



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

CITY OF MARKESAN COMMON COUNCIL
Markesan City Hall

AGENDA

May 9, 2023

7:00 PM

1. Preliminaries
 - 1.1. Call to Order
 - 1.2. Roll Call by the Clerk-Treasurer
 - 1.3. Pledge of Allegiance
 - 1.4. Discussion and Action on Tuberos Sclerosis Complex (TSC) Awareness Day Proclamation
 - 1.5. Citizen's Comments
2. Approval & Review of Minutes, Reports, & Correspondence
 - 2.1. Approve Common Council Minutes – April 11, 2023
 - 2.2. Approve Organizational Common Council Minutes – April 18, 2023
 - 2.3. Approve Board of Review Minutes – April 26, 2023
 - 2.4. April Police Report & May Schedule
 - 2.5. Public Property & Health Minutes – May 2, 2023
 - 2.6. Finance Personnel & Safety Minutes – May 2, 2023
 - 2.7. Streets, Buildings & Utilities Minutes – May 2, 2023
 - 2.8. Markesan Public Library Director's Report and Markesan Library Board Minutes – April 20, 2023
 - 2.9. Dog Park Minutes – May 4, 2023
 - 2.10. Report on Deer Management Program for 2022
3. Approval of Claims:
 - 3.1. City Checks #37760-37802, Electronic Payments #EFT 1358-1369, Direct Deposits # 5597-5655, and Utility Checks #13132-13142
 - 3.2. File Treasurer's Report for Audit
4. Old Business
5. New Business
 - 5.1. Discussion and Action on Razing Process at 111 S High St.
 - 5.2. Discussion and Action on June Dairy Days Agreement - Kiwanis Park
 - 5.3. Discussion and Action on the Community Garden
 - 5.4. Discussion and Action on the Leaf Collection Policy
 - 5.5. Discussion and Action on the Ordinance #270: Burning Leaves
 - 5.6. Discussion and Action the Dodge Durango Equipment Setup Bid from Rennert's for \$12,573.89
 - 5.7. Discussion and Action on the Hunt Invoice for \$794.00 for WWTP Auto Repair
 - 5.8. Discussion and Action on TLB Wood Products Fuel Surcharge for \$1,097.25
 - 5.9. Discussion and Action on Department Heads Meeting Attendance Policy
6. Schedule Future Meetings and Agenda Items
7. Adjournment

The Common Council welcomes all visitors to listen & observe, but only Council members & those invited to speak will be permitted to do so, except during any posted Public Hearing. Citizen's Comments is where any citizen may comment on an issue, but the Council may only listen and may not reply to or address the issue unless it is an item on the agenda.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

A PROCLAMATION

TUBEROUS SCLEROSIS COMPLEX (TSC) AWARENESS DAY

BY THE MAYOR OF MARKESAN
STATE OF WISCONSIN

WHEREAS every May awareness for TSC, also known as tuberous sclerosis complex is promoted around the world;

WHEREAS, TSC is a rare genetic disease that causes non-cancerous (benign) tumors to grow in the brain and several areas of the body, including the spinal cord, nerves, eyes, lung, heart, kidneys, and skin;

WHEREAS the disease is the leading genetic cause of both epilepsy and autism with an estimated 50,000 Americans diagnosed with the disease, including citizens that live right here in Markesan;

WHEREAS TSC is a lifelong condition and although some symptoms can be treated, currently there is no cure;

WHEREAS promoting awareness for TSC will support the search for a cure and help those individuals and families who deal with this challenging disease on a daily basis.

NOW THEREFORE, I, Richard Slate, Mayor of Markesan, do hereby proclaim May 15, 2023 "Tuberous Sclerosis Complex Awareness Day" in Markesan and call on all citizens to promote awareness and support those individuals and families who deal with this challenging disease on a daily basis.

Proclaimed on this Ninth day of May, in the year of Our Lord, two thousand and twenty-three.



By the honorable Mayor of Markesan



Rich Slate,
City of Markesan

CITY OF MARKESAN COMMON COUNCIL

April 11, 2023

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Slate at 7:00 pm.
- 1.2 Present were Mayor Slate, Ald. Abendroth, Ald. Tetzlaff, Ald. Glisch, Ald. Prill, Ald. Triemstra, Ald. Thiem and Clerk-Treasurer Amend. Also present was Kristin Radtke with Berlin Journal.
- 1.3 Pledge of Allegiance
- 1.4 Citizen's Comments: None

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Triemstra/Glisch to approve the March 14, 2023 Common Council minutes as presented; amend the motion to also approve the Closed Session Council minutes from March 14, 2023; motion carried 6-0.
- 2.2 After review, motion Triemstra/Abendroth to approve the March 20, 2023 Special Common Council minutes as presented; motion carried 6-0.
- 2.3-2.8 After review of all items, motion Tetzlaff/Prill to approve the Board of Zoning Appeals minutes of March 20, 2023, March Police Report and April Schedule, Streets, Building & Utilities minutes of April 4, 2023, Public Property & Health minutes of April 4, 2023, Finance, Personnel & Safety minutes of April 4, 2023, and Markesan Library Board minutes of March 16, 2023; motion carried 6-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Tetzlaff/Triemstra to approve the following vouchers as presented: City Checks #37728-37759, Electronic Payments #EFT 1346-1357, and Direct Deposits #5547-5596 in the amount of \$126,857.73, and Utility Checks #13112-13131 in the amount of \$30,811.18; motion carried 6-0 on a roll call vote.
- 3.2 After review, by consensus the March 2023 Treasurer's Report was filed for audit.

4. Old Business

- 4.1 Motion Tetzlaff/Triemstra to reconsider the action on the CDL training for Public Works Director; motion failed 2-4 on a roll call vote; Abendroth-no, Glisch-aye, Prill-no, Tetzlaff-aye, Thiem-no, Triemstra-no.

5. New Business

- 5.1 Following discussion from citizens and alderpersons, motion Thiem/Triemstra to allow JDD to take place in Kiwanis Park this year. Then Pat Prill amended motion for conditional approval of the event in that location, subject to a written agreement stating concerns of residents and signed by all parties involved in the festival, and for a one-year trial period at the Kiwanis Park location; Pat Prill said she would develop the agreement; motion Prill/Abendroth to approve the amended motion; motion carried 4-2 on a roll call vote; Abendroth-aye, Glisch-no, Prill-aye, Tetzlaff-no, Thiem-aye, Triemstra-aye. Final vote to allow JDD at Kiwanis Park with the agreement signed by all parties with a one year trial; motion carried 5-1 on a roll call vote; Abendroth-aye, Glisch-aye, Prill-aye, Tetzlaff-no, Thiem-aye, Triemstra-aye.
- 5.2 Motion Triemstra/Tetzlaff; to approve the Ness Electric Invoice to repair the Kiwanis Park bathroom for \$1,606.25; Chamber of Commerce will pay the invoice; motion carried 6-0 on a roll call vote.
- 5.3 Motion Abendroth/Triemstra to approve the Accessory Building Administrative Policy; motion carried 6-0.
- 5.4 Motion Prill/Triemstra to approve the City of Markesan's Occupancy Agreement for Non-Profit Organizations using space in the City Hall; motion carried 6-0.
- 5.5 Motion Abendroth/Triemstra to approve the Public Works Director to work with Dale Lohrey on removing the compost pile at the recycling center; motion carried 6-0.

- 5.6 Motion Thiem/Triemstra to approve the non-profit organization, St Paul's Lutheran Church, to rent Soldier's & Sailor's Park at no cost, but to pay security deposit; motion carried 6-0.
- 5.7 Motion Thiem/Glisch to approve the operator's licenses for the period ending 6/30/23 for Erica M Lien and Haley A Pemberton; motion carried 6-0.

6. **Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Finance, Personnel & Safety – May 2, 2023 at 6:00PM at City Hall; Streets, Buildings & Utilities – May 2, 2023 immediately following Finance, Personnel & Safety meeting at City Hall; Public Property & Health – May 2, 2023 immediately following Streets, Buildings & Utilities meeting at City Hall; Common Council – May 9, 2023, at 7:00 PM at City Hall; Organizational Council Meeting – April 18, 2023 at 7:00 PM at City Hall; and Board of Review with the Assessor – April 26, 2023 from 7:00 to 9:00 PM at City Hall.
7. **Adjournment.** Motion Triemstra/Thiem to adjourn; motion carried 6-0. The meeting adjourned at 7:34 pm.

Respectfully submitted,

Elizabeth A. Amend, Clerk-Treasurer

CITY OF MARKESAN COMMON COUNCIL – ORGANIZATIONAL MEETING
APRIL 18, 2023
MINUTES

1. Preliminaries

- 1.1. Meeting was called to order by Mayor Rich Slate at 7:00 pm.
- 1.2. Present were Ald. Abendroth, Ald. Prill (via telephone), Ald. Glisch, Mayor Slate, Ald. Thiem, Ald. Triemstra, and Clerk-Treasurer Amend. Also present was Kristin Radtke with the Berlin Journal. Ald. Tetzlaff was absent.
- 1.3. Pledge of Allegiance.
- 1.4. No citizen's comments.

2. Old Business

3. Adjournment

- 3.1. Motion Triemstra/Abendroth to adjourn; motion carried 5-0. The meeting adjourned at 7:01 pm.

4. Preliminaries

- 4.1. Meeting was called to order by Mayor Rich Slate at 7:02 pm.
- 4.2. Present were Ald. Abendroth, Ald. Glisch, Ald. Prill (via telephone), Ald. Lager, Mayor Slate, Ald. Thiem, Ald. Triemstra, and Clerk-Treasurer Amend. Also present was Kristin Radtke with the Berlin Journal.
- 4.3. No citizen's comments.

5. Seating of New Council Members

- 5.1. Clerk-Treasurer Amend certified that the newly elected officials were present at the meeting and that all the oaths were verified for the Mayor Rich Slate, Ald. Clint Lager, Ald. Pat Prill and Ald. Adam Thiem.
- 5.2. Motion Triemstra/Thiem to nominate David Abendroth as Council President; motion carried 6-0.

6. Appointments

- 6.1. Mayor Slate made the following executive appointments for one year terms effective April 18, 2023:
Motion Abendroth/Prill to confirm the following appointments as presented: Finance, Personnel & Safety Committee: Mayor Rich Slate, Chair, Pat Prill, David Abendroth, Dennis Triemstra, Michael Glisch; Streets, Buildings & Utilities: David Abendroth, Chair, Dennis Triemstra, Clint Lager, Adam Thiem, Mayor Rich Slate; Public Property & Health: Pat Prill, Chair, Michael Glisch, Adam Thiem, Clint Lager, Mayor Rich Slate; Green Lake Co Economic Development Representative: Ron Thiem; Weed Commissioner: Will Pflum; Board of Zoning Appeals Chair: David Zanto; motion carried 6-0.
- 6.2. Mayor Slate made the following official appointments for one year terms effective April 18, 2023.
Motion Triemstra/Thiem to confirm the following appointments as presented: Administrative Review Board: David Abendroth; Board of Review: Clerk-Treasurer Elizabeth Amend, David Abendroth and Clint Lager; Alternates: Adam Thiem, Pat Prill, Michael Glisch and Dennis Triemstra; Community Development Authority Representatives: Michael Glisch and Clint Lager; Planning Commission Representative: Dennis Triemstra; and Library Board Council Representative: Pat Prill; motion carried 6-0.
- 6.3. Mayor Slate made the following official appointments for one year terms effective May 1, 2023.
Motion Abendroth/Prill to confirm the following appointments as presented: City Attorney: Dan Sondalle; Director of Emergency Government: Michael Ross; City Forester: Todd Zamzow; motion carried 6-0.

- 6.4. Mayor Slate made the following citizen committee appointments for three year terms effective May 1, 2023. Motion Triemstra/Lager to confirm the following appointments as presented: Planning Commission: Curt Talma; Board of Zoning Appeals: Mitch Dornfeld; Police Committee: Richter Zacharias; Library Board: Joan Slate and Nancy Kirst; Library Board School Representative: Jill Worden and the Temporary Librarian: Nancy Stellmacher; motion carried 6-0.
- 6.5. There were no new citizen appointments for the Community Development Authority.

