



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

FINANCE, PERSONNEL & SAFETY COMMITTEE MEETING

Markesan City Hall

January 5, 2023

Immediately Following Public Property & Health Meeting

AGENDA

Call to Order

Roll Call

Citizen's Comments

Emergency Management Report

Review and Approval of Vouchers Payable

Police Report & Schedule

Public Works Part-Time Employee Report

Old Business

New Business

- Discussion and Action on 2023 Hours for the Part-Time Public Works Employee
- Discussion and Action on Lounge Area at City Hall for Employees During On Call Hours or Emergency Call-In Hours
- Discussion and Action on a Policy for Pay Rate for Employee Training Outside of Regular Work Hours
- Discussion and Action on CDL Tuition Payment for Public Works Director
- Discussion and Action on Step Increase Plan for New Hires
- Discussion and Action on Employee Reviews

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated January 4, 2023
Elizabeth A Amend, Clerk-Treasurer

January 5, 2023

TO: CLERK-TREASURER
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: 37562 - 37617	\$	57,985.39
DD #5352 - 5449	\$	60,202.98
EFT #1310 - 1320	\$	63,785.59
TOTAL	\$	181,973.96
UTILITY CHECKS: #13064 - 13082	\$	58,648.13

TOTAL	\$	58,648.13
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With the exception of:

Signed:

City of Markesan Voucher List

December 6, 2022 through January 3, 2023

Num	Date	Name	Memo	Original Amount
EFT-1310	12/12/2022	STATE OF WI HEALTH INS	JAN 2023 HEALTH INS	-24,765.78
EFT-1311	12/19/2022	DELTA DENTAL OF WISCONSIN	DELTA VISION JAN 2023	-41.16
EFT-1312	12/19/2022	DELTA DENTAL OF WISCONSIN	SUPPLEMENTAL DENTAL PLAN JAN 2023	-342.38
EFT-1313	12/20/2022	INTERNAL REVENUE SERVICE	12/16/22 PR	-12,471.10
EFT-1314	12/20/2022	EMPOWER RETIREMENT (WDC)	12/16/22 PR	-790.00
EFT-1315	12/29/2022	CITGO	Dec 2022 Fuel	-1,003.56
EFT-1316	12/29/2022	EMPOWER RETIREMENT (WDC)	12/30/22 PR	-790.00
EFT-1317	12/30/2022	INTERNAL REVENUE SERVICE	12/30/22 PR	-6,893.40
EFT-1318	12/30/2022	WISCONSIN DEPT. OF REVENUE	12/30/22 PR	-2,809.01
EFT-1319	01/03/2023	WRS (Wisconsin Retirement System)	Dec 2022 Retirement	-12,004.23
EFT-1320	12/16/2022	DORO ANTHONY	CORRECT TONY DORO PAYCHECK	-1,874.97
			TOTAL EFT PAYMENTS	-63,785.59
DD5352	12/16/2022	Doro, Anthony A	Direct Deposit	-1,414.56
DD5353	12/16/2022	Abendroth, David	Direct Deposit	-2,281.04
DD5354	12/16/2022	Dolgnier, Anthony D	Direct Deposit	-73.88
DD5355	12/16/2022	Glisch, Michael S	Direct Deposit	-1,135.90
DD5356	12/16/2022	Jahns, Kent I	Direct Deposit	-36.94
DD5357	12/16/2022	Lager, Brian	Direct Deposit	-415.80
DD5358	12/16/2022	Prill, Patricia A	Direct Deposit	-2,438.04
DD5359	12/16/2022	Ross, Michael W	Direct Deposit	-808.29
DD5360	12/16/2022	Talma, Curtis J	Direct Deposit	-36.94
DD5361	12/16/2022	Tetzlaff, Rita K	Direct Deposit	-2,160.99
DD5362	12/16/2022	Thiem, Adam	Direct Deposit	-1,459.13
DD5363	12/16/2022	Triemstra, Dennis	Direct Deposit	-2,179.46
DD5364	12/16/2022	Walker, Jr, Dennis R	Direct Deposit	-36.94
DD5365	12/16/2022	Amend, Elizabeth A	Direct Deposit	-75.00
DD5366	12/16/2022	Behlke, Ryan R	Direct Deposit	-75.00
DD5367	12/16/2022	Chisnell, Gerald	Direct Deposit	-25.00
DD5368	12/16/2022	Doro, Anthony A	Direct Deposit	-75.00
DD5369	12/16/2022	Dykstra, Dennis P	Direct Deposit	-25.00
DD5370	12/16/2022	Heberer, Jeffrey	Direct Deposit	-75.00
DD5371	12/16/2022	Heiling, Rachel	Direct Deposit	-75.00
DD5372	12/16/2022	Huhndorf, John E	Direct Deposit	-25.00
DD5373	12/16/2022	Koos-Abendroth, Cheryl A	Direct Deposit	-25.00
DD5374	12/16/2022	Mace, Matthew R	Direct Deposit	-25.00
DD5375	12/16/2022	McLean, Cody	Direct Deposit	-75.00
DD5376	12/16/2022	Moore, Kari S	Direct Deposit	-25.00
DD5377	12/16/2022	Oison, Clyde A	Direct Deposit	-25.00
DD5378	12/16/2022	Panten, Beth M	Direct Deposit	-25.00
DD5379	12/16/2022	Pflum, William	Direct Deposit	-75.00
DD5380	12/16/2022	Phippen, Henry	Direct Deposit	-25.00
DD5381	12/16/2022	Weber, Tanner J	Direct Deposit	-75.00
DD5382	12/16/2022	Wolf, Christopher N	Direct Deposit	-25.00

