4410300 · Soda Water Licenses	85.00	90.00	-5.00	94.4%
4410400 · Cigarette Licenses	300.00	375.00	-75.00	80.0%
4410500 · Other Business Lic.	50.00	200.00	-150.00	25.0%
4410900 · Cable Franchise Fees	300.00	1,200.00	-900.00	25.0%
4420000 · Dog Licenses (City)	915.28	925.00	-9.72	98.9%
4430000 · Building Permits	3,070.00	4,000.00	-930.00	76.8%
4440000 · Land Use Permits	315.00	250.00	65.00	126.0%
4450000 · MDM Hunter Permit Fee	0.00	200.00	-200.00	0.0%
Total 4400000 · Licenses & Permits	9,080.28	11,540.00	-2,459.72	78.7%
4500000 · Fines, Forfeits & Penalties				
4510000 · Ordinance Violations	7,595.63	9,000.00	-1,404.37	84.4%
4510100 · Parking Violations	300.00	600.00	-300.00	50.0%
Total 4500000 · Fines, Forfeits & Penalties	7,895.63	9,600.00	-1,704.37	82.2%
4600000 · Public Charges for Services				
4610000 · Clerk-Treas Fees	590.00	1,200.00	-610.00	49.2%
4610100 · Publication Fees	168.00	250.00	-82.00	67.2%
4621000 · Police Dept Fees	725.00	250.00	475.00	290.0%
4632200 · Snow Removal Fees	0.00	250.00	-250.00	0.0%
4643500 · Recycle Fees	2,119.87	3,400.00	-1,280.13	62.3%
4644000 · Weed Control Charges	133.33	350.00	-216.67	38.1%
4654000 · Cemetery Sales	0.00	750.00	-750.00	0.0%
4672000 · Park Shelter Use	1,100.00	1,700.00	-600.00	64.7%
4674300 · Comm Ctr Use	335.00	150.00	185.00	223.3%
Total 4600000 · Public Charges for Services	5,171.20	8,300.00	-3,128.80	62.3%
4700000 · Intergov't Charges for Services				
4732100 · School Liason	35,406.00	61,000.00	-25,594.00	58.0%
4734100 · Recycle Ctr-Towns	4,987.50	9,500.00	-4,512.50	52.5%
4739100 · Crossing Guard Reimb	0.00	5,500.00	-5,500.00	0.0%
Total 4700000 · Intergov't Charges for Services	40,393.50	76,000.00	-35,606.50	53.1%
4800000 · Miscellaneous Revenue				
4811000 · Interest-City Investments	5,192.32	1,500.00	3,692.32	346.2%
4820000 · Rent-Muni Bldg	8,100.00	16,200.00	-8,100.00	50.0%
4820100 · Rent-Land	1,951.25	3,600.00	-1,648.75	54.2%
4820200 · Rent-Cell Tower	7,005.58	11,475.00	-4,469.42	61.1%
4840900 · Ins Dividends	1,893.00	2,000.00	-107.00	94.7%
4850000 · Donations	2,291.19	5,000.00	-2,708.81	45.8%
4850025 · Connolly Memorial Cemetery Fund	500.00			

