



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

FINANCE, PERSONNEL & SAFETY COMMITTEE MEETING

Markesan City Hall

June 6, 2023

Immediately following Public Property & Health Committee

AGENDA

Call to Order

Roll Call

Citizen's Comments

Emergency Management Report

Review and Approval of Vouchers Payable

Police Report & Schedule

- Discussion and Action on Golf Cart Ordinance Change – Ordinance No. 271
- Update on Charger

New Business

- Discussion and Action on Markesan Fire Department Fire Danger Sign – Recommendation from Tim Tripp
- Discussion and Action on Application for Operator's License – Remove Notary
- Discussion and Action Purchase of Flagpole for Cemetery in Amount of \$10,000.00
- Discussion and Action 2024 Budget Process

Old Business

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated June 2, 2023
Elizabeth A Amend, Clerk-Treasurer

June 6, 2023

TO: CLERK-TREASURER
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: 37803 - 37856	\$	67,426.59
DD #5656 - 5724	\$	53,109.38
EFT #1370 - 1380	\$	45,306.00
TOTAL	\$	165,841.97
UTILITY CHECKS: #13143 - 13159	\$	41,773.65
TOTAL	\$	41,773.65

With the exception of:

Signed:

City of Markesan
Voucher List
May 2 through June 5, 2023

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>
EFT-1370	05/09/2023	INTERNAL REVENUE SERVICE	5/5/23 PR	-5,851.24
EFT-1371	05/09/2023	WISCONSIN DEPT. OF REVENUE	5/5/23 PR	-982.54
EFT-1372	05/09/2023	EMPOWER RETIREMENT (WDC)	5/5/23 PR	-720.00
EFT-1373	05/09/2023	STATE OF WI HEALTH INS	JUNE 2023 HEALTH INS	-20,700.84
EFT-1374	05/18/2023	DELTA DENTAL OF WISCONSIN	SUPPLEMENTAL DENTAL PLAN JUNE 2023	-342.38
EFT-1375	05/18/2023	DELTA DENTAL OF WISCONSIN	DELTA VISION JUNE 2023	-41.16
EFT-1376	05/23/2023	WRS (Wisconsin Retirement System)	May 2023 Retirement	-7,529.83
EFT-1377	05/23/2023	EMPOWER RETIREMENT (WDC)	5/19/23 PR	-720.00
EFT-1378	05/23/2023	INTERNAL REVENUE SERVICE	5/19/23 PR	-6,300.52
EFT-1379	05/23/2023	WISCONSIN DEPT. OF REVENUE	5/19/23 PR	-1,103.74
EFT-1380	05/25/2023	CITGO	May 2023 Fuel	-1,013.75
			TOTAL EFT PAYMENTS	-45,306.00
DD5656	05/05/2023	Brinkman, Heidi M	Direct Deposit	-96.97
DD5657	05/05/2023	Corson, Amy M	Direct Deposit	-115.44
DD5658	05/05/2023	Koos-Abendroth, Cheryl A	Direct Deposit	-281.20
DD5659	05/05/2023	Moore, Kari S	Direct Deposit	-9.69
DD5660	05/05/2023	Olson, Clyde A	Direct Deposit	-77.57
DD5661	05/05/2023	Panten, Beth M	Direct Deposit	-242.41
DD5662	05/05/2023	Phippen, Henry	Direct Deposit	-309.08
DD5663	05/05/2023	Slate, Rich	Direct Deposit	-461.75
DD5664	05/05/2023	Dykstra, Dennis P	Direct Deposit	-182.85
DD5665	05/05/2023	Amend, Elizabeth A	Direct Deposit	-1,259.70
DD5666	05/05/2023	Behlke, Ryan R	Direct Deposit	-1,528.98
DD5667	05/05/2023	Chisnell, Gerald	Direct Deposit	-138.52
DD5668	05/05/2023	Galkowski, Jackson T	Direct Deposit	-1,157.20
DD5669	05/05/2023	Glover, Valerie	Direct Deposit	-180.08
DD5670	05/05/2023	Heberer, Jeffrey	Direct Deposit	-1,738.87
DD5671	05/05/2023	Heiling, Addie A	Direct Deposit	-36.03
DD5672	05/05/2023	Heiling, Rachel	Direct Deposit	-640.44
DD5673	05/05/2023	Huhndorf, John E	Direct Deposit	-633.48
DD5674	05/05/2023	Knaub, Sharilyn J	Direct Deposit	-380.54
DD5675	05/05/2023	Mace, Matthew R	Direct Deposit	-1,302.76
DD5676	05/05/2023	McLean, Cody	Direct Deposit	-1,576.15
DD5677	05/05/2023	Meyer, Vanessa K	Direct Deposit	-177.09
DD5678	05/05/2023	Pflum, William	Direct Deposit	-1,610.47
DD5679	05/05/2023	Plagenz-Jensen, Karen C	Direct Deposit	-426.72
DD5680	05/05/2023	Sippel, Christina J	Direct Deposit	-75.16
DD5681	05/05/2023	Stellmacher, Nancy J	Direct Deposit	-850.97
DD5682	05/05/2023	Wolf, Christopher N	Direct Deposit	-1,283.79
DD5683	05/05/2023	Zamzow, Todd B	Direct Deposit	-1,361.88
DD5684	05/19/2023	Amend, Elizabeth A	Direct Deposit	-1,241.33
DD5685	05/19/2023	Behlke, Ryan R	Direct Deposit	-1,752.55
DD5686	05/19/2023	Chisnell, Gerald	Direct Deposit	-138.53

City of Markesan Voucher List

May 2 through June 5, 2023

DD5687	05/19/2023	DeNell, Linda M	Direct Deposit	-157.00
DD5688	05/19/2023	Galkowski, Jackson T	Direct Deposit	-1,384.69
DD5689	05/19/2023	Glover, Valerie	Direct Deposit	-108.06
DD5690	05/19/2023	Heberer, Jeffrey	Direct Deposit	-3,254.51
DD5691	05/19/2023	Heiling, Addie A	Direct Deposit	-52.99
DD5692	05/19/2023	Heiling, Rachel	Direct Deposit	-633.35
DD5693	05/19/2023	Huhndorf, John E	Direct Deposit	-567.05
DD5694	05/19/2023	Knaub, Sharilyn J	Direct Deposit	-365.24
DD5695	05/19/2023	Mace, Matthew R	Direct Deposit	-1,330.61
DD5696	05/19/2023	McLean, Cody	Direct Deposit	-1,400.45
DD5697	05/19/2023	Meyer, Vanessa K	Direct Deposit	-664.15
DD5698	05/19/2023	Pflum, William	Direct Deposit	-1,606.74
DD5699	05/19/2023	Plagenz-Jensen, Karen C	Direct Deposit	-481.56
DD5700	05/19/2023	Sippel, Christina J	Direct Deposit	-33.93
DD5701	05/19/2023	Stelmacher, Nancy J	Direct Deposit	0.00
DD5702	05/19/2023	Wolf, Christopher N	Direct Deposit	-1,283.77
DD5703	05/19/2023	Zamzow, Todd B	Direct Deposit	-1,361.87
DD5704	06/02/2023	Amend, Elizabeth A	Direct Deposit	-1,241.33
DD5705	06/02/2023	Behlke, Ryan R	Direct Deposit	-1,590.93
DD5706	06/02/2023	Chisnell, Gerald	Direct Deposit	-138.52
DD5707	06/02/2023	DeNell, Linda M	Direct Deposit	-94.20
DD5708	06/02/2023	Galkowski, Jackson T	Direct Deposit	-1,482.45
DD5709	06/02/2023	Glover, Valerie	Direct Deposit	-144.05
DD5710	06/02/2023	Heberer, Jeffrey	Direct Deposit	-1,738.86
DD5711	06/02/2023	Heiling, Addie A	Direct Deposit	-48.75
DD5712	06/02/2023	Heiling, Rachel	Direct Deposit	-760.19
DD5713	06/02/2023	Huhndorf, John E	Direct Deposit	-927.15
DD5714	06/02/2023	Knaub, Sharilyn J	Direct Deposit	-270.44
DD5715	06/02/2023	Krombos, Kallie M	Direct Deposit	-42.02
DD5716	06/02/2023	Mace, Matthew R	Direct Deposit	-1,330.61
DD5717	06/02/2023	McLean, Cody	Direct Deposit	-1,431.76
DD5718	06/02/2023	Meyer, Vanessa K	Direct Deposit	-605.55
DD5719	06/02/2023	Pflum, William	Direct Deposit	-1,553.83
DD5720	06/02/2023	Plagenz-Jensen, Karen C	Direct Deposit	-412.28
DD5721	06/02/2023	Sippel, Christina J	Direct Deposit	-36.37
DD5722	06/02/2023	Stelmacher, Nancy J	Direct Deposit	-660.25
DD5723	06/02/2023	Wolf, Christopher N	Direct Deposit	-1,283.80
DD5724	06/02/2023	Zamzow, Todd B	Direct Deposit	-1,361.87
			TOTAL DIRECT DEPOSIT	-53,109.38
37803	05/02/2023	US POSTMASTER	6 Rolls of Stamps / City & W/S	-378.00
37804	05/04/2023	MARKESAN AUTO, HOME & FARM	Misc. Parts / Supplies	-425.04
37805	05/04/2023	RENNERT'S FIRE EQUIPMENT	PW Equip / Drill Hole	-21.63
37806	05/09/2023	2 SISTERS PIGGLY WIGGLY	Election Food	-59.88
37807	05/09/2023	AIRGAS USA, LLC	Cylinder Rental	-34.98
37808	05/09/2023	ARAMARK	4/27/2023 Rug Cleaning	-68.97
37809	05/09/2023	CHRIS' FLORAL & GIFTS	Tetzlaff / Flowers	-9.50