7. **New Business.**

7.1. Motion Triemstra/Thiem to designate the Markesan Regional Reporter as the official newspaper; motion carried 6-0.

7.2. Mayor Slate asked for any suggested 2023-2024 Common Council goals. Mayor Slate recommended for the Council to bring any goals to future Council meetings.

8. **Schedule Future Meetings and Agenda Items.** None

9. **Adjournment.** Motion Triemstra/Glisch to adjourn; motion carried 6-0. The meeting adjourned at 7:15 pm.

Respectfully submitted,

Elizabeth Amend, City Clerk-Treasurer

2023 BOARD OF REVIEW
Markesan City Hall
April 26, 2023

MINUTES

The 2023 Board of Review for the City of Markesan was called to order by Mayor Slate on April 26, 2023 at 7:00 pm at City Hall. Present were Ald. Clint Lager, Ald. David Abendroth, Mayor Slate, and City Clerk-Treasurer Elizabeth Amend. Also present was Assessor Zach Zacharias from Action Appraisers & Consultants.

Clerk-Treasurer Amend verified that the Board of Review was properly noticed in the Markesan Regional Reporter on March 9, 2023.

Motion Abendroth/Lager; with unanimous consent, Mayor Slate was selected as Chair for the Board of Review; motion carried 3-0.

Clerk-Treasurer Amend also noted for the record, that she had completed a Wisconsin Department of Revenue Board of Review Training session on April 23, 2023, as required by Wis. Stats. 70.46(4).

For the record, the City's assessor is Zach Zacharias, Action Appraisers & Consultants, PO Box 557, Kaukauna, WI. Zach Zacharias stated that no one attended the Open Book. The assessment roll was reviewed by committee members.

Assessor Zacharias informed the committee that there was \$860,000 new construction in the city in 2022. There were 39 permits take out and the assessor had viewed 44 properties in 2022. It was noted that the City should do a city wide revaluation in the year 2025. The City's value is currently at \$65.1 Million. The ratio has decreased from 86% to 69.88% in 2022.

As no objections had been filed, and no property owners were present, motion Lager/Abendroth to turn off the recorder and adjourn at 7:11 pm until such time that a property owner may appear before the Board; motion carried 3-0.

No property owners appeared before the 2023 Board of Review during the required two-hour session. The Board went back into session at 8:59 pm.

Motion Abendroth/Lager to adjourn the 2023 Board of Review; motion carried 3-0.
Meeting adjourned at 9:00 pm.

Respectfully submitted,

Elizabeth Amend
Clerk-Treasurer



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Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee
Presented on May 2, 2023

April 2023

Agenda:

- 1. Police Dodge Charger Update**
- 2. Police Dodge Durango Setup**

Appendix:

- 1. Rennert's Invoice for Dodge Charger**

Police Dodge Charger

As most of you are aware Sgt. McLean struck a deer on Friday, April 21, 2023 while on a mutual aid request for the Green Lake Sheriff's Office. The Dodge Charger is currently at Arneson's. The cost of the damages is still being evaluated and ongoing communication with our insurance company is taking place. Any cost that our insurance doesn't cover the Sheriff has said his department will cover. The Sheriff has been gracious enough to lend our department one of their patrol trucks so that we continue to have two working squad cars.

This department will keep this committee updated on the outcome with the damage to the Dodge Charger.

Police Dodge Durango Setup

This department has received several quotes from Rennert's on the setup of the new 2023 Dodge Durango. This department has attached the lowest quote of \$12,573.89. Because we will be transitioning from a Ford SUV to a Dodge Durango many of the items that go into a squad couldn't be transferred over. However, the entire set up and new equipment purchases fell within our budget.

This department requests that you approve the quote from Rennert's so that items can be ordered and set up can begin so the Dodge Durango is on the road as soon as possible.

\$5,573.89 of the amount will be paid out of the Law Enforcement Initiative Grant and the remaining \$7,000 will be paid for out of the police budget.

Estimate: SO-1557

4/24/2023

2023 Dodge Durango Upfitting

Markesan Police Department

Billing Address

P.O. Box 352

Markesan, WI 53946



Rennert's Fire Equipment Service

615 E John St

Markesan, WI 53946

service@rennerts.com

920-398-1033

Purchase Order

Unit

Unit: VIN: 2023 Dodge Durango Current Usage: 0 Miles

Description	Quantity	Rate	Amount
To strip all equipment out of old unit.	3.50000	\$140.00	\$490.00
		Subtotal	\$490.00
To Upfit 2023 Dodge Durango	22.85714	\$140.00	\$3,200.00
PRO GARD Single Compartment, Pro-Cell, 1/2 Partition, does not include ABS Door Panels-Includes: 1/2 or Full Partition, Transport Seat, Floor Pan, Pai - P1000DUR18AOSB	1	\$2,893.80	\$2,893.80
HD Push Bumper PRO GUARD. No light guards. - PB67D21HD	1	\$485.03	\$485.03
Pair, steel window guards - WB67NPD18	1	\$303.80	\$303.80
Re-use Gun Mount out of explorer -	1	\$0.00	\$0.00
Re-use camera system out of explorer -	1	\$0.00	\$0.00
re-use siren speaker, and siren/light controller out of explorer -	1	\$0.00	\$0.00
re-use radio out of explorer -	1	\$0.00	\$0.00
HAVIS C-VS-2300-DUR Vehicle-Specific 23" Console For 2023 Dodge Durango * 23" console for 2021-2022 Dodge Durango Police Pursuit Vehicle without inter - c-vs-2300-DUR	1	\$575.00	\$575.00
re-use computer mount and swivel out of explorer -	1	\$0.00	\$0.00
cup holder for console -	1	\$50.00	\$50.00
HAVIS C-ARPB-1014 Brother Arm Rest Printer Bracket: Top Mount - C-ARPB-1014	1	\$325.00	\$325.00
Re-use printer out of explorer -	1	\$0.00	\$0.00
Magnetic Mic Clip - Magnetic Mic	2	\$37.85	\$75.70
2-aux 12 volt power supply -	2	\$35.00	\$70.00
2-aux usb power supply -	2	\$35.00	\$70.00
Laird Antenna -	2	\$45.00	\$90.00
Laird Antenna Cable -	2	\$75.00	\$150.00

Description	Quantity	Rate	Amount
Blue Sea Systems 5032 ST Blade Split Bus Fuse Block, 12-Circuits, 30 - 100 Amp - 78163B	1	\$77.67	\$77.67
100 amp Auto/High Amp. Circuit Breaker - HACB100A	1	\$68.30	\$68.30
HD Fuse Block w/Cover, 8 Fuse capacity - FP8-HD	1	\$27.30	\$27.30
		Subtotal	\$8,461.60
Emergency Lighting Package	0.00000	\$140.00	\$0.00
Quantum ® Interior Front Lightbar SKU: QT-**** Dual 1-RED 1-BLUE 1x: Dodge Durango (2015??"2021) Unlocked Level: DUAL FULL FLOOD FEATURE, can remove a -	1	\$878.90	\$878.90
Quantum ® 600 rear light stick inside window, front on push bar SKU: QT-0620 1x: Dual: QT-0620-SD + DUAL RED/BLUE No take down, additional \$132.00 fo -	2	\$526.47	\$1,052.95
Quad Under Mirror E-Light 1-red 1-blue -	2	\$131.84	\$263.68
Fusion Double FSM SKU: SURFACE MOUNT 4-red lights 4-blue lights Inside rear side window, side front push bar -	4	\$131.84	\$527.36
Fusion FSM SKU: SURFACE MOUNT 2-red 2-blue -	4	\$69.88	\$279.52
Fusion FSM SKU: SURFACE MOUNT Prisoner Area -	1	\$69.88	\$69.88
wiring, all electrical misc. -	1	\$250.00	\$250.00
		Subtotal	\$3,322.29
		Shop Supplies	\$300.00
		Labor	\$3,690.00
		Parts	\$8,583.89
		Subtotal	\$12,573.89
		Exempt	\$0.00
		(0.0000% of \$12,573.89)	
		Total	\$12,573.89

Master switch

Data Controller Fenix Approx. \$600.00

*: Core charges not included in total. You will be charged for any core that is not in returnable condition. This charge may be applied on a separate invoice.

Customer Signature: _____

Printed Name: _____ Date: _____

PUBLIC PROPERTY & HEALTH COMMITTEE
Markesan City Hall
May 2, 2023
Immediately Following Streets, Building & Utilities Committee

MINUTES

Call to Order at 6:41 p.m.

Roll Call by Sign-in – Adam, Clint, Pat, Mike, and Rich.

Public Works Report

TLB Wood Products, LLC Invoice – Following review of TLB Wood Products invoice which included fuel surcharge costs of \$1,097.25, motion was made by Rich/Mike to request a breakdown of these additional costs. Motion carried.

Old Business:

Kiwanis Park – June Dairy Days Agreement - Motion by Rich/Adam to approve the Agreement with the following corrections/additions: removal of June 11th and all reference to June Dairy Days Committee, amending of sections 6 & 7 and including the City of Markesan as additional insured and the Markesan Lions Club as Users, if they decide to setup in Kiwanis Park. Motion carried.

Community Garden - Rich and Wendy Metke presented additional information relating to the proposed Community Garden. Motion made by Pat/Rich to refer the matter to Council for discussion and action. Motion carried.

Dog Park Site Plan – Rich presented an updated site plan. No action.

650 N. Margaret Street Property Maintenance Update - Painting of the house is still planned for mid to late June. Motion was made by Mike/Adam to review the situation in July to see if further action is needed. Motion carried.

New Business:

Soldier's & Sailor's Park Inspection of Building Posts – Pat informed the committee that inspection of the building posts would cost \$300-\$350. Discussion was held regarding the condition of the building, after which a motion was made by Rich/Adam to not proceed with the inspection of the posts, continue to “limp” along making needed repairs until next year when a more permanent solution can be decided. Motion carried.

Restrict Domesticated Animals in the Cemetery - A concerned citizen addressed the committee in a letter asking that domesticated animals not be allowed in the Cemetery as a sign of respect to those buried there. No action was taken at this time.

As there was no further business to come before the Committee, motion was made by Adam/Rich to adjourn. Motion carried. Meeting adjourned at 7:20 p.m.

Pat Prill, Chairman

Finance, Personnel & Safety Committee
City Council Chambers
May 2, 2023

Chairperson Mayor Slate called the meeting to order at 6:01 pm

Roll call completed by sign-in.

No Citizens Comments.

No Emergency Management Report.

Reviewed vouchers and forwarded them to Council for payment.

Reviewed Police Report and forwarded it to Council for approval.

No action on the Dodge Charger, refer to police report for more information.

Motion to have Rennert's outfit the new Durango for \$12,573.89 by Prill/Abendroth. Motion failed.

Motion to have the Chief search for another bid for Council by Triemstra/Abendroth. Motion carried.

Motion to request bids for new trash and recycling contract by Triemstra/Glisch, Motion carried.

Motion to add a sub-section "E" to City Ordinance 123-2, A, (1) to now read: "Except as provided in Subsection B, C, or E."

And to add a new subsection E to read: "Burning Leaves. During October and November, the City shall allow the burning of leaves and brush. No person shall burn leaves in or upon any street, alley, public way, park, or public or private property within the City within 15 feet of any building or within 10 feet of any property line. The Fire Chief or the Public Property Director can require specific burning conditions to protect life and property." By Abendroth/Triemstra. Motion carried.

Meeting to adjourn by Triemstra/Glisch. Motion carried.

Meeting adjourned at 6:18 pm.

Respectfully submitted by



Rich Slate, Chairperson

STREETS, BUILDINGS & UTILITIES COMMITTEE

Markesan City Hall

May 2, 2023

Immediately Following Finance Meeting

MINUTES

Call to Order- At 6:19 pm. By Dave.

