



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

FINANCE, PERSONNEL & SAFETY COMMITTEE MEETING

Markesan City Hall

May 2, 2023

6:00 pm

AGENDA

Call to Order

Roll Call

Citizen's Comments

Emergency Management Report

Review and Approval of Vouchers Payable

Police Report & Schedule

- Discussion and Action on Update of Dodge Charger
- Discussion and Action on Dodge Durango Equipment Setup and Outfitting

New Business

- Discussion and Action on Request for Bids for Trash and Recycling Contract – Publish Ad

Old Business

- Discussion and Action on Burning Leaves Ordinance

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated April 28, 2023
Elizabeth A Amend, Clerk-Treasurer

May 2, 2023

TO: CLERK-TREASURER
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: 37760 - 37802	\$	104,688.59
DD #5597 - 5655	\$	35,250.85
EFT #1358 - 1369	\$	44,098.98
TOTAL	\$	184,038.42
UTILITY CHECKS: #13132 - 13142	\$	216,708.32
TOTAL	\$	216,708.32

With the exception of:

Signed:

City of Markesan
Voucher List
April 4 through May 1, 2023

Num	Date	Name	Memo	Original Amount
EFT-1358	04/11/2023	STATE OF WI HEALTH INS	MAY 2023 HEALTH INS	-20,700.84
EFT-1359	04/11/2023	WISCONSIN DEPT. OF REVENUE	4/7/23 PR	-998.73
EFT-1360	04/11/2023	EMPOWER RETIREMENT (WDC)	4/7/23 PR	-720.00
EFT-1361	04/11/2023	INTERNAL REVENUE SERVICE	4/7/23 PR	-6,072.72
EFT-1363	04/21/2023	DELTA DENTAL OF WISCONSIN	DELTAVISION MAY 2023	-41.16
EFT-1364	04/21/2023	DELTA DENTAL OF WISCONSIN	SUPPLEMENTAL DENTAL PLAN MAY 2023	-342.38
EFT-1365	04/25/2023	EMPOWER RETIREMENT (WDC)	4/21/23 PR	-720.00
EFT-1366	04/25/2023	INTERNAL REVENUE SERVICE	4/21/23 PR	-5,551.74
EFT-1367	04/25/2023	WISCONSIN DEPT. OF REVENUE	4/21/23 PR	-950.17
EFT-1368	04/25/2023	WRS (Wisconsin Retirement System)	April 2023 Retirement	-7,366.22
EFT-1369	04/25/2023	CITGO	April 2023 Fuel	-635.02
			TOTAL EFT PAYMENTS	-44,098.98
DD5597	04/07/2023	Amend, Elizabeth A	Direct Deposit	-1,241.33
DD5598	04/07/2023	Behlke, Ryan R	Direct Deposit	-1,498.46
DD5599	04/07/2023	Chisnell, Gerald	Direct Deposit	-138.52
DD5600	04/07/2023	DeNeil, Linda M	Direct Deposit	-31.39
DD5601	04/07/2023	Galkowski, Jackson T	Direct Deposit	-1,173.20
DD5602	04/07/2023	Glover, Valerie	Direct Deposit	-231.11
DD5603	04/07/2023	Heberer, Jeffrey	Direct Deposit	-1,738.87
DD5604	04/07/2023	Heiling, Addie A	Direct Deposit	-80.54
DD5605	04/07/2023	Heiling, Rachel	Direct Deposit	-633.35
DD5606	04/07/2023	Huhndorf, John E	Direct Deposit	-239.64
DD5607	04/07/2023	Knaub, Sharilyn J	Direct Deposit	-454.26
DD5608	04/07/2023	Mace, Matthew R	Direct Deposit	-1,302.76
DD5609	04/07/2023	McLean, Cody	Direct Deposit	-2,176.97
DD5610	04/07/2023	Meyer, Vanessa K	Direct Deposit	-192.08
DD5611	04/07/2023	Pflum, William	Direct Deposit	-1,606.74
DD5612	04/07/2023	Plagenz-Jensen, Karen C	Direct Deposit	-594.12
DD5613	04/07/2023	Pollesch, Owen T	Direct Deposit	-40.28
DD5614	04/07/2023	Stellmacher, Nancy J	Direct Deposit	-187.17
DD5615	04/07/2023	Wolf, Christopher N	Direct Deposit	-1,283.79
DD5616	04/07/2023	Zamzow, Todd B	Direct Deposit	-1,254.16
DD5617	04/07/2023	Baggett, Gayle S	Direct Deposit	-64.13
DD5618	04/07/2023	Daye, Jean A	Direct Deposit	-71.25
DD5619	04/07/2023	Dirks, Jennifer	Direct Deposit	-128.25
DD5620	04/07/2023	Fletcher-Dykstra, Donna L	Direct Deposit	-71.25
DD5621	04/07/2023	Jahnke, Terry L	Direct Deposit	-71.25
DD5622	04/07/2023	James, Sandra L	Direct Deposit	-64.13
DD5623	04/07/2023	Parker, Shirley M	Direct Deposit	-71.25
DD5624	04/07/2023	Pflum, Taylor N	Direct Deposit	-64.13
DD5625	04/07/2023	VanWhy, Candace A	Direct Deposit	-64.13
DD5626	04/07/2023	Glisch, Michael S	Direct Deposit	-65.80
DD5627	04/07/2023	Brinkman, Heidi M	Direct Deposit	-67.87