City of Markesan
Voucher List

May 2 through June 5, 2023

37810	05/09/2023	HORICON BANK VISA	Amazon / 1&1 / Training	-1,096.27
37811	05/09/2023	MODERN RENTALS, INC.	PW Shop / Snake	-58.30
37812	05/09/2023	SECURIAN FINANCIAL GROUP, INC.	June 2023 Life Ins Premium	-111.01
37813	05/09/2023	SHELL FLEET	April 2023 Fuel	-1,130.64
37814	05/09/2023	SONDALLE LAW OFFICE	April 2023 Legal Services	-512.50
37815	05/09/2023	THE UNIFORM SHOPPE	Galkowski / Name Plate	-24.95
37816	05/09/2023	THEDA CARE LABORATORIES	Blood Draw	-42.50
37817	05/09/2023	WASTE MANAGEMENT CORPORATE SERVICES	May 2023 Trash & Recycling	-7,878.97
37818	05/15/2023	ERGO BANK OF MARKESAN	WRS Loan - Payment #60	-320.64
37819	05/16/2023	ALLIANT ENERGY/WP&L	Apr - May 2023 Electric Bills	-1,562.81
37820	05/16/2023	AMEND, ELIZABETH	Reimb / Mileage & Meal	-143.89
37821	05/16/2023	EMC INSURANCE	Property & Liability / Workers Comp	-4,793.97
37822	05/16/2023	MARKESAN DISTRICT SCHOOLS	2023 JDD Community Band Donation	-25.00
37823	05/23/2023	AL'S PLUMBING	Test Backflo Preventers	-350.00
37824	05/23/2023	GREEN LAKE COUNTY TREASURER	Election Notices / ICE Programming	-370.00
37825	05/23/2023	GREEN LAKE TITLE & ABSTRACT CO	Letter Report - Vande Brink	-100.00
37826	05/23/2023	NESS ELECTRIC, INC	Street Lighting / S&S / Bulbs	-1,250.40
37827	05/23/2023	PRE-EMPLOYMENT FUND	May 2023 Pre Employment / Galkowski	-128.20
37828	05/23/2023	TLB WOOD PRODUCTS LLC	Recycling Center	-11,072.25
37829	05/23/2023	VERIZON WIRELESS	May - June 2023 Cell Phone	-92.45
37830	05/23/2023	VON BRIESEN & ROPER, SC	Review Tuition Reimbursement Policy	-126.00
37831	05/23/2023	WE ENERGIES	Apr - May 2023 Gas Bills	-412.32
37832	05/23/2023	WELLS FARGO REMITTANCE CENTER	Google / Fleet / Verizon	-570.31
37833	05/30/2023	MARKESAN, CITY OF-PETTY CASH	Postage	-45.34
37834	06/01/2023	ARAMARK	May 2023 Rug Cleaning	-137.94
37835	06/01/2023	BALLWEG IMPLEMENT	Equipment Parts / Supplies	-157.66
37836	06/01/2023	BRIGHTSPEED	May - June 2023 Phone / Internet	-417.57
37837	06/01/2023	CENTURYLINK BUSINESS SERVICES	Apr - May 2023 Phone / Internet	-452.42
37838	06/01/2023	COMPLETE OFFICE OF WISCONSIN	Office Supplies	-149.94
37839	06/01/2023	GENERAL ENGINEERING CO., INC.	2025 Project / Inspection / Landfill	-8,140.10
37840	06/01/2023	JOHNSON BLOCK AND COMPANY	PSC / Form C / '22 Single Audit / GASB 87	-3,648.00
37841	06/01/2023	MARKESAN LUMBER	S&S Park / Tables	-19.84
37842	06/01/2023	MCLEAN CODY	Reimb / Pizza w/ a Cop	-125.97
37843	06/01/2023	METKE, ASHLEY	Reimb. Wendy Metke / Garden Supply	-7.39
37844	06/01/2023	PULVERMACHER ENTERPRISES	Soldiers & Sailors / Cooler	-122.22
37845	06/01/2023	RENNERT'S FIRE EQUIPMENT	Plow Truck / Leaking Fuel Tank	-494.00
37846	06/01/2023	SHRED-IT USA	Shredding Service	-92.16
37847	06/01/2023	SONDALLE LAW OFFICE	May 2023 Legal Services	-443.75
37848	06/02/2023	BEHLKE, RYAN	REIMBURSE PRE-EMPLOYMENT MONEY	-3,000.00
37849	06/05/2023	BERGEMANN'S AUTOCARE	2014 Ford / Front Disc Brake Replacement	-769.61
37850	06/05/2023	BERLIN JOURNAL NEWSPAPERS	Ord #270 / Council / Liquor License	-867.00
37851	06/05/2023	MARKESAN AUTO, HOME & FARM	Misc. Parts / Supplies	-304.32
37852	06/05/2023	NESS ELECTRIC, INC	Kiwanis Park	-2,191.19
37853	06/05/2023	SECURIAN FINANCIAL GROUP, INC.	July 2023 Life Ins Premium	-113.68
37854	06/05/2023	SOUTHERN G. LAKE CO. AMBULANCE	ARPA	-12,195.11
37855	06/05/2023	THEDA CARE LABORATORIES	Blood Draw	-85.00
37856	06/05/2023	WISC. CHIEFS OF POLICE ASSN.	Pflum / Conference	-275.00

City of Markesan
Voucher List
May 2 through June 5, 2023

TOTAL CHECK PAYMENTS -67,426.59

TOTAL PAYMENTS -165,841.97

**Markesan Utilities
Voucher List
May 2 through June 5, 2023**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>
13143	05/04/2023	HUNT'S REPAIR, INC.	2009 Chevy / O2 Sensor	-794.00
13144	05/09/2023	L W ALLEN, INC.	Work on flow meter	-699.20
13145	05/09/2023	MARTELLE WATER TREATMENT	Supplies	-159.60
13146	05/09/2023	NORTH CENTRAL LABS, INC.	Supplies	-643.78
13147	05/09/2023	WI STATE LAB. OF HYGIENE	Sample	-35.00
13148	05/16/2023	ALLIANT ENERGY/WP&L	Apr - May 2023 Electric Bill	-2,587.36
13149	05/16/2023	NESS ELECTRIC, INC	Sewer Plant	-82.22
13150	05/23/2023	GREAT LAKES TV SEAL INC	2023 Televising	-2,770.09
13151	05/23/2023	MARKESAN, CITY OF	May 2023 PR Reimb	-18,398.92
13152	05/23/2023	WE ENERGIES	Apr - May 2023 Gas Bills	-87.81
13153	05/30/2023	MARKESAN, CITY OF	April 2023 Expense Reimb	-11,025.43
13154	06/05/2023	BRIGHTSPEED	May - June 2023 Phone / Internet	-189.34
13155	06/05/2023	NORTH CENTRAL LABS, INC.	Supplies	-241.24
13156	06/05/2023	NORTHERN LAKE SERVICE	Quarterly Drinking Water Testing	-575.00
13157	06/05/2023	USA BLUEBOOK	Gloves	-64.89
13158	06/05/2023	WI-DNR	2023 Water Use Fees	-125.00
13159	06/05/2023	WI DNR	2023 Environmental Fee	-3,294.77
			TOTAL CHECKS	-41,773.65
			TOTAL PAYMENTS	-41,773.65