Roll Call – Was by sign-in with all members present.

Citizen's Comments – None.

Public Works Report

- Discussion and Action on Leaf Pickup Policy – Todd presented the policy, after discussion motion by Rich & 2nd by Adam to remove last sentence in the policy & send to council. Motion passed all ayes.

Water & Sewer Department Report

- Update on Matt Mace's Schooling – Jeff reported that Matt has passed both his water & waste water tests.
- Discussion and Action on Hunt's Repair, Inc. Invoice for WWTP Truck repair for \$794.00 – Jeff provided The back ground for the truck repair. Motion by Rich & 2nd by Dennis to approve the Invoice for \$794.00. Motion passed all ayes.

New Business

- Discussion and Action for a Preventative Equipment Maintenance Schedule for both Public Works and WWTP Departments – After discussion, the department heads will bring to next meeting their P.M. reporting forms.
- Discussion and Action on Street Sweeping – After discussion, motion by Rich & 2nd by Dennis to have John train Todd and Chris on the operation of the sweeper.. Motion passed all ayes.
- Discussion and Action on Inspection Report from General Engineering for 111 S High Street Building – Motion by Rich & 2nd by Dennis to proceed to the next step in the razing process.. Motion passed all ayes.

Old Business

- Discussion and Update on 531 W. John St., Lot 3 Property Maintenance – Motion by Adam & 2nd by Clint to accept the information received and have the owners report back in June 2023.. Motion passed all ayes.

Review Land Use Permits

Adjournment – Motion by Adam & 2nd by Dennis to adjourn at 6:40 pm. Motion passed all ayes.

Respectfully Submitted

Dave Abendroth

Markesan Public Library Report – April 2023

All the various programs we had in March were a success. The children who attended the Marshmallow Rocket Program given by Morgan Martinez (Green Lake County 4-H Coordinator) were very happy with the rockets they constructed. Our Bunny Pageant brought in 21 decorated bunny entries. The library had many people coming in to look at the bunnies and vote. Danielle Boerson provided very good information and help at the Seed and Garden Program. Now we are ready to disperse the seeds that were ordered for the “Seed Share Program” to our patrons.

Val Glover and Karen Jensen attended the WALs meeting on March 21st. They came back with a lot of good information to share. They also attended a Canva workshop in the afternoon. Canva is an online design and publishing tool which is provided through Winnefox. They are already putting to use what they learned by making great posters for the library programs.

Students and teachers from Faith Lutheran School outside of Markesan came to tour the library on March 28th. They then searched for books to help them with reports they were working on. It was nice to see so many children exploring all the library has to offer.

On Saturday April 1st an Easter Party was held. There were 42 children (along with parents) in attendance. An egg hunt was held along with a Peep Car craft and egg dying.

On April 15th Green Lake County Libraries held the “County Wide Library Read Program” at the Caestecker Library in Green Lake. Krista Sobieski, founder of “Unimaginable Hope” was the guest speaker. All the county libraries were gifted a \$100 check from Krista.

With April comes National Library week. The Markesan Library staff is busy planning various activities for the week. The Tuesday of that week is National Library Workers Day. “It is a day to recognize the valuable contributions made by all library workers.” I know I am very thankful for the wonderful staff that I get to work with. They are all very pleasant, enjoy the people contact with patrons and are very dedicated to making the library a success.

The Book Club will meet on Wednesday April 26 and will discuss the book “Defending Jacob” by William Landay.

A reminder that the 7th Annual Garden/Home Art auction will be coming up in May, so we are actively seeking donations for this fund raiser. It has been successful in the past in raising funds needed for the children and adult programming at the library.

Dog Park Committee Meeting

May 4, 2023 @ 6:00 PM

Markesan, WI

The following members were present: Joanne Klatt, Kimbal Loudenslager, Kathy Loudenslager, Moria Pollesch, Nichole Augustyowicz, Helen Reid, and Rich Slate.

With a Quorum present, the Chairperson called the meeting to order at 6:05 pm.

Motion to add another double gate between the small and large dog areas by Helen/Moria. Motion carried.

Motion to amend the budget and raise dog equipment to \$7,000 by Nichole/Kimball. Motion carried.

New budget: \$32,000 for the dog park with the following allocations: Security cameras - \$300, Water line and faucet - \$700, and parking lot (gravel only) - \$1,500, fencing - \$19,000, initial dog equipment - \$7,000, and fundraising/promotion costs - \$3,500.

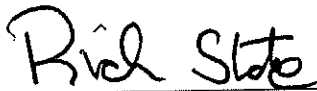
The Committee reviewed and discussed park policies and rules. Moria bring back revised guidelines to the next meeting.

Discussion on having a raffle. Rich will check to see if the Chamber can help because they already have a raffle license. The City set up a separate bank account and connected it to the "go fund me" web page.

The next meeting is at City Hall at 6:00 pm on June 1, 2023.

The meeting adjourned at 6:55 pm.

Respectfully submitted by



Rich Slate, Chairperson

Markesan Dog Park Rules

Thank you for visiting our dog park. Your visit to the dog park is under video surveillance for the safety of you and your dog. Use park at your own risk. Dog owners/handlers are responsible for the behavior of the dog(s) at all times.

Hours of operation:

6 am-Sunset year round

Vaccinations/ Dog license:

Dogs must wear a collar, be properly licensed, and have proof of current rabies vaccine.

Park Use:

- Dogs must be leashed while entering/ exiting the park and outside the park.
- All gates shall be immediately closed after any person enters or exits the dog park.
- Owners must remain in fenced area with dog while off leash. Limit 3 dogs per owner. Dog handlers must be at least 14 years of age.
- Dogs must be under voice control and in view of owner at all time.
- Owners are legally responsible for damages and injuries inflicted by their dogs.
- Dog treats are allowed only. No raw hide, bones, or pig ears allowed.

Clean up:

Owners must carry a leash and clean-up bags at all times. Immediately clean-up and properly dispose of waste deposited by their dogs. Waste can is located by the entrance. Failure of an owner to clean up after their pet can lead to dismissal from the park.

Park use for classes:

Park use for dog obedience classes may be organized through Markesan City Hall for a small fee.

Dog conflicts:

Aggressive dogs are not allowed. All dogs must be removed from the park at the sign of aggression. Handlers are responsible for any injury caused by the dog(s) under their control. Any altercation between dogs or handlers must be reported to the city of Markesan police department.

Prohibited:

- Glass containers
- No female dogs in heat
- Pets/animals other than dogs
- Unlicensed or unvaccinated dogs
- Sick or injured dogs, kennel cough
- Puppies under 4 months
- No smoking allowed in the park
- No alcohol allowed

Injury/ Liability:

Use of this park has been granted to us by the City of Markesan. If rules are not followed, this privilege will be taken away. The City of Markesan shall not be responsible for any person or dog using the dog park. The Municipal Code of Markesan applies to the dog park.

Additional information:

Digging is not permitted, and dog owners must fill in any holes their dog leaves. Holes can be a hazard for dogs and people. We are sorry for any inconvenience this may cause. All visitors have a stake in the success of the park. These rules are in place to make the park a pleasant experience for all.

Markesan Deer Management

2022 Season Update

	<u>Harvest</u>	
	<u>Private</u>	<u>Public (city)</u>
'21	14	2
'22	4	8

Comments

There are zero safety issues to report.

All hunters are to remove stands.

12 hunters participated in the city hunt.

3 doe were wounded and not recovered.

Tom Ruetten (MDM member) now sits on the GL County Citizen Deer Advisory Council. Special thanks to him!

DNR and county biologist kept in loop.

Fees (total)

Revenue \$440, Expenses \$75.

Submitted by Matt Amend

May 2, 2023

TO: CLERK-TREASURER
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: 37760 - 37802	\$	104,688.59
DD #5597 - 5655	\$	35,250.85
EFT #1358 - 1369	\$	44,098.98
TOTAL	\$	184,038.42
UTILITY CHECKS: #13132 - 13142	\$	216,708.32

TOTAL \$ 216,708.32

With the exception of:

Signed:

City of Markesan
Voucher List
April 4 through May 1, 2023

Num	Date	Name	Memo	Original Amount
EFT-1358	04/11/2023	STATE OF WI HEALTH INS	MAY 2023 HEALTH INS	-20,700.84
EFT-1359	04/11/2023	WISCONSIN DEPT. OF REVENUE	4/7/23 PR	-998.73
EFT-1360	04/11/2023	EMPOWER RETIREMENT (WDC)	4/7/23 PR	-720.00
EFT-1361	04/11/2023	INTERNAL REVENUE SERVICE	4/7/23 PR	-6,072.72
EFT-1363	04/21/2023	DELTA DENTAL OF WISCONSIN	DELTAVISION MAY 2023	-41.16
EFT-1364	04/21/2023	DELTA DENTAL OF WISCONSIN	SUPPLEMENTAL DENTAL PLAN MAY 2023	-342.38
EFT-1365	04/25/2023	EMPOWER RETIREMENT (WDC)	4/21/23 PR	-720.00
EFT-1366	04/25/2023	INTERNAL REVENUE SERVICE	4/21/23 PR	-5,551.74
EFT-1367	04/25/2023	WISCONSIN DEPT. OF REVENUE	4/21/23 PR	-950.17
EFT-1368	04/25/2023	WRS (Wisconsin Retirement System)	April 2023 Retirement	-7,366.22
EFT-1369	04/25/2023	CITGO	April 2023 Fuel	-635.02
			TOTAL EFT PAYMENTS	-44,098.98
DD5597	04/07/2023	Amend, Elizabeth A	Direct Deposit	-1,241.33
DD5598	04/07/2023	Behlke, Ryan R	Direct Deposit	-1,498.46
DD5599	04/07/2023	Chisnell, Gerald	Direct Deposit	-138.52
DD5600	04/07/2023	DeNeil, Linda M	Direct Deposit	-31.39
DD5601	04/07/2023	Galkowski, Jackson T	Direct Deposit	-1,173.20
DD5602	04/07/2023	Glover, Valerie	Direct Deposit	-231.11
DD5603	04/07/2023	Heberer, Jeffrey	Direct Deposit	-1,738.87
DD5604	04/07/2023	Heiling, Addie A	Direct Deposit	-80.54
DD5605	04/07/2023	Heiling, Rachel	Direct Deposit	-633.35
DD5606	04/07/2023	Huhndorf, John E	Direct Deposit	-239.64
DD5607	04/07/2023	Knaub, Sharilyn J	Direct Deposit	-454.26
DD5608	04/07/2023	Mace, Matthew R	Direct Deposit	-1,302.76
DD5609	04/07/2023	McLean, Cody	Direct Deposit	-2,176.97
DD5610	04/07/2023	Meyer, Vanessa K	Direct Deposit	-192.08
DD5611	04/07/2023	Pflum, William	Direct Deposit	-1,606.74
DD5612	04/07/2023	Plagenz-Jensen, Karen C	Direct Deposit	-594.12
DD5613	04/07/2023	Pollesch, Owen T	Direct Deposit	-40.28
DD5614	04/07/2023	Stellmacher, Nancy J	Direct Deposit	-187.17
DD5615	04/07/2023	Wolf, Christopher N	Direct Deposit	-1,283.79
DD5616	04/07/2023	Zamzow, Todd B	Direct Deposit	-1,254.16
DD5617	04/07/2023	Baggett, Gayle S	Direct Deposit	-64.13
DD5618	04/07/2023	Daye, Jean A	Direct Deposit	-71.25
DD5619	04/07/2023	Dirks, Jennifer	Direct Deposit	-128.25
DD5620	04/07/2023	Fletcher-Dykstra, Donna L	Direct Deposit	-71.25
DD5621	04/07/2023	Jahnke, Terry L	Direct Deposit	-71.25
DD5622	04/07/2023	James, Sandra L	Direct Deposit	-64.13
DD5623	04/07/2023	Parker, Shirley M	Direct Deposit	-71.25
DD5624	04/07/2023	Pflum, Taylor N	Direct Deposit	-64.13
DD5625	04/07/2023	VanWhy, Candace A	Direct Deposit	-64.13
DD5626	04/07/2023	Glisch, Michael S	Direct Deposit	-65.80
DD5627	04/07/2023	Brinkman, Heidi M	Direct Deposit	-67.87

