



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

**CITY OF MARKESAN COMMON COUNCIL**  
Markesan City Hall  
**AGENDA**

January 10, 2023  
7:00 PM

1. Preliminaries
  - 1.1. Call to Order
  - 1.2. Roll Call by the Clerk-Treasurer
  - 1.3. Pledge of Allegiance
  - 1.4. Citizen's Comments
2. Approval & Review of Minutes, Reports, & Correspondence
  - 2.1. Approve Special Common Council Minutes and Closed Session Minutes – December 6, 2022
  - 2.2. December Police Report & January Schedule
  - 2.3. Public Property & Health Minutes – January 5, 2023
  - 2.4. Finance Personnel & Safety Minutes – January 5, 2023
  - 2.5. Streets, Buildings & Utilities Minutes – January 5, 2023
  - 2.6. December Library Director's Report and Markesan Library Board Minutes – December 15, 2022
3. Approval of Claims:
  - 3.1. City Checks #37562-37617, Electronic Payments #EFT 1310-1320, Direct Deposits # 5352-5449, and Utility Checks #13064-13082
  - 3.2. File Treasurer's Report for Audit
4. Old Business
  - 4.1. Discussion and Action on Resolution #01-2023 Support Construction and Maintenance of a Multiple Purpose Bicycle and Pedestrian Trail Between the City of Markesan and Soldier's & Sailor's Park
5. New Business
  - 5.1. Accept the Library Director, Nicole Overbeck's Resignation Letter
  - 5.2. Discussion and Action on the Land Lease for Lynn Dumke
  - 5.3. Discussion and Action on the 2022 City of Markesan Street and Utility Reconstruction Project Pay Application No. 4 for \$469,584.08 to Kopplin & Kinas Co., Inc.
  - 5.4. Discussion and Action to Approve the CDL Tuition of \$1,089.09 for the Public Works Director, Todd Zamzow
  - 5.5. Discussion and Action on the Policy for Training/Mileage/Hourly Wage for Hours Worked Outside Normal Work Day
  - 5.6. Discussion on the R-3 Residential Zoning for Sign Permit
  - 5.7. Approval of Operator's Licenses for the period ending 6/30/23: Desirae N Moreland and Cierra M Stevens
  - 5.8. Approval of Temporary Class "B" Retailer's License for the Sno Drifters on May 1, 2023
6. Schedule Future Meetings and Agenda Items
7. Adjournment

The Common Council welcomes all visitors to listen & observe, but only Council members & those invited to speak will be permitted to do so, except during any posted Public Hearing. Citizen's Comments is where any citizen may comment on an issue, but the Council may only listen and may not reply to or address the issue unless it is an item on the agenda.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

**PUBLIC HEARINGS  
AND  
SPECIAL  
CITY OF MARKESAN COMMON COUNCIL**  
Markesan City Hall

**MINUTES**  
December 6, 2022

1. Preliminaries

- 1.1. Meeting was called to order by Ald. Abendroth at 6:00 PM
- 1.2. Roll Call by the Clerk-Treasurer: Present were Ald. Abendroth, Ald. Glisch, Ald. Prill, Ald. Tetzlaff, Mayor Slate (arrived at 6:50 pm), Ald. Thiem and Ald. Triemstra. Also present were Kirsten Radtke from Berlin Journal, Tony Doro, Jeff Heberer, Chief Pflum, Todd Zamzow and Clerk-Treasurer Betsy Amend.
- 1.3. Pledge of Allegiance
- 1.4. Citizen's Comments: No comments

2. Public Hearing –

- Review and Discuss Sex Offender Appeal Application: Chief Pflum opened discussion and review of the application at 6:03 pm
- Applicant Appeal: Applicant and friends spoke on his behalf to the Council.
- Open Floor for Comments (for/against): Following discussion, motion Prill/Tetzlaff to convene into closed session; Abendroth-aye, Glisch-aye, Prill-aye, Tetzlaff-aye, Thiem-aye, Triemstra-aye; motion carried 6-0 by roll call vote.
- The Common Council may, by roll call vote, convene in closed session pursuant to Wis. Stats. 19.85(1)(f), to consider financial, medical, or other social/personal histories of specific persons, the appeal applicant, which is discussed in public, would likely have a substantial adverse effect on the reputation of the person.
- Reconvene in Open Session pursuant to Wis. Stats. 19.85(2); Motion Abendroth/Glisch to reconvene into open session; motion carried 6-0.
- Decision on Approval/Denial of Residency: Motion Abendroth/Tetzlaff to approve the application with restrictions. Applicant must report into Chief Pflum on his own accord every 3 months, and the application will be reviewed by the Council in one year; motion carried 5-1 by roll call vote; Prill-aye.

Public Hearing –

- Ald. Prill recused herself from the hearing.
- Review and Discuss Sex Offender Appeal Application: Mayor Slate opened discussion and review of the application at 6:42 pm
- Applicant Appeal: Applicant spoke on his own behalf to the Council
- Open Floor for Comments (for/against): Following discussion, motion Abendroth/Tetzlaff to convene into closed session; Mayor Slate-aye, Triemstra-aye, Abendroth-aye, Glisch-aye, Tetzlaff-aye, Thiem-aye; motion carried 5-0 by roll call vote.
- The Common Council may, by roll call vote, convene in closed session pursuant to Wis. Stats. 19.85(1)(f), to consider financial, medical, or other social/personal histories of specific persons, the appeal applicant, which is discussed in public, would likely have a substantial adverse effect on the reputation of the person.
- Reconvene in Open Session pursuant to Wis. Stats. 19.85(2); Motion Tetzlaff/Abendroth to reconvene into open session; motion carried 5-0.
- Decision on Approval/Denial of Residency: Motion Abendroth/Triemstra to approve the application with restrictions. Applicant must report into Chief Pflum on his own accord every 3 months, and the application will be reviewed by the Council in one year; motion carried 5-0 by roll call vote.

3. Approval & Review of Minutes, Reports, & Correspondence

- 3.1. After review, motion Abendroth/Triemstra to approve Common Council Minutes – November 8, 2022 as presented; motion carried 6-0.
- 3.2. -3.6 After review, motion Prill/Thiem to approve the Committee of the Whole Finance Minutes and Closed Session Minutes – November 4, 2022, the Committee of the Whole Finance Minutes and Closed Session Minutes – November 7, 2022, the Dog Park Committee Minutes – November 17, 2022, the November Police Report and December Police Schedule and the November Library Director's Report and Markesan Library Board Minutes – November 17, 2022 as presented; motion carried 6-0.

4. Approval of Claims:
  - 4.1. Motion Tetzlaff/Thiem to approve City Checks 37510-37561, Electronic Payments – EFT#1296-1309, Direct Deposits 5267-5351 for a total of \$144,860.56 and Utility Checks #13044-13063 for a total of \$732,840.78; motion carried 6-0 on a roll call vote.
  - 4.2. File Treasurer’s Report for Audit
5. Old Business
  - 5.1 Motion Tetzlaff/Triemstra to approve the Johnson Block Audit Contract for Years 2022-2024; motion carried 6-0 on a roll call vote.
  - 5.2 Motion Abendroth/Triemstra to reconsider Resolution #05-2022 Resolution to Adopt 2023 Annual Budget and Set 2022 Levy Payable In 2023; motion carried 6-0. Following discussion, motion Prill/Thiem to amend the budget per State Requirement to Reduce Tax Levy by \$24,000 from Ambulance Funds; Budget Adjustments: Reduce Wages Outlay by \$15,000, Reduce Streets Outlay by \$5,000, Reduce Bike Path by \$4,300 and Increase Audit Expense by \$300; motion carried 5-1 on a roll call vote. Abendroth-naye. Motion Prill/Thiem to set the 2022 Levy at \$588,421 for Resolution #05-2022; motion carried 4-2 on a roll call vote; Abendroth-naye and Tetzlaff-naye.
  - 5.3 Following discussion, motion Prill/Abendroth to approve the August Winter & Sons Invoice for Boiler Repair for \$550.80; motion carried 6-0.
  - 5.4 Motion Abendroth/Thiem to table the Resolution #06-2022 to Support Construction and Maintenance of a Multiple Purpose Bicycle and Pedestrian Trail between the City of Markesan and Soldier’s & Sailor’s Park until the next committee meeting; motion carried 6-0.
  - 5.5 Motion Triemstra/Prill to pay retro pay to the Part-Time Public Works Employee for the pay increase effective from October 12<sup>th</sup> to present; motion carried 6-0.
6. New Business
  - 6.1 Motion Abendroth/Tetzlaff to approve Implementing Electronic Check Deposits for ERGO Bank; motion carried 6-0.
  - 6.2 Motion Prill/Triemstra to rollover the Fund balances Into the Non-Lapsing Account that was presented; motion carried 6-0 on a roll call vote.
  - 6.3 Tony Doro and Jeff Heberer reported that the transition of WWTP Superintendent Position is going well. Tony has a binder of all duties itemized by month for Jeff.
  - 6.4 Motion Thiem/Triemstra to approve Jeff Heberer’s Vacation Rollover of 87.5 hours to be used by June 1, 2023; motion carried 6-0 on a roll call vote.
  - 6.5 Motion Triemstra/Abendroth to approve the new Heater for Well #3 for \$2,600; motion carried 6-0 on a roll call vote.
  - 6.6 Motion Prill/Thiem to approve the request to Use the City’s Treatment Plant Property for the Dog Park Site; motion carried 6-0.
  - 6.7 Discussion and Action on the Maintenance Update for 1775 N. Margaret Street – Written Documentation: Moved to the next committee meeting.
  - 6.8 Following discussion, motion Abendroth/Triemstra to approve the purchase of a new Flag Pole for the Cemetery Memorial for \$11,000 to be paid with all donated money; motion carried 6-0 on a roll call vote.
  - 6.9 Motion Prill/Triemstra to approve the Emergency Management Annual Member Payments: Members total of \$1200, Director- \$600, and Assistant Director- \$400; motion carried 6-0 on a roll call vote.
  - 6.10 Motion Tetzlaff/Thiem to approve the Emergency Management Annual Christmas Party, not to exceed \$750.00 with no alcohol bought with City Funds; motion carried 6-0.
  - 6.11 Following discussion, motion Prill/Thiem to approve the Employee’s 2022 Year End Gifts: \$75 for full-time and \$25 for part-time; motion carried 5-1; Tetzlaff-naye, on a roll call vote.
  - 6.12 Following discussion, motion Thiem/Triemstra to approve retro pay for the current WWTP Superintendent of 504 hours at \$32.00 pay raise; motion carried 6-0 on a roll call vote.
  - 6.13 Motion Triemstra/Prill to approve the 2023 Mobile Home Park License; Markesan Park WI MHC, LLC; motion carried 6-0.
  - 6.14 Council was informed of the Temporary Class “B” Retailers License for Markesan Fire Department, December 3-4, 2022 that was issued.
  - 6.15 Motion Thiem/Tetzlaff to approve Operator’s Licenses for the period ending 6/30/23: Jennifer M. Dirks, Kenya L. Fordham, Craig R. Muenchow and Nicole J. Wagner; motion carried 6-0.
7. **Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Streets, Building & Utilities – January 5, 2023 at 6:00 pm at City Hall; Public Property & Health – January 5, 2023, immediately following Streets, Buildings & Utilities meeting; Finance, Personnel & Safety – January 5, 2023, immediately following Public Property; and Common Council – January 10, 2023, 7:00pm at City Hall.
8. Motion Triemstra/Glisch to adjourn; motion carried 6-0.

## **PUBLIC PROPERTY & HEALTH COMMITTEE**

Markesan City Hall

January 5, 2023

Immediately Following Streets, Building & Utilities Meeting

### **MINUTES**

Call to Order at 6:26 p.m.

Roll Call by Sign-in: Adam, Mike, Rita, Rich, and Pat. Also in attendance was Public Works Director, Todd Zamzow.

Citizen's Comments: None

Public Works Report:

- Ice Skating Rink - Todd indicated that because of the weather conditions, the tarp cannot be laid down for the rink. Following discussion as to whether conditions will not allow the rink to be used, motion was made by Pat/Mike that if the weather does not allow the liner to be filled prior to January 20th, the ice rink will not be used this year. Motion carried.

Old Business:

- Soldier's & Sailor's Park - Pat provided an update on the project, after which a motion was made by Adam/Mike to contact Modern Pole Builders to inspect the structural integrity of the large shelter. Roll call: Aye 4, Naye 1 (Rich). Motion carried. It is noted that the MOU (Memorandum of Understanding) with the Lion's Club will be reviewed at the Feb. Public Property Committee meeting.
- Update on 650 N Margaret Street - Correspondence was received indicating when painting would commence.
- Bicycle & Pedestrian Trail - Pat provided an update on the project, after which a motion was made by Rich/Adam to approve Resolution #06-2022 to Support Construction and Maintenance of a Multiple Purpose Bicycle and Pedestrian Trail Between the City of Markesan and Soldier's & Sailor's Park, with the addition of "if financially feasible" included in the last paragraph. Motion carried.