City of Markesan
Treasurer's Report Budget vs. Actual
 January through May 2023

	Jan - May 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100000 · Taxes				
4133000 · PILOT's Water Dept	0.00	60,000.00	-60,000.00	0.0%
4111000 · City Taxes & Overrun	588,420.62	588,421.00	-0.38	100.0%
4112000 · TIF Increment	0.00	105,000.00	-105,000.00	0.0%
4114000 · Mobile Home Fees	124.33	325.00	-200.67	38.3%
4132000 · PILOT's MRH	9,053.69	12,000.00	-2,946.31	75.4%
4180000 · Interest on Taxes	103.79	1,000.00	-896.21	10.4%
4190000 · State Personal Prop Aid	4,635.18	4,635.18	0.00	100.0%
4195000 · State TID Personal Prop Aid	4,110.31	4,110.31	0.00	100.0%
Total 4100000 · Taxes	606,447.92	775,491.49	-169,043.57	78.2%
4200000 · Special Assessments				
4220000 · Sidewalk Assessment Loan	0.00	13,334.00	-13,334.00	0.0%
4230000 · Sidewalk Assessments	0.00	6,666.00	-6,666.00	0.0%
Total 4200000 · Special Assessments	0.00	20,000.00	-20,000.00	0.0%
4300000 · Intergovernmental Revenues				
4341000 · Shared Revenue	0.00	438,011.68	-438,011.68	0.0%
4342000 · Fire Dues	0.00	3,600.00	-3,600.00	0.0%
4343000 · Exempt Comp Aid	0.00	3,888.15	-3,888.15	0.0%
4344000 · Lottery Credit- Mobil Home	67.62			
4352100 · Police Training	375.00			
4353100 · Transportation Aids	48,941.70	97,870.61	-48,928.91	50.0%
4354500 · Recycling Grant	0.00	5,900.00	-5,900.00	0.0%
4379100 · EMS (Ambulance) Reimb	12,195.11			
Total 4300000 · Intergovernmental Revenues	61,579.43	549,270.44	-487,691.01	11.2%
4400000 · Licenses & Permits				
4410100 · Alcohol Licenses	2,520.00	3,000.00	-480.00	84.0%
4410200 · Operator's Licenses	490.00	1,300.00	-810.00	37.7%
4410300 · Soda Water Licenses	60.00	90.00	-30.00	66.7%
4410400 · Cigarette Licenses	225.00	375.00	-150.00	60.0%
4410500 · Other Business Lic.	50.00	200.00	-150.00	25.0%
4410900 · Cable Franchise Fees	300.00	1,200.00	-900.00	25.0%
4420000 · Dog Licenses (City)	915.28	925.00	-9.72	98.9%
4430000 · Building Permits	2,795.00	4,000.00	-1,205.00	69.9%
4440000 · Land Use Permits	315.00	250.00	65.00	126.0%
4450000 · MDM Hunter Permit Fee	0.00	200.00	-200.00	0.0%
Total 4400000 · Licenses & Permits	7,670.28	11,540.00	-3,869.72	66.5%
4500000 · Fines, Forfeits & Penalties				
4510000 · Ordinance Violations	6,434.04	9,000.00	-2,565.96	71.5%
4510100 · Parking Violations	300.00	600.00	-300.00	50.0%
Total 4500000 · Fines, Forfeits & Penalties	6,734.04	9,600.00	-2,865.96	70.1%
4600000 · Public Charges for Services				
4610000 · Clerk-Treas Fees	490.00	1,200.00	-710.00	40.8%
4610100 · Publication Fees	140.00	250.00	-110.00	56.0%
4621000 · Police Dept Fees	675.00	250.00	425.00	270.0%
4632200 · Snow Removal Fees	0.00	250.00	-250.00	0.0%
4643500 · Recycle Fees	1,714.99	3,400.00	-1,685.01	50.4%
4644000 · Weed Control Charges	133.33	350.00	-216.67	38.1%
4654000 · Cemetery Sales	0.00	750.00	-750.00	0.0%
4672000 · Park Shelter Use	900.00	1,700.00	-800.00	52.9%
4674300 · Comm Ctr Use	270.00	150.00	120.00	180.0%
Total 4600000 · Public Charges for Services	4,323.32	8,300.00	-3,976.68	52.1%
4700000 · Intergov't Charges for Services				
4732100 · School Liason	35,406.00	61,000.00	-25,594.00	58.0%
4734100 · Recycle Ctr-Towns	4,987.50	9,500.00	-4,512.50	52.5%
4739100 · Crossing Guard Reimb	0.00	5,500.00	-5,500.00	0.0%
Total 4700000 · Intergov't Charges for Services	40,393.50	76,000.00	-35,606.50	53.1%
4800000 · Miscellaneous Revenue				
4811000 · Interest-City Investments	3,631.06	1,500.00	2,131.06	242.1%
4820000 · Rent-Muni Bldg	7,750.00	16,200.00	-8,450.00	47.8%
4820100 · Rent-Land	1,951.25	3,600.00	-1,648.75	54.2%
4820200 · Rent-Cell Tower	6,036.54	11,475.00	-5,438.46	52.6%
4840900 · Ins Dividends	1,893.00	2,000.00	-107.00	94.7%
4850000 · Donations	1,706.25	5,000.00	-3,293.75	34.1%

City of Markesan
Treasurer's Report Budget vs. Actual
 January through May 2023

	Jan - May 23	Budget	\$ Over Budget	% of Budget
4850025 · Connolly Memorial Cemetery Fund	500.00			
4850030 · Dog Park Donations	830.00	60,000.00	-59,170.00	1.4%
4850060 · Luminary Bag Donation	500.00			
4850100 · Police Donations	10.00	3,000.00	-2,990.00	0.3%
4890100 · Wage Carryover from 2022	0.00	30,000.00	-30,000.00	0.0%
4890000 · Exp Reimb-All Types	1,333.26	2,500.00	-1,166.74	53.3%
Total 4800000 · Miscellaneous Revenue	28,141.36	135,275.00	-109,133.64	19.3%
Total Income	753,289.85	1,585,476.93	-832,187.08	47.5%
Gross Profit	753,289.85	1,585,476.93	-832,187.08	47.5%
Expense				
5100000 · General Government				
5100100 · W&S Expense Reimb	-3,698.60			
5100112 · Accts Rec - W&S WRS	-167.44			
5100114 · Accts Rec - W&S Insurance	-210.35			
5100200 · Library Expense Reimb	-2,613.00			
5110000 · Legislative				
5110111 · Council	1,520.00	11,000.00	-9,480.00	13.8%
5110211 · Mayor	2,000.00	9,400.00	-7,400.00	21.3%
5111011 · Committees	0.00	400.00	-400.00	0.0%
Total 5110000 · Legislative	3,520.00	20,800.00	-17,280.00	16.9%
5130000 · Legal				
5130021 · City Atty-General	637.50	1,800.00	-1,162.50	35.4%
5130121 · City Atty-Prosecution	1,168.75	1,000.00	168.75	116.9%
5130221 · Legal Fees-Special	100.00			
5131021 · Muni Code Updates	995.00	995.00	0.00	100.0%
Total 5130000 · Legal	2,901.25	3,795.00	-893.75	76.4%
5140000 · General Administration				
5141011 · Legislative Support-Wages	2,732.75	17,500.00	-14,767.25	15.6%
5141025 · Legislat. Support-Training/Dues	20.00			
5141032 · Legislative Support-Publication	3,027.25			
5142011 · General Admin-Wages	10,035.00	34,500.00	-24,465.00	29.1%
5142021 · General Admin-Outside Services	259.26			
5142025 · General Admin-Training/Dues	435.81			
5142031 · General Admin-Office Supplies	2,034.36			
5142033 · General Admin-Mileage	123.80			
5143011 · Elections-Wages	3,247.77	5,500.00	-2,252.23	59.1%
5143032 · Elections-Publication	238.30			
5143034 · Elections-Supplies	558.08			
5144011 · Licensing & Permits-Wages	1,123.25	3,500.00	-2,376.75	32.1%
5144032 · Licensing & Permits-Publication	129.00			
Total 5140000 · General Administration	23,964.63	61,000.00	-37,035.37	39.3%
5150000 · Financial Administration				
5150011 · General Accounting-Wages	6,667.60	21,000.00	-14,332.40	31.8%
5150521 · Independent Audit	10,894.40	10,300.00	594.40	105.8%
5151113 · Medicare (default)	3,355.48	8,200.00	-4,844.52	40.9%
5151213 · Social Security	10,041.91	27,500.00	-17,458.09	36.5%
5151314 · Health Insurance	56,639.42	156,000.00	-99,360.58	36.3%
5151414 · Life Insurance	192.84	700.00	-507.16	27.5%
5151611 · Paid Time Off (PTO)-Wages	23,340.45			
5152012 · Wisconsin Retirement System	17,198.07	42,000.00	-24,801.93	40.9%
5155011 · Property Assessment-Wages	0.00	6,400.00	-6,400.00	0.0%
5155021 · Prop. Assmnt.-Outside Services	3,322.18			
5155111 · Prop Tax Collection-Wages	1,045.25	4,000.00	-2,954.75	26.1%
5155121 · Prop Tax Collection-Outside Ser	422.62			
5156005 · Prop & Liability Ins	14,098.79	25,500.00	-11,401.21	55.3%
5156100 · Workers Comp - Calculated	79.00			
5156105 · Workers Comp	5,698.97	11,500.00	-5,801.03	49.6%
5156205 · Employee Bonds	0.00	900.00	-900.00	0.0%
5156305 · Unemployment Taxes	10.98			
Total 5150000 · Financial Administration	153,007.96	314,000.00	-160,992.04	48.7%
5160000 · Municipal Building				
5160011 · Municipal Building-Wages	3,432.46			
5160021 · Municipal Building-Outside Serv	1,786.34			
5160022 · Municipal Building-Utilities	13,080.77			
5160023 · Municipal Building-Repairs&Supp	744.72			
5160000 · Municipal Building - Other	0.00	50,000.00	-50,000.00	0.0%