City of Markesan Voucher List

April 4 through May 1, 2023

DD5628	04/07/2023	Corson, Amy M	Direct Deposit	-115.44
DD5629	04/07/2023	Dykstra, Dennis P	Direct Deposit	-182.86
DD5630	04/07/2023	Koos-Abendroth, Cheryl A	Direct Deposit	-308.22
DD5631	04/07/2023	Olson, Clyde A	Direct Deposit	-100.19
DD5632	04/07/2023	Panten, Beth M	Direct Deposit	-232.73
DD5633	04/07/2023	Phippen, Henry	Direct Deposit	-289.69
DD5634	04/07/2023	Slate, Rich	Direct Deposit	-461.75
DD5635	04/07/2023	Zacharias, Carmen J	Direct Deposit	-109.90
DD5636	04/21/2023	Tetzlaff, Rita K	Direct Deposit	-581.80
DD5637	04/21/2023	Amend, Elizabeth A	Direct Deposit	-1,241.33
DD5638	04/21/2023	Behlke, Ryan R	Direct Deposit	-1,840.01
DD5639	04/21/2023	Chisnell, Gerald	Direct Deposit	-138.53
DD5640	04/21/2023	Galkowski, Jackson T	Direct Deposit	-1,157.20
DD5641	04/21/2023	Glover, Valerie	Direct Deposit	-135.06
DD5642	04/21/2023	Heberer, Jeffrey	Direct Deposit	-1,738.86
DD5643	04/21/2023	Heiling, Addie A	Direct Deposit	-59.35
DD5644	04/21/2023	Heiling, Rachel	Direct Deposit	-668.80
DD5645	04/21/2023	Huhndorf, John E	Direct Deposit	-372.02
DD5646	04/21/2023	Knaub, Sharilyn J	Direct Deposit	-259.90
DD5647	04/21/2023	Mace, Matthew R	Direct Deposit	-1,302.76
DD5648	04/21/2023	McLean, Cody	Direct Deposit	-1,352.72
DD5649	04/21/2023	Meyer, Vanessa K	Direct Deposit	-195.09
DD5650	04/21/2023	Pflum, William	Direct Deposit	-1,606.75
DD5651	04/21/2023	Plagenz-Jensen, Karen C	Direct Deposit	-452.69
DD5652	04/21/2023	Sippel, Christina J	Direct Deposit	-58.18
DD5653	04/21/2023	Stellmacher, Nancy J	Direct Deposit	-741.18
DD5654	04/21/2023	Wolf, Christopher N	Direct Deposit	-1,283.79
DD5655	04/21/2023	Zamzow, Todd B	Direct Deposit	-1,361.87
			TOTAL DIRECT DEPOSIT	-35,250.85
37760	04/04/2023	MARKESAN DISTRICT SCHOOLS	MOBILE HOME LOTTERY CREDIT	-608.58
37761	04/07/2023	MARKESAN AUTO, HOME & FARM	Misc. Parts / Supplies	-277.39
37762	04/10/2023	AMEND, ELIZABETH	Reimb / Mileage for Elections	-120.84
37763	04/10/2023	BEHLKE, RYAN	Reimb / Mileage	-91.70
37764	04/10/2023	SECURIAN FINANCIAL GROUP, INC.	May 2023 Life Ins Premium	-111.01
37765	04/10/2023	SHELL FLEET	March 2023 Fuel	-1,201.16
37766	04/11/2023	ERGO BANK OF MARKESAN	WRS Loan - Payment #59	-320.64
37767	04/11/2023	WASTE MANAGEMENT CORPORATE SERVICES	April 2023 Trash & Recycling	-7,953.68
37768	04/13/2023	MARKESAN BEAUTIFICATION GROUP	Donation from 2022 Luminary Bags	-830.00
37769	04/17/2023	AIRGAS USA, LLC	Cylinder Rental	-35.91
37770	04/17/2023	ALLIANT ENERGY/WP&L	Mar - Apr 2023 Electric Bills	-1,343.16
37771	04/17/2023	BALLWEG IMPLEMENT	Weed Trimmer	-20.20
37772	04/17/2023	BERLIN JOURNAL NEWSPAPERS	Council / Election / Variance / BOR	-1,278.00
37773	04/17/2023	CITY OF MARKESAN - DOG PARK	2022 Luminary Donation	-830.00
37774	04/17/2023	EMC INSURANCE	Property & Liability / Workers Comp	-4,586.97
37775	04/17/2023	HORICON BANK VISA	Mace Trainings / Amend Training / 1&1	-1,391.77
37776	04/17/2023	JOHNSON BLOCK AND COMPANY	2022 Audit	-1,900.00

**City of Markesan
Voucher List**

April 4 through May 1, 2023

37777	04/17/2023	MARKESAN KIWANIS CLUB	Kiwanis Show	-75.00
37778	04/17/2023	MID-AMERICAN RESEARCH CHEMICAL	Wax for City Hall	-467.44
37779	04/17/2023	SONDALLE LAW OFFICE	March 2023 Legal Services	-331.25
37780	04/17/2023	THE UNIFORM SHOPPE	McLean / Gear	-232.90
37781	04/17/2023	THEDA CARE LABORATORIES	Blood Draw	-42.50
37782	04/17/2023	WINDYWARES-JBL AWARDS LLC	Plates for Park Benches	-76.00
37783	04/18/2023	MARKESAN, CITY OF-PETTY CASH	Postage	-70.93
37784	04/18/2023	EWALD MOTORS OF OCONOMOWOC LLC	NEW 2023 DODGE DURANGO POLICE SQUAD C	-39,377.50
37785	04/25/2023	PRE-EMPLOYMENT FUND	April 2023 Pre Employment / Behlke & Galkowsk	-166.66
37786	04/25/2023	MARKESAN PUBLIC LIBRARY	2nd Quarter 2023 Budget Payment	-17,347.25
37787	05/01/2023	BERGEMANN'S AUTOCARE	2019 Dodge / Replace headlights to LED	-212.58
37788	05/01/2023	BERLIN JOURNAL NEWSPAPERS	Council / Noxious Weeds	-626.00
37789	05/01/2023	BRIGHTSPEED	Apr - May 2023 Phone / Internet	-417.57
37790	05/01/2023	CENTURYLINK BUSINESS SERVICES	Mar - Apr 2023 Phone / Internet	-451.40
37791	05/01/2023	COMPLETE OFFICE OF WISCONSIN	Office Supplies / Paper Products	-315.10
37792	05/01/2023	CORPORATE NETWORK SOLUTIONS, INC	Paper	-50.00
37793	05/01/2023	GENERAL ENGINEERING CO., INC.	2022 & 2025 Projects / Building Inspection	-10,408.20
37794	05/01/2023	GRAND RIVER FIRE DISTRICT	3/24/23 Incident Charge	-155.00
37795	05/01/2023	GREEN LAKE COUNTY TREASURER	Salt	-8,425.41
37796	05/01/2023	MARKESAN LUMBER	S&S Picnic Table Lumber	-96.80
37797	05/01/2023	MODERN RENTALS, INC.	PW Equipment / Gearhead	-198.99
37798	05/01/2023	SHERWIN-WILLIAMS	Traffic Paint	-444.44
37799	05/01/2023	THE UNIFORM SHOPPE	McLean & Pflum Pants	-148.90
37800	05/01/2023	WE ENERGIES	Mar - Apr 2023 Gas Bills	-1,073.35
37801	05/01/2023	WELLS FARGO REMITTANCE CENTER	Google / Menards	-345.41
37802	05/01/2023	WI DEPARTMENT OF JUSTICE	TIME Billing	-231.00
			TOTAL CHECK PAYMENTS	-104,688.59
			TOTAL PAYMENTS	-184,038.42

**Markesan Utilities
Voucher List
April 4 through May 1, 2023**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>
13132	04/04/2023	DEPT. OF NATURAL RESOURCES	Matthew Mace / Certification	-50.00
13133	04/10/2023	NESS ELECTRIC, INC	Replace bad breaker / bad pump pressure switch	-194.35
13134	04/10/2023	SUPERHEAT & COOLING	Wilichowski / Adjust belt and 2 pleated filters	-126.60
13135	04/11/2023	STATE OF WI - ENVIRONMENTAL IMPROVEMENT	BOND LOAN PYMTS	-162,244.38
13136	04/17/2023	ALLIANT ENERGY/WP&L	Mar - Apr 2023 Electric Bill	-2,554.59
13137	04/17/2023	FLEET PRIDE	New Driveshaft	-433.40
13138	04/17/2023	USA BLUEBOOK	Solenoid Valve	-431.15
13139	04/25/2023	MARKESAN, CITY OF	April 2023 PR Reimb	-15,784.01
13140	04/27/2023	MARKESAN, CITY OF	March 2023 Expense Reimb	-34,490.08
13141	05/01/2023	BRIGHTSPEED	Apr - May 2023 Phone / internet	-189.34
13142	05/01/2023	WE ENERGIES	Mar - Apr 2023 Gas Bills	-210.42
			TOTAL CHECK PAYMENTS	-216,708.32
			TOTAL	-216,708.32

City of Markesan
Treasurer's Report Budget vs. Actual
January through April 2023

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100000 · Taxes				
4133000 · PILOT's Water Dept	0.00	60,000.00	-60,000.00	0.0%
4111000 · City Taxes & Overrun	588,420.62	588,421.00	-0.38	100.0%
4112000 · TIF Increment	0.00	105,000.00	-105,000.00	0.0%
4114000 · Mobile Home Fees	100.04	325.00	-224.96	30.8%
4132000 · PILOT's MRH	9,053.69	12,000.00	-2,946.31	75.4%
4180000 · Interest on Taxes	103.79	1,000.00	-896.21	10.4%
4190000 · State Personal Prop Aid	0.00	4,635.18	-4,635.18	0.0%
4195000 · State TID Personal Prop Aid	0.00	4,110.31	-4,110.31	0.0%
Total 4100000 · Taxes	597,678.14	775,491.49	-177,813.35	77.1%
4200000 · Special Assessments				
4220000 · Sidewalk Assessment Loan	0.00	13,334.00	-13,334.00	0.0%
4230000 · Sidewalk Assessments	0.00	6,666.00	-6,666.00	0.0%
Total 4200000 · Special Assessments	0.00	20,000.00	-20,000.00	0.0%
4300000 · Intergovernmental Revenues				
4341000 · Shared Revenue	0.00	438,011.68	-438,011.68	0.0%
4342000 · Fire Dues	0.00	3,600.00	-3,600.00	0.0%
4343000 · Exempt Comp Aid	0.00	3,888.15	-3,888.15	0.0%
4344000 · Lottery Credit- Mobil Home	67.62			
4352100 · Police Training	375.00			
4353100 · Transportation Aids	48,941.70	97,870.61	-48,928.91	50.0%
4354500 · Recycling Grant	0.00	5,900.00	-5,900.00	0.0%
Total 4300000 · Intergovernmental Revenues	49,384.32	549,270.44	-499,886.12	9.0%
4400000 · Licenses & Permits				
4410100 · Alcohol Licenses	10.00	3,000.00	-2,990.00	0.3%
4410200 · Operator's Licenses	130.00	1,300.00	-1,170.00	10.0%
4410300 · Soda Water Licenses	0.00	90.00	-90.00	0.0%
4410400 · Cigarette Licenses	0.00	375.00	-375.00	0.0%
4410500 · Other Business Lic.	0.00	200.00	-200.00	0.0%
4410900 · Cable Franchise Fees	300.00	1,200.00	-900.00	25.0%
4420000 · Dog Licenses (City)	915.28	925.00	-9.72	98.9%
4430000 · Building Permits	2,520.00	4,000.00	-1,480.00	63.0%
4440000 · Land Use Permits	315.00	250.00	65.00	126.0%
4450000 · MDM Hunter Permit Fee	0.00	200.00	-200.00	0.0%
Total 4400000 · Licenses & Permits	4,190.28	11,540.00	-7,349.72	36.3%
4500000 · Fines, Forfeits & Penalties				
4510000 · Ordinance Violations	4,663.48	9,000.00	-4,336.52	51.8%
4510100 · Parking Violations	300.00	600.00	-300.00	50.0%
Total 4500000 · Fines, Forfeits & Penalties	4,963.48	9,600.00	-4,636.52	51.7%
4600000 · Public Charges for Services				
4610000 · Clerk-Treas Fees	490.00	1,200.00	-710.00	40.8%
4610100 · Publication Fees	0.00	250.00	-250.00	0.0%
4621000 · Police Dept Fees	150.00	250.00	-100.00	60.0%
4632200 · Snow Removal Fees	0.00	250.00	-250.00	0.0%
4643500 · Recycle Fees	829.16	3,400.00	-2,570.84	24.4%
4644000 · Weed Control Charges	133.33	350.00	-216.67	38.1%
4654000 · Cemetery Sales	0.00	750.00	-750.00	0.0%
4672000 · Park Shelter Use	825.00	1,700.00	-875.00	48.5%
4674300 · Comm Ctr Use	270.00	150.00	120.00	180.0%
Total 4600000 · Public Charges for Services	2,697.49	8,300.00	-5,602.51	32.5%
4700000 · Intergov't Charges for Services				
4732100 · School Liason	26,502.00	61,000.00	-34,498.00	43.4%
4734100 · Recycle Ctr-Towns	2,493.75	9,500.00	-7,006.25	26.3%
4739100 · Crossing Guard Reimb	0.00	5,500.00	-5,500.00	0.0%
Total 4700000 · Intergov't Charges for Services	28,995.75	76,000.00	-47,004.25	38.2%
4800000 · Miscellaneous Revenue				
4811000 · Interest-City Investments	1,135.19	1,500.00	-364.81	75.7%
4820000 · Rent-Muni Bldg	6,400.00	16,200.00	-9,800.00	39.5%
4820100 · Rent-Land	1,951.25	3,600.00	-1,648.75	54.2%
4820200 · Rent-Cell Tower	4,780.45	11,475.00	-6,694.55	41.7%
4840900 · Ins Dividends	1,893.00	2,000.00	-107.00	94.7%
4850000 · Donations	100.00	5,000.00	-4,900.00	2.0%
4850025 · Connolly Memorial Cemetery Fund	500.00			