City of Markesan Treasurer's Report Budget vs. Actual January through June 2023

	Jan - Jun 23	Budget	\$ Over Budget	% of Budget
4850030 · Dog Park Donations	830.00	60,000.00	-59,170.00	1.4%
4850060 · Luminary Bag Donation	500.00			
4850100 · Police Donations	10.00	3,000.00	-2,990.00	0.3%
4890100 · Wage Carryover from 2022	0.00	30,000.00	-30,000.00	0.0%
4890000 · Exp Reimb-All Types	45,487.27	2,500.00	42,987.27	1,819.5%
Total 4800000 · Miscellaneous Revenue	73,760.61	135,275.00	-61,514.39	54.5%
Total Income	889,521.07	1,585,476.93	-695,955.86	56.1%
Gross Profit	889,521.07	1,585,476.93	-695,955.86	56.1%
Expense				
5100000 · General Government				
5100100 · W&S Expense Reimb	-7,880.11			
5100112 · Accts Rec - W&S WRS	-237.69			
5100114 · Accts Rec - W&S Insurance	-248.09			
5100200 · Library Expense Reimb	-2,613.00			
5110000 · Legislative				
5110111 · Council	1,520.00	11,000.00	-9,480.00	13.8%
5110211 · Mayor	2,500.00	9,400.00	-6,900.00	26.6%
5111011 · Committees	0.00	400.00	-400.00	0.0%
Total 5110000 · Legislative	4,020.00	20,800.00	-16,780.00	19.3%
5130000 · Legal				
5130021 · City Atty-General	800.00	1,800.00	-1,000.00	44.4%
5130121 · City Atty-Prosecution	1,450.00	1,000.00	450.00	145.0%
5130221 · Legal Fees-Special	100.00			
5131021 · Muni Code Updates	995.00	995.00	0.00	100.0%
Total 5130000 · Legal	3,345.00	3,795.00	-450.00	88.1%
5140000 · General Administration				
5141011 · Legislative Support-Wages	3,343.00	17,500.00	-14,157.00	19.1%
5141025 · Legislat. Support-Training/Dues	20.00			
5141032 · Legislative Support-Publication	3,687.25			
5142011 · General Admin-Wages	12,927.00	34,500.00	-21,573.00	37.5%
5142021 · General Admin-Outside Services	259.28			
5142025 · General Admin-Training/Dues	485.81			
5142031 · General Admin-Office Supplies	2,044.36			
5142033 · General Admin-Mileage	123.80			
5143011 · Elections-Wages	3,292.77	5,500.00	-2,207.23	59.9%
5143032 · Elections-Publication	238.30			
5143034 · Elections-Supplies	558.08			
5144011 · Licensing & Permits-Wages	1,576.50	3,500.00	-1,923.50	45.0%
5144032 · Licensing & Permits-Publication	210.00			
Total 5140000 · General Administration	28,766.13	61,000.00	-32,233.87	47.2%
5150000 · Financial Administration				
5150011 · General Accounting-Wages	8,852.96	21,000.00	-12,147.04	42.2%
5150521 · Independent Audit	10,894.40	10,300.00	594.40	105.8%
5151113 · Medicare (default)	4,414.06	8,200.00	-3,785.94	53.8%
5151213 · Social Security	13,125.13	27,500.00	-14,374.87	47.7%
5151314 · Health Insurance	73,180.73	156,000.00	-82,819.27	46.9%
5151414 · Life Insurance	252.30	700.00	-447.70	36.0%
5151611 · Paid Time Off (PTO)-Wages	32,436.36			
5152012 · Wisconsin Retirement System	22,453.46	42,000.00	-19,546.54	53.5%
5155011 · Property Assessment-Wages	0.00	6,400.00	-6,400.00	0.0%
5155021 · Prop. Assmnt.-Outside Services	3,322.18			
5155111 · Prop Tax Collection-Wages	1,045.25	4,000.00	-2,954.75	26.1%
5155121 · Prop Tax Collection-Outside Ser	422.62			
5156005 · Prop & Liability Ins	16,524.19	25,500.00	-8,975.81	64.8%
5156100 · Workers Comp - Calculated	103.53			
5156105 · Workers Comp	6,655.30	11,500.00	-4,844.70	57.9%
5156205 · Employee Bonds	0.00	900.00	-900.00	0.0%
5156305 · Unemployment Taxes	10.98			
Total 5150000 · Financial Administration	193,693.45	314,000.00	-120,306.55	61.7%
5160000 · Municipal Building				
5160011 · Municipal Building-Wages	5,393.30			
5160021 · Municipal Building-Outside Serv	1,882.09			
5160022 · Municipal Building-Utilities	15,394.21			
5160023 · Municipal Building-Repairs&Supp	1,269.82			
5160000 · Municipal Building - Other	0.00	50,000.00	-50,000.00	0.0%
Total 5160000 · Municipal Building	23,939.42	50,000.00	-26,060.58	47.9%