City of Markesan
Treasurer's Report Budget vs. Actual
January through May 2023

	Jan - May 23	Budget	\$ Over Budget	% of Budget
Total 5160000 · Municipal Building	19,044.29	50,000.00	-30,955.71	38.1%
Total 5100000 · General Government	195,748.74	449,595.00	-253,846.26	43.5%
5150520 · Bank Service Charges	84.37			
5200000 · Public Safety				
5210000 · Law Enforcement				
5210001 · Police Administration				
5210011 · Police Admin-Wages	24,868.71			
5210019 · Police Admin-Uniforms	921.21			
5210022 · Police Admin-Utilities	2,485.79			
5210034 · Police Admin-Supplies	1,375.54			
5210035 · Police Admin - Donations	1,660.00			
5210040 · Police Admin - Playground Don.	1,018.63			
5210001 · Police Administration - Other	0.00	87,400.00	-87,400.00	0.0%
Total 5210001 · Police Administration	32,329.88	87,400.00	-55,070.12	37.0%
5212000 · Police Patrol				
5212011 · Police Patrol-Wages	54,321.24			
5212021 · Police Patrol-Outside Services	492.00			
5212022 · Police Patrol-Utilities	421.54			
5212023 · Police Patrol-Repairs/Supplies	3,302.08			
5212033 · Police Patrol-Fuel/Miles	2,886.53			
5212000 · Police Patrol - Other	0.00	195,000.00	-195,000.00	0.0%
Total 5212000 · Police Patrol	61,423.39	195,000.00	-133,576.61	31.5%
5213021 · Police Criminal Inv-Suppl/Serv	676.50	1,500.00	-823.50	45.1%
5214025 · Police Training	983.00	1,300.00	-337.00	74.1%
Total 5210000 · Law Enforcement	95,392.77	285,200.00	-189,807.23	33.4%
5219000 · School Crossing Guard	4,735.50	11,000.00	-6,264.50	43.1%
5220000 · Fire Protection				
5220021 · Fire Dept-Annual Budget	13,734.00	24,625.00	-10,891.00	55.8%
5220022 · Water Hydrant Rental	0.00	113,750.00	-113,750.00	0.0%
5220034 · Fire Dept-Incident Charges	606.91			
Total 5220000 · Fire Protection	14,340.91	138,375.00	-124,034.09	10.4%
5240021 · Building Inspection	5,702.15	12,500.00	-6,797.85	45.6%
5290000 · Other Public Safety				
5290011 · Emergency Govt-Wages	0.00	2,200.00	-2,200.00	0.0%
5290022 · Emergency Govt-Utilities	323.14	1,900.00	-1,576.86	17.0%
5290023 · Emer Govt-Suppl., Equip & Repair	700.33	4,270.00	-3,569.67	16.4%
Total 5290000 · Other Public Safety	1,023.47	8,370.00	-7,346.53	12.2%
Total 5200000 · Public Safety	121,194.80	455,445.00	-334,250.20	26.6%
5300000 · Public Works				
5310000 · Streets Administration				
5310011 · Streets Admin-Wages	2,021.25			
5310021 · Streets Admin-Outside Services	249.60			
5310000 · Streets Administration - Other	0.00	7,000.00	-7,000.00	0.0%
Total 5310000 · Streets Administration	2,270.85	7,000.00	-4,729.15	32.4%
5311000 · Public Works Shop				
5311011 · PW Shop-Wages	2,044.21			
5311022 · PW Shop-Utilities	2,890.95			
5311033 · PW Shop-Fuel	184.87			
5311034 · PW Shop-Supplies/Tools	676.77			
5311000 · Public Works Shop - Other	0.00	10,200.00	-10,200.00	0.0%
Total 5311000 · Public Works Shop	5,796.80	10,200.00	-4,403.20	56.8%
5312000 · Public Works Mach & Equip				
5312011 · PW Mach & Equip-Wages	7,123.31			
5312023 · PW Mach & Equip-Repair/Supplies	3,570.22			
5312033 · PW Mach & Equip-Fuel	1,247.91			
5312000 · Public Works Mach & Equip - Other	0.00	36,000.00	-36,000.00	0.0%
Total 5312000 · Public Works Mach & Equip	11,941.44	36,000.00	-24,058.56	33.2%
5331000 · Road Maintenance				
5331011 · Road Maintenance-Wages	661.23			
5331033 · Road Maintenance-Fuel	173.41			

City of Markesan
Treasurer's Report Budget vs. Actual
January through May 2023

	Jan - May 23	Budget	\$ Over Budget	% of Budget
5331000 · Road Maintenance - Other	0.00	10,650.00	-10,650.00	0.0%
Total 5331000 · Road Maintenance	834.64	10,650.00	-9,815.36	7.8%
5331100 · Curbs & Gutters				
5331111 · Curbs & Gutters-Wages	126.15			
5331100 · Curbs & Gutters - Other	0.00	500.00	-500.00	0.0%
Total 5331100 · Curbs & Gutters	126.15	500.00	-373.85	25.2%
5331200 · Traffic Signs & Markings				
5331211 · Traffic Signs, Markings-Wages	859.13			
5331223 · Traffic Sign & Mark-Repair/Supp	514.55			
5331200 · Traffic Signs & Markings - Other	0.00	2,000.00	-2,000.00	0.0%
Total 5331200 · Traffic Signs & Markings	1,373.68	2,000.00	-626.32	68.7%
5331300 · Bridges & Culverts	0.00	1,000.00	-1,000.00	0.0%
5331900 · Snow & Ice Control				
5331911 · Snow & Ice Control-Wages	12,755.39			
5331933 · Snow & Ice Control-Fuel	3,342.24			
5331934 · Snow & Ice Control-Supplies	8,538.11			
5331900 · Snow & Ice Control - Other	0.00	26,000.00	-26,000.00	0.0%
Total 5331900 · Snow & Ice Control	24,635.74	26,000.00	-1,364.26	94.8%
5342022 · Street Lighting	7,164.66	24,000.00	-16,835.34	29.9%
5343100 · Sidewalks				
5343111 · Sidewalks-Wages	201.68			
5343100 · Sidewalks - Other	0.00	20,000.00	-20,000.00	0.0%
Total 5343100 · Sidewalks	201.68	20,000.00	-19,798.32	1.0%
5344000 · Storm Sewers				
5344111 · Storm Sewers-Wages	405.43			
5344000 · Storm Sewers - Other	0.00	250.00	-250.00	0.0%
Total 5344000 · Storm Sewers	405.43	250.00	155.43	162.2%
5344100 · Street Cleaning	450.85	1,700.00	-1,249.15	26.5%
5345000 · Parking Lots				
5345011 · Parking Lots-Wages	397.43			
5345000 · Parking Lots - Other	0.00	500.00	-500.00	0.0%
Total 5345000 · Parking Lots	397.43	500.00	-102.57	79.5%
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	2,954.65			
5362021 · Sanitation/Trash-Outside Serv.	26,636.60			
5362000 · Sanitation/Trash - Other	0.00	74,000.00	-74,000.00	0.0%
Total 5362000 · Sanitation/Trash	29,591.25	74,000.00	-44,408.75	40.0%
5363100 · Landfill Monitoring	2,000.95	4,200.00	-2,199.05	47.6%
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	2,200.06			
5363523 · Recycling Center-Markesan	11,072.25			
5363533 · Recycling Center-Fuel	92.44			
5363500 · Recycling Center - Other	29.26	7,500.00	-7,470.74	0.4%
Total 5363500 · Recycling Center	13,394.01	7,500.00	5,894.01	178.6%
5363521 · Recycling-Curbside	11,465.35	27,500.00	-16,034.65	41.7%
5363600 · Recycling Center-Mackford	539.29	1,700.00	-1,160.71	31.7%
5363700 · Recycling Center-Manchester	539.30	1,700.00	-1,160.70	31.7%
5363800 · Recycling Center-Green Lake	1,049.31	2,600.00	-1,550.69	40.4%
5364000 · Weed Control				
5364011 · Weed Control-Wages	232.25			
5364034 · Weed Control-Supplies	161.00			
5364000 · Weed Control - Other	0.00	1,700.00	-1,700.00	0.0%
Total 5364000 · Weed Control	393.25	1,700.00	-1,306.75	23.1%
Total 5300000 · Public Works	114,572.06	260,700.00	-146,127.94	43.9%
5400000 · Health & Human Services				
5490000 · Cemetery				
5491011 · Cemetery-Wages	2,568.06			
5491022 · Cemetery-Utilities	111.13			
5491033 · Cemetery-Fuel	99.09			
5491034 · Cemetery-Supplies	44.72			