City of Markesan Treasurer's Report Budget vs. Actual January through April 2023

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
4850030 · Dog Park Donations	830.00	60,000.00	-59,170.00	1.4%
4850100 · Police Donations	10.00	3,000.00	-2,990.00	0.3%
4890100 · Wage Carryover from 2022	0.00	30,000.00	-30,000.00	0.0%
4890000 · Exp Reimb-All Types	1,333.26	2,500.00	-1,166.74	53.3%
Total 4800000 · Miscellaneous Revenue	18,933.15	135,275.00	-116,341.85	14.0%
Total Income	706,842.61	1,585,476.93	-878,634.32	44.6%
Gross Profit	706,842.61	1,585,476.93	-878,634.32	44.6%
Expense				
5100000 · General Government				
5100100 · W&S Expense Reimb	-2,426.59			
5100112 · Accts Rec - W&S WRS	-117.32			
5100114 · Accts Rec - W&S Insurance	-168.28			
5110000 · Legislative				
5110111 · Council	1,520.00	11,000.00	-9,480.00	13.8%
5110211 · Mayor	1,500.00	9,400.00	-7,900.00	16.0%
5111011 · Committees	0.00	400.00	-400.00	0.0%
Total 5110000 · Legislative	3,020.00	20,800.00	-17,780.00	14.5%
5130000 · Legal				
5130021 · City Atty-General	493.75	1,800.00	-1,306.25	27.4%
5130121 · City Atty-Prosecution	800.00	1,000.00	-200.00	80.0%
5131021 · Muni Code Updates	995.00	995.00	0.00	100.0%
Total 5130000 · Legal	2,288.75	3,795.00	-1,506.25	60.3%
5140000 · General Administration				
5141011 · Legislative Support-Wages	2,029.50	17,500.00	-15,470.50	11.6%
5141025 · Legislat. Support-Training/Dues	20.00			
5141032 · Legislative Support-Publication	2,289.25			
5142011 · General Admin-Wages	7,506.25	34,500.00	-26,993.75	21.8%
5142021 · General Admin-Outside Services	123.76			
5142025 · General Admin-Training/Dues	249.24			
5142031 · General Admin-Office Supplies	1,671.03			
5143011 · Elections-Wages	2,907.27	5,500.00	-2,592.73	52.9%
5143032 · Elections-Publication	98.30			
5143034 · Elections-Supplies	259.68			
5144011 · Licensing & Permits-Wages	832.00	3,500.00	-2,668.00	23.8%
Total 5140000 · General Administration	17,986.28	61,000.00	-43,013.72	29.5%
5150000 · Financial Administration				
5150011 · General Accounting-Wages	5,511.11	21,000.00	-15,488.89	26.2%
5150521 · Independent Audit	8,958.90	10,300.00	-1,341.10	87.0%
5151113 · Medicare (default)	2,660.86	8,200.00	-5,539.14	32.4%
5151213 · Social Security	7,975.20	27,500.00	-19,524.80	29.0%
5151314 · Health Insurance	45,611.88	156,000.00	-110,388.12	29.2%
5151414 · Life Insurance	153.20	700.00	-546.80	21.9%
5151611 · Paid Time Off (PTO)-Wages	18,888.44			
5152012 · Wisconsin Retirement System	13,683.92	42,000.00	-28,316.08	32.6%
5155011 · Property Assessment-Wages	0.00	6,400.00	-6,400.00	0.0%
5155021 · Prop. Assmnt.-Outside Services	3,322.18			
5155111 · Prop Tax Collection-Wages	1,031.75	4,000.00	-2,968.25	25.8%
5155121 · Prop Tax Collection-Outside Ser	422.62			
5156005 · Prop & Liability Ins	11,673.39	25,500.00	-13,826.61	45.8%
5156100 · Workers Comp - Calculated	61.89			
5156105 · Workers Comp	4,742.64	11,500.00	-6,757.36	41.2%
5156205 · Employee Bonds	0.00	900.00	-900.00	0.0%
5156305 · Unemployment Taxes	10.98			
Total 5150000 · Financial Administration	124,708.96	314,000.00	-189,291.04	39.7%
5160000 · Municipal Building				
5160011 · Municipal Building-Wages	2,519.71			
5160021 · Municipal Building-Outside Serv	1,625.16			
5160022 · Municipal Building-Utilities	11,177.61			
5160023 · Municipal Building-Repairs&Supp	539.34			
5160000 · Municipal Building - Other	0.00	50,000.00	-50,000.00	0.0%
Total 5160000 · Municipal Building	15,861.82	50,000.00	-34,138.18	31.7%
Total 5100000 · General Government	161,153.62	449,595.00	-288,441.38	35.8%
5150520 · Bank Service Charges	124.37			
5200000 · Public Safety				
5210000 · Law Enforcement				

City of Markesan Treasurer's Report Budget vs. Actual January through April 2023

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
5210001 · Police Administration				
5210011 · Police Admin-Wages	19,298.02			
5210019 · Police Admin-Uniforms	896.26			
5210022 · Police Admin-Utilities	1,964.08			
5210034 · Police Admin-Supplies	1,040.26			
5210035 · Police Admin - Donations	1,660.00			
5210040 · Police Admin - Playground Don.	1,018.63			
5210001 · Police Administration - Other	0.00	87,400.00	-87,400.00	0.0%
Total 5210001 · Police Administration	25,877.25	87,400.00	-61,522.75	29.6%
5212000 · Police Patrol				
5212011 · Police Patrol-Wages	43,648.54			
5212021 · Police Patrol-Outside Services	492.00			
5212022 · Police Patrol-Utilities	329.09			
5212023 · Police Patrol-Repairs/Supplies	2,532.47			
5212033 · Police Patrol-Fuel/Miles	2,165.26			
5212000 · Police Patrol - Other	0.00	195,000.00	-195,000.00	0.0%
Total 5212000 · Police Patrol	49,167.36	195,000.00	-145,832.64	25.2%
5213021 · Police Criminal Inv-Suppl/Serv	549.00	1,500.00	-951.00	36.6%
5214025 · Police Training	688.00	1,300.00	-612.00	52.9%
Total 5210000 · Law Enforcement	76,281.61	285,200.00	-208,918.39	26.7%
5219000 · School Crossing Guard	3,591.00	11,000.00	-7,409.00	32.6%
5220000 · Fire Protection				
5220021 · Fire Dept-Annual Budget	13,734.00	24,625.00	-10,891.00	55.8%
5220022 · Water Hydrant Rental	0.00	113,750.00	-113,750.00	0.0%
5220034 · Fire Dept-Incident Charges	606.91			
Total 5220000 · Fire Protection	14,340.91	138,375.00	-124,034.09	10.4%
5240021 · Building Inspection	4,541.25	12,500.00	-7,958.75	36.3%
5290000 · Other Public Safety				
5290011 · Emergency Govt-Wages	0.00	2,200.00	-2,200.00	0.0%
5290022 · Emergency Govt-Utilities	258.05	1,900.00	-1,641.95	13.6%
5290023 · Emer Govt-Supp., Equip & Repair	700.33	4,270.00	-3,569.67	16.4%
Total 5290000 · Other Public Safety	958.38	8,370.00	-7,411.62	11.5%
Total 5200000 · Public Safety	99,713.15	455,445.00	-355,731.85	21.9%
5300000 · Public Works				
5310000 · Streets Administration				
5310011 · Streets Admin-Wages	1,845.75			
5310021 · Streets Admin-Outside Services	237.98			
5310000 · Streets Administration - Other	0.00	7,000.00	-7,000.00	0.0%
Total 5310000 · Streets Administration	2,083.73	7,000.00	-4,916.27	29.8%
5311000 · Public Works Shop				
5311011 · PW Shop-Wages	1,865.96			
5311022 · PW Shop-Utilities	2,777.72			
5311033 · PW Shop-Fuel	94.99			
5311034 · PW Shop-Supplies/Tools	559.40			
5311000 · Public Works Shop - Other	0.00	10,200.00	-10,200.00	0.0%
Total 5311000 · Public Works Shop	5,298.07	10,200.00	-4,901.93	51.9%
5312000 · Public Works Mach & Equip				
5312011 · PW Mach & Equip-Wages	5,514.21			
5312023 · PW Mach & Equip-Repair/Supplies	2,863.26			
5312033 · PW Mach & Equip-Fuel	641.20			
5312000 · Public Works Mach & Equip - Other	0.00	36,000.00	-36,000.00	0.0%
Total 5312000 · Public Works Mach & Equip	9,018.67	36,000.00	-26,981.33	25.1%
5331000 · Road Maintenance				
5331011 · Road Maintenance-Wages	661.23			
5331033 · Road Maintenance-Fuel	16.11			
5331000 · Road Maintenance - Other	0.00	10,650.00	-10,650.00	0.0%
Total 5331000 · Road Maintenance	677.34	10,650.00	-9,972.66	6.4%
5331100 · Curbs & Gutters				
5331111 · Curbs & Gutters-Wages	72.15			
5331100 · Curbs & Gutters - Other	0.00	500.00	-500.00	0.0%

