

CITY OF MARKESAN COMMON COUNCIL

March 14, 2023

MINUTES

1. Preliminaries

1.1 Meeting was called to order by Mayor Slate at 7:00 pm.

1.2 Present were Mayor Slate, Ald. Abendroth, Ald. Tetzlaff, Ald. Glisch, Ald. Prill and Clerk-Treasurer Amend. Also present was Kristin Radtke with Berlin Journal, Chief Pflum and Jackson Galkowski and family. Ald. Triemstra and Ald. Thiem were absent.

1.3 Pledge of Allegiance

1.4 Citizen's Comments: None

1.5 Chief Pflum introduced the new police officer Jackson Galkowski, and Clerk-Treasurer Amend swore in Officer Galkowski

2. Old Business

2.1 Closed Session: Public Works Director Review

Motion Prill/Tetzlaff to convene into closed session by roll call vote – Dave-aye, Mike-aye, Pat-aye, Rita-aye at 7:08 pm. Motion carried 4-0 on a roll call vote.

The Common Council may, by roll call vote, convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation of a public employee over which the governmental body has jurisdiction or exercises responsibility, after which they will immediately reconvene in Open Session pursuant Wis. Stats. 19.85(2).

Motion Abendroth/Tetzlaff to reconvene into open session at 7:36 pm; motion carried 4-0 on a roll call vote.

2.2 Following discussion, motion Prill/Abendroth to approve Todd Zamzow to attend CDL Class starting July 10, 2023 for 4 weeks during the daytime hours Monday thru Thursday. Zamzow will sign the tuition repayment agreement for the CDL license fees, tuition and 144 training hours to be paid back to the City if Zamzow terminates employment within 5 years according to the tuition reimbursement policy; motion tied 2-2; Glisch-no, Tetzlaff-no, Abendroth-aye and Prill-aye; Mayor Slate broke tie voting aye; motion passed 3-2 on a roll call vote.

3. Approval & Review of Minutes, Reports & Correspondence

3.1 After review, motion Prill/Tetzlaff to approve the February 14, 2023 Common Council minutes as presented; motion carried 4-0.

3.2 After review, motion Abendroth/Glisch to approve the February 28, 2023 Special Common Council minutes as presented; motion carried 4-0.

3.3-3.7 After review of all items, motion Tetzlaff/Prill to approve the Dog Park Committee minutes of March 2, 2023, Streets, Building & Utilities minutes of March 7, 2023, Public Property & Health minutes of March 7, 2023, Finance, Personnel & Safety minutes of March 7, 2023, January Library Director's Report and Markesan Library Board minutes of February 16, 2023; motion carried 4-0.

4. Approval of Claims:

4.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Tetzlaff/Abendroth to approve the following vouchers as presented: City Checks #37681-37727, Electronic Payments #EFT 1332-1345, and Direct Deposits #5494-5546 in the amount of \$672,657.81, and Utility Checks #13099-13111 in the amount of \$36,719.87; motion carried 4-0 on a roll call vote.

4.2 After review, by consensus the February 2023 Treasurer's Report was filed for audit.

5. New Business

- 5.1 Following discussion, motion Prill/Tetzlaff to approve the revised job descriptions for the Water/Wastewater Operator/Lab Technician and Public Works Assistant to remove CDL license required; motion carried 4-0.
- 5.2 Motion Tetzlaff/Glisch to approve Waste Management Trash and Recycling Curbside pickup day to change to Wednesday's starting May 1, 2023; motion carried 4-0. Clerk to confirm that Waste Management is sending out postcards as a mailing to all the residents.
- 5.3 Following discussion, motion Prill/Glisch to approve Bulky Trash pickup to be at a drop off site instead of curbside. The drop off site will be the City Garage on April 28 and 29, 2023; motion carried 4-0.
- 5.4 Motion Abendroth/Glisch to approve the Brewer Heating and Cooling invoice for \$916.83 for new blower motor at WWTP; motion carried 4-0.
- 5.5 Motion Tetzlaff/Abendroth to approve the American Highway Products, LTD invoice for \$3,747.88 for manhole risers; motion carried 4-0 on a roll call vote.
- 5.6 Motion Abendroth/Tetzlaff to approve the bid for sewer televising from Great Lakes TV Seal, Inc. for \$2,822.90; motion carried 4-0 on a roll call vote.
- 5.7 Motion Tetzlaff/Glisch to approve the new poll workers – Jasmyne Pflum and Taylor Pflum, provided they correct their applications as being qualified electors; motion carried 4-0.

6. Schedule Future Meetings and Agenda Items. The following meetings were scheduled: Streets, Buildings & Utilities – April 4, 2023 at 6:00 PM at City Hall; Public Property & Health – April 4, 2023 immediately following Streets, Buildings & Utilities meeting at City Hall; Finance, Personnel & Safety – April 4, 2023 immediately following Public Property & Health meeting at City Hall; Common Council –April 11, 2023, at 7:00 PM at City Hall; Organizational Council Meeting – April 18, 2023 at 7:00 PM at City Hall and Board of Review with the Assessor – April 26, 2023 from 7:00 to 9:00 PM at City Hall.

7. Adjournment. Motion Prill/Glisch to adjourn; motion carried 4-0. The meeting adjourned at 7:51 pm.

Respectfully submitted,

Elizabeth A. Amend, Clerk-Treasurer