City of Markesan
Treasurer's Report Budget vs. Actual
January through May 2023

	Jan - May 23	Budget	\$ Over Budget	% of Budget
5490000 · Cemetery - Other	0.00	16,000.00	-16,000.00	0.0%
Total 5490000 · Cemetery	2,823.00	16,000.00	-13,177.00	17.6%
Total 5400000 · Health & Human Services	2,823.00	16,000.00	-13,177.00	17.6%
5500000 · Culture, Rec & Educ				
5510000 · Library				
5511011 · Library-Wages	925.05			
5511021 · Library-Annual Budget	52,041.75			
5510000 · Library - Other	0.00	69,389.00	-69,389.00	0.0%
Total 5510000 · Library	52,966.80	69,389.00	-16,422.20	76.3%
5520000 · Parks				
5520011 · Parks-Wages	2,072.18			
5520022 · Parks-Utilities	1,188.57			
5520023 · Parks-Repairs/Supplies	2,872.08			
5520033 · Parks-Fuel	212.97			
5520200 · Parks - Comm. Garden Expense	7.39			
5520000 · Parks - Other	0.00	18,000.00	-18,000.00	0.0%
Total 5520000 · Parks	6,353.19	18,000.00	-11,646.81	35.3%
5530000 · City Events/Banners				
5530011 · City Events/Banners-Wages	602.05			
5530000 · City Events/Banners - Other	0.00	3,100.00	-3,100.00	0.0%
Total 5530000 · City Events/Banners	602.05	3,100.00	-2,497.95	19.4%
5530100 · Summer Rec Program	2,000.00	2,000.00	0.00	100.0%
5531000 · Events Comm. (Special Events)	469.04	6,000.00	-5,530.96	7.8%
Total 5500000 · Culture, Rec & Educ	62,391.08	98,489.00	-36,097.92	63.3%
5600000 · Conservation & Development				
5670000 · Advertising & Promotion	0.00	150.00	-150.00	0.0%
5671000 · Industrial Park Development	119.59			
5671021 · TIF Fees	1,250.00			
5690000 · Zoning & Development	0.00	250.00	-250.00	0.0%
5691000 · Mapping	0.00	50.00	-50.00	0.0%
Total 5600000 · Conservation & Development	1,369.59	450.00	919.59	304.4%
5900000 · Debt Service				
5912000 · 2018 Bond Issue Princ.				
5912100 · 2018 Bond Issue Fees	0.00	850.00	-850.00	0.0%
5912000 · 2018 Bond Issue Princ. - Other	110,000.00	110,000.00	0.00	100.0%
Total 5912000 · 2018 Bond Issue Princ.	110,000.00	110,850.00	-850.00	99.2%
5916000 · Principal Long-Term Debt	1,433.89	3,511.00	-2,077.11	40.8%
5926000 · Interest Long Term Debt	169.31	249.00	-79.69	68.0%
5926250 · 2018A Bond Issue Interest	16,585.00	31,932.50	-15,347.50	51.9%
5927000 · Patrol Car Principal Loan	2,720.71	5,496.80	-2,776.09	49.5%
5927500 · Patrol Car Interest Loan	166.75	278.12	-111.37	60.0%
Total 5900000 · Debt Service	131,075.66	152,317.42	-21,241.76	86.1%
6000000 · Capital Outlay				
6576550 · Dog Park Outlay	0.00	60,000.00	-60,000.00	0.0%
6576450 · Employee Wage Contingency Fund	0.00	15,000.00	-15,000.00	0.0%
6571400 · Outlay - City Hall	0.00	10,000.00	-10,000.00	0.0%
6571900 · Outlay - General Acctg Admin	0.00	5,000.00	-5,000.00	0.0%
6572200 · Outlay - Fire Department	0.00	5,000.00	-5,000.00	0.0%
6572900 · Outlay - Emergency Govt	0.00	3,000.00	-3,000.00	0.0%
6573270 · Outlay - Garages & Sheds	0.00	5,000.00	-5,000.00	0.0%
6573310 · Outlay - Streets	0.00	17,376.00	-17,376.00	0.0%
6573320 · Outlay - 2022 Streets Project	484,012.03			
6573340 · Outlay - 2025 Streets Project	20,195.05			
6573460 · Outlay - Parking Lots	0.00	1,500.00	-1,500.00	0.0%
6574200 · Outlay - Recycling Center	0.00	5,000.00	-5,000.00	0.0%
6575100 · Outlay - Cemetery	0.00	9,000.00	-9,000.00	0.0%
6576100 · Outlay - Library	0.00	800.00	-800.00	0.0%
6576200 · Outlay - Parks	0.00	10,104.51	-10,104.51	0.0%
6576500 · Outlay - Walking Path	560.00	5,700.00	-5,140.00	9.8%
Total 6000000 · Capital Outlay	504,767.08	152,480.51	352,286.57	331.0%
Total Expense	1,134,026.38	1,585,476.93	-451,450.55	71.5%

1:17 PM

06/05/23

Accrual Basis

City of Markesan
Treasurer's Report Budget vs. Actual
January through May 2023

	<u>Jan - May 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Net Ordinary Income	-380,736.53	0.00	-380,736.53	100.0%
Net Income	<u>-380,736.53</u>	<u>0.00</u>	<u>-380,736.53</u>	<u>100.0%</u>



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee
Presented on June 6, 2023

May 2023

Agenda:

**Golf Cart Ordinance Change
Update on Charger**

Appendix:

- 1. Proposed Golf Cart Ordinance Amendment**

Golf Cart Ordinance Modification

This department is requesting the committee to review a possible change to Golf Cart Ordinance 355-64.1. This department would like to modify section F-12.

Currently the ordinance reads in section F-12:

Golf carts shall only be operated on City streets which have a posted speed limit of 25 miles per hour or less.

This department is proposing the change that F-12 would read:

Golf carts shall only be operated on City streets which have a posted speed limit of 35 miles per hour or less.

The reason for this proposal is that numerous things have been developed and built up just outside of the 25 mph speed zone that many community members utilize. Examples include the Post Office, Bank, Pharmacy, etc. This department feels that golf carts could safely travel to these locations as long as all other rules are closely adhered to.

We have had golf carts in Markesan for numerous years now and have had very little issue with them with the majority of all golf cart operators being respectful of all rules and regulations.

This department did contact City Attorney Dan Sondalle and he did draft the official amendment. That amendment is attached.

Update on Charger

The insurance has deemed the Dodge Charger a total loss. They are working with this department closing to cover the up-fitting and decaling of a replacement squad which will be the Dodge Durango.