City of Markesan Treasurer's Report Budget vs. Actual January through April 2023

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
Total 5331100 · Curbs & Gutters	72.15	500.00	-427.85	14.4%
5331200 · Traffic Signs & Markings				
5331211 · Traffic Signs, Markings-Wages	679.83			
5331223 · Traffic Sign & Mark-Repair/Supp	444.44			
5331200 · Traffic Signs & Markings - Other	0.00	2,000.00	-2,000.00	0.0%
Total 5331200 · Traffic Signs & Markings	1,124.27	2,000.00	-875.73	56.2%
5331300 · Bridges & Culverts	0.00	1,000.00	-1,000.00	0.0%
5331900 · Snow & Ice Control				
5331911 · Snow & Ice Control-Wages	12,714.89			
5331933 · Snow & Ice Control-Fuel	3,342.24			
5331934 · Snow & Ice Control-Supplies	8,425.41			
5331900 · Snow & Ice Control - Other	0.00	26,000.00	-26,000.00	0.0%
Total 5331900 · Snow & Ice Control	24,482.54	26,000.00	-1,517.46	94.2%
5342022 · Street Lighting	6,389.92	24,000.00	-17,610.08	26.6%
5343100 · Sidewalks				
5343111 · Sidewalks-Wages	201.68			
5343100 · Sidewalks - Other	0.00	20,000.00	-20,000.00	0.0%
Total 5343100 · Sidewalks	201.68	20,000.00	-19,798.32	1.0%
5344000 · Storm Sewers				
5344111 · Storm Sewers-Wages	405.43			
5344000 · Storm Sewers - Other	0.00	250.00	-250.00	0.0%
Total 5344000 · Storm Sewers	405.43	250.00	155.43	162.2%
5344100 · Street Cleaning	401.70	1,700.00	-1,298.30	23.6%
5345000 · Parking Lots				
5345011 · Parking Lots-Wages	215.38			
5345000 · Parking Lots - Other	0.00	500.00	-500.00	0.0%
Total 5345000 · Parking Lots	215.38	500.00	-284.62	43.1%
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	1,773.10			
5362021 · Sanitation/Trash-Outside Serv.	21,458.70			
5362000 · Sanitation/Trash - Other	0.00	74,000.00	-74,000.00	0.0%
Total 5362000 · Sanitation/Trash	23,231.80	74,000.00	-50,768.20	31.4%
5363100 · Landfill Monitoring	0.00	4,200.00	-4,200.00	0.0%
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	1,126.41			
5363533 · Recycling Center-Fuel	47.49			
5363500 · Recycling Center - Other	23.92	7,500.00	-7,476.08	0.3%
Total 5363500 · Recycling Center	1,197.82	7,500.00	-6,302.18	16.0%
5363521 · Recycling-Curbside	9,172.28	27,500.00	-18,327.72	33.4%
5363600 · Recycling Center-Mackford	431.95	1,700.00	-1,268.05	25.4%
5363700 · Recycling Center-Manchester	431.96	1,700.00	-1,268.04	25.4%
5363800 · Recycling Center-Green Lake	839.96	2,600.00	-1,760.04	32.3%
5364000 · Weed Control				
5364011 · Weed Control-Wages	13.50			
5364034 · Weed Control-Supplies	161.00			
5364000 · Weed Control - Other	0.00	1,700.00	-1,700.00	0.0%
Total 5364000 · Weed Control	174.50	1,700.00	-1,525.50	10.3%
Total 5300000 · Public Works	85,851.15	260,700.00	-174,848.85	32.9%
5400000 · Health & Human Services				
5490000 · Cemetery				
5491011 · Cemetery-Wages	1,042.28			
5491022 · Cemetery-Utilities	86.77			
5491033 · Cemetery-Fuel	9.21			
5491034 · Cemetery-Supplies	44.72			
5490000 · Cemetery - Other	0.00	16,000.00	-16,000.00	0.0%
Total 5490000 · Cemetery	1,182.98	16,000.00	-14,817.02	7.4%
Total 5400000 · Health & Human Services	1,182.98	16,000.00	-14,817.02	7.4%
5500000 · Culture, Rec & Educ				
5510000 · Library				
5511011 · Library-Wages	798.90			

City of Markesan
Treasurer's Report Budget vs. Actual
January through April 2023

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
5511021 · Library-Annual Budget	52,041.75			
5510000 · Library - Other	0.00	69,389.00	-69,389.00	0.0%
Total 5510000 · Library	52,840.65	69,389.00	-16,548.35	76.2%
5520000 · Parks				
5520011 · Parks-Wages	927.88			
5520022 · Parks-Utilities	990.71			
5520023 · Parks-Repairs/Supplies	221.64			
5520033 · Parks-Fuel	78.14			
5520000 · Parks - Other	0.00	18,000.00	-18,000.00	0.0%
Total 5520000 · Parks	2,218.37	18,000.00	-15,781.63	12.3%
5530000 · City Events/Banners				
5530011 · City Events/Banners-Wages	358.40			
5530000 · City Events/Banners - Other	0.00	3,100.00	-3,100.00	0.0%
Total 5530000 · City Events/Banners	358.40	3,100.00	-2,741.60	11.6%
5530100 · Summer Rec Program	2,000.00	2,000.00	0.00	100.0%
5531000 · Events Comm. (Special Events)	444.04	6,000.00	-5,555.96	7.4%
Total 5500000 · Culture, Rec & Educ	57,861.46	98,489.00	-40,627.54	58.7%
5600000 · Conservation & Development				
5670000 · Advertising & Promotion	0.00	150.00	-150.00	0.0%
5671000 · Industrial Park Development	96.36			
5671021 · TIF Fees	1,250.00			
5690000 · Zoning & Development	0.00	250.00	-250.00	0.0%
5691000 · Mapping	0.00	50.00	-50.00	0.0%
Total 5600000 · Conservation & Development	1,346.36	450.00	896.36	299.2%
5900000 · Debt Service				
5912000 · 2018 Bond Issue Princ.				
5912100 · 2018 Bond Issue Fees	0.00	850.00	-850.00	0.0%
5912000 · 2018 Bond Issue Princ. - Other	110,000.00	110,000.00	0.00	100.0%
Total 5912000 · 2018 Bond Issue Princ.	110,000.00	110,850.00	-850.00	99.2%
5916000 · Principal Long-Term Debt	1,146.94	3,511.00	-2,364.06	32.7%
5926000 · Interest Long Term Debt	135.62	249.00	-113.38	54.5%
5926250 · 2018A Bond Issue Interest	16,585.00	31,932.50	-15,347.50	51.9%
5927000 · Patrol Car Principal Loan	2,720.71	5,496.80	-2,776.09	49.5%
5927500 · Patrol Car Interest Loan	166.75	278.12	-111.37	60.0%
Total 5900000 · Debt Service	130,755.02	152,317.42	-21,562.40	85.8%
6000000 · Capital Outlay				
6576550 · Dog Park Outlay	0.00	60,000.00	-60,000.00	0.0%
6576450 · Employee Wage Contingency Fund	0.00	15,000.00	-15,000.00	0.0%
6571400 · Outlay - City Hall	0.00	10,000.00	-10,000.00	0.0%
6571900 · Outlay - General Acctg Admin	0.00	5,000.00	-5,000.00	0.0%
6572200 · Outlay - Fire Department	0.00	5,000.00	-5,000.00	0.0%
6572900 · Outlay - Emergency Govt	0.00	3,000.00	-3,000.00	0.0%
6573270 · Outlay - Garages & Sheds	0.00	5,000.00	-5,000.00	0.0%
6573310 · Outlay - Streets	0.00	17,376.00	-17,376.00	0.0%
6573320 · Outlay - 2022 Streets Project	484,012.03			
6573340 · Outlay - 2025 Streets Project	18,535.64			
6573460 · Outlay - Parking Lots	0.00	1,500.00	-1,500.00	0.0%
6574200 · Outlay - Recycling Center	0.00	5,000.00	-5,000.00	0.0%
6575100 · Outlay - Cemetery	0.00	9,000.00	-9,000.00	0.0%
6576100 · Outlay - Library	0.00	800.00	-800.00	0.0%
6576200 · Outlay - Parks	0.00	10,104.51	-10,104.51	0.0%
6576500 · Outlay - Walking Path	560.00	5,700.00	-5,140.00	9.8%
Total 6000000 · Capital Outlay	503,107.67	152,480.51	350,627.16	329.9%
Total Expense	1,041,095.78	1,585,476.93	-544,381.15	65.7%
Net Ordinary Income	-334,253.17	0.00	-334,253.17	100.0%
Net Income	-334,253.17	0.00	-334,253.17	100.0%



Engineers • Consultants • Inspectors

April 26, 2023

City of Markesan
Attn. Betsy Amend – Clerk/Treasurer
150 S. Bridge Street
Markesan, WI 53946

Re: Condition Assessment – Detached Garage/Barn
Property Having the Physical Address of 111 S High Street, Markesan, WI 53946
Tax Parcel ID Number: 251-00500-0000

1.0 BACKGROUND AND GENERAL INFORMATION

- 1.1 At the request of the City of Markesan a non-destructive, visual inspection of the detached garage/barn associated with the above referenced address was performed on April 13, 2023.
- 1.2 The purpose of the inspection was to assess the overall condition of the structure in question as it pertains to Wisconsin State Statutes §66.0413 and applicable City of Markesan Ordinances regarding property maintenance standards and public safety.
- 1.3 The inspection was part of ongoing efforts by the City to investigate complaints by neighboring property owners and address concerns by City officials regarding observed prolonged deterioration of the structure in question.
- 1.4 It should be noted that observations were made from the public areas only. The garage in question and associated grounds were not entered during the inspection.
- 1.5 The structure in question is a residential, wooden framed, detached garage/barn. The structure's primary claddings are composed of wooden siding and asphalt-based shingles. The structure is estimated to be 80-100 years old. Per City assessment records, the garage in question measures approximately 24' x 36', or 440 square feet in size.
- 1.6 The weather at the time of the inspection was sunny with temperatures of approximately 65-70 degrees.
- 1.7 The following defined terms are used to describe the condition of the components and systems reviewed:

Satisfactory – Performing its intended function with no major defects noted.

Serviceable – Performing its intended function but has visible defects or is aging. Minor to moderate repairs will be required.

Fair – Barely performing its intended function and has visible defects or is aging and will require moderate to major repairs in the short term.

Poor – Not properly performing its intended function; at or beyond its useful life. Component requires major repair or replacement.

- 1.8 The inspection was performed by Michael E. Parrott of General Engineering Company in the company of Markesan Police Chief Will Pflum.

2.0 INSPECTION

2.1 Garage/Barn

- 2.1.1 The structure was observed to have been left open with doors unsecured and non-functioning. Various items were observed to be stored in a garage. There is also an unsecured window opening on the west side of the building's foundation which provides relatively easy access to the building's crawl space. The open garage and its contents are likely to attract children and/or other persons who may be unable to appreciate the potential risks posed. In my professional opinion, the garage is an "attractive nuisance". As such I recommend immediate measures be taken to secure the garage.
- 2.1.2 The structures exterior painted wooden surfaces were all observed to be in Poor condition overall and suffering from a prolonged period of deferred maintenance resulting in chipped, cracked and deteriorated (rotted) components. Painted surfaces include but may not be limited to: soffit and fascia boards, siding, window and window opening components, miscellaneous trim and doors.
- 2.1.3 The roof is clad in asphalt-based shingles which were observed to be chipped, cracked, and curled with portions of the shingles missing. The shingles were observed to be in Poor overall condition and in need of immediate replacement. Additionally, based on the condition of the shingles, it is highly likely that the roof is actively leaking, and sections of the roof deck shall require replacement.
- 2.1.4 Multiple windows were observed to be broken and/or missing thereby providing little if any weatherization benefits. Additionally, the remaining windows, being of wooden-frame construction, were found heavily deteriorated and in need of replacement.
- 2.1.5 Overall the Weatherization characteristics of the garage were found to be in Poor condition.
- 2.1.6 As previously mentioned, the lack of general maintenance and painting has allowed the siding to become heavily weathered with some areas observed to have become rotted. Not only has this negatively affected the aesthetics of the garage but it has negatively impacted the structural integrity of the structure.
- 2.1.7 The structure's masonry foundation is composed of primarily stone and concrete block. The foundation was observed to have significant structural deficiencies. The deficiencies are particularly noticeable on the west side and the NW and SW corners of the building and include large vertical cracks, substantial longitudinal bowing, separation from the building's wooden frame and mortar deterioration. Generally, the foundation is in overall Poor condition and requires extensive repairs and/or replacement in the immediate future.
- 2.1.8 The shifting of the foundation was observed to have negatively impacted the wooden frame of the building and has pulled the bottom plate of the building out, resulting in a structure that is not only out of plumb, but one that has diminished the building's overall stability.

