

**PUBLIC HEARINGS
AND
SPECIAL
CITY OF MARKESAN COMMON COUNCIL**
Markesan City Hall

MINUTES
December 6, 2022

1. Preliminaries

- 1.1. Meeting was called to order by Ald. Abendroth at 6:00 PM
- 1.2. Roll Call by the Clerk-Treasurer: Present were Ald. Abendroth, Ald. Glisch, Ald. Prill, Ald. Tetzlaff, Mayor Slate (arrived at 6:50 pm), Ald. Thiem and Ald. Triemstra. Also present were Kirsten Radtke from Berlin Journal, Tony Doro, Jeff Heberer, Chief Pflum, Todd Zamzow and Clerk-Treasurer Betsy Amend.
- 1.3. Pledge of Allegiance
- 1.4. Citizen's Comments: No comments

2. Public Hearing –

- Review and Discuss Sex Offender Appeal Application: Chief Pflum opened discussion and review of the application at 6:03 pm
- Applicant Appeal: Applicant and friends spoke on his behalf to the Council.
- Open Floor for Comments (for/against): Following discussion, motion Prill/Tetzlaff to convene into closed session; Abendroth-aye, Glisch-aye, Prill-aye, Tetzlaff-aye, Thiem-aye, Triemstra-aye; motion carried 6-0 by roll call vote.
- The Common Council may, by roll call vote, convene in closed session pursuant to Wis. Stats. 19.85(1)(f), to consider financial, medical, or other social/personal histories of specific persons, the appeal applicant, which is discussed in public, would likely have a substantial adverse effect on the reputation of the person.
- Reconvene in Open Session pursuant to Wis. Stats. 19.85(2); Motion Abendroth/Glisch to reconvene into open session; motion carried 6-0.
- Decision on Approval/Denial of Residency: Motion Abendroth/Tetzlaff to approve the application with restrictions. Applicant must report into Chief Pflum on his own accord every 3 months, and the application will be reviewed by the Council in one year; motion carried 5-1 by roll call vote; Prill-aye.

Public Hearing –

- Ald. Prill recused herself from the hearing.
- Review and Discuss Sex Offender Appeal Application: Mayor Slate opened discussion and review of the application at 6:42 pm
- Applicant Appeal: Applicant spoke on his own behalf to the Council
- Open Floor for Comments (for/against): Following discussion, motion Abendroth/Tetzlaff to convene into closed session; Mayor Slate-aye, Triemstra-aye, Abendroth-aye, Glisch-aye, Tetzlaff-aye, Thiem-aye; motion carried 5-0 by roll call vote.
- The Common Council may, by roll call vote, convene in closed session pursuant to Wis. Stats. 19.85(1)(f), to consider financial, medical, or other social/personal histories of specific persons, the appeal applicant, which is discussed in public, would likely have a substantial adverse effect on the reputation of the person.
- Reconvene in Open Session pursuant to Wis. Stats. 19.85(2): Motion Tetzlaff/Abendroth to reconvene into open session; motion carried 5-0.
- Decision on Approval/Denial of Residency: Motion Abendroth/Triemstra to approve the application with restrictions. Applicant must report into Chief Pflum on his own accord every 3 months, and the application will be reviewed by the Council in one year; motion carried 5-0 by roll call vote.

3. Approval & Review of Minutes, Reports, & Correspondence

- 3.1. After review, motion Abendroth/Triemstra to approve Common Council Minutes – November 8, 2022 as presented; motion carried 6-0.
- 3.2. -3.6 After review, motion Prill/Thiem to approve the Committee of the Whole Finance Minutes and Closed Session Minutes – November 4, 2022, the Committee of the Whole Finance Minutes and Closed Session Minutes – November 7, 2022, the Dog Park Committee Minutes – November 17, 2022, the November Police Report and December Police Schedule and the November Library Director's Report and Markesan Library Board Minutes –November 17, 2022 as presented; motion carried 6-0.