- Motion was made by Adam/Rita to authorize Pat to contact property owners who would be affected by the proposed Bicycle/Pedestrian Trail. Motion carried.

**New Business:**

- 2023 Public Works Project List - Rita presented a spreadsheet listing job duties of the Public Works Dept. Motion was made by Rich/Adam to approve and have Todd implement the Public Works 2023 Project spreadsheet. Motion carried.
- Dog Park Site Plan - Rich indicated that the Dog Park plan has to be amended to include 8' doors. No action.
- Branch Chipper - Todd was asked to contact the City of Ripon to gain information on their process for chipping and selling of the chips.
- Lease Agreement with Lynn Dumke - A Land Lease Agreement was presented for the lease of 1.25 acres by the City Tower. Motion was made by Rich/Rita to approve the Lease with several minor typo changes. Motion carried.

As there was further business to come before the Committee, motion was made by Rita/Adam to adjourn. Motion carried.

Meeting adjourned at 7:10 p.m.

Pat Prill, Chairman

FINANCE, PERSONNEL & SAFETY  
Markesan City Hall  
January 5, 2023  
Immediately Following Public Property & Health Meeting  
MINUTES

Call to Order at 7:10 p.m. by Rita

Roll Call was by sign in

Citizen's Comments – None

Emergency Management Report – None

Review and Approval of Vouchers Payable After review motion by Dave & 2nd by Pat to approve vouchers payable. Motion passed all ayes.

Police Report & Schedule – After review motion by Dave & 2nd by Pat to approve report.

Public Works Part-Time Employee Report

Report reviewed, motion by Rich & 2<sup>nd</sup> by Denny to have PW Director Todd Z review and update hours accordingly for 2023.

Old Business

New Business

- Discussion and Action on 2023 Hours for the Part-Time Public Works Employee  
PW Director Todd Z review and update hours accordingly.
- Discussion and Action on Lounge Area at City Hall for Employees During On Call Hours or Emergency Call-In Hours  
Motion by Rich & 2<sup>nd</sup> by Pat for Public Property & Health Chair to review West Wing of City Hall for viable location.
- Discussion and Action on a Policy for Pay Rate for Employee Training Outside of Regular Work Hours  
Motion by Rich & 2nd by Dave review the Mileage Reimbursement, and Training Outside of Regular Work Hours in policy manual and discuss at next Council meeting.
- Discussion and Action on CDL Tuition Payment for Public Works Director  
Defer to Streets, Buildings & Utilities minutes
- Discussion and Action Step Increase Plan for New Hires  
Rita reviewed with Council the purpose of the Step Increase Plan, and document is used to assist Clerk-Treasurer as to when employees receive pay increases.
- Discussion and Action on Employee Reviews.  
Create questions for Reviews  
Work with Todd in developing goals for Chris  
Work with Jeff in developing goals for Matthew  
Develop plan for what comes out of reviews and discuss at February meeting.

Adjournment – Motion by Davey, 2<sup>nd</sup> by Denny to adjourn at 7:38 p.m.

Respectfully Submitted by Rita Tetzlaff

**STREETS, BUILDINGS & UTILITIES COMMITTEE**  
Markesan City Hall

**January 5, 2023**  
**6:00PM**  
**MINUTES**

Call to Order - At 6:00 pm.

Roll Call – Was by sign-in.

Citizen's Comments - None.

**Public Works Report**

- Status of Tasks Being Worked On and Completed – Todd reported he and crew are busy with snow removal.
- CDL Tuition – Todd is enrolled to start 4-3-2023 for his CDL license. Motion by Rich & 2<sup>nd</sup> by Mike to approve tuition fee of \$1093.59. Motion passed.

Water & Sewer Department Report – Jeff presented the #4 pay request from Kopplin & Kinas. Motion by Rich & 2<sup>nd</sup> by Dave to approve and send to council. Motion passed.

**New Business**

- City of Markesan's Burning Policy – Leaf Collection Cost Review – Todd presented his estimate on the fall leave pickup which was \$6274.25. Motion by Rich & 2<sup>nd</sup> Dennis to have Todd develop a policy for leave pickup for the May meeting.
- Motion passed.
- Revision of Ordinance 400-115. Motion by Rich & 2<sup>nd</sup> by Dave to have Attorney review and bring to council for vote. Motion passed.

**Old Business**

- Discussion and Action on Maintenance Update for 1775 N. Margaret Street from Property Owner – Written Documentation – Property owner provided update on progress with State Inspector on bathroom plans.

**Review Land Use Permits**

Adjournment – Motion by Rich & 2<sup>nd</sup> by Dennis to adjourn at 6:25 pm. Motion passed.

**Respectfully Submitted**  
**Dave Abendroth**

Markesan Public Library Report – Dec. 2022

Programming: The Kidzone at Homespun Holidays was a hit and the craft demos had a snafu with the tables but all is well that ends well and we pivoted to make things work. It was good collaboration with the Chamber and we reached so many people in our community. Storytime and Play N' Learn and Craft Make and Takes continue to have good participation. By the time we have the staff meeting Santa Storytime will have taken place. We are very excited to have Santa back at the library. Upcoming in January we are planning a Glow n the Dark party and an Declutter/Organization Class.

Odds & Ends: One of our former employees has volunteered to sticker our dvds for our genre project. It's been a real kindness and she has been at the library all day for days. I was wondering if I could get her a small gift card (\$25) as a thank you?

We also received a \$500 donation from Rachel at Adam's Rib. And we received \$200 from Delmonte. I put the \$500 in the donations account and I put the \$200 in city held accounts.

Children's Remodel Committee: The nugget cover came in and was in proper shape but the stools arrived moldy. We sent the stools back and I'll have to look at other options.

Challenged Material & Request for Reconsideration: I made the suggested changes to the Challenged Material Policy.

Preliminary Budget: I think we should vote to approve or change the budget now that the income actuals are known. One of our 14 year old volunteers was also wondering if we would consider changing the policy that states that we start hiring pages when students reach the grade of Sophomore or equivalent to 15 years old and up. Right now, we have a page covering all 6 hours. But since it is such a small impact to the overall library budget, and we do have the work, I'm open to adding a 3 hour page position. I am starting to think 15 may be an appropriate age. I also may need to discuss my hours/health care situation.

AED Short video on how the AED works.

As always, thank you for all you do!

Sincerely,  
Nicole Overbeck  
Markesan Public Library



**Markesan Public Library - Board of Trustees**  
Draft Minutes Dec. 15, 2022

- I. Call to order: The meeting was called to order at 4:15 pm by Jill Worden. Trustees present: Beth Kazda, Mike Hansen, Jill Worden, Harlan Barkley, Nancy Kirst, Cindy Boelter, Director Nicole Overbeck. Absent: Adam Thiem, Joan Slate. Worden left apx. 4:45.
- II. Approval of Minutes: **Kirst/Worden motioned to approve the November 17, 2022 minutes. Motion carried.**
- III. Input from Public: None.
- IV. Financial Reports: Overbeck presented the bills. **Motion by Worden/Kazda to pay bills. Motion carried.** Kazda noted changes in donations account and noted the wild fluctuation the stock market is taking recently. There is also another CD up for renewal and Overbeck should check rates. **Financial Reports were filed for audit. After financial reports the board skipped to "Old Business A. Preliminary Budget" as Worden needed to leave early. Once the budget discussion was completed the board resumed normal meeting flow with the Director's report.**
- V. President's Report: None.
- VI. Director's Report: Overbeck highlighted the nice turn out of about 40 people to the Santa Storytime. She also noted that she is in the process of gathering quotes for the annual Fire Alarm inspection. Currently we use Johnson controls and it is pricey and does not include any monitoring. She also brought down the AED for the board to look at and ran a short video about how it is operated.
- VII. Committee Report: The nook cover came in. The stools had to be returned as when they arrived they were moldy. Overbeck will look into other sources to order the stools.
- VIII. Old Business:
  - A. Preliminary Budget
    1. **Motion by Worden/Barkley for library board to convene into closed session pursuant to Wisconsin Statutes Section 19.85(1)(c) by unanimous roll call vote in order to review and consider library staff wages & hours. Motion carried by unanimous roll call vote.**
    2. **Motion by Barkley/Kazda for library board to reconvene by unanimous roll call vote to go into open session to take action on changes in library staff wages and hours. Motion carried by unanimous roll call vote.** The board tabled discussion on adding another Library Page position and will discuss modifying the page job description at the next board meeting. Library Director hours and benefits remain as in the past. If the library director would accept city offered health insurance, it would be offered at the lowest possible city/library premium contribution (which has been 50% with the State plan). During a leave of absence as in the past the contribution by the city/library would be 0%. **Motion by Barkley/Boelter to approve the Budget. Motion carried.**
  - B. Floor Waxing: Becker's ran out of time to do the floors over Thanksgiving as Sunshine Nursery School took longer than expected. Becker's will wax floors during the New Year's weekend.
  - C. Challenged Materials Policy: Overbeck presented the updated Challenged Materials Policy with the added stipulation that at least one board member also looks at the material challenged before the Director makes a decision on whether to withdraw or keep an item.

January 5, 2023

TO: CLERK-TREASURER  
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: 37562 - 37617	\$	57,985.39
DD #5352 - 5449	\$	60,202.98
EFT #1310 - 1320	\$	63,785.59
TOTAL	\$	181,973.96
UTILITY CHECKS: #13064 - 13082	\$	58,648.13

TOTAL	\$	58,648.13
-------	----	-----------

With the exception of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City of Markesan  
Voucher List

December 6, 2022 through January 3, 2023

Num	Date	Name	Memo	Original Amount
EFT-1310	12/12/2022	STATE OF WI HEALTH INS	JAN 2023 HEALTH INS	-24,765.78
EFT-1311	12/19/2022	DELTA DENTAL OF WISCONSIN	DELTAVISION JAN 2023	-41.16
EFT-1312	12/19/2022	DELTA DENTAL OF WISCONSIN	SUPPLEMENTAL DENTAL PLAN JAN 2023	-342.38
EFT-1313	12/20/2022	INTERNAL REVENUE SERVICE	12/16/22 PR	-12,471.10
EFT-1314	12/20/2022	EMPOWER RETIREMENT (WDC)	12/16/22 PR	-790.00
EFT-1315	12/29/2022	CITGO	Dec 2022 Fuel	-1,003.56
EFT-1316	12/29/2022	EMPOWER RETIREMENT (WDC)	12/30/22 PR	-790.00
EFT-1317	12/30/2022	INTERNAL REVENUE SERVICE	12/30/22 PR	-6,893.40
EFT-1318	12/30/2022	WISCONSIN DEPT. OF REVENUE	12/30/22 PR	-2,809.01
EFT-1319	01/03/2023	WRS (Wisconsin Retirement System)	Dec 2022 Retirement	-12,004.23
EFT-1320	12/16/2022	DORO ANTHONY	CORRECT TONY DORO PAYCHECK	-1,874.97
			TOTAL EFT PAYMENTS	-63,785.59
DD5352	12/16/2022	Doro, Anthony A	Direct Deposit	-1,414.56
DD5353	12/16/2022	Abendroth, David	Direct Deposit	-2,281.04
DD5354	12/16/2022	Dolgner, Anthony D	Direct Deposit	-73.88
DD5355	12/16/2022	Glisch, Michael S	Direct Deposit	-1,135.90
DD5356	12/16/2022	Jahns, Kent I	Direct Deposit	-36.94
DD5357	12/16/2022	Lager, Brian	Direct Deposit	-415.80
DD5358	12/16/2022	Prill, Patricia A	Direct Deposit	-2,438.04
DD5359	12/16/2022	Ross, Michael W	Direct Deposit	-808.29
DD5360	12/16/2022	Talma, Curtis J	Direct Deposit	-36.94
DD5361	12/16/2022	Tetzlaff, Rita K	Direct Deposit	-2,160.99
DD5362	12/16/2022	Thiem, Adam	Direct Deposit	-1,459.13
DD5363	12/16/2022	Triemstra, Dennis	Direct Deposit	-2,179.46
DD5364	12/16/2022	Walker, Jr, Dennis R	Direct Deposit	-36.94
DD5365	12/16/2022	Amend, Elizabeth A	Direct Deposit	-75.00
DD5366	12/16/2022	Behlke, Ryan R	Direct Deposit	-75.00
DD5367	12/16/2022	Chisnell, Gerald	Direct Deposit	-25.00
DD5368	12/16/2022	Doro, Anthony A	Direct Deposit	-75.00
DD5369	12/16/2022	Dykstra, Dennis P	Direct Deposit	-25.00
DD5370	12/16/2022	Heberer, Jeffrey	Direct Deposit	-75.00
DD5371	12/16/2022	Heiling, Rachel	Direct Deposit	-75.00
DD5372	12/16/2022	Huhndorf, John E	Direct Deposit	-25.00
DD5373	12/16/2022	Koos-Abendroth, Cheryl A	Direct Deposit	-25.00
DD5374	12/16/2022	Mace, Matthew R	Direct Deposit	-25.00
DD5375	12/16/2022	McLean, Cody	Direct Deposit	-75.00
DD5376	12/16/2022	Moore, Kari S	Direct Deposit	-25.00
DD5377	12/16/2022	Olson, Clyde A	Direct Deposit	-25.00
DD5378	12/16/2022	Panten, Beth M	Direct Deposit	-25.00
DD5379	12/16/2022	Pflum, William	Direct Deposit	-75.00
DD5380	12/16/2022	Phippen, Henry	Direct Deposit	-25.00
DD5381	12/16/2022	Weber, Tanner J	Direct Deposit	-75.00
DD5382	12/16/2022	Wolf, Christopher N	Direct Deposit	-25.00