**City of Markesan
Voucher List
April 4 through May 1, 2023**

DD5628	04/07/2023	Corson, Amy M	Direct Deposit	-115.44
DD5629	04/07/2023	Dykstra, Dennis P	Direct Deposit	-182.86
DD5630	04/07/2023	Koos-Abendroth, Cheryl A	Direct Deposit	-308.22
DD5631	04/07/2023	Olson, Clyde A	Direct Deposit	-100.19
DD5632	04/07/2023	Panten, Beth M	Direct Deposit	-232.73
DD5633	04/07/2023	Phippen, Henry	Direct Deposit	-289.69
DD5634	04/07/2023	Slate, Rich	Direct Deposit	-461.75
DD5635	04/07/2023	Zacharias, Carmen J	Direct Deposit	-109.90
DD5636	04/21/2023	Tetzlaff, Rita K	Direct Deposit	-581.80
DD5637	04/21/2023	Amend, Elizabeth A	Direct Deposit	-1,241.33
DD5638	04/21/2023	Behlke, Ryan R	Direct Deposit	-1,840.01
DD5639	04/21/2023	Chisnell, Gerald	Direct Deposit	-138.53
DD5640	04/21/2023	Galkowski, Jackson T	Direct Deposit	-1,157.20
DD5641	04/21/2023	Glover, Valerie	Direct Deposit	-135.06
DD5642	04/21/2023	Heberer, Jeffrey	Direct Deposit	-1,738.86
DD5643	04/21/2023	Heiling, Addie A	Direct Deposit	-59.35
DD5644	04/21/2023	Heiling, Rachel	Direct Deposit	-668.80
DD5645	04/21/2023	Huhndorf, John E	Direct Deposit	-372.02
DD5646	04/21/2023	Knaub, Sharilyn J	Direct Deposit	-259.90
DD5647	04/21/2023	Mace, Matthew R	Direct Deposit	-1,302.76
DD5648	04/21/2023	McLean, Cody	Direct Deposit	-1,352.72
DD5649	04/21/2023	Meyer, Vanessa K	Direct Deposit	-195.09
DD5650	04/21/2023	Pflum, William	Direct Deposit	-1,606.75
DD5651	04/21/2023	Plagenz-Jensen, Karen C	Direct Deposit	-452.69
DD5652	04/21/2023	Sippel, Christina J	Direct Deposit	-58.18
DD5653	04/21/2023	Stellmacher, Nancy J	Direct Deposit	-741.18
DD5654	04/21/2023	Wolf, Christopher N	Direct Deposit	-1,283.79
DD5655	04/21/2023	Zamzow, Todd B	Direct Deposit	-1,361.87
			TOTAL DIRECT DEPOSIT	-35,250.85
37760	04/04/2023	MARKESAN DISTRICT SCHOOLS	MOBILE HOME LOTTERY CREDIT	-608.58
37761	04/07/2023	MARKESAN AUTO, HOME & FARM	Misc. Parts / Supplies	-277.39
37762	04/10/2023	AMEND, ELIZABETH	Reimb / Mileage for Elections	-120.84
37763	04/10/2023	BEHLKE, RYAN	Reimb / Mileage	-91.70
37764	04/10/2023	SECURIAN FINANCIAL GROUP, INC.	May 2023 Life Ins Premium	-111.01
37765	04/10/2023	SHELL FLEET	March 2023 Fuel	-1,201.16
37766	04/11/2023	ERGO BANK OF MARKESAN	WRS Loan - Payment #59	-320.64
37767	04/11/2023	WASTE MANAGEMENT CORPORATE SERVICES	April 2023 Trash & Recycling	-7,953.68
37768	04/13/2023	MARKESAN BEAUTIFICATION GROUP	Donation from 2022 Luminary Bags	-830.00
37769	04/17/2023	AIRGAS USA, LLC	Cylinder Rental	-35.91
37770	04/17/2023	ALLIANT ENERGY/WP&L	Mar - Apr 2023 Electric Bills	-1,343.16
37771	04/17/2023	BALLWEG IMPLEMENT	Weed Trimmer	-20.20
37772	04/17/2023	BERLIN JOURNAL NEWSPAPERS	Council / Election / Variance / BOR	-1,278.00
37773	04/17/2023	CITY OF MARKESAN - DOG PARK	2022 Luminary Donation	-830.00
37774	04/17/2023	EMC INSURANCE	Property & Liability / Workers Comp	-4,586.97
37775	04/17/2023	HORICON BANK VISA	Mace Trainings / Amend Training / 1&1	-1,391.77
37776	04/17/2023	JOHNSON BLOCK AND COMPANY	2022 Audit	-1,900.00

City of Markesan Voucher List

April 4 through May 1, 2023

37777	04/17/2023	MARKESAN KIWANIS CLUB	Kiwanis Show	-75.00
37778	04/17/2023	MID-AMERICAN RESEARCH CHEMICAL	Wax for City Hall	-467.44
37779	04/17/2023	SONDALLE LAW OFFICE	March 2023 Legal Services	-331.25
37780	04/17/2023	THE UNIFORM SHOPPE	McClean / Gear	-232.90
37781	04/17/2023	THEDA CARE LABORATORIES	Blood Draw	-42.50
37782	04/17/2023	WINDYWARES-JBL AWARDS LLC	Plates for Park Benches	-76.00
37783	04/18/2023	MARKESAN, CITY OF-PETTY CASH	Postage	-70.93
37784	04/18/2023	EWALD MOTORS OF OCONOMOWOC LLC	NEW 2023 DODGE DURANGO POLICE SQUAD C	-39,377.50
37785	04/25/2023	PRE-EMPLOYMENT FUND	April 2023 Pre Employment / Behlke & Galkowsk	-166.66
37786	04/25/2023	MARKESAN PUBLIC LIBRARY	2nd Quarter 2023 Budget Payment	-17,347.25
37787	05/01/2023	BERGEMANN'S AUTOCARE	2019 Dodge / Replace headlights to LED	-212.58
37788	05/01/2023	BERLIN JOURNAL NEWSPAPERS	Council / Noxious Weeds	-626.00
37789	05/01/2023	BRIGHTSPEED	Apr - May 2023 Phone / Internet	-417.57
37790	05/01/2023	CENTURYLINK BUSINESS SERVICES	Mar - Apr 2023 Phone / Internet	-451.40
37791	05/01/2023	COMPLETE OFFICE OF WISCONSIN	Office Supplies / Paper Products	-315.10
37792	05/01/2023	CORPORATE NETWORK SOLUTIONS, INC	Paper	-50.00
37793	05/01/2023	GENERAL ENGINEERING CO., INC.	2022 & 2025 Projects / Building Inspection	-10,408.20
37794	05/01/2023	GRAND RIVER FIRE DISTRICT	3/24/23 Incident Charge	-155.00
37795	05/01/2023	GREEN LAKE COUNTY TREASURER	Salt	-8,425.41
37796	05/01/2023	MARKESAN LUMBER	S&S Picnic Table Lumber	-96.80
37797	05/01/2023	MODERN RENTALS, INC.	PW Equipment / Gearhead	-198.99
37798	05/01/2023	SHERWIN-WILLIAMS	Traffic Paint	-444.44
37799	05/01/2023	THE UNIFORM SHOPPE	McLean & Pflum Pants	-148.90
37800	05/01/2023	WE ENERGIES	Mar - Apr 2023 Gas Bills	-1,073.35
37801	05/01/2023	WELLS FARGO REMITTANCE CENTER	Google / Menards	-345.41
37802	05/01/2023	WI DEPARTMENT OF JUSTICE	TIME Billing	-231.00
			TOTAL CHECK PAYMENTS	-104,688.59
			TOTAL PAYMENTS	-184,038.42