At this time we will keep the Ford SUV and decide later this year on how to proceed early next year with replacing that vehicle now that the Dodge Charger has been replaced.

Final numbers from the insurance aren't in yet but I will provide all those numbers to the committee/council once this department has those numbers.

ORDINANCE NO. 271

An Ordinance amending Section 355-64.1 F (12) of the Municipal Code of the City of Markesan.

The Common Council of the City of Markesan in session duly begun on the 13th day of June, 2023, hereby amends Section 355-64.1 F (12) of the City of Markesan Municipal Code to read as follows:

SECTION 1: Section 355.64.1 F (12) of the Municipal Code is hereby amended to read as follows:

- (12) Golf carts shall only be operated on City Streets which have a posted speed limit of 35 miles per hour or less.

SECTION 2: This ordinance shall be in full force and effect upon passage and publication.

ROLL CALL: Ayes _____ Nays _____ Absent _____ Abstained _____

APPROVED this 13th day of June, 2023.

CITY OF MARKESAN

RICH SLATE, Mayor

ATTEST:

ELIZABETH AMEND, Clerk-Treasurer

APPROVED AS TO FORM:

DANIEL D. SONDALLE, City Attorney



Betsy Amend <bamend@markesanwi.gov>

Markesan Fire Department Fire Danger Sign

1 message

Tim Tripp <ttripp@generalengineering.net>

Wed, May 31, 2023 at 3:59 PM

To: Betsy Amend <bamend@markesanwi.gov>

Cc: Rachel Heiling <rheiling@markesanwi.gov>, Lukasz Lyzwa <llyzwa@generalengineering.net>

Betsy,

Please provide the following information to the Mayor and the appropriate committees.

The Markesan Fire Department has applied to replace the Smokey the Bear Fire Danger Sign with a new LED sign and memorial plaque. (See attached description of what they are proposing and the photos of the existing sign) This sign is a legally non-conforming sign.

Lukasz and I reviewed the sign ordinances and cannot permit this sign based on 2 ordinances.

400-115 B (5) states:

No sign shall be erected at any location where it may, by reason of its position, shape, color or other characteristics, interfere with, obstruct the view of or be confused with any authorized traffic sign, traffic signal or other traffic device nor shall any sign make use of the words "STOP," "LOOK," "DRIVE-IN," "DANGER," "ENTER," "EXIT," "OPEN" or use any other word, phrase or symbol or character in such a manner as to interfere with, mislead or confuse traffic. "ENTER," "EXIT" and "DRIVE-IN" signs may be allowed by permit of the Common Council for use where such signs significantly aid the flow of traffic and provided further that the business for which said signs are requested shall have separate entrance and exit drives with curb cuts for each separated by a minimum distance of 10 feet.

However, due to the nature and purpose of the sign, we recommend this not hold up permitting the sign.

400-116 A (1) (a&b) states:

(1) Spacing.

- (a) One freestanding sign shall be permitted for each full 200 feet of frontage on any highway, road or street which is open to the public and abutting said business premises; provided, however, that any business premises with less than 200 feet of total frontage shall be permitted one on-premises freestanding sign, and provided further that no segment of frontage along a single highway, road or street shall have more signs directed or oriented to or toward that segment than would be permitted based upon the number of feet of frontage in that segment. Signs placed pursuant to the terms of this subsection shall be removed prior to any sale, lease, assignment or transfer of property which would result in such signs failing to comply with the spacing requirements of this section. For purposes of this subsection, shopping centers and amusement parks shall be considered a single business premises.
- (b) Notwithstanding all other provisions stated herein, no freestanding sign shall be placed within 100 feet of any other freestanding sign.

The Fire Department has approximately 350 feet of frontage. This ordinance allows for only 1 sign, which exists closer to the building.

I have discussed the situation with Joel Strahota, the Fire Chief. Lukasz and I support what the Fire Department is trying to do. However, we cannot approve the sign application due to the requirements outlined in 400-116 A (1) (a). We also feel that we must rule consistently in harmony with past decisions on sign applications to maintain uniformity. We recommend either the Fire Department revise their application to meet the ordinance requirements or the appropriate individuals from the City discuss with them a request for variance or other options available to them to appeal the decision.

If there is anything more we can do to assist, let us know.

Timothy Tripp
Building Inspector | **General Engineering Company**
916 Silver Lake Drive | PO Box 340 | Portage, WI 53901
P 608-742-2169 | C 608-617-6873
ttripp@generalengineering.net
www.generalengineering.net

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2 attachments

 **MFD.pdf**
55K

 **MFD Photos.pdf**
1539K

Application for Operator's License
to Serve Fermented Malt Beverages and Intoxicating Liquors

Date Rec'd _____
Recp# _____
Date Apprv'd _____
Lic# _____

PLEASE PRINT CLEARLY

NAME (First - Middle - Last) _____ Circle: Male / Female
OTHER NAMES (maiden or nicknames; if none, so state) _____ BIRTHDATE _____
DRIVERS LICENSE # _____ PHONE (best # to reach you) _____
ADDRESS _____
Street Apt. No. City State Zip

_____ **New/Renewal (1-year) - \$20** _____ **Provisional - \$15**

List the name of the alcohol beverage premises that will employ you: _____

ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY:

All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

1. If application is a renewal (within past two years you've held a Class "A", "Class A", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of _____
2. As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course?
YES _____ NO _____ If yes, where? _____
(If this is a **new application**, proof of completion must be submitted with the application)
3. Do you understand your responsibilities as an alcohol beverage license holder? YES _____ NO _____
4. Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES _____ NO _____
5. Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger? YES _____ NO _____
6. Have you ever been convicted of a felony? YES _____ NO _____
7. Do you have any criminal charges presently pending against you? YES _____ NO _____

****If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).**

CERTIFICATION AND INFORMATION RELEASE

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to serve Fermented Malt Beverages and Intoxicating Liquors in a place licensed by the City for the sale of alcohol beverages. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my operator's license. I further understand that falsification of any information shall be grounds for denial or revocation of this license. I am aware of the Federal, State, and Local laws, ordinances and regulations governing the sale of alcohol beverages and agree to abide by those laws and regulations. I also understand that a background check based on my application will be done. I hereby authorize the release of any and all records requested by the City of Markesan in its review of my application.

SIGNATURE OF APPLICANT: _____

SIGNATURE OF CLERK/DEPUTY CLERK: _____

Date _____

City of Markesan
Treasurer's Report Budget vs. Actual
 January through December 2023

Sample

	<u>Actual</u> Jan - Dec 23	<u>2023</u> Budget	<u>2024</u> New
Ordinary Income/Expense			
Income			
4100000 · Taxes			
4133000 · PILOT's Water Dept	0.00	60,000.00	
4111000 · City Taxes & Overrun	588,420.62	588,421.00	
4112000 · TIF Increment	0.00	105,000.00	
4114000 · Mobile Home Fees	124.33	325.00	
4132000 · PILOT's MRH	9,053.69	12,000.00	
4180000 · Interest on Taxes	103.79	1,000.00	
4190000 · State Personal Prop Aid	4,635.18	4,635.18	
4195000 · State TID Personal Prop Aid	4,110.31	4,110.31	
Total 4100000 · Taxes	606,447.92	775,491.49	
4200000 · Special Assessments			
4220000 · Sidewalk Assessment Loan	0.00	13,334.00	
4230000 · Sidewalk Assessments	0.00	6,666.00	
Total 4200000 · Special Assessments	0.00	20,000.00	
4300000 · Intergovernmental Revenues			
4341000 · Shared Revenue	0.00	438,011.68	
4342000 · Fire Dues	0.00	3,600.00	
4343000 · Exempt Comp Aid	0.00	3,888.15	
4344000 · Lottery Credit- Mobil Home	67.62		
4352100 · Police Training	375.00		
4353100 · Transportation Aids	48,941.70	97,870.61	
4354500 · Recycling Grant	0.00	5,900.00	
4379100 · EMS (Ambulance) Reimb	12,195.11		
Total 4300000 · Intergovernmental Revenues	61,579.43	549,270.44	
4400000 · Licenses & Permits			
4410100 · Alcohol Licenses	3,020.00	3,000.00	
4410200 · Operator's Licenses	490.00	1,300.00	
4410300 · Soda Water Licenses	60.00	90.00	
4410400 · Cigarette Licenses	225.00	375.00	
4410500 · Other Business Lic.	50.00	200.00	
4410900 · Cable Franchise Fees	300.00	1,200.00	
4420000 · Dog Licenses (City)	915.28	925.00	
4430000 · Building Permits	2,795.00	4,000.00	
4440000 · Land Use Permits	315.00	250.00	
4450000 · MDM Hunter Permit Fee	0.00	200.00	
Total 4400000 · Licenses & Permits	8,170.28	11,540.00	
4500000 · Fines, Forfeits & Penalties			
4510000 · Ordinance Violations	6,434.04	9,000.00	
4510100 · Parking Violations	300.00	600.00	
Total 4500000 · Fines, Forfeits & Penalties	6,734.04	9,600.00	
4600000 · Public Charges for Services			
4610000 · Clerk-Treas Fees	490.00	1,200.00	
4610100 · Publication Fees	168.00	250.00	
4621000 · Police Dept Fees	725.00	250.00	
4632200 · Snow Removal Fees	0.00	250.00	
4643500 · Recycle Fees	1,714.99	3,400.00	
4644000 · Weed Control Charges	133.33	350.00	
4654000 · Cemetery Sales	0.00	750.00	
4672000 · Park Shelter Use	900.00	1,700.00	
4674300 · Comm Ctr Use	335.00	150.00	
Total 4600000 · Public Charges for Services	4,466.32	8,300.00	
4700000 · Intergov't Charges for Services			
4732100 · School Liason	35,406.00	61,000.00	
4734100 · Recycle Ctr-Towns	4,987.50	9,500.00	