### City of Markesan Voucher List

December 6, 2022 through January 3, 2023

DD5383	12/16/2022	Zamzow, Todd B	Direct Deposit	-75.00
DD5384	12/16/2022	Brinkman, Heidi M	Direct Deposit	-58.18
DD5385	12/16/2022	Corson, Amy M	Direct Deposit	-115.44
DD5386	12/16/2022	Dykstra, Dennis P	Direct Deposit	-116.36
DD5387	12/16/2022	Koos-Abendroth, Cheryl A	Direct Deposit	-347.07
DD5388	12/16/2022	Moore, Kari S	Direct Deposit	-38.78
DD5389	12/16/2022	Olson, Clyde A	Direct Deposit	-87.27
DD5390	12/16/2022	Panten, Beth M	Direct Deposit	-261.81
DD5391	12/16/2022	Phippen, Henry	Direct Deposit	-501.87
DD5392	12/16/2022	Slate, Rich	Direct Deposit	-3,141.72
DD5393	12/16/2022	Zacharias, Carmen J	Direct Deposit	-58.17
DD5394	12/16/2022	Amend, Elizabeth A	Direct Deposit	-1,068.41
DD5395	12/16/2022	Behlke, Ryan R	Direct Deposit	-1,516.72
DD5396	12/16/2022	Chisnell, Gerald	Direct Deposit	-138.52
DD5397	12/16/2022	Doro, Anthony A	VOID:	0.00
DD5398	12/16/2022	Glover, Valerie	Direct Deposit	-156.18
DD5399	12/16/2022	Heberer, Jeffrey	Direct Deposit	-1,319.73
DD5400	12/16/2022	Heiling, Addie A	Direct Deposit	-91.43
DD5401	12/16/2022	Helling, Rachel	Direct Deposit	-526.57
DD5402	12/16/2022	Huhndorf, John E	Direct Deposit	-472.03
DD5403	12/16/2022	Knaub, Sharilyn J	Direct Deposit	-325.75
DD5404	12/16/2022	Krombos, Kailie M	Direct Deposit	-19.38
DD5405	12/16/2022	Mace, Matthew R	Direct Deposit	-1,254.76
DD5406	12/16/2022	McLean, Cody	Direct Deposit	-1,678.90
DD5407	12/16/2022	Meyer, Vanessa K	Direct Deposit	-153.93
DD5408	12/16/2022	Overbeck, Nicole M	Direct Deposit	-985.77
DD5409	12/16/2022	Pflum, William	Direct Deposit	-1,542.92
DD5410	12/16/2022	Plagenz-Jensen, Karen C	Direct Deposit	-333.15
DD5411	12/16/2022	Pollesch, Owen T	Direct Deposit	-45.71
DD5412	12/16/2022	Stellmacher, Nancy J	Direct Deposit	-47.33
DD5413	12/16/2022	Stoll, Brittany M	Direct Deposit	-95.90
DD5414	12/16/2022	Weber, Tanner J	Direct Deposit	-1,388.92
DD5415	12/16/2022	Wolf, Christopher N	Direct Deposit	-1,196.93
DD5416	12/16/2022	Zamzow, Todd B	Direct Deposit	-1,192.07
DD5417	12/16/2022	Doro, Anthony A	Direct Deposit	-3,375.90
DD5418	12/16/2022	Doro, Anthony A	Direct Deposit	-1,978.04
DD5419	12/30/2022	Amend, Elizabeth A	Direct Deposit	-1,116.28
DD5420	12/30/2022	Behlke, Ryan R	Direct Deposit	-1,523.02
DD5421	12/30/2022	Chisnell, Gerald	Direct Deposit	-138.53
DD5422	12/30/2022	Glover, Valerie	Direct Deposit	-61.46
DD5423	12/30/2022	Heberer, Jeffrey	Direct Deposit	-2,443.51
DD5424	12/30/2022	Heiling, Addie A	Direct Deposit	-35.32
DD5425	12/30/2022	Heiling, Rachel	Direct Deposit	-539.80
DD5426	12/30/2022	Huhndorf, John E	Direct Deposit	-614.36
DD5427	12/30/2022	Knaub, Sharilyn J	Direct Deposit	-95.74
DD5428	12/30/2022	Krombos, Kailie M	Direct Deposit	-7.28
DD5429	12/30/2022	Mace, Matthew R	Direct Deposit	-1,494.59

## City of Markesan Voucher List

December 6, 2022 through January 3, 2023

DD5430	12/30/2022	McLean, Cody	Direct Deposit	-1,660.12
DD5431	12/30/2022	Meyer, Vanessa K	Direct Deposit	-169.08
DD5432	12/30/2022	Overbeck, Nicole M	Direct Deposit	-985.78
DD5433	12/30/2022	Pflum, William	Direct Deposit	-1,700.89
DD5434	12/30/2022	Plagenz-Jensen, Karen C	Direct Deposit	-213.10
DD5435	12/30/2022	Pollesch, Owen T	Direct Deposit	-6.23
DD5436	12/30/2022	Steilmacher, Nancy J	Direct Deposit	-209.30
DD5437	12/30/2022	Stoll, Brittany M	Direct Deposit	-36.54
DD5438	12/30/2022	Weber, Tanner J	Direct Deposit	-1,448.21
DD5439	12/30/2022	Wilderman, James H	Direct Deposit	-209.53
DD5440	12/30/2022	Wolf, Christopher N	Direct Deposit	-1,344.51
DD5441	12/30/2022	Zamzow, Todd B	Direct Deposit	-1,763.55
DD5442	12/30/2022	Corson, Amy M	Direct Deposit	-115.44
DD5443	12/30/2022	Dykstra, Dennis P	Direct Deposit	-58.18
DD5444	12/30/2022	Koos-Abendroth, Cheryl A	Direct Deposit	-184.24
DD5445	12/30/2022	Olson, Clyde A	Direct Deposit	-77.58
DD5446	12/30/2022	Panten, Beth M	Direct Deposit	-164.84
DD5447	12/30/2022	Phippen, Henry	Direct Deposit	-250.90
DD5448	12/30/2022	Slate, Rich	Direct Deposit	-461.75
DD5449	12/30/2022	Zacharias, Carmen J	Direct Deposit	-38.79
			<b>TOTAL DIRECT DEPOSIT</b>	<b>-60,202.98</b>
37562	12/09/2022	AIRGAS USA, LLC	Cylinder Rental	-33.51
37563	12/09/2022	AUGUST WINTER & SONS, INC.	City Hall / Wing Cold & Damper not working	-550.80
37564	12/09/2022	CHRIS' FLORAL & GIFTS	Jahnke / Arrangement	-50.00
37565	12/09/2022	ERGO BANK OF MARKESAN	WRS Loan - Payment #55	-320.64
37566	12/09/2022	FOX VALLEY TECHNICAL COLLEGE	McLean ID#200045768 / 47504178 - Basic SWAT	-375.00
37567	12/09/2022	SECURIAN FINANCIAL GROUP, INC.	Jan 2023 Life Ins Premium	-116.60
37568	12/09/2022	SHELL FLEET	November 2022 Fuel	-849.30
37569	12/09/2022	THEDA CARE LABORATORIES	Blood Draw	-42.50
37570	12/09/2022	THEDACARE AT WORK	Wolf / Pre-Employment Screening	-80.00
37571	12/09/2022	WASTE MANAGEMENT CORPORATE SERVICES	December 2022 Trash & Recycling	-8,327.22
37572	12/09/2022	WINDYWARES-JBL AWARDS LLC	Doro / Retirement Plaque	-35.00
37573	12/09/2022	WISC. CHIEFS OF POLICE ASSN.	2023 Annual Dues	-150.00
37574	12/16/2022	Boelter, James	Annual Payroll	-81.04
37575	12/16/2022	Prill, Dylan J	Annual Payroll	-219.56
37576	12/16/2022	Ross, Andrew M	Annual Payroll	-63.72
37577	12/16/2022	Strelow, Donette	Annual Payroll	-161.84
37578	12/12/2022	FIRE & SAFETY EQUIPMENT, INC.	Emergency Management / Annual Service & Certif	-34.65
37579	12/12/2022	HORICON BANK VISA	Amazon / 1&1 / Intuit	-856.06
37580	12/12/2022	JOHN DEERE FINANCIAL	Bobcat / Oil Change	-39.32
37581	12/16/2022	MARKESAN EMERGENCY MANAGEMENT	Payroll Excess moved to Savings 2022 EM	-117.00
37582	12/16/2022	Doro, Anthony A	Payroll	-1,752.99
37583	12/19/2022	ALLIANT ENERGY/WP&L	Nov - Dec 2022 Electric Bills	-3,141.87
37584	12/19/2022	VERIZON WIRELESS	Dec '22 - Jan '23 Cell Phone	-92.65
37585	12/19/2022	MARKESAN, CITY OF	Shop w/ a Cop 2022	-1,000.00
37586	12/19/2022	SECURIAN FINANCIAL GROUP, INC.	DEC ACCIDENT INS 2022 - 76038	-65.98

**City of Markesan  
Voucher List**

**December 6, 2022 through January 3, 2023**

37587	12/29/2022		VOID: void check	0.00
37588	12/29/2022		VOID: void check	0.00
37589	12/29/2022	AMEND, ELIZABETH	Reimb / Tony Party & Holiday Decor	-55.86
37590	12/29/2022	ARAMARK	Dec 2022 Rug Cleaning	-137.94
37591	12/29/2022	BALLWEG IMPLEMENT	Oil Filter / Fuel Filter	-125.76
37592	12/29/2022	CENTURYLINK BUSINESS SERVICES	Nov - Dec 2022 Phone / Internet	-451.00
37593	12/29/2022	COMPLETE OFFICE OF WISCONSIN	Office Supplies	-334.42
37594	12/29/2022	GENERAL ENGINEERING CO., INC.	2022 Street Project	-17,700.30
37595	12/29/2022	GREEN LAKE COUNTY TREASURER	Salt	-1,774.70
37596	12/29/2022	LITTLE GREEN LAKE PROT & REHAB DISTRICT	Oct - Dec 2022 Water/Sewer	-155.00
37597	12/29/2022	MARKESAN HIGH SCHOOL YEARBOOK	Yearbook Ad	-40.00
37598	12/29/2022	PRE-EMPLOYMENT FUND	Dec 2022 Pre Employment / Behlke & Weber	-307.68
37599	12/29/2022	RENNERT'S FIRE EQUIPMENT	Battery / Charger / Plow Truck	-760.71
37600	12/29/2022	ROSS, MICHAEL	Reimb / TAC1	-89.10
37601	12/29/2022	SADOFF IRON & METAL CO.	Scrap Charges from Recycling Center	-1,979.20
37602	12/29/2022	SOUTHERN G. LAKE CO. AMBULANCE	EMS Grant	-6,557.50
37603	12/29/2022	SUPERHEAT	Daycare / Zone Valve	-101.60
37604	12/29/2022	SUPERIOR CHEMICAL CORPORATION	Gloves	-78.70
37605	12/29/2022	ULTIMATE OUTDOOR BROS	Remove trees by shed at Library	-1,950.00
37606	12/29/2022	UNITED COMMUNICATIONS CORP.	Batteries	-183.35
37607	12/29/2022	WE ENERGIES	Nov - Dec 2022 Gas Bills	-1,628.70
37608	12/29/2022	WELLS FARGO REMITTANCE CENTER	Google	-84.00
37609	12/29/2022	TAXREFUND	Bates / Overpayment on 2022 Taxes	-20.00
37610	12/29/2022	TAXREFUND	Zuhlke / Overpayment on 2022 Taxes	-97.98
37611	12/31/2022	BERLIN JOURNAL NEWSPAPERS	Council	-389.88
37612	12/31/2022	BRIGHTSPEED	Dec '22 - Jan '23 Phone / Internet	-417.50
37613	12/31/2022	FIRE & SAFETY EQUIPMENT, INC.	Annual Service & Certification	-385.48
37614	12/31/2022	GRAND RIVER FIRE DISTRICT	Incident Charges / Annual Inspections	-2,834.00
37615	12/31/2022	JOHN DEERE FINANCIAL	Filters for Payloader	-139.35
37616	12/31/2022	LUCAS OIL LLC	Dec 2022 Fuel	-50.96
37617	12/31/2022	MARKESAN WATER & SEWER	Oct - Jan 2022 W/S Bills	-597.47
			<b>TOTAL CHECK PAYMENTS</b>	<b>-57,985.39</b>
			<b>TOTAL PAYMENTS</b>	<b>-181,973.96</b>