**Markesan Utilities
Voucher List
April 4 through May 1, 2023**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>
13132	04/04/2023	DEPT. OF NATURAL RESOURCES	Matthew Mace / Certification	-50.00
13133	04/10/2023	NESS ELECTRIC, INC	Replace bad breaker / bad pump pressure switch	-194.35
13134	04/10/2023	SUPERHEAT & COOLING	Wilichowski / Adjust belt and 2 pleated filters	-126.60
13135	04/11/2023	STATE OF WI - ENVIRONMENTAL IMPROVEMENT	BOND LOAN PYMTS	-162,244.38
13136	04/17/2023	ALLIANT ENERGY/WP&L	Mar - Apr 2023 Electric Bill	-2,554.59
13137	04/17/2023	FLEET PRIDE	New Driveshaft	-433.40
13138	04/17/2023	USA BLUEBOOK	Solenoid Valve	-431.15
13139	04/25/2023	MARKESAN, CITY OF	April 2023 PR Reimb	-15,784.01
13140	04/27/2023	MARKESAN, CITY OF	March 2023 Expense Reimb	-34,490.08
13141	05/01/2023	BRIGHTSPEED	Apr - May 2023 Phone / Internet	-189.34
13142	05/01/2023	WE ENERGIES	Mar - Apr 2023 Gas Bills	-210.42
			TOTAL CHECK PAYMENTS	-216,708.32
			TOTAL	-216,708.32

City of Markesan
Treasurer's Report Budget vs. Actual
January through April 2023

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100000 · Taxes				
4133000 · PILOT's Water Dept	0.00	60,000.00	-60,000.00	0.0%
4111000 · City Taxes & Overrun	588,420.62	588,421.00	-0.38	100.0%
4112000 · TIF Increment	0.00	105,000.00	-105,000.00	0.0%
4114000 · Mobile Home Fees	100.04	325.00	-224.96	30.8%
4132000 · PILOT's MRH	9,053.69	12,000.00	-2,946.31	75.4%
4180000 · Interest on Taxes	103.79	1,000.00	-896.21	10.4%
4190000 · State Personal Prop Aid	0.00	4,635.18	-4,635.18	0.0%
4195000 · State TID Personal Prop Aid	0.00	4,110.31	-4,110.31	0.0%
Total 4100000 · Taxes	597,678.14	775,491.49	-177,813.35	77.1%
4200000 · Special Assessments				
4220000 · Sidewalk Assessment Loan	0.00	13,334.00	-13,334.00	0.0%
4230000 · Sidewalk Assessments	0.00	6,666.00	-6,666.00	0.0%
Total 4200000 · Special Assessments	0.00	20,000.00	-20,000.00	0.0%
4300000 · Intergovernmental Revenues				
4341000 · Shared Revenue	0.00	438,011.68	-438,011.68	0.0%
4342000 · Fire Dues	0.00	3,600.00	-3,600.00	0.0%
4343000 · Exempt Comp Aid	0.00	3,888.15	-3,888.15	0.0%
4344000 · Lottery Credit- Mobil Home	67.62			
4352100 · Police Training	375.00			
4353100 · Transportation Aids	48,941.70	97,870.61	-48,928.91	50.0%
4354500 · Recycling Grant	0.00	5,900.00	-5,900.00	0.0%
Total 4300000 · Intergovernmental Revenues	49,384.32	549,270.44	-499,886.12	9.0%
4400000 · Licenses & Permits				
4410100 · Alcohol Licenses	10.00	3,000.00	-2,990.00	0.3%
4410200 · Operator's Licenses	130.00	1,300.00	-1,170.00	10.0%
4410300 · Soda Water Licenses	0.00	90.00	-90.00	0.0%
4410400 · Cigarette Licenses	0.00	375.00	-375.00	0.0%
4410500 · Other Business Lic.	0.00	200.00	-200.00	0.0%
4410900 · Cable Franchise Fees	300.00	1,200.00	-900.00	25.0%
4420000 · Dog Licenses (City)	915.28	925.00	-9.72	98.9%
4430000 · Building Permits	2,520.00	4,000.00	-1,480.00	63.0%
4440000 · Land Use Permits	315.00	250.00	65.00	126.0%
4450000 · MDM Hunter Permit Fee	0.00	200.00	-200.00	0.0%
Total 4400000 · Licenses & Permits	4,190.28	11,540.00	-7,349.72	36.3%
4500000 · Fines, Forfeits & Penalties				
4510000 · Ordinance Violations	4,663.48	9,000.00	-4,336.52	51.8%
4510100 · Parking Violations	300.00	600.00	-300.00	50.0%
Total 4500000 · Fines, Forfeits & Penalties	4,963.48	9,600.00	-4,636.52	51.7%
4600000 · Public Charges for Services				
4610000 · Clerk-Treas Fees	490.00	1,200.00	-710.00	40.8%
4610100 · Publication Fees	0.00	250.00	-250.00	0.0%
4621000 · Police Dept Fees	150.00	250.00	-100.00	60.0%
4632200 · Snow Removal Fees	0.00	250.00	-250.00	0.0%
4643500 · Recycle Fees	829.16	3,400.00	-2,570.84	24.4%
4644000 · Weed Control Charges	133.33	350.00	-216.67	38.1%
4654000 · Cemetery Sales	0.00	750.00	-750.00	0.0%
4672000 · Park Shelter Use	825.00	1,700.00	-875.00	48.5%
4674300 · Comm Ctr Use	270.00	150.00	120.00	180.0%
Total 4600000 · Public Charges for Services	2,697.49	8,300.00	-5,602.51	32.5%
4700000 · Intergov't Charges for Services				
4732100 · School Liason	28,502.00	61,000.00	-34,498.00	43.4%
4734100 · Recycle Ctr-Towns	2,493.75	9,500.00	-7,006.25	26.3%
4739100 · Crossing Guard Reimb	0.00	5,500.00	-5,500.00	0.0%
Total 4700000 · Intergov't Charges for Services	28,995.75	76,000.00	-47,004.25	38.2%
4800000 · Miscellaneous Revenue				
4811000 · Interest-City Investments	1,135.19	1,500.00	-364.81	75.7%
4820000 · Rent-Muni Bldg	6,400.00	16,200.00	-9,800.00	39.5%
4820100 · Rent-Land	1,951.25	3,600.00	-1,648.75	54.2%
4820200 · Rent-Cell Tower	4,780.45	11,475.00	-6,694.55	41.7%
4840900 · Ins Dividends	1,893.00	2,000.00	-107.00	94.7%
4850000 · Donations	100.00	5,000.00	-4,900.00	2.0%
4850025 · Connolly Memorial Cemetery Fund	500.00			