City of Markesan Treasurer's Report Budget vs. Actual January through June 2023

	Jan - Jun 23	Budget	\$ Over Budget	% of Budget
Total 5100000 · General Government	242,785.11	449,595.00	-206,809.89	54.0%
5150520 · Bank Service Charges	84.37			
5200000 · Public Safety				
5210000 · Law Enforcement				
5210001 · Police Administration				
5210011 · Police Admin-Wages	31,980.57			
5210019 · Police Admin-Uniforms	921.21			
5210022 · Police Admin-Utilities	2,922.12			
5210023 · Police Admin-Grant Expense	2,654.60			
5210034 · Police Admin-Supplies	1,817.86			
5210035 · Police Admin - Donations	1,660.00			
5210040 · Police Admin - Playground Don.	1,018.63			
5210001 · Police Administration - Other	0.00	87,400.00	-87,400.00	0.0%
Total 5210001 · Police Administration	42,974.99	87,400.00	-44,425.01	49.2%
5212000 · Police Patrol				
5212011 · Police Patrol-Wages	70,938.44			
5212021 · Police Patrol-Outside Services	492.00			
5212022 · Police Patrol-Utilities	513.99			
5212023 · Police Patrol-Repairs/Supplies	4,872.02			
5212033 · Police Patrol-Fuel/Miles	3,385.84			
5212000 · Police Patrol - Other	0.00	195,000.00	-195,000.00	0.0%
Total 5212000 · Police Patrol	80,202.29	195,000.00	-114,797.71	41.1%
5213021 · Police Criminal inv-Suppl/Serv	676.50	1,500.00	-823.50	45.1%
5214025 · Police Training	963.00	1,300.00	-337.00	74.1%
Total 5210000 · Law Enforcement	124,816.78	285,200.00	-160,383.22	43.8%
5219000 · School Crossing Guard	6,258.00	11,000.00	-4,742.00	56.9%
5220000 · Fire Protection				
5220021 · Fire Dept-Annual Budget	13,734.00	24,625.00	-10,891.00	55.8%
5220022 · Water Hydrant Rental	0.00	113,750.00	-113,750.00	0.0%
5220034 · Fire Dept-Incident Charges	606.91			
Total 5220000 · Fire Protection	14,340.91	138,375.00	-124,034.09	10.4%
5240021 · Building Inspection	6,797.40	12,500.00	-5,702.60	54.4%
5290000 · Other Public Safety				
5290011 · Emergency Govt-Wages	0.00	2,200.00	-2,200.00	0.0%
5290022 · Emergency Govt-Utilities	388.23	1,900.00	-1,511.77	20.4%
5290023 · Emer Govt-Supp., Equip & Repair	700.33	4,270.00	-3,569.67	16.4%
Total 5290000 · Other Public Safety	1,088.56	8,370.00	-7,281.44	13.0%
Total 5200000 · Public Safety	153,301.65	455,445.00	-302,143.35	33.7%
5300000 · Public Works				
5310000 · Streets Administration				
5310005 · Streets Admin-CDL Testing	1,172.95			
5310011 · Streets Admin-Wages	2,264.25			
5310021 · Streets Admin-Outside Services	262.99			
5310000 · Streets Administration - Other	0.00	7,000.00	-7,000.00	0.0%
Total 5310000 · Streets Administration	3,700.19	7,000.00	-3,299.81	52.9%
5311000 · Public Works Shop				
5311011 · PW Shop-Wages	2,044.21			
5311022 · PW Shop-Utilities	3,086.84			
5311033 · PW Shop-Fuel	220.55			
5311034 · PW Shop-Supplies/Tools	1,131.61			
5311000 · Public Works Shop - Other	0.00	10,200.00	-10,200.00	0.0%
Total 5311000 · Public Works Shop	6,483.21	10,200.00	-3,716.79	63.6%
5312000 · Public Works Mach & Equip				
5312011 · PW Mach & Equip-Wages	8,276.24			
5312023 · PW Mach & Equip-Repair/Supplies	13,353.60			
5312033 · PW Mach & Equip-Fuel	1,488.78			
5312000 · Public Works Mach & Equip - Other	0.00	36,000.00	-36,000.00	0.0%
Total 5312000 · Public Works Mach & Equip	23,118.62	36,000.00	-12,881.38	64.2%
5331000 · Road Maintenance				
5331011 · Road Maintenance-Wages	726.31			
5331033 · Road Maintenance-Fuel	235.85			