## Markesan Utilities Voucher List

December 6, 2022 through January 3, 2023

Num	Date	Name	Memo	Original Amount
13064	12/09/2022	DALTON LUMBER	Colored Steel	-20.00
13065	12/09/2022	GOOD IMPRESSIONS	Water Bills / Envelopes	-648.00
13066	12/09/2022	KINAS EXCAVATING, INC.	Hydrants	-625.92
13067	12/09/2022	LITTLE GREEN LAKE PROTECTION & REHAB DI	6 Boxes of Envelopes	-180.00
13068	12/09/2022	MARKESAN LUMBER	Supplies	-106.88
13069	12/09/2022	SUPERHEAT & COOLING	Install Wall Furnace	-2,600.00
13070	12/12/2022	DEPT. OF NATURAL RESOURCES	Matthew Mace / Certification	-100.00
13071	12/19/2022	ALLIANT ENERGY/WP&L	Nov - Dec 2022 Electric Bill	-2,315.58
13072	12/29/2022	COMPLETE OFFICE OF WISCONSIN	Toner	-157.94
13073	12/29/2022	CORE & MAIN	Meters	-2,605.24
13074	12/29/2022	MARKESAN, CITY OF	Dec 22 PR Reimb / Nov 22 Expense Reimb	-45,476.14
13075	12/29/2022	MARTELLE WATER TREATMENT	Supplies	-159.60
13076	12/29/2022	NORTH CENTRAL LABS, INC.	Supplies	-396.62
13077	12/29/2022	SABEL MECHANICAL LLC	260 S High St Work	-1,026.21
13078	12/29/2022	WE ENERGIES	Nov - Dec 2022 Gas Bills	-244.36
13079	01/03/2023	US POSTMASTER	7 Rolls of stamps	-420.00
13080	12/31/2022	BRIGHTSPEED	Dec '22 - Jan '23 Phone / Internet	-189.32
13081	12/31/2022	CIVIC SYSTEMS, LLC	Jan - June 2023 Software Support	-1,010.00
13082	12/31/2022	MARKESAN WATER & SEWER	Oct - Dec 2022 W/S Bill	-366.32
			<b>TOTAL CHECK PAYMENTS</b>	<b>-58,648.13</b>
			<b>TOTAL PAYMENTS</b>	<b>-58,648.13</b>

## City of Markesan Treasurer's Report Budget vs. Actual January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4100000 · Taxes				
4133000 · PILOT's Water Dept	0.00	60,000.00	-60,000.00	0.0%
4111000 · City Taxes & Overrun	612,421.07	612,421.00	0.07	100.0%
4112000 · TIF Increment	0.00	100,000.00	-100,000.00	0.0%
4114000 · Mobile Home Fees	322.24	70.00	252.24	460.3%
4132000 · PILOT's MRH	11,492.61	13,000.00	-1,507.39	88.4%
4180000 · Interest on Taxes	331.39	1,000.00	-668.61	33.1%
4190000 · State Personal Prop Aid	4,635.18	4,635.18	0.00	100.0%
4195000 · State TID Personal Prop Aid	4,110.31	4,110.31	0.00	100.0%
<b>Total 4100000 · Taxes</b>	<b>633,312.80</b>	<b>795,236.49</b>	<b>-161,923.69</b>	<b>79.6%</b>
4300000 · Intergovernmental Revenues				
4354650 · ARPA GRANT	73,320.32			
4341000 · Shared Revenue	433,483.50	438,641.58	-5,158.08	98.8%
4342000 · Fire Dues	3,605.49	3,300.00	305.49	109.3%
4343000 · Exempt Comp Aid	3,888.15	3,888.16	-0.01	100.0%
4344000 · Lottery Credit- Mobil Home	85.50			
4345000 · Lottery Credit	167.27			
4352100 · Police Training	480.00			
4352300 · Police Grants	620.10			
4353100 · Transportation Aids	97,875.07	98,146.85	-271.78	99.7%
4354500 · Recycling Grant	5,877.62	5,900.00	-22.38	99.6%
4379100 · EMS (Ambulance) Reimb	11,945.28	5,000.00	6,945.28	238.9%
<b>Total 4300000 · Intergovernmental Revenues</b>	<b>631,348.30</b>	<b>554,876.59</b>	<b>76,471.71</b>	<b>113.8%</b>
4400000 · Licenses & Permits				
4410100 · Alcohol Licenses	3,514.95	2,500.00	1,014.95	140.6%
4410200 · Operator's Licenses	1,370.00	1,800.00	-430.00	76.1%
4410300 · Soda Water Licenses	95.00	80.00	15.00	118.8%
4410400 · Cigarette Licenses	375.00	300.00	75.00	125.0%
4410500 · Other Business Lic.	196.00	300.00	-104.00	65.3%
4410900 · Cable Franchise Fees	900.00	1,200.00	-300.00	75.0%
4420000 · Dog Licenses (City)	928.83	900.00	28.83	103.2%
4430000 · Building Permits	6,030.00	3,400.00	2,630.00	177.4%
4440000 · Land Use Permits	250.00	250.00	0.00	100.0%
4450000 · MDM Hunter Permit Fee	240.00			
<b>Total 4400000 · Licenses &amp; Permits</b>	<b>13,899.78</b>	<b>10,730.00</b>	<b>3,169.78</b>	<b>129.5%</b>
4500000 · Fines, Forfeits & Penalties				
4510000 · Ordinance Violations	13,321.44	9,000.00	4,321.44	148.0%
4510100 · Parking Violations	340.00	600.00	-260.00	56.7%
4500000 · Fines, Forfeits & Penalties - Other	-777.50			
<b>Total 4500000 · Fines, Forfeits &amp; Penalties</b>	<b>12,883.94</b>	<b>9,600.00</b>	<b>3,283.94</b>	<b>134.2%</b>
4600000 · Public Charges for Services				
4610000 · Clerk-Treas Fees	1,230.00	1,600.00	-370.00	76.9%
4610100 · Publication Fees	223.00	250.00	-27.00	89.2%
4621000 · Police Dept Fees	260.00	200.00	60.00	130.0%
4632200 · Snow Removal Fees	220.00	220.00	0.00	100.0%
4643500 · Recycle Fees	3,132.23	3,000.00	132.23	104.4%
4644000 · Weed Control Charges	249.46	500.00	-250.54	49.9%
4654000 · Cemetery Sales	875.00	500.00	375.00	175.0%
4672000 · Park Shelter Use	2,075.00	1,500.00	575.00	138.3%
4674300 · Comm Ctr Use	490.00	150.00	340.00	326.7%
4674400 · Sidewalk Repair Fees	2,823.49			
<b>Total 4600000 · Public Charges for Services</b>	<b>11,578.18</b>	<b>7,920.00</b>	<b>3,658.18</b>	<b>146.2%</b>
4700000 · Intergov't Charges for Services				
4732100 · School Liason	56,639.60	57,000.00	-360.40	99.4%
4734100 · Recycle Ctr-Towns	0.00	15,000.00	-15,000.00	0.0%
4739100 · Crossing Guard Reimb	0.00	5,500.00	-5,500.00	0.0%
<b>Total 4700000 · Intergov't Charges for Services</b>	<b>56,639.60</b>	<b>77,500.00</b>	<b>-20,860.40</b>	<b>73.1%</b>
4800000 · Miscellaneous Revenue				
4811000 · Interest-City Investments	2,495.77	1,500.00	995.77	166.4%
4820000 · Rent-Muni Bldg	16,200.00	15,000.00	1,200.00	108.0%
4820100 · Rent-Land	3,502.50	2,362.00	1,140.50	148.3%
4820200 · Rent-Cell Tower	11,654.53	11,000.00	654.53	106.0%
4840900 · Ins Dividends	2,138.00	1,800.00	338.00	118.8%
4850000 · Donations	2,973.72	9,100.00	-6,126.28	32.7%
4850025 · Connolly Memorial Cemetery Fund	5,300.00			



**City of Markesan**  
**Treasurer's Report Budget vs. Actual**  
**January through December 2022**

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
4850050 · Playground Donations	57,761.62			
4850060 · Luminary Bag Donation	1,660.00			
4850100 · Police Donations	2,290.00	3,000.00	-710.00	76.3%
4890000 · Exp Reimb-All Types	7,361.79	2,500.00	4,861.79	294.5%
<b>Total 4800000 · Miscellaneous Revenue</b>	<b>113,337.93</b>	<b>46,262.00</b>	<b>67,075.93</b>	<b>245.0%</b>
<b>Total Income</b>	<b>1,473,000.53</b>	<b>1,502,125.08</b>	<b>-29,124.55</b>	<b>98.1%</b>
<b>Gross Profit</b>	<b>1,473,000.53</b>	<b>1,502,125.08</b>	<b>-29,124.55</b>	<b>98.1%</b>
<b>Expense</b>				
<b>5100000 · General Government</b>				
5100100 · W&S Expense Reimb	11,423.53			
5100111 · Accts Rec - W&S Wages	51.45			
5100112 · Accts Rec - W&S WRS	-418.96			
5100114 · Accts Rec - W&S Insurance	-107.67			
5100200 · Library Expense Reimb	-1,913.25			
<b>5110000 · Legislative</b>				
5110111 · Council	12,620.00	10,500.00	2,120.00	120.2%
5110211 · Mayor	9,020.00	8,300.00	720.00	108.7%
5111011 · Committees	200.00	400.00	-200.00	50.0%
<b>Total 5110000 · Legislative</b>	<b>21,840.00</b>	<b>19,200.00</b>	<b>2,640.00</b>	<b>113.8%</b>
<b>5130000 · Legal</b>				
5130021 · City Atty-General	1,443.75	2,800.00	-1,356.25	51.6%
5130121 · City Atty-Prosecution	1,118.75	1,000.00	118.75	111.9%
5131021 · Muni Code Updates	1,500.00	1,500.00	0.00	100.0%
<b>Total 5130000 · Legal</b>	<b>4,062.50</b>	<b>5,300.00</b>	<b>-1,237.50</b>	<b>76.7%</b>
<b>5140000 · General Administration</b>				
5141011 · Legislative Support-Wages	7,276.58	16,000.00	-8,723.42	45.5%
5141025 · Legislat. Support-Training/Dues	852.08			
5141032 · Legislative Support-Publication	6,632.87			
5142011 · General Admin-Wages	21,414.01	30,000.00	-8,585.99	71.4%
5142021 · General Admin-Outside Services	576.88			
5142025 · General Admin-Training/Dues	420.00			
5142031 · General Admin-Office Supplies	3,903.61			
5142033 · General Admin-Mileage	89.94			
5143011 · Elections-Wages	5,253.06	5,000.00	253.06	105.1%
5143032 · Elections-Publication	240.91			
5143034 · Elections-Supplies	810.65			
5144011 · Licensing & Permits-Wages	1,685.34	3,000.00	-1,314.66	56.2%
5144032 · Licensing & Permits-Publication	292.75			
<b>Total 5140000 · General Administration</b>	<b>49,448.48</b>	<b>54,000.00</b>	<b>-4,551.52</b>	<b>91.6%</b>
<b>5150000 · Financial Administration</b>				
5150011 · General Accounting-Wages	19,999.27	18,000.00	1,999.27	111.1%
5150034 · General Accounting-Supplies	1,575.42			
5150521 · Independent Audit	10,778.50	9,400.00	1,378.50	114.7%
5151113 · Medicare (default)	7,800.99	7,450.00	350.99	104.7%
5151213 · Social Security	24,064.53	26,500.00	-2,435.47	90.8%
5151314 · Health Insurance	117,535.55	143,000.00	-25,464.45	82.2%
5151414 · Life Insurance	612.11	600.00	12.11	102.0%
5151611 · Paid Time Off (PTO)-Wages	62,289.19			
5152012 · Wisconsin Retirement System	37,182.32	36,000.00	1,182.32	103.3%
5155011 · Property Assessment-Wages	0.00	6,200.00	-6,200.00	0.0%
5155021 · Prop. Assmnt.-Outside Services	6,317.76			
5155111 · Prop Tax Collection-Wages	1,453.02	3,000.00	-1,546.98	48.4%
5155121 · Prop Tax Collection-Outside Ser	899.80			
5156005 · Prop & Liability Ins	22,564.76	22,500.00	64.76	100.3%
5156100 · Workers Comp - Calculated	179.96			
5156105 · Workers Comp	13,997.74	13,000.00	997.74	107.7%
5156205 · Employee Bonds	850.00	900.00	-50.00	94.4%
<b>Total 5150000 · Financial Administration</b>	<b>328,100.92</b>	<b>286,550.00</b>	<b>41,550.92</b>	<b>114.5%</b>
<b>5160000 · Municipal Building</b>				
5160011 · Municipal Building-Wages	5,355.44			
5160021 · Municipal Building-Outside Serv	5,206.02			
5160022 · Municipal Building-Utilities	26,492.52			
5160023 · Municipal Building-Repairs&Supp	5,533.98			
5160000 · Municipal Building - Other	0.00	46,000.00	-46,000.00	0.0%
<b>Total 5160000 · Municipal Building</b>	<b>42,587.96</b>	<b>46,000.00</b>	<b>-3,412.04</b>	<b>92.6%</b>