City of Markesan
Treasurer's Report Budget vs. Actual
 January through April 2023

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
4850030 · Dog Park Donations	830.00	60,000.00	-59,170.00	1.4%
4850100 · Police Donations	10.00	3,000.00	-2,990.00	0.3%
4890100 · Wage Carryover from 2022	0.00	30,000.00	-30,000.00	0.0%
4890000 · Exp Reimb-All Types	1,333.26	2,500.00	-1,166.74	53.3%
Total 4800000 · Miscellaneous Revenue	18,933.15	135,275.00	-116,341.85	14.0%
Total Income	706,842.61	1,585,476.93	-878,634.32	44.6%
Gross Profit	706,842.61	1,585,476.93	-878,634.32	44.6%
Expense				
5100000 · General Government				
5100100 · W&S Expense Reimb	-2,426.59			
5100112 · Accts Rec - W&S WRS	-117.32			
5100114 · Accts Rec - W&S Insurance	-168.28			
5110000 · Legislative				
5110111 · Council	1,520.00	11,000.00	-9,480.00	13.8%
5110211 · Mayor	1,500.00	9,400.00	-7,900.00	16.0%
5111011 · Committees	0.00	400.00	-400.00	0.0%
Total 5110000 · Legislative	3,020.00	20,800.00	-17,780.00	14.5%
5130000 · Legal				
5130021 · City Atty-General	493.75	1,800.00	-1,306.25	27.4%
5130121 · City Atty-Prosecution	800.00	1,000.00	-200.00	80.0%
5131021 · Muni Code Updates	995.00	995.00	0.00	100.0%
Total 5130000 · Legal	2,288.75	3,795.00	-1,506.25	60.3%
5140000 · General Administration				
5141011 · Legislative Support-Wages	2,029.50	17,500.00	-15,470.50	11.6%
5141025 · Legislat. Support-Training/Dues	20.00			
5141032 · Legislative Support-Publication	2,289.25			
5142011 · General Admin-Wages	7,506.25	34,500.00	-26,993.75	21.8%
5142021 · General Admin-Outside Services	123.76			
5142025 · General Admin-Training/Dues	249.24			
5142031 · General Admin-Office Supplies	1,671.03			
5143011 · Elections-Wages	2,907.27	5,500.00	-2,592.73	52.9%
5143032 · Elections-Publication	98.30			
5143034 · Elections-Supplies	259.68			
5144011 · Licensing & Permits-Wages	832.00	3,500.00	-2,668.00	23.8%
Total 5140000 · General Administration	17,986.28	61,000.00	-43,013.72	29.5%
5150000 · Financial Administration				
5150011 · General Accounting-Wages	5,511.11	21,000.00	-15,488.89	26.2%
5150521 · Independent Audit	8,958.90	10,300.00	-1,341.10	87.0%
5151113 · Medicare (default)	2,660.86	8,200.00	-5,539.14	32.4%
5151213 · Social Security	7,975.20	27,500.00	-19,524.80	29.0%
5151314 · Health Insurance	45,611.88	156,000.00	-110,388.12	29.2%
5151414 · Life Insurance	153.20	700.00	-546.80	21.9%
5151611 · Paid Time Off (PTO)-Wages	18,888.44			
5152012 · Wisconsin Retirement System	13,683.92	42,000.00	-28,316.08	32.6%
5155011 · Property Assessment-Wages	0.00	6,400.00	-6,400.00	0.0%
5155021 · Prop. Assmnt.-Outside Services	3,322.18			
5155111 · Prop Tax Collection-Wages	1,031.75	4,000.00	-2,968.25	25.8%
5155121 · Prop Tax Collection-Outside Ser	422.62			
5156005 · Prop & Liability Ins	11,673.39	25,500.00	-13,826.61	45.8%
5156100 · Workers Comp - Calculated	61.89			
5156105 · Workers Comp	4,742.64	11,500.00	-6,757.36	41.2%
5156205 · Employee Bonds	0.00	900.00	-900.00	0.0%
5156305 · Unemployment Taxes	10.98			
Total 5150000 · Financial Administration	124,708.96	314,000.00	-189,291.04	39.7%
5160000 · Municipal Building				
5160011 · Municipal Building-Wages	2,519.71			
5160021 · Municipal Building-Outside Serv	1,625.16			
5160022 · Municipal Building-Utilities	11,177.61			
5160023 · Municipal Building-Repairs&Supp	539.34			
5160000 · Municipal Building - Other	0.00	50,000.00	-50,000.00	0.0%
Total 5160000 · Municipal Building	15,861.82	50,000.00	-34,138.18	31.7%
Total 5100000 · General Government	161,153.62	449,595.00	-288,441.38	35.8%
5150520 · Bank Service Charges	124.37			
5200000 · Public Safety				
5210000 · Law Enforcement				

