



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

STREETS, BUILDINGS & UTILITIES COMMITTEE

Markesan City Hall

February 7, 2023

Immediately Following Finance, Personnel & Safety Meeting

AGENDA

Call to Order

Roll Call

Citizen's Comments

Public Works Report

Water & Sewer Department Report

- Approval of Mulcahy Shaw Water, Inc. Quote for New Probe and Cap for WWTP
- Update on Matt Mace's Schooling and CDL

New Business

- Discussion and Action on Obtaining an Inspection Warrant for General Engineering, Mike Parrot, to Inspect 111 S. High Street Accessory Structure/Barn
- Discussion and Action on 2023 Public Works Project List

Old Business

- Discussion and Action on Maintenance Update for 1775 N. Margaret Street – Grinder for Sewer

Review Land Use Permits

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated February 3, 2023
Elizabeth Amend, Clerk-Treasurer



MULCAHY SHAW WATER

Mulcahy Shaw Water, Inc

N57 W6316 Center Street
Cedarburg, WI 53012

Voice: 262-241-1199
Fax: 262-241-4997
info@mulcahyshaw.com

QUOTATION

Quote Number: 14968
Quote Date: Feb 1, 2023

Shipping: FOB Factory

Freight: Not Included

Bill To:

Markesan Wastewater Department
PO Box 352
Markesan, WI 53946

Ship To:

Markesan Wastewater Department
461 W. Manchester
Markesan, WI 53946

Tony Doro

920-229-1387

tdoro@markesanwi.gov

Quoted By	Good Thru	Payment Terms	Delivery
Alexander R. Ellis	3/3/23	Net 30 Days	See Below

Quantity	Item	Description	Unit Price	Amount
1.00	201 650Y	FDO Optical DO probe for IQ System	2,213.00	2,213.00
1.00	201 654Y	FDO 700 IQ probe replacement cap	210.00	210.00

Subtotal	2,423.00
Sales Tax	
TOTAL	2,423.00

Plus Freight Costs:

Please make Purchase Order to Mulcahy Shaw Water, Inc

Plus Sales Tax/ Tax Exempt Required

Who is exempt from CDL licensing in Wisconsin?

Federal law allows States the option to waive certain kinds of drivers from the requirement to obtain a CDL.

In Wisconsin, the following drivers are not required to hold a CDL:

- **Firefighters and rescue squad members** are not required to hold a CDL to drive properly equipped emergency or fire fighting vehicles. However, you may be required to obtain a CDL if you have a Wisconsin driver license and operate a fire fighting vehicle in another State.
- **Recreational vehicle operators** (owned or leased motor home, fifth wheel mobile home or touring mobile home, provided it isn't longer than 45 feet) not engaged in commercial activity are not required to hold a CDL.
- **A farmer, the farmer's family members, and/or the farmer's employees** are not required to hold a CDL to drive a commercial motor vehicle owned or leased by the farmer, provided the vehicle is not used in 'for hire' carriage, is transporting farm supplies, produce or machinery to or from the farm and is within 150 miles of a farm in Wisconsin, Minnesota or Iowa. The farm supplies that a farmer may transport without obtaining a CDL may include hazardous materials. However, a farmer driving a commercial motor vehicle with double or triple trailers or designed to carry or actually carrying

16 or more passengers must have a CDL with proper endorsements.

- **Back-up (substitute or replacement snowplow drivers** (includes snow or ice removal by plowing, salting or sanding) for local units of government (defined as a county, city, village, town, school district, county utility district, sanitary district, metropolitan sewage district, or other public body created by or pursuant to state law) are not required to hold a CDL if they meet all of the following:
 - ◇ Are an employee of a local unit of government with a population of 3,000 or less.
 - ◇ Hold a valid Class D license.
 - ◇ Are operating within the boundaries of the local unit of government
 - ◇ Is one of the following:
 - » Substituting for or replacing, a regular employee who ordinarily operates the vehicle.
 - » An additional employee because a snow emergency exists as determined by the local unit of government.

Water Certification

- * Distribution
 - * Groundwater
- 7 required 4

Wastewater Certification

* Must pass the General Wastewater exam and one of the following subclasses to get certified.

Laboratory

Biological Treatment: Suspended Growth Process

Disinfection

Sanitary Sewage Collection System

Nutrient Removal: Total Phosphorus

Biological Solids/Sludge Handling, Processing & Reuse

Solids Separation

Sub Classes

111 S High St, Markesan (Vande Brink)

1 message

Mike Parrott <mparrott@generalengineering.net>
To: Betsy Amend <bamend@markesanwi.gov>

Fri, Jan 6, 2023 at 12:38 PM

Hi Betsy,

I hope your 2023 is off to a great start!

Here is the updated for the Vande Brink file. To date, I have sent out a total of three (3) inspection requests to Jana Vande Brink. The first was sent to the address listed on her tax bill, the second and third requests were sent to 111 High St. The first notice sent to 111 High St was received and signed for by Jana Vande Brink, but I did not receive a return letter or any other response from her. The second notice, sent to 111 High St, was not accepted/signed for and was subsequently returned to the GEC office. At this point my recommendation would be for the City to pursue obtaining an inspection warrant. Please advise as to how the City would like to proceed. Thank you and enjoy your weekend.