City of Markesan Voucher List

December 6, 2022 through January 3, 2023

DD5383	12/16/2022	Zamzow, Todd B	Direct Deposit	-75.00
DD5384	12/16/2022	Brinkman, Heidi M	Direct Deposit	-58.18
DD5385	12/16/2022	Corson, Amy M	Direct Deposit	-115.44
DD5386	12/16/2022	Dykstra, Dennis P	Direct Deposit	-116.36
DD5387	12/16/2022	Koos-Abendroth, Cheryl A	Direct Deposit	-347.07
DD5388	12/16/2022	Moore, Kari S	Direct Deposit	-38.78
DD5389	12/16/2022	Olson, Clyde A	Direct Deposit	-87.27
DD5390	12/16/2022	Panten, Beth M	Direct Deposit	-261.81
DD5391	12/16/2022	Phippen, Henry	Direct Deposit	-501.87
DD5392	12/16/2022	Slate, Rich	Direct Deposit	-3,141.72
DD5393	12/16/2022	Zacharias, Carmen J	Direct Deposit	-58.17
DD5394	12/16/2022	Amend, Elizabeth A	Direct Deposit	-1,068.41
DD5395	12/16/2022	Behlke, Ryan R	Direct Deposit	-1,516.72
DD5396	12/16/2022	Chisnell, Gerald	Direct Deposit	-138.52
DD5397	12/16/2022	Doro, Anthony A	VOID:	0.00
DD5398	12/16/2022	Glover, Valerie	Direct Deposit	-156.18
DD5399	12/16/2022	Heberer, Jeffrey	Direct Deposit	-1,319.73
DD5400	12/16/2022	Heiling, Addie A	Direct Deposit	-91.43
DD5401	12/16/2022	Heiling, Rachel	Direct Deposit	-526.57
DD5402	12/16/2022	Huhndorf, John E	Direct Deposit	-472.03
DD5403	12/16/2022	Knaub, Sharilyn J	Direct Deposit	-325.75
DD5404	12/16/2022	Krombos, Kailie M	Direct Deposit	-19.38
DD5405	12/16/2022	Mace, Matthew R	Direct Deposit	-1,254.76
DD5406	12/16/2022	McLean, Cody	Direct Deposit	-1,678.90
DD5407	12/16/2022	Meyer, Vanessa K	Direct Deposit	-153.93
DD5408	12/16/2022	Overbeck, Nicole M	Direct Deposit	-985.77
DD5409	12/16/2022	Pflum, William	Direct Deposit	-1,542.92
DD5410	12/16/2022	Plagenz-Jensen, Karen C	Direct Deposit	-333.15
DD5411	12/16/2022	Pollesch, Owen T	Direct Deposit	-45.71
DD5412	12/16/2022	Stellmacher, Nancy J	Direct Deposit	-47.33
DD5413	12/16/2022	Stoll, Brittany M	Direct Deposit	-95.90
DD5414	12/16/2022	Weber, Tanner J	Direct Deposit	-1,388.92
DD5415	12/16/2022	Wolf, Christopher N	Direct Deposit	-1,196.93
DD5416	12/16/2022	Zamzow, Todd B	Direct Deposit	-1,192.07
DD5417	12/16/2022	Doro, Anthony A	Direct Deposit	-3,375.90
DD5418	12/16/2022	Doro, Anthony A	Direct Deposit	-1,978.04
DD5419	12/30/2022	Amend, Elizabeth A	Direct Deposit	-1,116.28
DD5420	12/30/2022	Behlke, Ryan R	Direct Deposit	-1,523.02
DD5421	12/30/2022	Chisnell, Gerald	Direct Deposit	-138.53
DD5422	12/30/2022	Glover, Valerie	Direct Deposit	-61.46
DD5423	12/30/2022	Heberer, Jeffrey	Direct Deposit	-2,443.51
DD5424	12/30/2022	Heiling, Addie A	Direct Deposit	-35.32
DD5425	12/30/2022	Heiling, Rachel	Direct Deposit	-539.80
DD5426	12/30/2022	Huhndorf, John E	Direct Deposit	-614.36
DD5427	12/30/2022	Knaub, Sharilyn J	Direct Deposit	-95.74
DD5428	12/30/2022	Krombos, Kailie M	Direct Deposit	-7.28
DD5429	12/30/2022	Mace, Matthew R	Direct Deposit	-1,494.59