**City of Markesan
Treasurer's Report Budget vs. Actual
January through April 2023**

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
5210001 · Police Administration				
5210011 · Police Admin-Wages	19,298.02			
5210019 · Police Admin-Uniforms	896.26			
5210022 · Police Admin-Utilities	1,964.08			
5210034 · Police Admin-Supplies	1,040.28			
5210035 · Police Admin - Donations	1,660.00			
5210040 · Police Admin - Playground Don.	1,018.63			
5210001 · Police Administration - Other	0.00	87,400.00	-87,400.00	0.0%
Total 5210001 · Police Administration	25,877.25	87,400.00	-61,522.75	29.6%
5212000 · Police Patrol				
5212011 · Police Patrol-Wages	43,648.54			
5212021 · Police Patrol-Outside Services	492.00			
5212022 · Police Patrol-Utilities	329.09			
5212023 · Police Patrol-Repairs/Supplies	2,532.47			
5212033 · Police Patrol-Fuel/Miles	2,165.26			
5212000 · Police Patrol - Other	0.00	195,000.00	-195,000.00	0.0%
Total 5212000 · Police Patrol	49,167.36	195,000.00	-145,832.64	25.2%
5213021 · Police Criminal Inv-Suppl/Serv	549.00	1,500.00	-951.00	36.6%
5214025 · Police Training	688.00	1,300.00	-612.00	52.9%
Total 5210000 · Law Enforcement	76,281.61	285,200.00	-208,918.39	26.7%
5219000 · School Crossing Guard	3,591.00	11,000.00	-7,409.00	32.6%
5220000 · Fire Protection				
5220021 · Fire Dept-Annual Budget	13,734.00	24,625.00	-10,891.00	55.8%
5220022 · Water Hydrant Rental	0.00	113,750.00	-113,750.00	0.0%
5220034 · Fire Dept-Incident Charges	606.91			
Total 5220000 · Fire Protection	14,340.91	138,375.00	-124,034.09	10.4%
5240021 · Building Inspection	4,541.25	12,500.00	-7,958.75	36.3%
5290000 · Other Public Safety				
5290011 · Emergency Govt-Wages	0.00	2,200.00	-2,200.00	0.0%
5290022 · Emergency Govt-Utilities	258.05	1,900.00	-1,641.95	13.6%
5290023 · Emer Govt-Supp., Equip & Repair	700.33	4,270.00	-3,569.67	16.4%
Total 5290000 · Other Public Safety	958.38	8,370.00	-7,411.62	11.5%
Total 5200000 · Public Safety	99,713.15	455,445.00	-355,731.85	21.9%
5300000 · Public Works				
5310000 · Streets Administration				
5310011 · Streets Admin-Wages	1,845.75			
5310021 · Streets Admin-Outside Services	237.98			
5310000 · Streets Administration - Other	0.00	7,000.00	-7,000.00	0.0%
Total 5310000 · Streets Administration	2,083.73	7,000.00	-4,916.27	29.8%
5311000 · Public Works Shop				
5311011 · PW Shop-Wages	1,865.96			
5311022 · PW Shop-Utilities	2,777.72			
5311033 · PW Shop-Fuel	94.99			
5311034 · PW Shop-Supplies/Tools	559.40			
5311000 · Public Works Shop - Other	0.00	10,200.00	-10,200.00	0.0%
Total 5311000 · Public Works Shop	5,298.07	10,200.00	-4,901.93	51.9%
5312000 · Public Works Mach & Equip				
5312011 · PW Mach & Equip-Wages	5,514.21			
5312023 · PW Mach & Equip-Repair/Supplies	2,863.26			
5312033 · PW Mach & Equip-Fuel	641.20			
5312000 · Public Works Mach & Equip - Other	0.00	36,000.00	-36,000.00	0.0%
Total 5312000 · Public Works Mach & Equip	9,018.67	36,000.00	-26,981.33	25.1%
5331000 · Road Maintenance				
5331011 · Road Maintenance-Wages	661.23			
5331033 · Road Maintenance-Fuel	16.11			
5331000 · Road Maintenance - Other	0.00	10,650.00	-10,650.00	0.0%
Total 5331000 · Road Maintenance	677.34	10,650.00	-9,972.66	6.4%
5331100 · Curbs & Gutters				
5331111 · Curbs & Gutters-Wages	72.15			
5331100 · Curbs & Gutters - Other	0.00	500.00	-500.00	0.0%

City of Markesan
Treasurer's Report Budget vs. Actual
January through April 2023

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
Total 5331100 · Curbs & Gutters	72.15	500.00	-427.85	14.4%
5331200 · Traffic Signs & Markings				
5331211 · Traffic Signs, Markings-Wages	679.83			
5331223 · Traffic Sign & Mark-Repair/Supp	444.44			
5331200 · Traffic Signs & Markings - Other	0.00	2,000.00	-2,000.00	0.0%
Total 5331200 · Traffic Signs & Markings	1,124.27	2,000.00	-875.73	56.2%
5331300 · Bridges & Culverts	0.00	1,000.00	-1,000.00	0.0%
5331900 · Snow & Ice Control				
5331911 · Snow & Ice Control-Wages	12,714.89			
5331933 · Snow & Ice Control-Fuel	3,342.24			
5331934 · Snow & Ice Control-Supplies	8,425.41			
5331900 · Snow & Ice Control - Other	0.00	26,000.00	-26,000.00	0.0%
Total 5331900 · Snow & Ice Control	24,482.54	26,000.00	-1,517.46	94.2%
5342022 · Street Lighting	6,389.92	24,000.00	-17,610.08	26.6%
5343100 · Sidewalks				
5343111 · Sidewalks-Wages	201.68			
5343100 · Sidewalks - Other	0.00	20,000.00	-20,000.00	0.0%
Total 5343100 · Sidewalks	201.68	20,000.00	-19,798.32	1.0%
5344000 · Storm Sewers				
5344111 · Storm Sewers-Wages	405.43			
5344000 · Storm Sewers - Other	0.00	250.00	-250.00	0.0%
Total 5344000 · Storm Sewers	405.43	250.00	155.43	162.2%
5344100 · Street Cleaning	401.70	1,700.00	-1,298.30	23.6%
5345000 · Parking Lots				
5345011 · Parking Lots-Wages	215.38			
5345000 · Parking Lots - Other	0.00	500.00	-500.00	0.0%
Total 5345000 · Parking Lots	215.38	500.00	-284.62	43.1%
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	1,773.10			
5362021 · Sanitation/Trash-Outside Serv.	21,458.70			
5362000 · Sanitation/Trash - Other	0.00	74,000.00	-74,000.00	0.0%
Total 5362000 · Sanitation/Trash	23,231.80	74,000.00	-50,768.20	31.4%
5363100 · Landfill Monitoring	0.00	4,200.00	-4,200.00	0.0%
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	1,126.41			
5363533 · Recycling Center-Fuel	47.49			
5363500 · Recycling Center - Other	23.92	7,500.00	-7,476.08	0.3%
Total 5363500 · Recycling Center	1,197.82	7,500.00	-6,302.18	16.0%
5363521 · Recycling-Curbside	9,172.28	27,500.00	-18,327.72	33.4%
5363600 · Recycling Center-Mackford	431.95	1,700.00	-1,268.05	25.4%
5363700 · Recycling Center-Manchester	431.96	1,700.00	-1,268.04	25.4%
5363800 · Recycling Center-Green Lake	839.96	2,600.00	-1,760.04	32.3%
5364000 · Weed Control				
5364011 · Weed Control-Wages	13.50			
5364034 · Weed Control-Supplies	161.00			
5364000 · Weed Control - Other	0.00	1,700.00	-1,700.00	0.0%
Total 5364000 · Weed Control	174.50	1,700.00	-1,525.50	10.3%
Total 5300000 · Public Works	85,851.15	260,700.00	-174,848.85	32.9%
5400000 · Health & Human Services				
5490000 · Cemetery				
5491011 · Cemetery-Wages	1,042.28			
5491022 · Cemetery-Utilities	86.77			
5491033 · Cemetery-Fuel	9.21			
5491034 · Cemetery-Supplies	44.72			
5490000 · Cemetery - Other	0.00	16,000.00	-16,000.00	0.0%
Total 5490000 · Cemetery	1,182.98	16,000.00	-14,817.02	7.4%
Total 5400000 · Health & Human Services	1,182.98	16,000.00	-14,817.02	7.4%
5500000 · Culture, Rec & Educ				
5510000 · Library				
5511011 · Library-Wages	798.90			