- 2.1.9 The garage was observed to be in overall Poor structural condition. In my professional opinion, without extensive repairs, the building's condition will continue to degrade until such a time as it will collapse completely or at least in part.
- 2.1.10 Additionally, due to the cracked and peeling paint, deteriorated siding, missing doors, structural deficiencies and the structure's general unkempt appearance, the building is, in my professional opinion, in overall Poor condition Aesthetically speaking.

2.0 SUMMARY AND CONCLUSIONS

- 2.1 As has been discussed in the body of this report, the garage/barn in question has multiple deficiencies which have negatively impacted its overall condition. Areas of concern include, but may not be limited to structural integrity, weatherization characteristics and general aesthetics. These deficiencies are primarily the result of a prolonged period of deferred maintenance and have resulted in a structure that is in overall Poor condition.
- 2.2 The overall unkempt condition and appearance of the structure is not in keeping with the surrounding neighborhood and therefore, in my professional opinion, represents a blighting influence on the neighborhood.
- 2.3 The garage was found to be old, dilapidated, and out of repair. Additionally, the garage was observed to be unsafe and otherwise unfit for human habitation. Furthermore, the garage is in my professional opinion is to be considered an attractive nuisance.
- 2.4 The building is in violation of the City of Markesan's Ordinance Chapter 273-5 A, D, K, and L regarding property maintenance.
- 2.5 According to Wis. Stat. s. 66.0413(1)(c), there is a statutory presumption that repairs are unreasonable if the municipality determines that the cost of repairs would exceed 50% of the assessed value (\$9,400) divided by the ratio of the assessed value (.8629) to the recommended value as last published by the City of Markesan. The formulaic statutory threshold for the building in question is \$5,446.75. The cost of repairs is conservatively estimated to exceed \$15,150. The building in question surpasses the statutory presumption; therefore, the structure is unreasonable to repair and is eligible to be razed.

Respectfully,

Michael E. Parrott
Buildings/Inspections
MEP/Ilf

PHOTOGRAPH APPENDIX









AGREEMENT

This Agreement is between the City of Markesan (Owner) and the Markesan Chamber of Commerce, Markesan Fire Department, and Markesan Lions Club (Users) collectively referred to as “the Parties” for use of Kiwanis Park, located at the southern part of 150 S. Bridge Street, Markesan, WI for the event called June Dairy Days – June 9 & 10, 2023.

The parties mutually agree as follows:

1. The driveway extending into Kiwanis Park will only be used for setting up and taking down of equipment and delivering of supplies. Once the Event begins, all vehicles (with the exception of vehicles and trailers relating to band members and emergency vehicles) will be removed from the Park for the duration of the Event, and the driveway entrance will be blocked from any further vehicle travel. Only pedestrian travel will be permitted.
2. Limited authorized “shuttle” service will be permitted on the driveway, but only for the sole purpose of transporting persons who otherwise cannot walk the distance of the driveway to the Event.
3. No parking of vehicles will be permitted on the grassed areas of the property located at 150 S. Bridge Street, Markesan, WI.
4. S. High Street will be closed to non-resident traffic and parking for the duration of the Event. Any and all unauthorized vehicles will be subject to citation.
5. Users will provide adequate lighting to illumine the area where events will be occurring, thus reducing dark areas that could be dangerous.
6. Users will install a snow fence or other suitable barrier around the perimeter of the Event, where necessary, to provide a barrier for the public between the river and adjacent properties.
7. Users will provide additional “metro toilets” for the Park, if needed, at User’s cost.

8. Users will provide Owner with a copy of current necessary liability and personnel injury insurance coverage in the amount of \$300,000 for injury or death of one person, \$1,000,000 for any one accident, and \$50,000 for property damage covering the recreational items provided for the Event and listing the City of Markesan as additional insured, prior to the start of the Event.
9. Users will not position equipment or tents in such a manner that could cause damage to the rim of the ice skating rink.
10. Users will provide additional security for the Event to ensure the safety of both the public and equipment at the Event.
11. Permission for use of Kiwanis Park for June Dairy Days is for a trial one (1) year period, and any further use of Kiwanis Park for June Dairy Days in future years shall be reviewed by the Public Property Committee and the Markesan Common Council prior to any approval being granted.

Dated this _____ day of _____, 2023.

City of Markesan
Mayor

Markesan Chamber of Commerce
Representative

Markesan Fire Department
Representative

Markesan Lions Club
Representative

Markesan Community Gardens Rules, Expectations, and Release of Claims

The City Council has established rules and expectations for the Markesan Community Gardens. All volunteer Markesan Community Gardeners are committed to abiding by these rules and expectations in order to create a safe and functional garden space; foster cooperative and friendly relationships with garden and community neighbors; and maintain the privilege of gardening in the Markesan Community Gardens.

Markesan Community Gardeners agree to act respectfully and with kindness towards everyone who requests space in the garden and its neighbors. If conflicts arise, gardeners are encouraged to seek peaceful resolution directly with one another and, if necessary, reach out to the Volunteer Plot Monitor (Wendy Metke at 920-463-0680).

The Markesan Gardens are not strictly organic; however, gardeners are expected to practice organic gardening practices to grow vegetables and other plants in their garden. Gardeners may not use herbicides, pesticides, fungicides, and/or chemical fertilizers except those that are consistent with organic gardening best practices. Do not use rugs, tarps, plastic film, or woven synthetic mulch (commonly known as landscape cloth) because it can be a nuisance as it degrades over time.

Gardeners must maintain their garden plot in a manner that limits the spread of weeds and pest plants to other garden plots and to areas surrounding the community gardens. Wood chips, secured and covered newspaper or cardboard, and straw/hay are acceptable mulches for weed control.

The Volunteer Plot Monitor will set timelines for gardeners to start clearing debris, preparing beds, weeding. Community Gardeners expected to keep weeds down from spring to fall - this includes cutting, pulling, or otherwise controlling weeds before they go to seed or spread rhizomes. Weeds affect the productivity of your garden and impact neighboring gardens as weeds spread by seed or underground.

Gardeners should prepare plots for winter each year by removing dead plant materials, plant cages, and tools. Low fencing, tomato cages, and other trip hazards that may be obscured by snow must be removed at the end of each year. Keep your plot free of garbage, inorganic waste, excess organic wastes, and unsafe or untidy materials, including glass.

Everyone named as a Markesan Community gardener is jointly responsible for the upkeep of the entire plot. All gardeners must be identified at the time of garden signup each year. Each gardener must provide complete contact information including mailing addresses, phone numbers, and email addresses.

The Volunteer Plot Monitor will monitor plots for weeds, usage, and maintenance throughout the gardening season and has full authority to have violators removed from the garden. Markesan Community Gardeners can appeal decisions and actions of the Volunteer Plot Monitor to the Public Property Committee for consideration.

Please contact the Volunteer Plot Monitor for instructions on using the garden water system.

Harvest your ripe vegetables! If you have more than you can use, produce can be dropped off at the Markesan food pantry at City Hall and will distribute it to families in need.

Markesan Community Gardens: Release of All Claims

I, the undersigned, want to voluntarily participate in the Markesan Community Gardens and as a condition of being allowed to participate, I agree to the following statements.

I am duly aware of the risks and hazards that may arise through participation in the Markesan Community Gardens, and assume any expenses and liabilities I incur in the event of an accident, illness or other incapacity

In consideration of being granted the opportunity to participate in the Markesan Community Gardens, I, for myself, my executors, administrators, agents and assigns do hereby release and forever discharge the City of Markesan, volunteers, and other gardeners from all claims of damages, demands, and any actions whatsoever, including those based on negligence, in any manner arising out of my participation in this activity.

I understand that this Release means that, among other things, I am giving up my right to sue for any such losses, damages, injury or costs that I may incur.

I represent and certify that my true age is at least 18 years old. I have read this entire Release of Claims and the Rules and Expectations. I fully understand them and agree to be legally bound by them.

Signer: _____

Date Signed: _____

Print Name: _____

Address: _____

Email/Phone: _____

May 2nd - Garden Approval

City Account established

- May 2nd thru 8th - Work on

Applications and distribution

- May 2nd - 22nd

- Work on top layer grass
removal of 1st two rows

- Capital tree service will

Come in and remove top grass
layer.

They will donate time and

only ask for a small promo
sign to be placed near sidewalk
#11 about June 1st.

- May 22nd - 22nd

Work with Jerome Janke
to get plowing done.

Need Jerome's phone number.

- May 22nd - Application Dead line

Garden Meeting at Library

Lower level from 4pm to 6pm.

Purpose of meeting - questions
and answers

Promotions & Donations

June 1st - TARGET START DATE

Points of progress

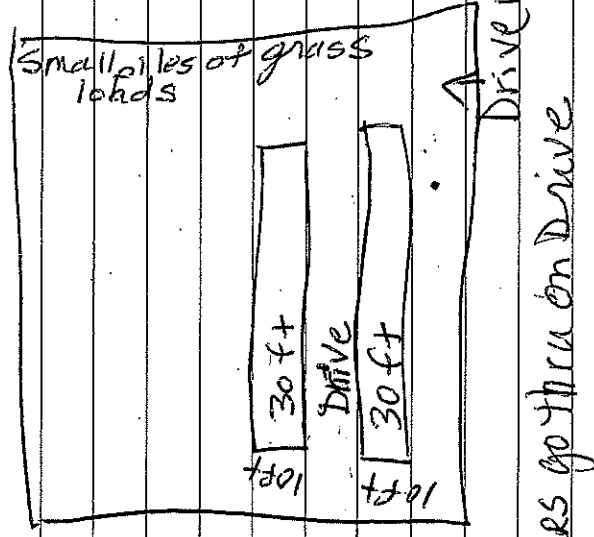
① Rows EAST West starting
in front

② Drive in access

③ Fire Department Fill
up secured for water
IBC tanks

④ Head up Donation program
for future fencing and expense

⑤ FFA participation offer
with participation letter
granted by city upon
completion.



Cars go thru on Drive

May 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Garden Approval	2	3	4	5
6	7 Grass Removal & Soil tilling	8	9	10	11	12
13	14	15	16	17	18	19
20	21 GARDEN meeting library 4pm - 6pm	22	23	24	25	26
27	28 Application End Date	29	30	31		
				June 1st planting garden		



Betsy Amend <bamend@markesanwi.gov>

Fw: leaf policy

1 message

mayorsl8@aol.com <mayorsl8@aol.com>
To: Betsy Amend <bamend@markesanwi.gov>

Mon, May 1, 2023 at 2:30 PM

----- Forwarded Message -----

From: Todd Zamzow <tzamzow@markesanwi.gov>
To: Rich Slate <mayorsl8@aol.com>
Sent: Saturday, April 29, 2023 at 12:40:40 PM CDT
Subject: Re: leaf policy

Looks good.

Todd

On Sat, Apr 29, 2023, 11:49 AM mayorsl8@aol.com <mayorsl8@aol.com> wrote:

Todd,

How does this look for the outline of the policy?

Rich

Proposed Leaf Pick-up Policy:

The Public Works Director will schedule leaf pick-up during October and November. Leaf pick-up is subject to weather conditions.

Rake leaves in a loose pile within five (5) feet of the curb, away from mailboxes, trees, garbage, and other obstructions. DO NOT put leaves in the street or gutter. This will clog the storm sewers.

The City will not pick up mulched leaves, grass clippings, pine needles, or leaves mixed with brush or other items.

The City will not pick up leaves deposited by contractors or private lawn services.

Leaf pick-up will end after the first snowfall, regardless of when the leaves were put out for pick-up.

ORDINANCE NO. 270

An Ordinance amending Section 123-2 of the Municipal Code of the City of Markesan.