Michael E. Parrott

Accounts Manager – Building Inspector | General Engineering Company

916 Silver Lake Drive | PO Box 340 | Portage, WI 53901

P 608-742-2169 | F 608-742-2592 | 608-697-8178

mparrott@generalengineering.net

www.generalengineering.net

GENERAL ENGINEERING COMPANY DISCLAIMER

This email and any electronic media transmitted with it are provided solely for the use of the addressee. Data, plans, specifications, reports, documents, and other information recorded on or transmitted as electronic media are subject to undetectable alteration, either intentional or unintentional, due to, among other causes, transmission, conversion, media degradation, software error, or human alteration. Accordingly, all such documents recorded on or transmitted as electronic media are being provided to the addressee for informational purposes only, and not as an end product or as a record document. Any reliance on documents recorded on or transmitted as electronic media is deemed to be unreasonable and unenforceable. Neither the information contained nor the opinions expressed in this email are intended to be or shall be construed as legal or engineering advice. GENERAL ENGINEERING COMPANY accepts no liability or responsibility for the consequences of any actions taken on the basis of the information or opinions contained in this email.

If you have received this email in error please notify the system manager. Finally, the recipient should check this email and any attachments for the presence of viruses. The company accepts no liability for any damage caused by any virus transmitted by this email.

General Engineering Company
P.O. Box 340
916 Silver Lake Drive
Portage, WI 53901



608-742-2169 (Office)
608-742-2592 (Fax)
gec@generalengineering.net
www.generalengineering.net

Engineers • Consultants • Inspectors

December 08, 2022

Via Certified Mail

Jana L. Vande Brink Living Trust
111 S High Street
Markesan, WI 53946

SECOND NOTICE

Re: **Property Having the Physical Address of 111 S High Street, Markesan, WI 53946**
Tax ID#: 251-00500-0000

To Whom It May Concern,

I am contacting you in the capacity of Building Inspector, on behalf of the City of Markesan, regarding the accessory structure/barn located at the above-described property for the purpose of notifying you that concerns have been raised as to the condition of the structure. City records indicate you received a letter dated August 19, 2021 from Markesan Building Inspector, Timothy Trip, notifying you the structure in question was observed to have what appeared to be significant weatherization and structural deficiencies. The letter also indicated the structure was in violation of the City of Markesan Ordinance Chapter 273-5. Since that notification, evidence suggests no repairs have been performed on said structure and the building remains in a state of disrepair and in violation of applicable City ordinances.

The City of Markesan is seeking your consent to inspect the structure in question located at 111 S High Street, Markesan, WI to determine if the structure(s) is fit for human habitation and/or are safe under Wisconsin State Statutes §66.0413 and §823.21.

Please sign the Letter of Consent where indicated and return it to the General Engineering Company office (a self-addressed stamped envelope has been provided) within 14 days of the receipt of this letter. Once the Letter of Consent has been received, I will contact you to determine the best date and time to perform the inspection. The inspection will, however, be completed no later than 15 days after permission has been granted unless otherwise arranged. **Please be aware that this is the second and final notice, if consent is not granted, the City of Markesan shall pursue actions to obtain an Inspection Warrant.**

If you should have any questions regarding this matter, please do not hesitate to contact myself at 608-742-2169 or the City of Markesan at 920-398-3031. Thank you in advance for your cooperation in this matter.

Respectfully,

Michael E. Parrott
General Engineering Company
Buildings/Inspections
MEP/If



Consulting Engineering • Structural Engineering • Building Design • Environmental Services
Grant Procurement & Administration • Land Surveying • Zoning Administration • Building Inspection • GIS Services



LETTER OF CONSENT

Date _____

I, _____, hereby grant permission to General Engineering Company,
Jana L. Vande Brink
on behalf of the City of Markesan, to perform an onsite inspection of the property located at 111 S High Street, Markesan, WI. Access to all areas of the structure in question located on said property shall be provided to the Inspector for the purpose of determining if the structure(s) are fit for human habitation and/or safe under Wisconsin State Statutes §66.0413 and §823.21.

Please provide contact information below:

Daytime Phone Number(s): _____

Email Address: _____

2023 Public Works Project List

The list is not put in any particular order. As we all know some projects are weather dependent. Here is the list of projects that were taken from the 2022 list that were never completed, with additional 2023 projects.

1. Bids for crack filling of streets(every year)
2. City Hall - Clean carpets, clean windows, install window A/C units(council area, and daycare), change out outdoor lighting to LED, remove dead pine tree in parking lot, patch parking lot holes
3. Soldier & Sailor Park (working with Pat on updates on buildings) Removal of dead trees
4. Hein Park bathroom light switch, spray weeds on walk ways
5. Paint crosswalks (done in May and September)
6. Patch potholes on city streets
7. Cost out payloader tires (2021 and 2022 project)
8. Repair fascia and soffit on storage shed by Library, clean up along side of building
9. Replace zero turn lawn mower (should have been done in 2021)
10. Clean out catch basins(spring and fall)
11. Kiwanis park repair fascia and soffit
12. Cost out posts for guardrail to Kiwanis park. Replace if approved
13. Replace/update John Deere 2032 (should have been done 2021)
14. Get estimates for repaving South Side Cemetery
15. Street sign updating or replacement
16. Estimates for disposal of brush pile at the Recycling Center