City of Markesan Treasurer's Report Budget vs. Actual January through April 2023

	Jan - Apr 23	Budget	\$ Over Budget	% of Budget
5511021 · Library-Annual Budget	52,041.75			
5510000 · Library - Other	0.00	69,389.00	-69,389.00	0.0%
Total 5510000 · Library	52,840.65	69,389.00	-16,548.35	76.2%
5520000 · Parks				
5520011 · Parks-Wages	927.88			
5520022 · Parks-Utilities	990.71			
5520023 · Parks-Repairs/Supplies	221.64			
5520033 · Parks-Fuel	78.14			
5520000 · Parks - Other	0.00	18,000.00	-18,000.00	0.0%
Total 5520000 · Parks	2,218.37	18,000.00	-15,781.63	12.3%
5530000 · City Events/Banners				
5530011 · City Events/Banners-Wages	358.40			
5530000 · City Events/Banners - Other	0.00	3,100.00	-3,100.00	0.0%
Total 5530000 · City Events/Banners	358.40	3,100.00	-2,741.60	11.6%
5530100 · Summer Rec Program	2,000.00	2,000.00	0.00	100.0%
5531000 · Events Comm. (Special Events)	444.04	6,000.00	-5,555.96	7.4%
Total 5500000 · Culture, Rec & Educ	57,861.46	98,489.00	-40,627.54	58.7%
5600000 · Conservation & Development				
5670000 · Advertising & Promotion	0.00	150.00	-150.00	0.0%
5671000 · Industrial Park Development	96.36			
5671021 · TIF Fees	1,250.00			
5690000 · Zoning & Development	0.00	250.00	-250.00	0.0%
5691000 · Mapping	0.00	50.00	-50.00	0.0%
Total 5600000 · Conservation & Development	1,346.36	450.00	896.36	299.2%
5900000 · Debt Service				
5912000 · 2018 Bond Issue Princ.				
5912100 · 2018 Bond Issue Fees	0.00	850.00	-850.00	0.0%
5912000 · 2018 Bond Issue Princ. - Other	110,000.00	110,000.00	0.00	100.0%
Total 5912000 · 2018 Bond Issue Princ.	110,000.00	110,850.00	-850.00	99.2%
5916000 · Principal Long-Term Debt	1,146.94	3,511.00	-2,364.06	32.7%
5926000 · Interest Long Term Debt	135.62	249.00	-113.38	54.5%
5926250 · 2018A Bond Issue Interest	16,585.00	31,932.50	-15,347.50	51.9%
5927000 · Patrol Car Principal Loan	2,720.71	5,496.80	-2,776.09	49.5%
5927500 · Patrol Car Interest Loan	166.75	278.12	-111.37	60.0%
Total 5900000 · Debt Service	130,755.02	152,317.42	-21,562.40	85.8%
6000000 · Capital Outlay				
6576550 · Dog Park Outlay	0.00	60,000.00	-60,000.00	0.0%
6576450 · Employee Wage Contingency Fund	0.00	15,000.00	-15,000.00	0.0%
6571400 · Outlay - City Hall	0.00	10,000.00	-10,000.00	0.0%
6571900 · Outlay - General Acctg Admin	0.00	5,000.00	-5,000.00	0.0%
6572200 · Outlay - Fire Department	0.00	5,000.00	-5,000.00	0.0%
6572900 · Outlay - Emergency Govt	0.00	3,000.00	-3,000.00	0.0%
6573270 · Outlay - Garages & Sheds	0.00	5,000.00	-5,000.00	0.0%
6573310 · Outlay - Streets	0.00	17,376.00	-17,376.00	0.0%
6573320 · Outlay - 2022 Streets Project	484,012.03			
6573340 · Outlay - 2025 Streets Project	18,535.64			
6573460 · Outlay - Parking Lots	0.00	1,500.00	-1,500.00	0.0%
6574200 · Outlay - Recycling Center	0.00	5,000.00	-5,000.00	0.0%
6575100 · Outlay - Cemetery	0.00	9,000.00	-9,000.00	0.0%
6576100 · Outlay - Library	0.00	800.00	-800.00	0.0%
6576200 · Outlay - Parks	0.00	10,104.51	-10,104.51	0.0%
6576500 · Outlay - Walking Path	560.00	5,700.00	-5,140.00	9.8%
Total 6000000 · Capital Outlay	503,107.67	152,480.51	350,627.16	329.9%
Total Expense	1,041,095.78	1,585,476.93	-544,381.15	65.7%
Net Ordinary Income	-334,253.17	0.00	-334,253.17	100.0%
Net Income	-334,253.17	0.00	-334,253.17	100.0%



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee
Presented on May 2, 2023

April 2023

Agenda:

- 1. Police Dodge Charger Update**
- 2. Police Dodge Durango Setup**

Appendix:

- 1. Rennert's Invoice for Dodge Charger**

Police Dodge Charger

As most of you are aware Sgt. McLean struck a deer on Friday, April 21, 2023 while on a mutual aid request for the Green Lake Sheriff's Office. The Dodge Charger is currently at Arneson's. The cost of the damages is still being evaluated and ongoing communication with our insurance company is taking place. Any cost that our insurance doesn't cover the Sheriff has said his department will cover. The Sheriff has been gracious enough to lend our department one of their patrol trucks so that we continue to have two working squad cars.