## City of Markesan Treasurer's Report Budget vs. Actual January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
<b>Total 5100000 · General Government</b>	455,074.96	411,050.00	44,024.96	110.7%
5150520 · Bank Service Charges	90.00			
5200000 · Public Safety				
5210000 · Law Enforcement				
5210001 · Police Administration				
5210011 · Police Admin-Wages	65,905.77	74,500.00	-8,594.23	88.5%
5210019 · Police Admin-Uniforms	1,934.11	1,300.00	634.11	148.8%
5210022 · Police Admin-Utilities	4,448.84			
5210034 · Police Admin-Supplies	3,343.02	5,000.00	-1,656.98	66.9%
5210035 · Police Admin - Donations	1,072.78			
5210040 · Police Admin - Playground Don.	60,988.00			
<b>Total 5210001 · Police Administration</b>	137,692.52	80,800.00	56,892.52	170.4%
5212000 · Police Patrol				
5212011 · Police Patrol-Wages				
5213011 · Police Criminal Invest-Wages	0.00	1,300.00	-1,300.00	0.0%
5212011 · Police Patrol-Wages - Other	130,435.38	161,750.00	-31,314.62	80.6%
<b>Total 5212011 · Police Patrol-Wages</b>	130,435.38	163,050.00	-32,614.62	80.0%
5212021 · Police Patrol-Outside Services	3,175.58	5,000.00	-1,824.42	63.5%
5212022 · Police Patrol-Utilities	606.61	480.00	126.61	126.4%
5212023 · Police Patrol-Repairs/Supplies	6,871.82	11,200.00	-4,328.18	61.4%
5212033 · Police Patrol-Fuel/Miles	8,857.14			
<b>Total 5212000 · Police Patrol</b>	149,946.53	179,730.00	-29,783.47	83.4%
5213021 · Police Criminal Inv-Suppl/Serv	1,240.46	1,300.00	-59.54	95.4%
5214025 · Police Training	1,580.29	1,400.00	180.29	112.9%
<b>Total 5210000 · Law Enforcement</b>	290,459.80	263,230.00	27,229.80	110.3%
5219000 · School Crossing Guard	12,279.20	11,000.00	1,279.20	111.6%
5220000 · Fire Protection				
5220021 · Fire Dept-Annual Budget	30,749.49	24,000.00	6,749.49	128.1%
5220022 · Water Hydrant Rental	0.00	113,586.00	-113,586.00	0.0%
5220034 · Fire Dept-Incident Charges	2,180.49			
<b>Total 5220000 · Fire Protection</b>	32,929.98	137,586.00	-104,656.02	23.9%
5230021 · Ambulance Service	11,945.28	29,000.00	-17,054.72	41.2%
5240021 · Building Inspection	12,664.20	9,000.00	3,664.20	140.7%
5290000 · Other Public Safety				
5290011 · Emergency Govt-Wages	2,200.00	7,870.00	-5,670.00	28.0%
5290022 · Emergency Govt-Utilities	774.76			
5290023 · Emer Govt-Supp., Equip & Repair	1,514.47			
<b>Total 5290000 · Other Public Safety</b>	4,489.23	7,870.00	-3,380.77	57.0%
<b>Total 5200000 · Public Safety</b>	364,767.69	457,686.00	-92,918.31	79.7%
5300000 · Public Works				
5310000 · Streets Administration				
5310011 · Streets Admin-Wages	2,035.76			
5310021 · Streets Admin-Outside Services	8,240.93			
5310000 · Streets Administration - Other	8.54	6,500.00	-6,491.46	0.1%
<b>Total 5310000 · Streets Administration</b>	10,285.23	6,500.00	3,785.23	158.2%
5311000 · Public Works Shop				
5311011 · PW Shop-Wages	1,032.54			
5311022 · PW Shop-Utilities	5,565.07			
5311033 · PW Shop-Fuel	512.28			
5311034 · PW Shop-Supplies/Tools	2,949.33			
5311000 · Public Works Shop - Other	-2.96	13,000.00	-13,002.96	-0.0%
<b>Total 5311000 · Public Works Shop</b>	10,056.26	13,000.00	-2,943.74	77.4%
5312000 · Public Works Mach & Equip				
5312011 · PW Mach & Equip-Wages	13,029.57			
5312023 · PW Mach & Equip-Repair/Supplies	5,689.47			
5312033 · PW Mach & Equip-Fuel	3,457.83			
5312000 · Public Works Mach & Equip - Other	0.00	36,000.00	-36,000.00	0.0%
<b>Total 5312000 · Public Works Mach &amp; Equip</b>	22,176.87	36,000.00	-13,823.13	61.6%
5331000 · Road Maintenance				
5331011 · Road Maintenance-Wages	789.05			
5331033 · Road Maintenance-Fuel	781.69			

## City of Markesan Treasurer's Report Budget vs. Actual January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
5331000 · Road Maintenance - Other	1,950.00	10,150.00	-8,200.00	19.2%
<b>Total 5331000 · Road Maintenance</b>	<b>3,520.74</b>	<b>10,150.00</b>	<b>-6,629.26</b>	<b>34.7%</b>
5331100 · Curbs & Gutters				
5331111 · Curbs & Gutters-Wages	48.00			
5331100 · Curbs & Gutters - Other	0.00	500.00	-500.00	0.0%
<b>Total 5331100 · Curbs &amp; Gutters</b>	<b>48.00</b>	<b>500.00</b>	<b>-452.00</b>	<b>9.6%</b>
5331200 · Traffic Signs & Markings				
5331211 · Traffic Signs, Markings-Wages	753.48			
5331223 · Traffic Sign & Mark-Repair/Supp	836.09			
5331200 · Traffic Signs & Markings - Other	0.00	2,000.00	-2,000.00	0.0%
<b>Total 5331200 · Traffic Signs &amp; Markings</b>	<b>1,589.57</b>	<b>2,000.00</b>	<b>-410.43</b>	<b>79.5%</b>
5331300 · Bridges & Culverts				
5331321 · Bridges & Culverts-Outside Serv	632.41			
5331300 · Bridges & Culverts - Other	0.00	1,000.00	-1,000.00	0.0%
<b>Total 5331300 · Bridges &amp; Culverts</b>	<b>632.41</b>	<b>1,000.00</b>	<b>-367.59</b>	<b>63.2%</b>
5331900 · Snow & Ice Control				
5331911 · Snow & Ice Control-Wages	10,860.83			
5331933 · Snow & Ice Control-Fuel	2,567.52			
5331934 · Snow & Ice Control-Supplies	1,774.70			
5331900 · Snow & Ice Control - Other	0.00	25,000.00	-25,000.00	0.0%
<b>Total 5331900 · Snow &amp; Ice Control</b>	<b>15,203.05</b>	<b>25,000.00</b>	<b>-9,796.95</b>	<b>60.8%</b>
5342022 · Street Lighting	24,032.41	27,000.00	-2,967.59	89.0%
5343100 · Sidewalks				
5343111 · Sidewalks-Wages	64.82			
5343100 · Sidewalks - Other	0.00	20,000.00	-20,000.00	0.0%
<b>Total 5343100 · Sidewalks</b>	<b>64.82</b>	<b>20,000.00</b>	<b>-19,935.18</b>	<b>0.3%</b>
5344000 · Storm Sewers				
5344111 · Storm Sewers-Wages	81.64			
5344000 · Storm Sewers - Other	0.00	1,250.00	-1,250.00	0.0%
<b>Total 5344000 · Storm Sewers</b>	<b>81.64</b>	<b>1,250.00</b>	<b>-1,168.36</b>	<b>6.5%</b>
5344100 · Street Cleaning	2,254.79	1,500.00	754.79	150.3%
5345000 · Parking Lots				
5345011 · Parking Lots-Wages	115.92			
5345000 · Parking Lots - Other	0.00	500.00	-500.00	0.0%
<b>Total 5345000 · Parking Lots</b>	<b>115.92</b>	<b>500.00</b>	<b>-384.08</b>	<b>23.2%</b>
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	8,611.53			
5362021 · Sanitation/Trash-Outside Serv.	63,649.72			
5362000 · Sanitation/Trash - Other	0.00	70,200.00	-70,200.00	0.0%
<b>Total 5362000 · Sanitation/Trash</b>	<b>72,261.25</b>	<b>70,200.00</b>	<b>2,061.25</b>	<b>102.9%</b>
5363100 · Landfill Monitoring	4,125.79	2,800.00	1,325.79	147.3%
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	4,818.05			
5363523 · Recycling Center-Markesan	494.80			
5363533 · Recycling Center-Fuel	256.12			
5363500 · Recycling Center - Other	376.92	8,000.00	-7,623.08	4.7%
<b>Total 5363500 · Recycling Center</b>	<b>5,945.89</b>	<b>8,000.00</b>	<b>-2,054.11</b>	<b>74.3%</b>
5363521 · Recycling-Curbside	26,920.36	27,000.00	-79.64	99.7%
5363600 · Recycling Center-Mackford	1,727.35	6,000.00	-4,272.65	28.8%
5363700 · Recycling Center-Manchester	1,727.38	4,000.00	-2,272.62	43.2%
5363800 · Recycling Center-Green Lake	2,895.82	5,000.00	-2,104.18	57.9%
5364000 · Weed Control				
5364011 · Weed Control-Wages	1,417.35			
5364034 · Weed Control-Supplies	123.00			
5364000 · Weed Control - Other	0.00	1,500.00	-1,500.00	0.0%
<b>Total 5364000 · Weed Control</b>	<b>1,540.35</b>	<b>1,500.00</b>	<b>40.35</b>	<b>102.7%</b>
<b>Total 5300000 · Public Works</b>	<b>207,205.90</b>	<b>268,900.00</b>	<b>-61,694.10</b>	<b>77.1%</b>
5400000 · Health & Human Services				
5490000 · Cemetery				

**City of Markesan**  
**Treasurer's Report Budget vs. Actual**  
**January through December 2022**

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
5491011 · Cemetery-Wages	10,234.23			
5491022 · Cemetery-Utilities	282.00			
5491033 · Cemetery-Fuel	446.66			
5491034 · Cemetery-Supplies	1,653.64			
5490000 · Cemetery - Other	0.00	11,540.00	-11,540.00	0.0%
<b>Total 5490000 · Cemetery</b>	<b>12,616.53</b>	<b>11,540.00</b>	<b>1,076.53</b>	<b>109.3%</b>
<b>Total 5400000 · Health &amp; Human Services</b>	<b>12,616.53</b>	<b>11,540.00</b>	<b>1,076.53</b>	<b>109.3%</b>
<b>5500000 · Culture, Rec &amp; Educ</b>				
5510000 · Library				
5511011 · Library-Wages	2,266.39			
5511021 · Library-Annual Budget	69,994.25			
5510000 · Library - Other	0.00	67,200.00	-67,200.00	0.0%
<b>Total 5510000 · Library</b>	<b>72,260.64</b>	<b>67,200.00</b>	<b>5,060.64</b>	<b>107.5%</b>
5520000 · Parks				
5520011 · Parks-Wages	10,644.43			
5520022 · Parks-Utilities	3,244.66			
5520023 · Parks-Repairs/Supplies	2,112.17			
5520033 · Parks-Fuel	719.22			
5520000 · Parks - Other	0.00	17,900.00	-17,900.00	0.0%
<b>Total 5520000 · Parks</b>	<b>16,720.48</b>	<b>17,900.00</b>	<b>-1,179.52</b>	<b>93.4%</b>
5530000 · City Events/Banners				
5530011 · City Events/Banners-Wages	2,800.38			
5530000 · City Events/Banners - Other	1,344.19	3,100.00	-1,755.81	43.4%
<b>Total 5530000 · City Events/Banners</b>	<b>4,144.57</b>	<b>3,100.00</b>	<b>1,044.57</b>	<b>133.7%</b>
5530100 · Summer Rec Program	2,000.00	2,000.00	0.00	100.0%
5531000 · Events Comm. (Special Events)	4,897.29	6,000.00	-1,102.71	81.6%
<b>Total 5500000 · Culture, Rec &amp; Educ</b>	<b>100,022.98</b>	<b>96,200.00</b>	<b>3,822.98</b>	<b>104.0%</b>
<b>5600000 · Conservation &amp; Development</b>				
5670000 · Advertising & Promotion	75.00	250.00	-175.00	30.0%
5671000 · Industrial Park Development	276.37			
5671021 · TIF Fees	2,336.80			
5690000 · Zoning & Development	202.50	250.00	-47.50	81.0%
5691000 · Mapping	0.00	500.00	-500.00	0.0%
<b>Total 5600000 · Conservation &amp; Development</b>	<b>2,890.67</b>	<b>1,000.00</b>	<b>1,890.67</b>	<b>289.1%</b>
<b>5900000 · Debt Service</b>				
5912000 · 2018 Bond Issue Princ.				
5912100 · 2018 Bond Issue Fees	750.00	750.00	0.00	100.0%
5912000 · 2018 Bond Issue Princ. - Other	105,000.00	105,000.00	0.00	100.0%
<b>Total 5912000 · 2018 Bond Issue Princ.</b>	<b>105,750.00</b>	<b>105,750.00</b>	<b>0.00</b>	<b>100.0%</b>
5916000 · Principal Long-Term Debt	3,368.11	3,404.00	-35.89	98.9%
5918000 · Safety Equipment-Principal	0.00	5,283.36	-5,283.36	0.0%
5925000 · Safety Equipment-Interest	0.00	491.56	-491.56	0.0%
5926000 · Interest Long Term Debt	479.57	409.00	70.57	117.3%
5926250 · 2018A Bond Issue Interest	34,272.50	34,272.50	0.00	100.0%
5927000 · Patrol Car Principal Loan	5,282.34			
5927500 · Patrol Car Interest Loan	492.68			
<b>Total 5900000 · Debt Service</b>	<b>149,645.10</b>	<b>149,610.42</b>	<b>34.68</b>	<b>100.0%</b>
<b>6000000 · Capital Outlay</b>				
6571400 · Outlay - City Hall	0.00	5,000.00	-5,000.00	0.0%
6571900 · Outlay - General Acctg Admin	0.00	3,000.00	-3,000.00	0.0%
6572200 · Outlay - Fire Department	53,546.75	53,000.00	546.75	101.0%
6572900 · Outlay - Emergency Govt	4,129.04	8,500.00	-4,370.96	48.6%
6573270 · Outlay - Garages & Sheds	0.00	1,500.00	-1,500.00	0.0%
6573310 · Outlay - Streets	0.00	30,054.66	-30,054.66	0.0%
6573320 · Outlay - 2022 Streets Project	261,283.73			
6573460 · Outlay - Parking Lots	0.00	1,500.00	-1,500.00	0.0%
6574200 · Outlay - Recycling Center	0.00	5,000.00	-5,000.00	0.0%
6575100 · Outlay - Cemetery	2,500.00	12,150.00	-9,650.00	20.6%
6576100 · Outlay - Library	800.00	800.00	0.00	100.0%
6576200 · Outlay - Parks	0.00	5,000.00	-5,000.00	0.0%
6576300 · Outlay - Codification	90.00	2,000.00	-1,910.00	4.5%
<b>Total 6000000 · Capital Outlay</b>	<b>322,349.52</b>	<b>127,504.66</b>	<b>194,844.86</b>	<b>252.8%</b>