The Common Council of the City of Markesan in session duly begun on the 9th day of May, 2023, hereby amends Section 123-2 of the City of Markesan Municipal Code to read as follows:

SECTION 1: Section 123-2 A. (1) of the Municipal Code is hereby amended to read as follows:

(1) Except as provided in Subsection B, C, or D below, open burning is prohibited in the City.

SECTION 2: Section 123-2 D. is hereby amended to read as follows:

D. Burning Leaves. During October and November, the City shall allow the burning of leaves and brush. No person shall burn leaves in or upon any street, alley, public way, or park. No person shall burn leaves on public or private property within the City within 15 feet of any building or within 10 feet of any property line. The Fire Chief or the Public Property Director can require specific burning conditions to protect life and property.

SECTION 3: Section 123-2 E. is hereby created to read as follows:

E. The Public Works Director, or designee, may issue permits to individuals for special events or hardship cases. Anyone obtaining a permit is required to comply with Subsection B (3) above.

SECTION 4: This ordinance shall be in full force and effect upon passage and publication.

ROLL CALL: Ayes _____ Nays _____ Absent _____ Abstained _____

APPROVED this 9th day of May, 2023.

CITY OF MARKESAN

RICH SLATE, Mayor

ATTEST:

ELIZABETH AMEND, Clerk-Treasurer

APPROVED AS TO FORM:

DANIEL D. SONDALLE, City Attorney

Publish: May 18, 2023

Proposed changes to Amend Chapter 123-2. Open Burning

Add "D" to 123-2; A (1) to read Except as provided in Subsection B, C, or D

Add subsection D to read:

D. Burning Leaves. During October and November, the City shall allow the burning of leaves and brush. No person shall burn leaves in or upon any street, alley, public way, park, or public or private property within the City within 15 feet of any building or within 10 feet of any property line. The Fire Chief or the Public Property Director can require specific burning conditions to protect life and property.

Financials for leaf pick-up from Todd

Employee hours worked 10/03/2022 to 11/11/2022

Todd 144.5 hrs x \$24 = \$3468.00

John 79 hrs x 12 = \$948

Jim 42.25 hrs x 12 = \$507

Machine and fuel usage

Leaf truck 60 gallons x \$3.69 = \$221.40

Leaf truck power steering fluid 5 quarts x \$4.99 = \$24.95

Vac 90 gallons x \$3.69 = \$332.10

Payloader 20 gallons x \$5.19 = 103.80

Vac hose(need new) 14" hose = \$669

Total for pick-up \$6274.25. Rough estimate

Cost to haul leaves to recycling center as of 12/06/2022

Employee hours

Todd 15 hrs x \$24 = \$360

Chris 17.5 hrs x \$21.50 = \$376.25

Machines and fuel

Trucks 65 gallons x \$2.99 = \$194.35

Loader 25 gallons x \$4.29 = \$107.2

Police Dodge Durango Setup

This department apologizes for not letting you know that an attempt was made to get a quote from Havey Communication who had provided a quote last time and does the setup work for Green Lake County.

This department had sent an email to Mike Havey of Havey Communications on 03/21 asking for a quote for setup of the Dodge Durango, similar to what he had done for Princeton in 2021.

The reply this department got from Mike was "Hi Will, I know Rennert's will be doing the installation, which makes sense since they're in town, I would suggest working thru them for equipment."

This department did reply explaining that it is preferred by the council to get several quotes.

(See attached emails for details).

What this department can tell you is that two years ago Havey Communications did perform the setup of Princeton's 2021 Dodge Durango at a price of close to \$11,000 dollars.

This department believes that two years later with price increases on most supplies that the quote of \$12,573.89 is very competitive.

There are few companies that provide setup service of squad cars. This department asks that you approve the quote of \$12,573.89 from Rennert's so that they can order equipment and we can get this setup process started.

2023 Dodge Durango

4 messages

William Pflum <wpflum@markesanwi.gov>
To: mhavey@msn.com

Tue, Mar 21, 2023 at 10:51 AM

Hi Mike,

We are receiving a 2023 Dodge Durango this week and I am to get bids on equipment and such for it. I really like Princeton's set up.

Would you mind sending me a quote when you have time on equipment for outfitting our durango similar to how Princeton's was done.



Will Pflum
Chief of Police
Markesan Police Department

Mike Havey <mhavey@msn.com>
To: William Pflum <wpflum@markesanwi.gov>

Tue, Mar 21, 2023 at 11:02 AM

Hi Will, I know Rennert's will be doing the installation, which makes sense since they're in town, I would suggest working thru them for the equipment.

Thanks for the opportunity!

Mike



Michael Havey

Havey Communications Inc.

28835 Herky Drive

Lake Bluff, IL. 60044

847.816.3737

www.haveycommunications.com

Helping First Responders Arrive Safely, Since 1983

From: William Pflum <wpflum@markesanwi.gov>
Sent: Tuesday, March 21, 2023 10:51 AM
To: mhavey@msn.com <mhavey@msn.com>
Subject: 2023 Dodge Durango

[Quoted text hidden]

William Pflum <wpflum@markesanwi.gov>
To: Mike Havey <mhavey@msn.com>

Tue, Mar 21, 2023 at 11:06 AM

Hi Mike,

Thanks for the quick response. The current council likes me to get three quotes for purchases and such so I wanted to reach out to you as one of them, no worries. Thanks for your time. Have a great day!

Will

[Quoted text hidden]

William Pflum <wpflum@markesanwi.gov>
To: William Pflum <wpflum@markesanwi.gov>

Tue, May 2, 2023 at 8:08 PM

[Quoted text hidden]

HUNT'S REPAIR, INC.
 N1165 PROSCARIAN RD.
 MARKESAN, WI 53946
 920-398-2982 FAX 398-2706
 JASON & DOUG

NAME City of Markesan
ADDRESS _____
CITY/STATE _____

RECEIVED APR 06 2023

AUTO REPAIR ORDER

No 29952

QUAN	PART #	NAME OF PART	PRICE	DATE	CUSTOMER INFO	PHONE	SERIAL #	MOTOR #	LABOR ONLY	PARTS ONLY	SUBTOTAL	TAX	FREIGHT	TOTAL		
1	21066	O2 Sensor	105.00													
5	1464	Wax	25.00	03-31-23												
1	7335-1	16 Valve Male	12.00		YEAR · MAKE · MODEL											
1	2345	16 Valve Female	12.00		2009 Chevy Silverado											
1	7357-1	4 Valve Male	10.00		ODOMETER											
1	7257	4 Valve Female	10.00													
10	K080914	Male and female	5.00		LICENSE											
10	K080912	Female and male	5.00		(1) Truck came in with a missing											
20	L081835	Wax seals	10.00		business wrapped up in a Driveshaft											
											LABOR ONLY	1000.00				
											PARTS ONLY	194.00				
											SUBTOTAL		(3) Replaced O2 Sensor	794.00		
											TAX		that had harness clipped			
											FREIGHT		one			
											TOTAL					
											DUE UPON RECEIPT					
											CALL IF THE PRICE WILL EXCEED \$			82800.1		
											3. I DO NOT WANT AN ESTIMATE			JH		

I HEREBY AUTHORIZE WORK TO BE DONE WITH THE NECESSARY MATERIALS, AND GRANT YOUR/ YOUR EMPLOYEES PERMISSION TO OPERATE THE CAR, TRUCK OR VEHICLE ON STREETS, HIGHWAYS, FOR THE PURPOSE OF TESTING AND INSPECTION.
 AN EXPRESS MECHANICS LIEN IS HEREBY ACKNOWLEDGED ON SAID VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO.
 SERVICE CHARGES ON PAST DUE ACCOUNTS OF 1.5% PER MONTH.
 TERMS: NET DUE ON RECEIPT.

AUTHORIZED BY: _____

TLB Wood Products Fuel Surcharge

Doug from TLB stated that the fuel surcharge is set at the current DOE Midwest Off-road rate of 11%. It accounts for all hours, movement, use and hauling of equipment.

TLB Wood Products LLC

N5624 County Road C
Seymour, WI 54165

INVOICE

Invoice Number: 22-01106-8E
Invoice Date: Apr 28, 2023
Page: 1

Voice: 920-833-9031
Fax: 920-833-9032

Bill To:
City of Markesan City Of Markesan (Attn: Mark Zamzow) 150 S Bridge Street / PO Box 252 Markesan, WI 53946

Ship to:
City of Markesan City Of Markesan (Attn: Mark Zamzow) 150 S Bridge Street / PO Box 252 Markesan, WI 53946

Customer ID	Customer PO	Payment Terms	
MARK		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Courier		5/12/23

Quantity	Item	Description	Unit Price	Amount
		Fixed bid pricing, 2 days of Grinding 4/25 & 4/27/2023 W/B66 1000HP horizontal grinder, excavator & Operator. Mobilization Move/load & unload overweight/size Grinder & Excavator to & from site.		9,975.00
		All ground material will remain as requested Fuel surcharge when Diesel is above \$2.85/gallon base		1,097.25

Subtotal	11,072.25
Sales Tax	
Total Invoice Amount	11,072.25
Payment/Credit Applied	
TOTAL	11,072.25

Check/Credit Memo No:

Finance charges will be added to invoices over 30 days due.

TLB Wood Products LLC

N5624 County Road C
Seymour, WI 54165

Proposal

Proposal Number: 23-106
Proposal Date: January 18, 2023

Voice: 920-833-9031
Fax: 920-833-9032

Quoted To:

City of Markesan
Attn: Todd Zamzow
150 S Bridge St
PO Box 352
Markesan, WI 53946

Work to be performed at:
City of Markesan Recycle Center
N2298 Co Rd A
Markesan, WI 53946

Customer ID	Good Thru	Payment Terms	Sales Rep
MARKE	3/31/2023	Net 15	DSO

Description

Fixed Estimate is as follows.

Grinding based on pile sizes on 1/10.2023 (Brush Pile per Todd Zamzow) w/ B66 1000HP Horizontal Grinder, Excavator or Front-End loader and Operator, with a little room for growth of pile until Grind this winter .

- o Support of Front-end loader / operator from City of Markesan for pushing pile and material while grind is ongoing.
- o Mobilization Move/ load & unload overweight/size Grinder & Excavator or Frontend loader to & From Site.
- o Grinding to be done, Winter 2023, will coordinate with City for dates that work for all parties
- o All ground material will reman at recycle yard

All Fuel Included Plus Fuel Surcharge based on DOE \$2.85 per gallon base

Pricing is very discounted for ongoing relationship for grinding services with City of Markesan

Total Fixed estimate = \$9,975.00 (Plus Fuel surcharge)

PROOF OF INSURANCE REQUIRED. ANY REPAIRS NEEDED ON MACHINE TO BE PAID FOR BY City of Markesan, WI (SEE BELOW)

Materials to be ground are certified by owner to be free of contaminants, including but not limited to: metal, large objects, any foreign items that may cause damage to TLB Wood Products LLC equipment. Owner certifies that any damage to TLB Wood Products LLC equipment by said materials is at the cost of owner and/or his insurance. Any alteration or deviation from above specifications involving extra costs, will become an extra charge over & above this estimate. All agreements contingent on accidents or delays are beyond our control. This proposal may be revoked if not accepted within 15 days. We reserve the right to recall this estimate within 5 business days in the event of an error.

Term is Net 15. Service charges on amounts past due computed at 1.5% per month (18% per year)

TLB Wood Products' acceptance of waste materials is conditioned on such material not constituting hazardous waste and/or subject to special treatment or disposal requirements as a result of hazardous constituents. Customer warrants and represents that the waste material provided to TLB Wood Products for processing is not contaminated in any fashion with hazardous materials and/or would not otherwise constitute hazardous waste under state or federal environmental laws. Customer agrees to indemnify and hold TLB Wood Products harmless from any costs and damages that may result if such waste material is non-conforming with the foregoing warranty and representation.

Acceptance of Proposal (must be signed/dated and returned before work begins). The above is satisfactory and is hereby accepted.

Signature: _____ Date: _____