This department will keep this committee updated on the outcome with the damage to the Dodge Charger.

Police Dodge Durango Setup

This department has received several quotes from Rennert's on the setup of the new 2023 Dodge Durango. This department has attached the lowest quote of \$12,573.89. Because we will be transitioning from a Ford SUV to a Dodge Durango many of the items that go into a squad couldn't be transferred over. However, the entire set up and new equipment purchases fell within our budget.

This department requests that you approve the quote from Rennert's so that items can be ordered and set up can begin so the Dodge Durango is on the road as soon as possible.

\$5,573.89 of the amount will be paid out of the Law Enforcement Initiative Grant and the remaining \$7,000 will be paid for out of the police budget.

Estimate: SO-1557

4/24/2023

2023 Dodge Durango Upfitting

Markesan Police Department

Billing Address

P.O. Box 352

Markesan, WI 53946



Rennert's Fire Equipment Service

615 E John St

Markesan, WI 53946

service@rennerts.com

920-398-1033

Purchase Order

Unit

Unit: VIN: 2023 Dodge Durango Current Usage: 0 Miles

Description	Quantity	Rate	Amount
To strip all equipment out of old unit.	3.50000	\$140.00	\$490.00
		Subtotal	\$490.00
To Upfit 2023 Dodge Durango	22.85714	\$140.00	\$3,200.00
PRO GARD Single Compartment, Pro-Cell, 1/2 Partition, does not include ABS Door Panels-Includes: 1/2 or Full Partition, Transport Seat, Floor Pan, Pai - P1000DUR18AOSB	1	\$2,893.80	\$2,893.80
HD Push Bumper PRO GUARD. No light guards. - PB67D21HD	1	\$485.03	\$485.03
Pair, steel window guards - WB67NPD18	1	\$303.80	\$303.80
Re-use Gun Mount out of explorer -	1	\$0.00	\$0.00
Re-use camera system out of explorer -	1	\$0.00	\$0.00
re-use siren speaker, and siren/light controller out of explorer -	1	\$0.00	\$0.00
re-use radio out of explorer -	1	\$0.00	\$0.00
HAVIS C-VS-2300-DUR Vehicle-Specific 23" Console For 2023 Dodge Durango * 23" console for 2021-2022 Dodge Durango Police Pursuit Vehicle without inter - c-vs-2300-DUR	1	\$575.00	\$575.00
re-use computer mount and swivel out of explorer -	1	\$0.00	\$0.00
cup holder for console -	1	\$50.00	\$50.00
HAVIS C-ARPB-1014 Brother Arm Rest Printer Bracket: Top Mount - C-ARPB-1014	1	\$325.00	\$325.00
Re-use printer out of explorer -	1	\$0.00	\$0.00
Magnetic Mic Clip - Magnetic Mic	2	\$37.85	\$75.70
2-aux 12 volt power supply -	2	\$35.00	\$70.00
2-aux usb power supply -	2	\$35.00	\$70.00
Laird Antenna -	2	\$45.00	\$90.00
Laird Antenna Cable -	2	\$75.00	\$150.00

Description	Quantity	Rate	Amount
Blue Sea Systems 5032 ST Blade Split Bus Fuse Block, 12-Circuits, 30 - 100 Amp - 78163B	1	\$77.67	\$77.67
100 amp Auto/High Amp. Circuit Breaker - HACB100A	1	\$68.30	\$68.30
HD Fuse Block w/Cover, 8 Fuse capacity - FP8-HD	1	\$27.30	\$27.30
		Subtotal	\$8,461.60

Master switch

Emergency Lighting Package	0.00000	\$140.00	\$0.00
Quantum @ Interior Front Lightbar SKU: QT-**** Dual 1-RED 1-BLUE 1x: Dodge Durango (2015??"2021) Unlocked Level: DUAL FULL FLOOD FEATURE, can remove a -	1	\$878.90	\$878.90
Quantum @ 600 rear light stick inside window, front on push bar SKU: QT-0620 1x: Dual: QT-0620-SD + DUAL RED/BLUE No take down, additional \$132.00 fo -	2	\$526.47	\$1,052.95
Quad Under Mirror E-Light 1-red 1-blue -	2	\$131.84	\$263.68
Fusion Double FSM SKU: SURFACE MOUNT 4-red lights 4-blue lights Inside rear side window, side front push bar -	4	\$131.84	\$527.36
Fusion FSM SKU: SURFACE MOUNT 2-red 2-blue -	4	\$69.88	\$279.52
Fusion FSM SKU: SURFACE MOUNT Prisoner Area -	1	\$69.88	\$69.88
wiring, all electrical misc. -	1	\$250.00	\$250.00
		Subtotal	\$3,322.29

Data Controller Fenix \$600.00

Shop Supplies	\$300.00
Labor	\$3,690.00
Parts	\$8,583.89
Subtotal	\$12,573.89
Exempt	\$0.00
(0.0000% of \$12,573.89)	
Total	\$12,573.89

*: Core charges not included in total. You will be charged for any core that is not in returnable condition. This charge may be applied on a separate invoice.
Customer Signature: _____

Printed Name: _____ Date: _____

ADVERTISEMENT FOR BIDS
SOLID WASTE & RECYCLING COLLECTION SERVICES

CITY OF MARKESAN

BIDS CLOSE: Thursday, July 28, 2023 @ 3:00 p.m.

The City of Markesan is accepting bids for Solid Waste and Recycling Collection Services beginning October 1, 2023. Bids should be returned to the Clerk's Office, 150 S. Bridge Street, P.O. Box 352, Markesan, WI 53946.