City of Markesan
Treasurer's Report Budget vs. Actual
January through December 2023

	Jan - Dec 23	Budget
4739100 · Crossing Guard Reimb	0.00	5,500.00
Total 4700000 · Intergov't Charges for Services	40,393.50	76,000.00
4800000 · Miscellaneous Revenue		
4811000 · Interest-City Investments	1,863.92	1,500.00
4820000 · Rent-Muni Bldg	7,750.00	16,200.00
4820100 · Rent-Land	1,951.25	3,600.00
4820200 · Rent-Cell Tower	6,036.54	11,475.00
4840900 · Ins Dividends	1,893.00	2,000.00
4850000 · Donations	1,706.25	5,000.00
4850025 · Connolly Memorial Cemetery Fund	500.00	
4850030 · Dog Park Donations	830.00	60,000.00
4850060 · Luminary Bag Donation	500.00	
4850100 · Police Donations	10.00	3,000.00
4890100 · Wage Carryover from 2022	0.00	30,000.00
4890000 · Exp Reimb-All Types	1,333.26	2,500.00
Total 4800000 · Miscellaneous Revenue	24,374.22	135,275.00
Total Income	752,165.71	1,585,476.93
Gross Profit	752,165.71	1,585,476.93
Expense		
5100000 · General Government		
5100100 · W&S Expense Reimb	-3,875.04	
5100111 · Accts Rec - W&S Wages	4,882.50	
5100112 · Accts Rec - W&S WRS	137.20	
5100114 · Accts Rec - W&S Insurance	2,106.93	
5100200 · Library Expense Reimb	-2,613.00	
5100211 · Accts Rec - Library Wages	2,715.17	
5100212 · Accts Rec - Library WRS	61.20	
5110000 · Legislative		
5110111 · Council	1,520.00	11,000.00
5110211 · Mayor	2,000.00	9,400.00
5111011 · Committees	0.00	400.00
Total 5110000 · Legislative	3,520.00	20,800.00
5130000 · Legal		
5130021 · City Atty-General	800.00	1,800.00
5130121 · City Atty-Prosecution	1,450.00	1,000.00
5130221 · Legal Fees-Special	100.00	
5131021 · Muni Code Updates	995.00	995.00
Total 5130000 · Legal	3,345.00	3,795.00
5140000 · General Administration		
5141011 · Legislative Support-Wages	2,848.75	17,500.00
5141025 · Legislat. Support-Training/Dues	20.00	
5141032 · Legislative Support-Publication	2,289.25	
5142011 · General Admin-Wages	10,880.50	34,500.00
5142021 · General Admin-Outside Services	259.26	
5142025 · General Admin-Training/Dues	435.81	
5142031 · General Admin-Office Supplies	2,034.36	
5142033 · General Admin-Mileage	123.80	
5143011 · Elections-Wages	3,292.77	5,500.00
5143032 · Elections-Publication	238.30	
5143034 · Elections-Supplies	558.08	
5144011 · Licensing & Permits-Wages	1,263.75	3,500.00
Total 5140000 · General Administration	24,244.63	61,000.00
5150000 · Financial Administration		
5150011 · General Accounting-Wages	7,215.22	21,000.00
5150521 · Independent Audit	10,894.40	10,300.00
5151113 · Medicare (default)	3,774.74	8,200.00
5151213 · Social Security	11,558.21	27,500.00

City of Markesan
Treasurer's Report Budget vs. Actual
January through December 2023

	Jan - Dec 23	Budget
5151314 · Health Insurance	62,153.19	156,000.00
5151414 · Life Insurance	212.66	700.00
5151611 · Paid Time Off (PTO)-Wages	26,315.47	
5152012 · Wisconsin Retirement System	18,989.93	42,000.00
5155011 · Property Assessment-Wages	0.00	6,400.00
5155021 · Prop. Assmnt.-Outside Services	3,322.18	
5155111 · Prop Tax Collection-Wages	1,045.25	4,000.00
5155121 · Prop Tax Collection-Outside Ser	422.62	
5156005 · Prop & Liability Ins	14,098.79	25,500.00
5156100 · Workers Comp - Calculated	87.02	
5156105 · Workers Comp	5,698.97	11,500.00
5156205 · Employee Bonds	0.00	900.00
5156305 · Unemployment Taxes	10.98	
Total 5150000 · Financial Administration	165,799.63	314,000.00
5160000 · Municipal Building		
5160011 · Municipal Building-Wages	4,110.86	
5160021 · Municipal Building-Outside Serv	1,786.34	
5160022 · Municipal Building-Utilities	13,080.77	
5160023 · Municipal Building-Repairs&Supp	742.66	
5160000 · Municipal Building - Other	0.00	50,000.00
Total 5160000 · Municipal Building	19,720.63	50,000.00
Total 5100000 · General Government	220,044.85	449,595.00
5150520 · Bank Service Charges	84.37	
5200000 · Public Safety		
5210000 · Law Enforcement		
5210001 · Police Administration		
5210011 · Police Admin-Wages	27,102.91	
5210019 · Police Admin-Uniforms	921.21	
5210022 · Police Admin-Utilities	2,485.79	
5210034 · Police Admin-Supplies	1,375.54	
5210035 · Police Admin - Donations	1,660.00	
5210040 · Police Admin - Playground Don.	1,018.63	
5210001 · Police Administration - Other	0.00	87,400.00
Total 5210001 · Police Administration	34,564.08	87,400.00
5212000 · Police Patrol		
5212011 · Police Patrol-Wages	60,706.84	
5212021 · Police Patrol-Outside Services	492.00	
5212022 · Police Patrol-Utilities	421.54	
5212023 · Police Patrol-Repairs/Supplies	2,532.47	
5212033 · Police Patrol-Fuel/Miles	2,886.53	
5212000 · Police Patrol - Other	0.00	195,000.00
Total 5212000 · Police Patrol	67,039.38	195,000.00
5213021 · Police Criminal Inv-Suppl/Serv	591.50	1,500.00
5214025 · Police Training	688.00	1,300.00
Total 5210000 · Law Enforcement	102,882.96	285,200.00
5219000 · School Crossing Guard	4,735.50	11,000.00
5220000 · Fire Protection		
5220021 · Fire Dept-Annual Budget	13,734.00	24,625.00
5220022 · Water Hydrant Rental	0.00	113,750.00
5220034 · Fire Dept-Incident Charges	606.91	
Total 5220000 · Fire Protection	14,340.91	138,375.00
5240021 · Building Inspection	5,702.15	12,500.00
5290000 · Other Public Safety		
5290011 · Emergency Govt-Wages	0.00	2,200.00
5290022 · Emergency Govt-Utilities	323.14	1,900.00

City of Markesan
Treasurer's Report Budget vs. Actual
January through December 2023