**City of Markesan
Treasurer's Report Budget vs. Actual
January through June 2023**

	Jan - Jun 23	Budget	\$ Over Budget	% of Budget
5331000 · Road Maintenance - Other	0.00	10,650.00	-10,650.00	0.0%
Total 5331000 · Road Maintenance	962.16	10,650.00	-9,687.84	9.0%
5331100 · Curbs & Gutters				
5331111 · Curbs & Gutters-Wages	126.15			
5331100 · Curbs & Gutters - Other	0.00	500.00	-500.00	0.0%
Total 5331100 · Curbs & Gutters	126.15	500.00	-373.85	25.2%
5331200 · Traffic Signs & Markings				
5331211 · Traffic Signs, Markings-Wages	894.78			
5331223 · Traffic Sign & Mark-Repair/Supp	514.55			
5331200 · Traffic Signs & Markings - Other	0.00	2,000.00	-2,000.00	0.0%
Total 5331200 · Traffic Signs & Markings	1,409.33	2,000.00	-590.67	70.5%
5331300 · Bridges & Culverts	0.00	1,000.00	-1,000.00	0.0%
5331900 · Snow & Ice Control				
5331911 · Snow & Ice Control-Wages	12,755.39			
5331933 · Snow & Ice Control-Fuel	3,342.24			
5331934 · Snow & Ice Control-Supplies	8,538.11			
5331900 · Snow & Ice Control - Other	0.00	26,000.00	-26,000.00	0.0%
Total 5331900 · Snow & Ice Control	24,635.74	26,000.00	-1,364.26	94.8%
5342022 · Street Lighting	7,255.69	24,000.00	-16,744.31	30.2%
5343100 · Sidewalks				
5343111 · Sidewalks-Wages	621.88			
5343100 · Sidewalks - Other	0.00	20,000.00	-20,000.00	0.0%
Total 5343100 · Sidewalks	621.88	20,000.00	-19,378.12	3.1%
5344000 · Storm Sewers				
5344111 · Storm Sewers-Wages	405.43			
5344000 · Storm Sewers - Other	0.00	250.00	-250.00	0.0%
Total 5344000 · Storm Sewers	405.43	250.00	155.43	162.2%
5344100 · Street Cleaning	884.01	1,700.00	-815.99	52.0%
5345000 · Parking Lots				
5345011 · Parking Lots-Wages	430.66			
5345000 · Parking Lots - Other	0.00	500.00	-500.00	0.0%
Total 5345000 · Parking Lots	430.66	500.00	-69.34	86.1%
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	3,824.23			
5362021 · Sanitation/Trash-Outside Serv.	31,975.50			
5362000 · Sanitation/Trash - Other	0.00	74,000.00	-74,000.00	0.0%
Total 5362000 · Sanitation/Trash	35,799.73	74,000.00	-38,200.27	48.4%
5363100 · Landfill Monitoring	2,000.95	4,200.00	-2,199.05	47.6%
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	2,971.64			
5363523 · Recycling Center-Markesan	11,072.25			
5363533 · Recycling Center-Fuel	110.29			
5363500 · Recycling Center - Other	34.07	7,500.00	-7,465.93	0.5%
Total 5363500 · Recycling Center	14,188.25	7,500.00	6,688.25	189.2%
5363521 · Recycling-Curbside	13,758.42	27,500.00	-13,741.58	50.0%
5363600 · Recycling Center-Mackford	646.09	1,700.00	-1,053.91	38.0%
5363700 · Recycling Center-Manchester	646.10	1,700.00	-1,053.90	38.0%
5363800 · Recycling Center-Green Lake	1,258.11	2,600.00	-1,341.89	48.4%
5364000 · Weed Control				
5364011 · Weed Control-Wages	900.95			
5364034 · Weed Control-Supplies	161.00			
5364000 · Weed Control - Other	0.00	1,700.00	-1,700.00	0.0%
Total 5364000 · Weed Control	1,061.95	1,700.00	-638.05	62.5%
Total 5300000 · Public Works	139,392.67	260,700.00	-121,307.33	53.5%
5400000 · Health & Human Services				
5490000 · Cemetery				
5491011 · Cemetery-Wages	4,945.64			
5491022 · Cemetery-Utilities	135.63			
5491033 · Cemetery-Fuel	134.77			
5491034 · Cemetery-Supplies	44.72			