4. Approval of Claims:
 - 4.1. Motion Tetzlaff/Thiem to approve City Checks 37510-37561, Electronic Payments – EFT#1296-1309, Direct Deposits 5267-5351 for a total of \$144,860.56 and Utility Checks #13044-13063 for a total of \$732,840.78; motion carried 6-0 on a roll call vote.
 - 4.2. File Treasurer’s Report for Audit
5. Old Business
 - 5.1 Motion Tetzlaff/Triemstra to approve the Johnson Block Audit Contract for Years 2022-2024; motion carried 6-0 on a roll call vote.
 - 5.2 Motion Abendroth/Triemstra to reconsider Resolution #05-2022 Resolution to Adopt 2023 Annual Budget and Set 2022 Levy Payable In 2023; motion carried 6-0. Following discussion, motion Prill/Thiem to amend the budget per State Requirement to Reduce Tax Levy by \$24,000 from Ambulance Funds; Budget Adjustments: Reduce Wages Outlay by \$15,000, Reduce Streets Outlay by \$5,000, Reduce Bike Path by \$4,300 and Increase Audit Expense by \$300; motion carried 5-1 on a roll call vote, Abendroth-naye. Motion Prill/Thiem to set the 2022 Levy at \$588,421 for Resolution #05-2022; motion carried 4-2 on a roll call vote; Abendroth-naye and Tetzlaff-naye.
 - 5.3 Following discussion, motion Prill/Abendroth to approve the August Winter & Sons Invoice for Boiler Repair for \$550.80; motion carried 6-0.
 - 5.4 Motion Abendroth/Thiem to table the Resolution #06-2022 to Support Construction and Maintenance of a Multiple Purpose Bicycle and Pedestrian Trail between the City of Markesan and Soldier’s & Sailor’s Park until the next committee meeting; motion carried 6-0.
 - 5.5 Motion Triemstra/Prill to pay retro pay to the Part-Time Public Works Employee for the pay increase effective from October 12th to present; motion carried 6-0.
- 6 New Business
 - 6.1 Motion Abendroth/Tetzlaff to approve Implementing Electronic Check Deposits for ERGO Bank; motion carried 6-0.
 - 6.2 Motion Prill/Triemstra to rollover the Fund balances Into the Non-Lapsing Account that was presented; motion carried 6-0 on a roll call vote.
 - 6.3 Tony Doro and Jeff Heberer reported that the transition of WWTP Superintendent Position is going well. Tony has a binder of all duties itemized by month for Jeff.
 - 6.4 Motion Thiem/Triemstra to approve Jeff Heberer’s Vacation Rollover of 87.5 hours to be used by June 1, 2023; motion carried 6-0 on a roll call vote.
 - 6.5 Motion Triemstra/Abendroth to approve the new Heater for Well #3 for \$2,600; motion carried 6-0 on a roll call vote.
 - 6.6 Motion Prill/Thiem to approve the request to Use the City’s Treatment Plant Property for the Dog Park Site; motion carried 6-0.
 - 6.7 Discussion and Action on the Maintenance Update for 1775 N. Margaret Street – Written Documentation: Moved to the next committee meeting.
 - 6.8 Following discussion, motion Abendroth/Triemstra to approve the purchase of a new Flag Pole for the Cemetery Memorial for \$11,000 to be paid with all donated money; motion carried 6-0 on a roll call vote.
 - 6.9 Motion Prill/Triemstra to approve the Emergency Management Annual Member Payments: Members total of \$1200, Director- \$600, and Assistant Director- \$400; motion carried 6-0 on a roll call vote.
 - 6.10 Motion Tetzlaff/Thiem to approve the Emergency Management Annual Christmas Party, not to exceed \$750.00 with no alcohol bought with City Funds; motion carried 6-0.
 - 6.11 Following discussion, motion Prill/Thiem to approve the Employee’s 2022 Year End Gifts: \$75 for full-time and \$25 for part-time; motion carried 5-1; Tetzlaff-naye, on a roll call vote.
 - 6.12 Following discussion, motion Thiem/Triemstra to approve retro pay for the current WWTP Superintendent of 504 hours at \$32.00 pay raise; motion carried 6-0 on a roll call vote.
 - 6.13 Motion Triemstra/Prill to approve the 2023 Mobile Home Park License; Markesan Park WI MHC, LLC; motion carried 6-0.
 - 6.14 Council was informed of the Temporary Class “B” Retailers License for Markesan Fire Department, December 3-4, 2022 that was issued.
 - 6.15 Motion Thiem/Tetzlaff to approve Operator’s Licenses for the period ending 6/30/23: Jennifer M. Dirks, Kenya L. Fordham, Craig R. Muenchow and Nicole J. Wagner; motion carried 6-0.
- 7 **Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Streets, Building & Utilities – January 5, 2023 at 6:00 pm at City Hall; Public Property & Health – January 5, 2023, immediately following Streets, Buildings & Utilities meeting; Finance, Personnel & Safety – January 5, 2023, immediately following Public Property; and Common Council – January 10, 2023, 7:00pm at City Hall.
- 8 Motion Triemstra/Glisch to adjourn; motion carried 6-0.