	Jan - Dec 23	Budget
5290023 · Emer Govt-Supp., Equip & Repair	700.33	4,270.00
Total 5290000 · Other Public Safety	1,023.47	8,370.00
Total 5200000 · Public Safety	128,684.99	455,445.00
5300000 · Public Works		
5310000 · Streets Administration		
5310011 · Streets Admin-Wages	2,142.75	
5310021 · Streets Admin-Outside Services	249.60	
5310000 · Streets Administration - Other	0.00	7,000.00
Total 5310000 · Streets Administration	2,392.35	7,000.00
5311000 · Public Works Shop		
5311011 · PW Shop-Wages	2,044.21	
5311022 · PW Shop-Utilities	2,890.95	
5311033 · PW Shop-Fuel	184.87	
5311034 · PW Shop-Supplies/Tools	652.68	
5311000 · Public Works Shop - Other	0.00	10,200.00
Total 5311000 · Public Works Shop	5,772.71	10,200.00
5312000 · Public Works Mach & Equip		
5312011 · PW Mach & Equip-Wages	7,564.61	
5312023 · PW Mach & Equip-Repair/Supplies	3,536.55	
5312033 · PW Mach & Equip-Fuel	1,247.91	
5312000 · Public Works Mach & Equip - Other	0.00	36,000.00
Total 5312000 · Public Works Mach & Equip	12,349.07	36,000.00
5331000 · Road Maintenance		
5331011 · Road Maintenance-Wages	701.73	
5331033 · Road Maintenance-Fuel	173.41	
5331000 · Road Maintenance - Other	0.00	10,650.00
Total 5331000 · Road Maintenance	875.14	10,650.00
5331100 · Curbs & Gutters		
5331111 · Curbs & Gutters-Wages	126.15	
5331100 · Curbs & Gutters - Other	0.00	500.00
Total 5331100 · Curbs & Gutters	126.15	500.00
5331200 · Traffic Signs & Markings		
5331211 · Traffic Signs, Markings-Wages	881.28	
5331223 · Traffic Sign & Mark-Repair/Supp	514.55	
5331200 · Traffic Signs & Markings - Other	0.00	2,000.00
Total 5331200 · Traffic Signs & Markings	1,395.83	2,000.00
5331300 · Bridges & Culverts	0.00	1,000.00
5331900 · Snow & Ice Control		
5331911 · Snow & Ice Control-Wages	12,755.39	
5331933 · Snow & Ice Control-Fuel	3,342.24	
5331934 · Snow & Ice Control-Supplies	8,538.11	
5331900 · Snow & Ice Control - Other	0.00	26,000.00
Total 5331900 · Snow & Ice Control	24,635.74	26,000.00
5342022 · Street Lighting	7,164.66	24,000.00
5343100 · Sidewalks		
5343111 · Sidewalks-Wages	250.83	
5343100 · Sidewalks - Other	0.00	20,000.00
Total 5343100 · Sidewalks	250.83	20,000.00
5344000 · Storm Sewers		
5344111 · Storm Sewers-Wages	405.43	

City of Markesan
Treasurer's Report Budget vs. Actual
January through December 2023

	Jan - Dec 23	Budget
5344000 · Storm Sewers - Other	0.00	250.00
Total 5344000 · Storm Sewers	405.43	250.00
5344100 · Street Cleaning	629.28	1,700.00
5345000 · Parking Lots		
5345011 · Parking Lots-Wages	397.43	
5345000 · Parking Lots - Other	0.00	500.00
Total 5345000 · Parking Lots	397.43	500.00
5362000 · Sanitation/Trash		
5362011 · Sanitation/Trash-Wages	3,233.63	
5362021 · Sanitation/Trash-Outside Serv.	26,636.60	
5362000 · Sanitation/Trash - Other	0.00	74,000.00
Total 5362000 · Sanitation/Trash	29,870.23	74,000.00
5363100 · Landfill Monitoring	2,000.95	4,200.00
5363500 · Recycling Center		
5363511 · Recycling Center-Wages	2,388.14	
5363523 · Recycling Center-Markesan	11,072.25	
5363533 · Recycling Center-Fuel	92.44	
5363500 · Recycling Center - Other	29.26	7,500.00
Total 5363500 · Recycling Center	13,582.09	7,500.00
5363521 · Recycling-Curbside	11,465.35	27,500.00
5363600 · Recycling Center-Mackford	539.29	1,700.00
5363700 · Recycling Center-Manchester	539.30	1,700.00
5363800 · Recycling Center-Green Lake	1,049.31	2,600.00
5364000 · Weed Control		
5364011 · Weed Control-Wages	649.30	
5364034 · Weed Control-Supplies	161.00	
5364000 · Weed Control - Other	0.00	1,700.00
Total 5364000 · Weed Control	810.30	1,700.00
Total 5300000 · Public Works	116,251.44	260,700.00
5400000 · Health & Human Services		
5490000 · Cemetery		
5491011 · Cemetery-Wages	3,623.41	
5491022 · Cemetery-Utilities	111.13	
5491033 · Cemetery-Fuel	99.09	
5491034 · Cemetery-Supplies	44.72	
5490000 · Cemetery - Other	0.00	16,000.00
Total 5490000 · Cemetery	3,878.35	16,000.00
Total 5400000 · Health & Human Services	3,878.35	16,000.00
5500000 · Culture, Rec & Educ		
5510000 · Library		
5511011 · Library-Wages	997.05	
5511021 · Library-Annual Budget	52,041.75	
5510000 · Library - Other	0.00	69,389.00
Total 5510000 · Library	53,038.80	69,389.00
5520000 · Parks		
5520011 · Parks-Wages	3,124.56	
5520022 · Parks-Utilities	1,188.57	
5520023 · Parks-Repairs/Supplies	612.83	
5520033 · Parks-Fuel	212.97	
5520200 · Parks - Comm. Garden Expense	7.39	
5520000 · Parks - Other	0.00	18,000.00
Total 5520000 · Parks	5,146.32	18,000.00

City of Markesan
Treasurer's Report Budget vs. Actual
 January through December 2023

	Jan - Dec 23	Budget
5530000 · City Events/Banners		
5530011 · City Events/Banners-Wages	602.05	
5530000 · City Events/Banners - Other	0.00	3,100.00
Total 5530000 · City Events/Banners	602.05	3,100.00
5530100 · Summer Rec Program	2,000.00	2,000.00
5531000 · Events Comm. (Special Events)	469.04	6,000.00
Total 5500000 · Culture, Rec & Educ	61,256.21	98,489.00
5600000 · Conservation & Development		
5670000 · Advertising & Promotion	0.00	150.00
5671000 · Industrial Park Development	119.59	
5671021 · TIF Fees	1,250.00	
5690000 · Zoning & Development	0.00	250.00
5691000 · Mapping	0.00	50.00
Total 5600000 · Conservation & Development	1,369.59	450.00
5900000 · Debt Service		
5912000 · 2018 Bond Issue Princ.		
5912100 · 2018 Bond Issue Fees	0.00	850.00
5912000 · 2018 Bond Issue Princ. - Other	110,000.00	110,000.00
Total 5912000 · 2018 Bond Issue Princ.	110,000.00	110,850.00
5916000 · Principal Long-Term Debt	1,433.89	3,511.00
5926000 · Interest Long Term Debt	169.31	249.00
5926250 · 2018A Bond Issue Interest	16,585.00	31,932.50
5927000 · Patrol Car Principal Loan	2,720.71	5,496.80
5927500 · Patrol Car Interest Loan	166.75	278.12
Total 5900000 · Debt Service	131,075.66	152,317.42
6000000 · Capital Outlay		
6576550 · Dog Park Outlay	0.00	60,000.00
6576450 · Employee Wage Contingency Fund	0.00	15,000.00
6571400 · Outlay - City Hall	0.00	10,000.00
6571900 · Outlay - General Acctg Admin	0.00	5,000.00
6572200 · Outlay - Fire Department	0.00	5,000.00
6572900 · Outlay - Emergency Govt	0.00	3,000.00
6573270 · Outlay - Garages & Sheds	0.00	5,000.00
6573310 · Outlay - Streets	0.00	17,376.00
6573320 · Outlay - 2022 Streets Project	484,012.03	
6573340 · Outlay - 2025 Streets Project	20,195.05	
6573460 · Outlay - Parking Lots	0.00	1,500.00
6574200 · Outlay - Recycling Center	0.00	5,000.00
6575100 · Outlay - Cemetery	0.00	9,000.00
6576100 · Outlay - Library	0.00	800.00
6576200 · Outlay - Parks	0.00	10,104.51
6576500 · Outlay - Walking Path	560.00	5,700.00
Total 6000000 · Capital Outlay	504,767.08	152,480.51
Total Expense	1,167,412.54	1,585,476.93
Net Ordinary Income	-415,246.83	0.00
Net Income	-415,246.83	0.00