Plans and specifications may be obtained from the Clerk's Office, 150 S. Bridge Street, P.O. Box 352, Markesan; WI 53946.

The right to reject any and all bids is reserved by the City of Markesan and to award the contract to the Contractor who, in the judgment of the City, will serve the interests of the City of Markesan.

Elizabeth Amend
City Clerk-Treasurer

Publish: June 29 & July 6, 2023

Proposed changes to Amend Chapter 123-2. Open Burning

Add "D" to 123-2; A (1) to read Except as provided in Subsection B, C, or D

Add subsection D to read:

D. Burning Leaves. During October and November, the City shall allow the burning of leaves and brush. No person shall burn leaves in or upon any street, alley, public way, park, or public or private property within the City within 15 feet of any building or within 10 feet of any property line. The Fire Chief or the Public Property Director can require specific burning conditions to protect life and property.

Financials for leaf pick-up from Todd

Employee hours worked 10/03/2022 to 11/11/2022

Todd 144.5 hrs x \$24 = \$3468.00

John 79 hrs x 12 = \$948

Jim 42.25 hrs x 12 = \$507

Machine and fuel usage

Leaf truck 60 gallons x \$3.69 = \$221.40

Leaf truck power steering fluid 5 quarts x \$4.99 = \$24.95

Vac 90 gallons x \$3.69 = \$332.10

Payloader 20 gallons x \$5.19 = 103.80

Vac hose(need new) 14" hose = \$669

Total for pick-up \$6274.25. Rough estimate

Cost to haul leaves to recycling center as of 12/06/2022

Employee hours

Todd 15 hrs x \$24 = \$360

Chris 17.5 hrs x \$21.50 = \$376.25

Machines and fuel

Trucks 65 gallons x \$2.99= \$194.35

Loader 25 gallons x \$4.29 = \$107.2

Chapter 123. Burning, Outdoor

[HISTORY: Adopted by the Common Council of the City of Markesan as Ch. 9, Sec. 9.13, of the 1991 Municipal Code; amended by Ord. No. 212. Amendments noted where applicable.]

GENERAL REFERENCES

Zoning — See Ch. 400.

§ 123-1. Intent; burning prohibitions.

- A. It is the intent of this chapter to create burning standards for residential one- and two-family dwellings to insure the safety of life and property.
- B. No person shall burn or cause to be burned in the open the following:
 - (1) Rubbish or garbage, including, but not limited to, food wastes, food wraps, packaging, animal carcasses, paint or painted materials, furniture, composite shingles, construction or demolition debris or other household or business waste.
 - (2) Waste oil or other oily wastes.
 - (3) Asphalt and products containing asphalt.
 - (4) Treated or painted wood, including, but not limited to, plywood, composite wood products or other wood products that are painted, varnished or treated with preservatives.
 - (5) Any plastic material, including, but not limited to, nylon, PVC, ABS, Polystyrene, or urethane foam, and synthetic fabrics, plastic films and plastic containers.
 - (6) Rubber, including tires and synthetic rubberlike products.
 - (7) Newspaper, corrugated cardboard, container board, office paper and other materials that must be recycled in accordance with the recycling ordinances.
- C. No outdoor wood burners shall be allowed for heating of any building.
[Added 4-14-2015 by Ord. No. 233]

§ 123-2. Open burning.

- A. Open burning is the process of burning any materials where the products of combustion pass directly into the air without going through a chimney or stack.
 - (1) Except as provided in Subsection **B** or **C** below, open burning is prohibited in the City.
 - (2) Fires that are permitted under Subsection **C** below are to be attended at all times by a responsible adult age 18 or older with immediate access to a garden hose attached to a functioning water supply and/or a fire extinguisher within the immediate vicinity.
 - (3) The Fire Chief or his designee shall have the authority to prohibit any or all fires when atmospheric conditions or local circumstances make such fires extraordinarily hazardous. No

burning shall be allowed if wind conditions will cause smoke, embers, or other burning materials to be carried towards any building or other combustible material.

B. Outdoor burning permitted.

- (1) Gas and charcoal grills manufactured for the purpose of cooking food are approved cooking devices. A "grill" is defined as a cooking utensil on which food is exposed to red heat (as from charcoal or gas) between bars. The operation of outdoor grills, fireplaces, and related cooking equipment for food is permitted.
- (2) Only the burning of dry non-treated wood is acceptable.
- (3) Smoke from any fire shall not create a nuisance for neighboring property owners. The fire shall be extinguished immediately upon the complaint of the neighboring property owner of any smoke nuisance.

C. Recreational fires. "Recreational fires" are defined as small campfires on private property, small fires confined to pits, portable fire pits, portable fireplaces, and chimneys. Requirements for having a recreational fire that comply with this chapter regulating such fires are as follows:

- (1) All fireplaces/chimney units may only be used on concrete or other noncombustible surfaces. The use of a unit on a wooden deck, porch, patio or under an overhang is prohibited.
- (2) Material for recreational fires shall not include rubbish, garbage, recyclable items, trash, any material made of or coated with rubber, plastic, leather, or petroleum-based materials, and shall not contain any flammable or combustible liquids. Only the burning of dry nontreated wood is acceptable.
- (3) All recreational fires shall be attended at all times by at least one responsible person of age 18 or older. The fire must be completely extinguished before the fireplace is left unsupervised.
- (4) The renter/lessee of any rented/leased property shall provide signed documentation from the legal property owner giving permission to have a recreational fire on that property.
- (5) The property owner and/or person who has started any recreational fire shall hold the City harmless from any and all such liability for any damage caused by a recreational fire.
- (6) Any person who has started or maintains a recreational fire, as defined herein, shall pay any and all costs incurred by the Fire Department for any service-related call as a result of a recreational fire not in compliance with the requirements of this section.

D. The Public Works Director, or designee, may issue permits to individuals for special events or hardship cases. Anyone obtaining a permit is required to comply with Subsection **B(3)** above.

§ 123-3. Enforcement.

Upon receipt of a complaint, the Chief of Police shall contact the Grand River District Chief if required or deemed necessary.

§ 123-4. Violations and penalties.

The penalty for violating this chapter shall be the general penalty provisions set forth in § 1-3 of the Code of the City of Markesan.