City of Markesan Voucher List

December 6, 2022 through January 3, 2023

DD5430	12/30/2022	McLean, Cody	Direct Deposit	-1,660.12
DD5431	12/30/2022	Meyer, Vanessa K	Direct Deposit	-169.08
DD5432	12/30/2022	Overbeck, Nicole M	Direct Deposit	-985.78
DD5433	12/30/2022	Pflum, William	Direct Deposit	-1,700.89
DD5434	12/30/2022	Plagenz-Jensen, Karen C	Direct Deposit	-213.10
DD5435	12/30/2022	Pollesch, Owen T	Direct Deposit	-6.23
DD5436	12/30/2022	Stellmacher, Nancy J	Direct Deposit	-209.30
DD5437	12/30/2022	Stoll, Brittany M	Direct Deposit	-36.54
DD5438	12/30/2022	Weber, Tanner J	Direct Deposit	-1,448.21
DD5439	12/30/2022	Wilderman, James H	Direct Deposit	-209.53
DD5440	12/30/2022	Wolf, Christopher N	Direct Deposit	-1,344.51
DD5441	12/30/2022	Zamzow, Todd B	Direct Deposit	-1,763.55
DD5442	12/30/2022	Corson, Amy M	Direct Deposit	-115.44
DD5443	12/30/2022	Dykstra, Dennis P	Direct Deposit	-58.18
DD5444	12/30/2022	Koos-Abendroth, Cheryl A	Direct Deposit	-184.24
DD5445	12/30/2022	Olson, Clyde A	Direct Deposit	-77.58
DD5446	12/30/2022	Panten, Beth M	Direct Deposit	-164.84
DD5447	12/30/2022	Phippen, Henry	Direct Deposit	-250.90
DD5448	12/30/2022	Slate, Rich	Direct Deposit	-461.75
DD5449	12/30/2022	Zacharias, Carmen J	Direct Deposit	-38.79
			TOTAL DIRECT DEPOSIT	-60,202.98
37562	12/09/2022	AIRGAS USA, LLC	Cylinder Rental	-33.51
37563	12/09/2022	AUGUST WINTER & SONS, INC.	City Hall / Wing Cold & Damper not working	-550.80
37564	12/09/2022	CHRIS' FLORAL & GIFTS	Jahnke / Arrangement	-50.00
37565	12/09/2022	ERGO BANK OF MARKESAN	WRS Loan - Payment #55	-320.64
37566	12/09/2022	FOX VALLEY TECHNICAL COLLEGE	McLean ID#200045768 / 47504178 - Basic SWAT	-375.00
37567	12/09/2022	SECURIAN FINANCIAL GROUP, INC.	Jan 2023 Life Ins Premium	-116.60
37568	12/09/2022	SHELL FLEET	November 2022 Fuel	-849.30
37569	12/09/2022	THEDA CARE LABORATORIES	Blood Draw	-42.50
37570	12/09/2022	THEDACARE AT WORK	Wolf / Pre-Employment Screening	-80.00
37571	12/09/2022	WASTE MANAGEMENT CORPORATE SERVICES	December 2022 Trash & Recycling	-8,327.22
37572	12/09/2022	WINDYWARES-JBL AWARDS LLC	Doro / Retirement Plaque	-35.00
37573	12/09/2022	WISC. CHIEFS OF POLICE ASSN.	2023 Annual Dues	-150.00
37574	12/16/2022	Boelter, James	Annual Payroll	-81.04
37575	12/16/2022	Prill, Dylan J	Annual Payroll	-219.56
37576	12/16/2022	Ross, Andrew M	Annual Payroll	-63.72
37577	12/16/2022	Strelow, Donette	Annual Payroll	-161.84
37578	12/12/2022	FIRE & SAFETY EQUIPMENT, INC.	Emergcy Management / Annual Service & Certifi	-34.65
37579	12/12/2022	HORICON BANK VISA	Amazon / 1&1 / Intuit	-856.06
37580	12/12/2022	JOHN DEERE FINANCIAL	Bobcat / Oil Change	-39.32
37581	12/16/2022	MARKESAN EMERGENCY MANAGEMENT	Payroll Excess moved to Savings 2022 EM	-117.00
37582	12/16/2022	Doro, Anthony A	Payroll	-1,752.99
37583	12/19/2022	ALLIANT ENERGY/WP&L	Nov - Dec 2022 Electric Bills	-3,141.87
37584	12/19/2022	VERIZON WIRELESS	Dec '22 - Jan '23 Cell Phone	-92.65
37585	12/19/2022	MARKESAN, CITY OF	Shop w/ a Cop 2022	-1,000.00
37586	12/19/2022	SECURIAN FINANCIAL GROUP, INC.	DEC ACCIDENT INS 2022 - 76038	-65.98