City of Markesan
Treasurer's Report Budget vs. Actual
January through June 2023

	Jan - Jun 23	Budget	\$ Over Budget	% of Budget
5490000 · Cemetery - Other	0.00	16,000.00	-16,000.00	0.0%
Total 5490000 · Cemetery	5,260.76	16,000.00	-10,739.24	32.9%
Total 5400000 · Health & Human Services	5,260.76	16,000.00	-10,739.24	32.9%
5500000 · Culture, Rec & Educ				
5510000 · Library				
5511011 · Library-Wages	1,166.93			
5511021 · Library-Annual Budget	52,041.75			
5510000 · Library - Other	0.00	69,389.00	-69,389.00	0.0%
Total 5510000 · Library	53,208.68	69,389.00	-16,180.32	76.7%
5520000 · Parks				
5520011 · Parks-Wages	4,383.54			
5520022 · Parks-Utilities	1,932.47			
5520023 · Parks-Repairs/Supplies	3,606.02			
5520033 · Parks-Fuel	266.50			
5520200 · Parks - Comm. Garden Expense	7.39			
5520000 · Parks - Other	0.00	18,000.00	-18,000.00	0.0%
Total 5520000 · Parks	10,195.92	18,000.00	-7,804.08	56.6%
5530000 · City Events/Banners				
5530011 · City Events/Banners-Wages	2,383.70			
5530000 · City Events/Banners - Other	0.00	3,100.00	-3,100.00	0.0%
Total 5530000 · City Events/Banners	2,383.70	3,100.00	-716.30	76.9%
5530100 · Summer Rec Program	2,000.00	2,000.00	0.00	100.0%
5531000 · Events Comm. (Special Events)	1,874.52	6,000.00	-4,125.48	31.2%
Total 5500000 · Culture, Rec & Educ	69,662.82	98,489.00	-28,826.18	70.7%
5600000 · Conservation & Development				
5670000 · Advertising & Promotion	0.00	150.00	-150.00	0.0%
5671000 · Industrial Park Development	142.25			
5671021 · TIF Fees	1,250.00			
5690000 · Zoning & Development	0.00	250.00	-250.00	0.0%
5691000 · Mapping	0.00	50.00	-50.00	0.0%
Total 5600000 · Conservation & Development	1,392.25	450.00	942.25	309.4%
5900000 · Debt Service				
5912000 · 2018 Bond Issue Princ.				
5912100 · 2018 Bond Issue Fees	0.00	850.00	-850.00	0.0%
5912000 · 2018 Bond Issue Princ. - Other	110,000.00	110,000.00	0.00	100.0%
Total 5912000 · 2018 Bond Issue Princ.	110,000.00	110,850.00	-850.00	99.2%
5916000 · Principal Long-Term Debt	1,724.55	3,511.00	-1,786.45	49.1%
5926000 · Interest Long Term Debt	199.29	249.00	-49.71	80.0%
5926250 · 2018A Bond Issue Interest	16,585.00	31,932.50	-15,347.50	51.9%
5927000 · Patrol Car Principal Loan	2,720.71	5,496.80	-2,776.09	49.5%
5927500 · Patrol Car Interest Loan	166.75	278.12	-111.37	60.0%
Total 5900000 · Debt Service	131,396.30	152,317.42	-20,921.12	86.3%
6000000 · Capital Outlay				
6576450 · Employee Wage Contingency Fund	0.00	15,000.00	-15,000.00	0.0%
6576550 · Outlay - Dog Park	0.00	60,000.00	-60,000.00	0.0%
6571400 · Outlay - City Hall	0.00	10,000.00	-10,000.00	0.0%
6571900 · Outlay - General Acctg Admin	0.00	5,000.00	-5,000.00	0.0%
6572200 · Outlay - Fire Department	0.00	5,000.00	-5,000.00	0.0%
6572900 · Outlay - Emergency Govt	0.00	3,000.00	-3,000.00	0.0%
6573270 · Outlay - Garages & Sheds	0.00	5,000.00	-5,000.00	0.0%
6573310 · Outlay - Streets	0.00	17,376.00	-17,376.00	0.0%
6573320 · Outlay - 2022 Streets Project	484,741.54			
6573340 · Outlay - 2025 Streets Project	20,195.05			
6573460 · Outlay - Parking Lots	0.00	1,500.00	-1,500.00	0.0%
6574200 · Outlay - Recycling Center	0.00	5,000.00	-5,000.00	0.0%
6575100 · Outlay - Cemetery	0.00	9,000.00	-9,000.00	0.0%
6576100 · Outlay - Library	0.00	800.00	-800.00	0.0%
6576200 · Outlay - Parks	0.00	10,104.51	-10,104.51	0.0%
6576500 · Outlay - Walking Path	560.00	5,700.00	-5,140.00	9.8%
Total 6000000 · Capital Outlay	505,496.59	152,480.51	353,016.08	331.5%
Total Expense	1,248,772.52	1,585,476.93	-336,704.41	78.8%