2:02 PM

01/03/23

Accrual Basis

**City of Markesan**  
**Treasurer's Report Budget vs. Actual**  
**January through December 2022**

---

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total Expense	1,614,663.35	1,523,491.08	91,172.27	106.0%
Net Ordinary Income	-141,662.82	-21,366.00	-120,296.82	663.0%
Net Income	<u>-141,662.82</u>	<u>-21,366.00</u>	<u>-120,296.82</u>	<u>663.0%</u>

RESOLUTION NO. #01-2023

A RESOLUTION TO SUPPORT CONSTRUCTION AND MAINTENANCE OF  
A MULTIPLE PURPOSE BICYCLE AND PEDESTRIAN TRAIL  
BETWEEN THE CITY OF MARKESAN AND SOLDIER'S & SAILOR'S PARK

The Common Council of the City of Markesan, Green Lake County, Wisconsin, duly assembled at its regular meeting begun on the 10th day of January, 2023, does resolve as follows:

**WHEREAS**, bicycling and walking are viable and environmentally sound forms of transportation and excellent forms of recreation; and

**WHEREAS**, bicycling and walking activities and attractions have great potential to have a positive impact on the economy and tourism industry and to stimulate economic development by making the area attractive to businesses and citizens who enjoy the out of doors and healthy lifestyles; and

**WHEREAS**, creating bicycling and walking friendly communities has been shown to improve citizen's health, well-being, and quality of life to boost community spirit, to improve traffic safety, and to reduce pollution and congestion; and

**WHEREAS**, it is the priority of the City of Markesan to protect human health and safety; and

**WHEREAS**, the City of Markesan recognizes bicycling and walking as important and viable modes of transportation and recreation; and

**WHEREAS**, officials of the City of Markesan consider bicycle and pedestrian transportation to be of utmost importance to the area by providing the area with recreation and transportation opportunities as well as the possibilities of economic and community development.

**NOW THEREFORE BE IT RESOLVED** that the Common Council of the City of Markesan hereby supports and endorses the establishment of a bicycle and pedestrian trail from the City of Markesan to Soldier's & Sailor's Park, if financially feasible.

Adopted by the Common Council of the City of Markesan this 10th day of January, 2023, by a roll call vote of Aye \_\_, Nay \_\_, Absent \_\_, Abstain \_\_.

City of Markesan

\_\_\_\_\_  
Rich Slate, City Mayor

ATTEST:

\_\_\_\_\_  
Elizabeth A. Amend, City Clerk-Treasurer



**Re: Letter**

1 message

Nicole Overbeck <overbeck@markesanlibrary.org> Fri, Dec 30, 2022 at 5:46 PM  
To: "ekjk6256@yahoo.com" <ekjk6256@yahoo.com>, "nkirst@yahoo.com" <nkirst@yahoo.com>, "wordejil@markesan.k12.wi.us" <wordejil@markesan.k12.wi.us>, "BJAPWorden@charter.net" <BJAPWorden@charter.net>, "tcbldr@centurylink.net" <tcbldr@centurylink.net>, "michaelvhansen17@gmail.com" <michaelvhansen17@gmail.com>, "jogendron@aol.com" <jogendron@aol.com>, "hmbarkley73@gmail.com" <hmbarkley73@gmail.com>, "thiemct@outlook.com" <thiemct@outlook.com>  
Cc: "bamend@markesanwi.gov" <bamend@markesanwi.gov>

Hi Everyone,

Thank you all for making such a generous offer and for saying so many kind things to me. Jim and I and some other family members did take a hard look at the numbers and all the positives and negatives of staying or leaving. It wasn't an easy decision but I do believe that leaving Markesan is the right thing to do. It will put my family in a more stable financial/benefit place and I am ready to learn some new skills.

Markesan Library is the superstar library for me! You all and the staff and community have given me so much. When I first came here it was a true blessing and a bit of a miracle. I had just lost my sister in one of the worst ways a person can lose someone they love and my former workplace whether they meant to or not made that experience worse. I was completely overjoyed when you all trusted me and believed in me and gave me the job as Director. The flexibility and the trust you kept giving me will not be forgotten. Markesan is the best job I ever had.

Over the years I worked here I felt nothing but encouragement and support. We did great things together. All of us. What are some of our greatest hits? The children's remodel, amazing summer reading programs, thriving and surviving COVID (make & take craft kits anyone?), rearranging the collection for better enjoyment and use of our building, and in general rebuilding relationships within the community and making the library friendlier.

But it was a big WE that accomplished these things, it wasn't me. And when I'm gone, there will be room for someone new to take the lead. Like I said this job will attract someone special.

Library work attracts the best people. This job has a lot to offer and I will sing it's praises!

The biggest payout of being the librarian wasn't the money. It's the joy you can see in people's faces when a program is great or you've helped them with some small task or another. It's the friendships and the community built. That's why it is hard to leave. But again, I think it is the right move for my family right now.

I hope you all will wish me the best as I try something very different and step outside the library world. I know I will always wish you the best and I will do everything I can to make the transition to hiring someone new as easy as possible.

Have a very Happy New Year's Holiday,  
Nicole

---

**From:** Nicole Overbeck  
**Sent:** Monday, December 26, 2022 4:53 PM  
**To:** ekjk6256@yahoo.com <ekjk6256@yahoo.com>; nkirst@yahoo.com <nkirst@yahoo.com>; wordejil@markesan.k12.wi.us <wordejil@markesan.k12.wi.us>; BJAPWorden@charter.net <BJAPWorden@charter.net>; tcbldr@centurylink.net <tcbldr@centurylink.net>; michaelvhansen17@gmail.com <michaelvhansen17@gmail.com>; jogendron@aol.com <jogendron@aol.com>; hmbarkley73@gmail.com <hmbarkley73@gmail.com>; thiemct@outlook.com <thiemct@outlook.com>  
**Cc:** bamend@markesanwi.gov <bamend@markesanwi.gov>  
**Subject:** Letter

Hi Everyone,

I loved working here and working with you all, but I've attached a letter resignation. I don't think you will have too difficult a time finding a replacement as we've done such good work. Our library is beautiful and lively, the community is wonderful and kind, the people on staff are excellent and talented. The flexibility here is amazing and for the right person it is going to be an incredible job. I do think my leaving will free up the budget too.

Jim and my situation changed just enough that I honestly do have to leave. But I will never regret working here and I hope you will all wish me good luck. I can't quite give you a month's notice, but I can give you pretty much 3 weeks. I've contacted Winnefox and am trying to find out if you all could get an interim director, just so you have options and don't feel so pressured. If you want to schedule an early board meeting or a special board meeting to get a committee together to hire a new director, just let me know. Maybe we could look at Thursday Jan. 12<sup>th</sup> at 4 for the board meeting? It would be one week early but before my last day.

You all have been a fabulous board and I feel very blessed to have worked here with you all.

Have a lovely day,

Nicole Overbeck  
Markesan Public Library  
920-398-3434

12/26/22

Dear Markesan Public Library Board,

Please accept this letter of resignation. My last day of work will be Friday January 13<sup>th</sup>. I loved working at the Markesan Public Library and working with you all. This community and staff and board are amazing. I'm very proud of all the good work we've done together. During my time of notice, I will work hard to help you start the process of finding a new director and to make the transition as painless as possible.

Sincerely,

Nicole Overbeck





## LAND LEASE AGREEMENT

This agreement entered into between the City of Markesan of 150 South Bridge Street, Markesan, Wisconsin 53946, hereinafter referred to as the City and Lynn Dumke of 960 W. John St., Markesan, WI 53946, hereinafter referred to as Dumke.

1. The City, in consideration of the terms specified herein, leases to Dumke approximately 1.25 acres of farmland, more specifically described as:

Parcel # 251-00403-0600 highlighted in the attached Exhibit "A" all located in the City of Markesan, Green Lake County, Wisconsin.

2. The term of the Lease shall be for three (3) years commencing on January 1, 2023 to December 31, 2025 and Dumke shall surrender possession at the end of the term or at the end of any extension thereof. Extensions must be placed in writing on this lease, and both parties agree that failure to execute an extension at least one (1) month before the end of the current term shall be constructive notice of intent to allow the lease to expire.
3. The rent for the farmland will be \$200 an acre for 1.25 acres. Dumke agrees to pay a sum of \$250.00 a year .
4. Dumke agrees to keep in good repair all terraces, open ditches, inlets and outlets of tile drains; preserve all established watercourses or ditches including grassed waterways and refrain from any operations or practices that will injure such structures; and do what is reasonably necessary to control soil erosion including, but not limited to abstaining from any practice that would cause damage to the real estate. Dumke further agrees to remain in compliance with, the conservation plan of the farmland.
5. The City does not convey to Dumke the right to sublease all or any part of the demised premises, or to assign this lease to any person or persons, unless prior approval is obtained in writing from the City.
6. This agreement shall be subject to termination upon the occurrence of an event of default by Dumke under the terms and conditions of this agreement. The agreement shall terminate in the event Dumke fails to cure the default within 15 days of written notice from the City of such default. In such event, Dumke shall immediately vacate the farmland.