City of Markesan Voucher List

December 6, 2022 through January 3, 2023

37587	12/29/2022		VOID: void check	0.00
37588	12/29/2022		VOID: void check	0.00
37589	12/29/2022	AMEND, ELIZABETH	Reimb / Tony Party & Holiday Decor	-55.86
37590	12/29/2022	ARAMARK	Dec 2022 Rug Cleaning	-137.94
37591	12/29/2022	BALLWEG IMPLEMENT	Oil Filter / Fuel Filter	-125.76
37592	12/29/2022	CENTURYLINK BUSINESS SERVICES	Nov - Dec 2022 Phone / Internet	-451.00
37593	12/29/2022	COMPLETE OFFICE OF WISCONSIN	Office Supplies	-334.42
37594	12/29/2022	GENERAL ENGINEERING CO., INC.	2022 Street Project	-17,700.30
37595	12/29/2022	GREEN LAKE COUNTY TREASURER	Salt	-1,774.70
37596	12/29/2022	LITTLE GREEN LAKE PROT & REHAB DISTRICT	Oct - Dec 2022 Water/Sewer	-155.00
37597	12/29/2022	MARKESAN HIGH SCHOOL YEARBOOK	Yearbook Ad	-40.00
37598	12/29/2022	PRE-EMPLOYMENT FUND	Dec 2022 Pre Employment / Behlke & Weber	-307.68
37599	12/29/2022	RENNERT'S FIRE EQUIPMENT	Battery / Charger / Plow Truck	-760.71
37600	12/29/2022	ROSS, MICHAEL	Reimb / TAC1	-89.10
37601	12/29/2022	SADOFF IRON & METAL CO.	Scrap Charges from Recycling Center	-1,979.20
37602	12/29/2022	SOUTHERN G. LAKE CO. AMBULANCE	EMS Grant	-6,557.50
37603	12/29/2022	SUPERHEAT	Daycare / Zone Valve	-101.60
37604	12/29/2022	SUPERIOR CHEMICAL CORPORATION	Gloves	-78.70
37605	12/29/2022	ULTIMATE OUTDOOR BROS	Remove trees by shed at Library	-1,950.00
37606	12/29/2022	UNITED COMMUNICATIONS CORP.	Batteries	-183.35
37607	12/29/2022	WE ENERGIES	Nov - Dec 2022 Gas Bills	-1,628.70
37608	12/29/2022	WELLS FARGO REMITTANCE CENTER	Google	-84.00
37609	12/29/2022	TAXREFUND	Bates / Overpayment on 2022 Taxes	-20.00
37610	12/29/2022	TAXREFUND	Zuhlke / Overpayment on 2022 Taxes	-97.98
37611	12/31/2022	BERLIN JOURNAL NEWSPAPERS	Council	-389.88
37612	12/31/2022	BRIGHTSPEED	Dec '22 - Jan '23 Phone / Internet	-417.50
37613	12/31/2022	FIRE & SAFETY EQUIPMENT, INC.	Annual Service & Certification	-385.48
37614	12/31/2022	GRAND RIVER FIRE DISTRICT	Incident Charges / Annual Inspections	-2,834.00
37615	12/31/2022	JOHN DEERE FINANCIAL	Filters for Payloader	-139.35
37616	12/31/2022	LUCAS OIL LLC	Dec 2022 Fuel	-50.96
37617	12/31/2022	MARKESAN WATER & SEWER	Oct - Jan 2022 W/S Bills	-597.47
			TOTAL CHECK PAYMENTS	-57,985.39
			TOTAL PAYMENTS	-181,973.96