9:48 AM

07/07/23

Accrual Basis

City of Markesan
Treasurer's Report Budget vs. Actual
January through June 2023

	<u>Jan - Jun 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Net Ordinary Income	-359,251.45	0.00	-359,251.45	100.0%
Net Income	<u>-359,251.45</u>	<u>0.00</u>	<u>-359,251.45</u>	<u>100.0%</u>



www.midstateequipment.com

W1115 Bristol Rd.
Columbus, WI 53925
920-623-4020

4323 E US Hwy 14
Janesville, WI 53546
608-754-8450

3660 Scenic Dr.
Jackson, WI 53037
262-677-8400

N8690 Highland Rd.
Watertown, WI 53094
920-261-8118

8841 Antioch Rd
PO Box 10
Salem, WI 53168
262-843-2326

S9711 Hwy 12
Prairie Du Sac, WI 53578
608-643-3307

355 Transit Dr. RENTALS
Columbus, WI 53925
920-623-4300

CUSTOMER INVOICE

Customer Name CITY OF MARKESAN
Address 150 BRIDGE STREET
City MARKESAN
State WI Zip 53946
County _____
Customer PO# _____

Date 6/13/2023
Customer Acct# TODD ZAMZOW 920-290-0636
Phone# 920-398-3031
Cell# _____
Fax# _____
Email TZAMAZOW@MARKESANWI.GOV

PAYMENT TYPE

- Cash Internal charge JD note Mastercard Customer Clearing
 Farm Plan Check# JDCRP Visa Other

EQUIPMENT INFORMATION

New	Usd	Make	Model	Description	Hrs	Tag#	Serial#	Amount	GVW (lbs.)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	BC	S64	SKIDSTEER	1	161632	B4SC22318	\$45,209.02	
<input type="checkbox"/>	<input type="checkbox"/>			FACTORY FREIGHT				\$1,225.00	
<input type="checkbox"/>	<input type="checkbox"/>			PREDELIVERY				\$500.00	
<input type="checkbox"/>	<input type="checkbox"/>			INCLUDES RADIO					
<input type="checkbox"/>	<input type="checkbox"/>			INCLUDES BLOCK HEATER					
<input type="checkbox"/>	<input type="checkbox"/>								
<input type="checkbox"/>	<input type="checkbox"/>			NEW TIRES FOR TRADE IN				\$1,250.00	