7. Dumke agrees to indemnify and hold harmless the City for any damage, injury or any cost or liability which may arise or occur from the use of the premises.
8. The contact person for any questions regarding this agreement for Dumke shall be Lynn Dumke, address 960 W. John St., Markesan, WI 53946. The contact person for any questions regarding this agreement for the City shall be the City Clerk, Betsy Amend, 150 South Bridge Street, Markesan, WI 53946, phone number 920-398-3031.
9. Failure of either party to comply with any provision of this agreement is a breach of the agreement and the non-breaching party may immediately terminate this agreement and be entitled to any remedy permitted by law to enforce the breach.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF MARKESAN

BY: \_\_\_\_\_  
Rich Slate, Mayor

BY: \_\_\_\_\_  
Elizabeth Amend, Clerk-Treasurer

BY: \_\_\_\_\_  
Lynn Dumke

Exhibit "A"

# GIS Viewer Map Green Lake County, WI

Floodplain Zoning Districts  
02-03-2010

- MAP NUMBER: 55A7C0-PANEL-C
- Floodway ZONE AE
  - Flood-Fringe ZONE AE
  - General Floodplain ZONE A
  - areas not A or AE are ZONE X
  - Map Panel
  - Cross Section
  - Flood Water Surface Elevation

- ### Zoning Districts
- A-1 Farmland Preservation
  - A-2 General Agriculture
  - C-1 General Commercial
  - C-2 Extensive Commercial
  - Industrial
  - M-1 Mineral Extraction
  - M-2 Sanitary Landfill
  - NRC Natural Resource Conservancy
  - R-1 Single Family Residence
  - R-2 Single Family Mobile Home Residence
  - R-3 Multiple Family Residence
  - R-4 Rural Residential
  - RC Recreation
  - AO Adult Orientated Establishment
  - UNZ Unzoned
  - MUN Municipality
  - SPLIT Split Zoning
  - PEND Map Update Pending

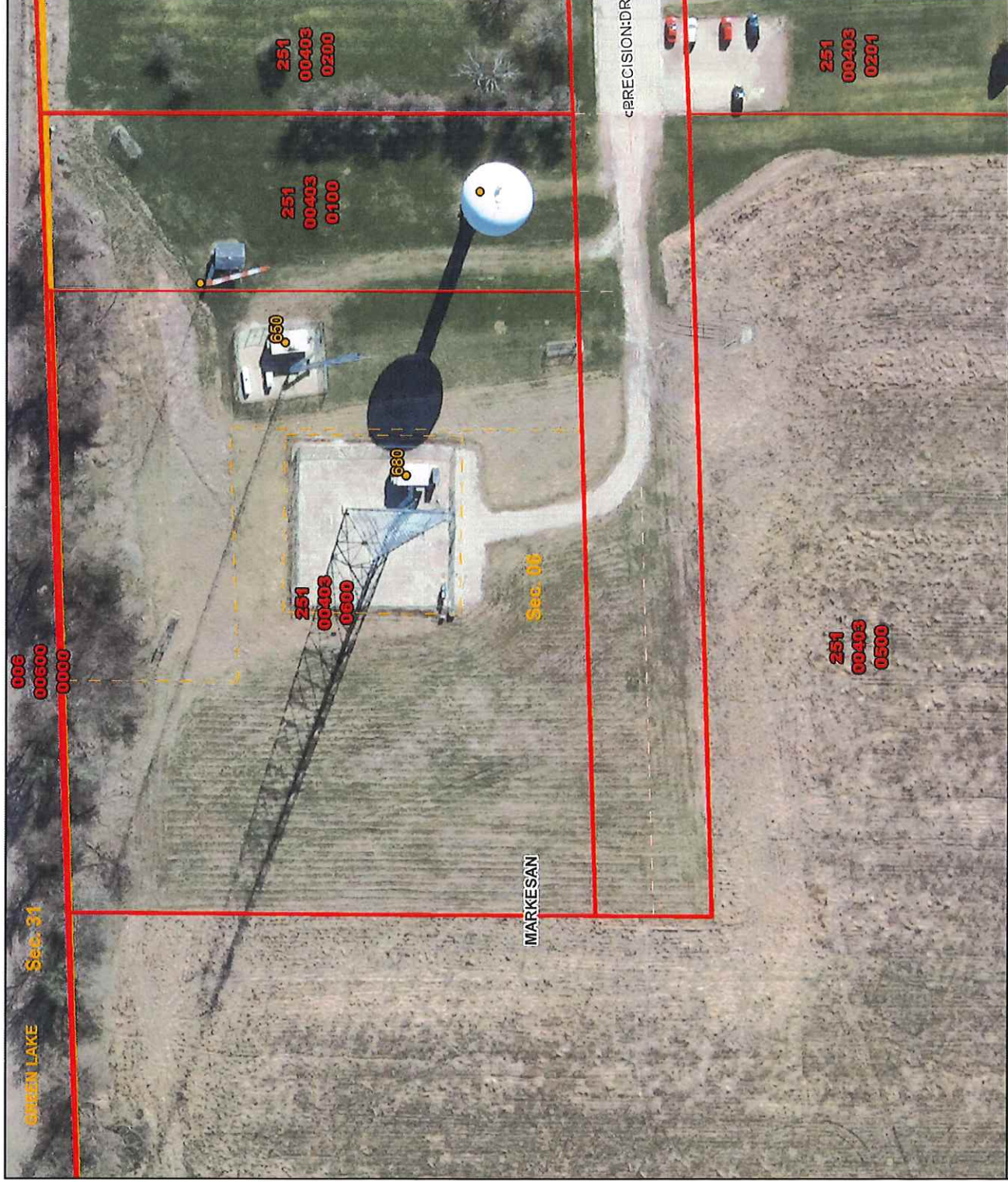


- ### Land Use
- Agriculture
  - Commercial
  - Industrial
  - Mixed Use
  - Public
  - Residential

- ### Base Map
- Parcel
  - Address
  - City Village Town
  - Section
  - State Road
  - County Road
  - City Village Town Road
  - Private Road
  - Lake River
  - River Stream

Time: 3:48:56 PM  
Date: 5/16/2022  
1 inch = 78 feet

Geographic Information System (GIS)  
<https://gis.co.green-lake.wi.us/>



Note:

**Contractor's Application for Payment No. 4**

To (Owner): City of Markesan	Application Period: thru 10/31/2022	Application Date: 10/31/2022
Project: 2022 Street & Utility Reconstruction Project	From (Contractor): Koppin & Kinas Co., Inc.	Notice to Proceed Date:
Owner's Contract No.:	Contract:	Via (Engineer) General Engineering
	Contractor's Project No.:	Engineer's Project No.:

**Application for Payment**

**Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
1	\$ 138,225.00	\$ -
TOTALS	\$138,225.00	\$0.00
NET CHANGE BY CHANGE ORDERS		\$138,225.00

1. ORIGINAL CONTRACT PRICE \$ 2,597,482.80
2. Net change by Change Orders \$ 138,225.00
3. CURRENT CONTRACT PRICE (Line 1 ± 2) \$ 2,735,707.80
4. TOTAL COMPLETED AND STORED TO DATE  
(Column G on Progress Estimate) \$ 2,617,701.26
5. RETAINAGE:
  - a. 5 % x \$ \$1298741.40 Work Completed \$ 64,937.07
  - b.          % x \$          Stored Material \$
  - c. Total Retainage (Line 5a + Line 5b) \$ 64,937.07
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$ 2,552,764.19
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$ 2,083,180.11
8. AMOUNT DUE THIS APPLICATION \$ 469,584.08
9. BALANCE TO FINISH, PLUS RETAINAGE  
(Column I on Progress Estimate + Line 5 above) \$ 118,006.54

**Contractor's Certification**

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Michael Myers Date: 10/31/2022

Payment of \$          (Line 8 or other - attach explanation of other amount)

is recommended by:          (Engineer) (Date)         

Payment of \$          (Line 8 or other - attach explanation of other amount)

is approved by:          (Owner) (Date)         

Approved by:          Funding Agency (if applicable) (Date)

SUBMITTED TO: City of Markesan  
 PROJECT NAME & LOCATION: 2022 Street & Utility Reconstruction  
 PROJECT NO: \_\_\_\_\_  
 CONTRACT ID: \_\_\_\_\_  
 APPLICATION NO: 4  
 APPLICATION DATE: 10/31/2022  
 CONTRACT DATE: \_\_\_\_\_

A	B	C	D	E	F	G		H	I	J	K	L	M	N
						Work Completed	Material Stored							
Item No.	Item Description	QTY	Units	Unit Price	Scheduled Value	This Period Quantity	Amount	Application Quantity	Previous Application Amount	Material Stored	Completed & Stored To Date (H+J)	% (L/M)	Balance To Finish (F-L)	
1	Performance and Payment Bonds	1	LS	\$ 35,000.00	\$ 35,000.00	0.5	\$ 17,500.00	0.5	\$ 17,500.00		\$ 35,000.00	100%	\$ -	
2	Mobilization/Demobilization	1	LS	\$ 100,000.00	\$ 100,000.00		\$ -	0.75	\$ 75,000.00		\$ 75,000.00	75%	\$ 25,000.00	
3	Silt Fence/Sediment Log	4,000	LF	\$ 0.50	\$ 2,000.00		\$ -		\$ -		\$ -	0%	\$ 2,000.00	
4	Inlet Protection	1	LS	\$ 2,210.00	\$ 2,210.00		\$ -	1	\$ 2,210.00		\$ 2,210.00	100%	\$ -	
5	Traffic Control	1	LS	\$ 7,500.00	\$ 7,500.00	0.25	\$ 1,875.00	0.75	\$ 5,625.00		\$ 7,500.00	100%	\$ -	
6	Temporary Access	1	LS	\$ 6,000.00	\$ 6,000.00		\$ -	1	\$ 6,000.00		\$ 6,000.00	100%	\$ -	
7	Temporary Mailboxes	1	LS	\$ 4,170.00	\$ 4,170.00		\$ -		\$ -		\$ -	0%	\$ 4,170.00	
8	Temporary Water Service	1	LS	\$ 31,135.00	\$ 31,135.00		\$ -	1	\$ 31,135.00		\$ 31,135.00	100%	\$ -	
9	Milling Existing Pavement	2,400	CY	\$ 27.60	\$ 66,240.00		\$ -	2216.5	\$ 61,175.40		\$ 61,175.40	92%	\$ 5,064.60	
10	Remove Asphalt Pavement	22,555	SY	\$ 1.58	\$ 35,636.90		\$ -	22555	\$ 35,636.90		\$ 35,636.90	100%	\$ -	
11	Remove Concrete Curb and Gutter	10,500	LF	\$ 1.27	\$ 13,335.00		\$ -	10500	\$ 13,335.00		\$ 13,335.00	100%	\$ -	
12	Remove Driveway and Sidewalk	37,300	SF	\$ 0.57	\$ 21,261.00	2300	\$ 1,311.00	35000	\$ 19,950.00		\$ 21,261.00	100%	\$ -	
13	Remove Sanitary Sewer Pipes and Manholes	1	LS	\$ 4,825.00	\$ 4,825.00		\$ -	1	\$ 4,825.00		\$ 4,825.00	100%	\$ -	
14	Remove Water Main Pipes, Hydrants, Valves, Curb Stops and Laterals	1	LS	\$ 6,025.00	\$ 6,025.00		\$ -	1	\$ 6,025.00		\$ 6,025.00	100%	\$ -	
15	Pipe Bulkhead	1	LS	\$ 425.00	\$ 425.00		\$ -		\$ -		\$ -	0%	\$ 425.00	
<b>Sanitary Sewer</b>														
16	Connect to Existing Sanitary Sewer	7	EA	\$ 1,565.00	\$ 10,955.00		\$ -	7	\$ 10,955.00		\$ 10,955.00	100%	\$ -	
17	Sanitary Sewer, 8-Inch PVC	910	LF	\$ 68.00	\$ 61,880.00		\$ -	900.5	\$ 64,634.00		\$ 64,634.00	104%	\$ (2,754.00)	
18	TV Inspection of Sanitary Sewer	910	LF	\$ 1.50	\$ 1,365.00		\$ -	900.5	\$ 1,425.75		\$ 1,425.75	104%	\$ (60.75)	
19	Sanitary Sewer Manhole, 4-Ft ID.	56.8	VF	\$ 400.00	\$ 22,720.00	8.25	\$ 3,300.00	48.55	\$ 19,420.00		\$ 22,720.00	100%	\$ -	
20	Unclassified Sewer Work	1	LS	\$ 2,050.00	\$ 2,050.00	1	\$ 2,050.00		\$ -		\$ 2,050.00	100%	\$ -	
21	Sanitary Sewer Manhole Frame & Cover (w/ Interior/Exterior Seal)	7	EA	\$ 885.00	\$ 6,195.00	2	\$ 1,770.00	5	\$ 4,425.00		\$ 6,195.00	100%	\$ -	
22	Sanitary Sewer Manhole Frame & Cover Adjustment	17	EA	\$ 1,265.00	\$ 21,505.00	17	\$ 21,505.00		\$ -		\$ 21,505.00	100%	\$ -	
23	Sanitary Sewer Lateral, 6-Inch PVC w/ Tracer Wire Terminal Box	830	LF	\$ 74.50	\$ 61,835.00		\$ -	694	\$ 51,703.00		\$ 51,703.00	84%	\$ 10,132.00	
24	Television Sanitary Sewer Lateral	24	EA	\$ 135.00	\$ 3,240.00		\$ -	24	\$ 3,240.00		\$ 3,240.00	100%	\$ -	
<b>Watermain</b>														
25	Connect to Existing Water Main	12	EA	\$ 2,130.00	\$ 25,560.00		\$ -	12	\$ 25,560.00		\$ 25,560.00	100%	\$ -	
26	Water Main, 6-Inch Ductile Iron	5,600	LF	Used Alternate ***	-		\$ -		\$ -		\$ -		\$ -	
27	Gate Valve with Adapter, 6-Inch	37	EA	\$ 1,625.00	\$ 60,125.00		\$ -	37	\$ 60,125.00		\$ 60,125.00	100%	\$ -	
28	Hydrant w/ 6-Inch Gate Valve on Lead	10	EA	\$ 6,590.00	\$ 65,900.00		\$ -	10	\$ 65,900.00		\$ 65,900.00	100%	\$ -	
29	Water Lateral, 1-Inch Copper	3,100	LF	Used Alternate ***	-		\$ -		\$ -		\$ -		\$ -	
30	Corp Stop & Curb Stop w/ Box, 1-Inch Storm Sewer	89	EA	\$ 475.00	\$ 42,275.00		\$ -	89	\$ 42,275.00		\$ 42,275.00	100%	\$ -	
31	Storm Sewer Manhole Frame and Cover Adjustment	26	EA	\$ 495.00	\$ 12,870.00	10	\$ 4,950.00	16	\$ 7,920.00		\$ 12,870.00	100%	\$ -	