Markesan Utilities Voucher List

December 6, 2022 through January 3, 2023

Num	Date	Name	Memo	Original Amount
13064	12/09/2022	DALTON LUMBER	Colored Steel	-20.00
13065	12/09/2022	GOOD IMPRESSIONS	Water Bills / Envelopes	-648.00
13066	12/09/2022	KINAS EXCAVATING, INC.	Hydrants	-625.92
13067	12/09/2022	LITTLE GREEN LAKE PROTECTION & REHAB Di	6 Boxes of Envelopes	-180.00
13068	12/09/2022	MARKESAN LUMBER	Supplies	-106.88
13069	12/09/2022	SUPERHEAT & COOLING	Install Wall Furnace	-2,600.00
13070	12/12/2022	DEPT. OF NATURAL RESOURCES	Matthew Mace / Certification	-100.00
13071	12/19/2022	ALLIANT ENERGY/WP&L	Nov - Dec 2022 Electric Bill	-2,315.58
13072	12/29/2022	COMPLETE OFFICE OF WISCONSIN	Toner	-157.94
13073	12/29/2022	CORE & MAIN	Meters	-2,605.24
13074	12/29/2022	MARKESAN, CITY OF	Dec 22 PR Reimb / Nov 22 Expense Reimb	-45,476.14
13075	12/29/2022	MARTELLE WATER TREATMENT	Supplies	-159.60
13076	12/29/2022	NORTH CENTRAL LABS, INC.	Supplies	-396.62
13077	12/29/2022	SABEL MECHANICAL LLC	260 S High St Work	-1,026.21
13078	12/29/2022	WE ENERGIES	Nov - Dec 2022 Gas Bills	-244.36
13079	01/03/2023	US POSTMASTER	7 Rolls of stamps	-420.00
13080	12/31/2022	BRIGHTSPEED	Dec '22 - Jan '23 Phone / Internet	-189.32
13081	12/31/2022	CIVIC SYSTEMS, LLC	Jan - June 2023 Software Support	-1,010.00
13082	12/31/2022	MARKESAN WATER & SEWER	Oct - Dec 2022 W/S Bill	-366.32
			TOTAL CHECK PAYMENTS	-58,648.13
			TOTAL PAYMENTS	-58,648.13