EQUIPMENT DESCRIPTION / NOTES GOVERNMENT BID # 12018105	\$250.00	Freight and Delivery
PRICING BREAK DOWN AS FOLLOWS	\$48,434.02	Subtotal
\$10 PER HOUR ON THE USAGE FOR \$3850	\$43,334.02	Less Trade
MIDSTATE WAS TO GET THE NEW TIRES WHICH TRADE IN HAS BALD TIRES SO \$1250 CHARGE FOR NEW TIRES FOR THE TRADE IN	\$5,100.00	Subtotal
		Sales Tax %
10% Non-Refundable down payment required prior to ordering of Special ordered and NonStocked items.		Payoff Amount
TRADE INFORMATION: ALLOWANCE ON TRADE IN OF THE FOLLOWING WHICH I CERTIFY FREE FROM ALL ENCUMBRANCES	\$5,100.00	<Down Payment>
		Total Cash price

Year	Mke	Model	Description	Hrs	Tag#	Serial#	Trade Value
2021	BC	S64	SKIDSTEER	385	UTJRS	B4SC12459	\$43,334.02
			BALD TIRES				
			LESS BUCKET				

WARRANTY INFORMATION

New Extended Manufacture
 Used No Warranty Other/See below

Warranty doesn't cover delivery fee/service calls

Term _____ Hours _____
Term _____ Hours _____

All known defects of trades have been disclosed to Mid-State Representative prior to agreement. _____ (Customer Initials)

I CERTIFY THAT THE PROPERTY ABOVE IS IS NOT EXEMPT FROM WISCONSIN SALES TAX BECAUSE IT WILL BE USED OR LEASED IN PRODUCTION OF AGRICULTURE.

ALL INVOICES DUE UPON RECEIPT. A FINANCE CHARGE computed by the periodic rate of 1.5% per month which is an ANNUAL RATE of 18% will be applied to the adjusted balance that has become more than 30 days past due as of the billing date shown on the statement.

CUSTOMER SIGNATURE _____

JOHN R STEVENSON
MID-STATE SALES REPRESENTATIVE

DATE _____


Auth. Dealer Signature

Thank you for your business!

Rev. 04/06/2016

ALL WARRANTIES, IF ANY, MADE WITH RESPECT TO THIS EQUIPMENT ARE THOSE WARRANTIES MADE BY THE MANUFACTURE. DEALER MAKES NO WARRANTIES EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

ORDINANCE NO. 272

An Ordinance amending Section 355-64.1 F (16) of the Municipal Code of the City of Markesan.

The Common Council of the City of Markesan in session duly begun on the 11th day of July, 2023, hereby amends Section 355-64.1 F (16) of the City of Markesan Municipal Code to read as follows:

SECTION 1: Section 355.64.1 F (16) of the Municipal Code is hereby amended to read as follows:

- (16) Golf carts are permitted on any roadway or vehicle path within the cemeteries within the City.

SECTION 2: This ordinance shall be in full force and effect upon passage and publication.

ROLL CALL: Ayes , Nays , Absent , Abstained

APPROVED this 11th day of July, 2023.

CITY OF MARKESAN

RICH SLATE, Mayor

ATTEST:

ELIZABETH AMEND, Clerk-Treasurer

APPROVED AS TO FORM:

DANIEL D. SONDALLE, City Attorney

Publish: July 20, 2023

CITY OF MARKESAN
RESOLUTION NO. 02-2023

COMPLIANCE MAINTENANCE RESOLUTION
CMAR REPORT YEAR 2022

BE IT RESOLVED, that the City of Markesan informs the Wisconsin Department of Natural Resources that the following actions were taken by the Common Council:

1. Reviewed the Compliance Maintenance Annual Report which is attached to this Resolution.
2. Set forth the following actions necessary to maintain effluent requirements contained in the WPDES Permit:
 - a. That Jeffrey Heberer and Matt Mace of the Wastewater Treatment Plant be commended for continuing their successful maintenance program.
 - b. That this maintenance program be continued and revised, as necessary, to provide the best possible system for maintenance.

Adopted by the Common Council of the City of Markesan this 13th day of June, 2023, by a roll call vote of 5 Aye, 0 Nay, 1 Absent, 0 Abstain.