SUBMITTED TO: City of Markesan  
 PROJECT NAME & LOCATION: 2022 Street & Utility Reconstruction  
 PROJECT NO:  
 CONTRACT NO.:

APPLICATION NO. 4  
 APPLICATION DATE: 10/31/2022  
 CONTRACT DATE:

A	B	C	D	E	F	G			H	I	J	K	L	M	N
						Work Completed	Quantity	Amount							
Item No.	Item Description	QTY	Units	Unit Price	Scheduled Value	This Period Quantity	Amount	Previous Application Quantity	Previous Application Amount	Material Stored Not In G or I	Total Completed & Stored To Date (H+J)	% (L/M)	Balance To Finish (F-L)		
														Value	Amount
<b>Pavement and Concrete</b>															
32	Unclassified Excavation - Street Sections	6,300	CY	\$ 21.12	\$ 133,056.00	813.13	\$ 17,173.31	6300	\$ 133,056.00		\$ 150,229.31	113%	\$ (17,173.31)		
33	Road Geotextile	22,555	SY	\$ 1.88	\$ 42,403.40		-	22555	\$ 42,403.40		\$ 42,403.40	100%	\$ -		
34	Recycled Aggregate Base Course Asphalt Millings (6")	2,645	CY	\$ 1.00	\$ 2,645.00		-	2216.5	\$ 2,216.50		\$ 2,216.50	84%	\$ 428.50		
35	Rock Excavation	500	CY	\$ 0.01	\$ 5.00		-		\$ -		\$ -	0%	\$ 5.00		
36	Crushed Aggregate Base Course (8")	16,500	TN	\$ 9.98	\$ 164,670.00	2184.28	\$ 21,799.11	16275.18	\$ 162,426.30		\$ 184,225.41	112%	\$ (19,555.41)		
37	Finish Grade Base Course	22,555	SY	\$ 1.00	\$ 22,555.00	22555	\$ 22,555.00		\$ -		\$ 22,555.00	100%	\$ -		
38	AC Binder Course 1-3/4" 4LT 58-28S	2,750	TN	\$ 67.80	\$ 186,450.00	2750	\$ 186,450.00		\$ -		\$ 186,450.00	100%	\$ -		
39	AC Surface Course 1-3/4" 4LT 58-28S Spring 2023	2,750	TN	Used Alternate ***											
40	Saw Cut Existing AC Pavement	720	LF	\$ 3.10	\$ 2,232.00	2274	\$ 7,049.40		\$ -		\$ 7,049.40	316%	\$ (4,817.40)		
41	Concrete Slabs	45	SF	\$ 60.00	\$ 2,700.00	38.5	\$ 2,310.00		\$ -		\$ 2,310.00	86%	\$ 390.00		
42	Paved Driveways	45	TN	\$ 135.00	\$ 6,075.00		\$ -		\$ -		\$ -	0%	\$ 6,075.00		
43	Concrete Curb & Gutter, 24-Inch	10,500	LF	\$ 12.16	\$ 127,680.00	4352	\$ 52,920.32	10000	\$ 121,600.00		\$ 174,520.32	137%	\$ (46,840.32)		
44	Concrete Driveway & Sidewalk, 6-Inch	13,800	SF	\$ 4.98	\$ 68,724.00	166.7	\$ 830.17	12000	\$ 59,760.00		\$ 60,590.17	88%	\$ 8,133.83		
45	Concrete Sidewalk, 4-Inch	23,500	SF	\$ 5.47	\$ 128,645.00	1198.9	\$ 6,557.98	20000	\$ 109,400.00		\$ 115,957.98	90%	\$ 12,587.02		
46	Pavement Markings	10	EA	\$ 185.00	\$ 1,850.00		\$ -		\$ -		\$ -	0%	\$ 1,850.00		
47	Topsoil, Fertilize, Seed, and Mulch	1	LS	\$ 113,600.00	\$ 113,600.00	0.75	\$ 85,200.00	0.25	\$ 28,400.00		\$ 113,600.00	100%	\$ -		
<b>Alternate Bid</b>															
A	Water Main, 6-Inch C900	5,600	LF	\$ 64.00	\$ 358,400.00	150	\$ 9,600.00	5400	\$ 345,600.00		\$ 355,200.00	99%	\$ 3,200.00		
B	Water Lateral, 1-Inch HDPE Piping with copper compression fittings	3,100	LF	\$ 64.00	\$ 198,400.00		\$ -	2453	\$ 156,992.00		\$ 156,992.00	79%	\$ 41,408.00		
C	Lead Service Lateral (LSL) Replacement	30	EA	\$ 4,800.00	\$ 144,000.00	3	\$ 14,400.00	27	\$ 129,600.00		\$ 144,000.00	100%	\$ -		
D	AC Surface Course, 1-3/4" 4LT 58-28S Fall 2022	2,750	TN	\$ 70.20	\$ 193,050.00		\$ -		\$ -		\$ -	0%	\$ 193,050.00		
E	Trees Removal	12	EA	\$ 2,200.00	\$ 26,400.00		\$ -	26	\$ 57,200.00		\$ 57,200.00	217%	\$ (30,800.00)		
F1	South Main St Hydrant Replacement	2	EA	\$ 13,040.00	\$ 26,080.00		\$ -	2	\$ 26,080.00		\$ 26,080.00	100%	\$ -		
F2	South Main St Hydrant Replacement Paving	10	TN	Not Approved			\$ -		\$ -		\$ -		\$ -		
G1	South Main St Milling	2,360	SY	\$ 2.85	\$ 6,697.50		\$ -	2360	\$ 6,697.50		\$ 6,697.50	100%	\$ -		
G2	South Main St Overlay 1-3/4" 4LT 58-28S	250	TN	\$ 70.20	\$ 17,550.00		\$ -		\$ -		\$ -	0%	\$ 17,550.00		
H1	Sunrise St Milling	2,700	SY	\$ 2.85	\$ 7,695.00		\$ -	2700	\$ 7,695.00		\$ 7,695.00	100%	\$ -		
H2	Sunrise St Overlay 1-3/4" 4LT 58-28S	285	TN	\$ 70.20	\$ 20,007.00		\$ -		\$ -		\$ -	0%	\$ 20,007.00		
CO1	**Added** RELAY Sanitary Laterals (65 Total)	2,275	LF	\$ 95.15	\$ 216,466.25		\$ -	1171.5	\$ 111,468.23		\$ 111,468.23	51%	\$ 104,998.03		
					\$2,952,174.05		\$481,106.29		\$2,136,594.97		\$2,617,701.26		\$ 334,472.79		

# Application for Operator's License

to Serve Fermented Malt Beverages and Intoxicating Liquors

Date Rec'd 1/6/23  
 Recp# 24796  
 Date Apprv'd \_\_\_\_\_  
 Lic# \_\_\_\_\_

**PLEASE PRINT CLEARLY**

NAME (First - Middle - Last) Desirae Nicole Moreland Circle: Male  Female   
 OTHER NAMES (maiden or nicknames; if none, so state) None BIRTHDATE \_\_\_\_\_  
 DRIVERS LICENSE # \_\_\_\_\_ PHONE (best # to reach you) \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 Street Apt. No. City State Zip Dalton WI 53926

New/Renewal (1-year) - \$20       Provisional - \$15

List the name of the alcohol beverage premises that will employ you: Markesan Citgo

**ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY:**  
 All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

1. If application is a renewal (within past two years you've held a Class "A", "Class A", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of Hitching post Manchester WI
2. As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course? YES  NO \_\_\_\_\_ If yes, where? \_\_\_\_\_  
 (If this is a new application, proof of completion must be submitted with the application)
3. Do you understand your responsibilities as an alcohol beverage license holder? YES  NO \_\_\_\_\_
4. Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES \_\_\_\_\_ NO
5. Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger? YES \_\_\_\_\_ NO
6. Have you ever been convicted of a felony? YES \_\_\_\_\_ NO
7. Do you have any criminal charges presently pending against you? YES \_\_\_\_\_ NO

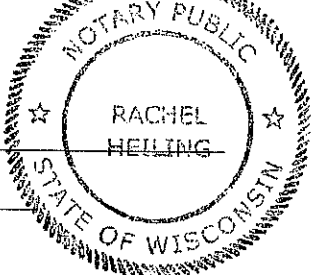
**\*\*If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).**

**CERTIFICATION AND INFORMATION RELEASE**

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to serve Fermented Malt Beverages and Intoxicating Liquors in a place licensed by the City for the sale of alcohol beverages. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my operator's license. I further understand that falsification of any information shall be grounds for denial or revocation of this license. I am aware of the Federal, State, and Local laws, ordinances and regulations governing the sale of alcohol beverages and agree to abide by those laws and regulations. I also understand that a background check based on my application will be done. I hereby authorize the release of any and all records requested by the City of Markesan in its review of my application.

SIGNATURE OF APPLICANT:

Desirae Moreland  
 Date 1-06-23



SUBSCRIBED AND SWORN TO BEFORE ME  
 this 6th day of January, 2023  
Rachel Heiling  
 (Clerk/Notary Public)  
 My commission expires 5/8/2025

Desirae Moreland  
WP

OK

01-06-23

# Application for Operator's License

to Serve Fermented Malt Beverages and Intoxicating Liquors

Date Rec'd	1-6-23
Recp#	24797
Date Apprv'd	_____
Lic#	_____

**PLEASE PRINT CLEARLY**

NAME (First - Middle - Last) Cierra Marie Stevens Circle: Male / Female  
 OTHER NAMES (maiden or nicknames; if none, so state) None BIRTHDATE \_\_\_\_\_  
 DRIVERS LICENSE # \_\_\_\_\_ PHONE (best # to reach you) \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 Street Apt. No. City State Zip  
Markesan WI 53946

1 New/Renewal (1-year) - \$20      1 Provisional - \$15

List the name of the alcohol beverage premises that will employ you: Citgo

**ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY:**

All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

1. If application is a renewal (within past two years you've held a Class "A", "Class A", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of \_\_\_\_\_
2. As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course?  
 YES X NO \_\_\_\_\_ If yes, where? online  
 (If this is a **new application**, proof of completion must be submitted with the application)
3. Do you understand your responsibilities as an alcohol beverage license holder? YES X NO \_\_\_\_\_
4. Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES \_\_\_\_\_ NO X
5. Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger? YES \_\_\_\_\_ NO X
6. Have you ever been convicted of a felony? YES \_\_\_\_\_ NO X
7. Do you have any criminal charges presently pending against you? YES \_\_\_\_\_ NO X

**\*\*If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).**

**CERTIFICATION AND INFORMATION RELEASE**

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to serve Fermented Malt Beverages and Intoxicating Liquors in a place licensed by the City for the sale of alcohol beverages. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my operator's license. I further understand that falsification of any information shall be grounds for denial or revocation of this license. I am aware of the Federal, State, and Local laws, ordinances and regulations governing the sale of alcohol beverages and agree to abide by those laws and regulations. I also understand that a background check based on my application will be done. I hereby authorize the release of any and all records requested by the City of Markesan in its review of my application.

SIGNATURE OF APPLICANT:  
Cierra Stevens

Date 1/6/23

SUBSCRIBED AND SWORN TO BEFORE ME  
 this 6<sup>th</sup> day of January, 2023

[Signature]  
 (Clerk/Notary Public)  
 My commission expires \_\_\_\_\_

WP      OK

01-06-23



# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 1-4-23

Town  Village  City of Markesan

County of Green Lake

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 5/1/23 and ending 5/1/23 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
  - Church
  - Lodge/Society
  - Chamber of Commerce or similar Civic or Trade Organization
  - Veteran's Organization
  - Fair Association

(a) Name Markesan Sno Drifters

(b) Address 360 Enterprise Dr. P.O. Box 542 Markesan WI 53946  
(Street)  Town  Village  City

(c) Date organized 1967

(d) If corporation, give date of incorporation 1967

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

- (f) Names and addresses of all officers:
- President Eric Krumenaur 1036 Thorne St. Ripon WI 53971
  - Vice President Aaron Koehn 423 Stone Rd. Ripon WI 53971
  - Secretary Scott Zacharias N5510 Radio Rd. Brandon WI 53919
  - Treasurer same as Secretary

(g) Name and address of manager or person in charge of affair: John Zimmerman 435 S Bridge St. Markesan WI 53946

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number W 1996 Hwy 44

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? Big building & surrounding area

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event Markesan Sno Drifters Car Show

(b) Dates of event 5-21-2023

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 1-2-23  
(Signature/date)

Officer [Signature] 1-2-23  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

Markesan Sno Drifters  
(Name of Organization)

Officer [Signature] 1-2-23  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Reported to Council or Board [Signature]

License No. \_\_\_\_\_