City of Markesan
Treasurer's Report Budget vs. Actual
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100000 · Taxes				
4133000 · PILOT's Water Dept	0.00	60,000.00	-60,000.00	0.0%
4111000 · City Taxes & Overrun	612,421.07	612,421.00	0.07	100.0%
4112000 · TIF Increment	0.00	100,000.00	-100,000.00	0.0%
4114000 · Mobile Home Fees	322.24	70.00	252.24	460.3%
4132000 · PILOT's MRH	11,492.61	13,000.00	-1,507.39	88.4%
4180000 · Interest on Taxes	331.39	1,000.00	-668.61	33.1%
4190000 · State Personal Prop Aid	4,635.18	4,635.18	0.00	100.0%
4195000 · State TID Personal Prop Aid	4,110.31	4,110.31	0.00	100.0%
Total 4100000 · Taxes	633,312.80	795,236.49	-161,923.69	79.6%
4300000 · Intergovernmental Revenues				
4354650 · ARPA GRANT	73,320.32			
4341000 · Shared Revenue	433,483.50	438,641.58	-5,158.08	98.8%
4342000 · Fire Dues	3,605.49	3,300.00	305.49	109.3%
4343000 · Exempt Comp Aid	3,888.15	3,888.15	-0.01	100.0%
4344000 · Lottery Credit- Mobil Home	85.50			
4345000 · Lottery Credit	167.27			
4352100 · Police Training	480.00			
4352300 · Police Grants	620.10			
4353100 · Transportation Aids	97,875.07	98,146.85	-271.78	99.7%
4354500 · Recycling Grant	5,877.62	5,900.00	-22.38	99.6%
4379100 · EMS (Ambulance) Reimb	11,945.28	5,000.00	6,945.28	238.9%
Total 4300000 · Intergovernmental Revenues	631,348.30	554,876.59	76,471.71	113.8%
4400000 · Licenses & Permits				
4410100 · Alcohol Licenses	3,514.95	2,500.00	1,014.95	140.6%
4410200 · Operator's Licenses	1,370.00	1,800.00	-430.00	76.1%
4410300 · Soda Water Licenses	95.00	80.00	15.00	118.8%
4410400 · Cigarette Licenses	375.00	300.00	75.00	125.0%
4410500 · Other Business Lic.	196.00	300.00	-104.00	65.3%
4410900 · Cable Franchise Fees	900.00	1,200.00	-300.00	75.0%
4420000 · Dog Licenses (City)	928.83	900.00	28.83	103.2%
4430000 · Building Permits	6,030.00	3,400.00	2,630.00	177.4%
4440000 · Land Use Permits	250.00	250.00	0.00	100.0%
4450000 · MDM Hunter Permit Fee	240.00			
Total 4400000 · Licenses & Permits	13,899.78	10,730.00	3,169.78	129.5%
4500000 · Fines, Forfeits & Penalties				
4510000 · Ordinance Violations	13,321.44	9,000.00	4,321.44	148.0%
4510100 · Parking Violations	340.00	600.00	-260.00	56.7%
4500000 · Fines, Forfeits & Penalties - Other	-777.50			
Total 4500000 · Fines, Forfeits & Penalties	12,883.94	9,600.00	3,283.94	134.2%
4600000 · Public Charges for Services				
4610000 · Clerk-Treas Fees	1,230.00	1,600.00	-370.00	76.9%
4610100 · Publication Fees	223.00	250.00	-27.00	89.2%
4621000 · Police Dept Fees	260.00	200.00	60.00	130.0%
4632200 · Snow Removal Fees	220.00	220.00	0.00	100.0%
4643500 · Recycle Fees	3,132.23	3,000.00	132.23	104.4%
4644000 · Weed Control Charges	249.46	500.00	-250.54	49.9%
4654000 · Cemetery Sales	875.00	500.00	375.00	175.0%
4672000 · Park Shelter Use	2,075.00	1,500.00	575.00	138.3%
4674300 · Comm Ctr Use	490.00	150.00	340.00	326.7%
4674400 · Sidewalk Repair Fees	2,823.49			
Total 4600000 · Public Charges for Services	11,578.18	7,920.00	3,658.18	146.2%
4700000 · Intergov't Charges for Services				
4732100 · School Liason	56,639.60	57,000.00	-360.40	99.4%
4734100 · Recycle Ctr-Towns	0.00	15,000.00	-15,000.00	0.0%
4739100 · Crossing Guard Reimb	0.00	5,500.00	-5,500.00	0.0%
Total 4700000 · Intergov't Charges for Services	56,639.60	77,500.00	-20,860.40	73.1%
4800000 · Miscellaneous Revenue				
4811000 · Interest-City Investments	2,495.77	1,500.00	995.77	166.4%
4820000 · Rent-Muni Bldg	16,200.00	15,000.00	1,200.00	108.0%
4820100 · Rent-Land	3,502.50	2,362.00	1,140.50	148.3%
4820200 · Rent-Cell Tower	11,654.53	11,000.00	654.53	106.0%
4840900 · Ins Dividends	2,136.00	1,800.00	336.00	118.8%
4850000 · Donations	2,973.72	9,100.00	-6,126.28	32.7%
4850025 · Connolly Memorial Cemetery Fund	5,300.00			