CITY OF MARKESAN



Rich Slate, Mayor

ATTEST:



Elizabeth Amend, City Clerk-Treasurer

POSITION DESCRIPTION

TITLE: Machine Maintenance Technician

DEPARTMENT: Streets and Building Committee

A. JOB DESCRIPTION

The Machine Maintenance Technician performs preventive maintenance inspections and service on machines. Thoroughly cleans machines and machine parts, removing parts and reinstalling as necessary. Oils and lubricates moving parts on machines to ensure effective performance. Records and reports damaged, worn, or broken parts.

B. DUTIES AND RESPONSIBILITIES

1. Inspect machines, engines, transmissions etc.
2. Conduct repairs aiming for maximum reliability.
3. Troubleshoot reported problems and resolve them in a timely manner.
4. Perform thorough maintenance on machinery, equipment and systems.
5. Operate and maintain a variety of machines such as bucket truck, end loaders, sweepers, backhoe, skid steer, various mowers, tractors, stump grinder, chainsaw, brush chipper, and other equipment as needed.
6. Works varying hours to meet the needs of projects conducted outside of normal office hours.

C. QUALIFICATIONS

1. Ability to work independently.
2. Knowledge of planning and budgeting.
3. Knowledge and experience in machine maintenance.
4. Communication and interpersonal skills as applied to interaction with co-workers, supervisor, and the general public that is sufficient to exchange and convey information and to receive work directions.

D. PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to walk; use hands to finger, handle or feel; and reach with hands and arms. The employee is occasionally required perform moderately physically demanding work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, crawling, lifting, carrying, pushing and pulling moderately heavy objects and materials twenty to fifty pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus. Employee is regularly exposed to outside weather conditions during all seasons of the year.

E. REASONING ABILITY

Requires the ability to apply principles of rational systems. Ability to interpret instructions furnished in written, oral, diagrammatic or schedule form. Ability to exercise independent judgement to adopt or modify methods and standards to meet variations in assigned objective.

Requires the ability to exercise the judgement, decisiveness and creativity required insituations involving the evaluation of information against sensory, judgmental and/or subjective criteria, as opposed to criteria that are clearly measurable or verifiable.

F. MISCELLANEOUS

The above is intended to describe the general content of the requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements

This position description has been prepared to assist in defining job responsibilities, physical demands, working conditions, and skills needed. The City retains and reserves all rights to change, modify, amend, add or delete fmany section of this document as it deems, in its judgment, to be proper.

The City of Markesan is an Equal Opportunity Employer. In compliance with the American Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

RECEIVED JUN 26 2023

June 26, 2023

City of Markesan Public Works

Dear Mr. Zamzow,

I am writing this to inform you of my resignation, last available day July 7th, 2023. I am resigning with the two-week period as referenced in our employee handbook.

I would like to express my gratitude for the opportunities this company has provided me since I've been employed here.

Please also inform any additional parties necessary of my planned departure.

Sincerely,

Chris Wolf

City of Markesan Seeks Public Works Assistant

The City of Markesan in Green Lake County is looking to hire a full-time Public Works Assistant.

Some of the duties and responsibilities of the Public Works Assistant include, but are not limited to, assist in maintenance, repair, and improvements of all city facilities, snow removal, maintain lawns, parks, cemeteries, and operation and maintenance of equipment.

Qualifications: Knowledge of public works functions, operations, and regulatory requirements, able to work independently, operate equipment, limited knowledge of basic engineering and construction, and good communication skills. A valid State of Wisconsin Driver's License is required.

Wages and Benefits: Wages dependent on qualifications, benefits include health & life insurance, retirement plan, paid vacations & holidays, sick leave and other benefits.

Application forms and job descriptions are available at www.markesanwi.gov, or the Markesan City Hall, 150 South Bridge Street, Markesan, WI 53946. Phone 920-398-3031.

Submit completed applications and a resume by 3:00 pm on August 1, 2023 to City of Markesan, Attn: City Clerk-Treasurer, 150 South Bridge Street, Markesan WI 53946

City of Markesan is an equal opportunity employer.