City of Markesan
Treasurer's Report Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
4850050 · Playground Donations	57,761.62			
4850060 · Luminary Bag Donation	1,660.00			
4850100 · Police Donations	2,290.00	3,000.00	-710.00	76.3%
4890000 · Exp Reimb-All Types	7,361.79	2,500.00	4,861.79	294.5%
Total 4800000 · Miscellaneous Revenue	113,337.93	46,262.00	67,075.93	245.0%
Total Income	1,473,000.53	1,502,125.08	-29,124.55	98.1%
Gross Profit	1,473,000.53	1,502,125.08	-29,124.55	98.1%
Expense				
5100000 · General Government				
5100100 · W&S Expense Reimb	11,423.53			
5100111 · Accts Rec - W&S Wages	51.45			
5100112 · Accts Rec - W&S WRS	-418.96			
5100114 · Accts Rec - W&S Insurance	-107.67			
5100200 · Library Expense Reimb	-1,913.25			
5110000 · Legislative				
5110111 · Council	12,620.00	10,500.00	2,120.00	120.2%
5110211 · Mayor	9,020.00	8,300.00	720.00	108.7%
5111011 · Committees	200.00	400.00	-200.00	50.0%
Total 5110000 · Legislative	21,840.00	19,200.00	2,640.00	113.8%
5130000 · Legal				
5130021 · City Atty-General	1,443.75	2,800.00	-1,356.25	51.6%
5130121 · City Atty-Prosecution	1,118.75	1,000.00	118.75	111.9%
5131021 · Muni Code Updates	1,500.00	1,500.00	0.00	100.0%
Total 5130000 · Legal	4,062.50	5,300.00	-1,237.50	76.7%
5140000 · General Administration				
5141011 · Legislative Support-Wages	7,276.58	16,000.00	-8,723.42	45.5%
5141025 · Legislat. Support-Training/Dues	852.08			
5141032 · Legislative Support-Publication	6,632.87			
5142011 · General Admin-Wages	21,414.01	30,000.00	-8,585.99	71.4%
5142021 · General Admin-Outside Services	576.68			
5142025 · General Admin-Training/Dues	420.00			
5142031 · General Admin-Office Supplies	3,903.61			
5142033 · General Admin-Mileage	89.94			
5143011 · Elections-Wages	5,253.06	5,000.00	253.06	105.1%
5143032 · Elections-Publication	240.91			
5143034 · Elections-Supplies	810.65			
5144011 · Licensing & Permits-Wages	1,685.34	3,000.00	-1,314.66	56.2%
5144032 · Licensing & Permits-Publication	292.75			
Total 5140000 · General Administration	49,448.48	54,000.00	-4,551.52	91.6%
5150000 · Financial Administration				
5150011 · General Accounting-Wages	19,999.27	18,000.00	1,999.27	111.1%
5150034 · General Accounting-Supplies	1,575.42			
5150521 · Independent Audit	10,778.50	9,400.00	1,378.50	114.7%
5151113 · Medicare (default)	7,800.99	7,450.00	350.99	104.7%
5151213 · Social Security	24,064.53	26,500.00	-2,435.47	90.8%
5151314 · Health Insurance	117,535.55	143,000.00	-25,464.45	82.2%
5151414 · Life Insurance	612.11	600.00	12.11	102.0%
5151611 · Paid Time Off (PTO)-Wages	62,289.19			
5152012 · Wisconsin Retirement System	37,182.32	36,000.00	1,182.32	103.3%
5155011 · Property Assessment-Wages	0.00	6,200.00	-6,200.00	0.0%
5155021 · Prop. Assmnt.-Outside Services	6,317.76			
5155111 · Prop Tax Collection-Wages	1,453.02	3,000.00	-1,546.98	48.4%
5155121 · Prop Tax Collection-Outside Ser	899.80			
5156005 · Prop & Liability Ins	22,564.76	22,500.00	64.76	100.3%
5156100 · Workers Comp - Calculated	179.96			
5156105 · Workers Comp	13,997.74	13,000.00	997.74	107.7%
5156205 · Employee Bonds	850.00	900.00	-50.00	94.4%
Total 5150000 · Financial Administration	328,100.92	286,550.00	41,550.92	114.5%
5160000 · Municipal Building				
5160011 · Municipal Building-Wages	5,355.44			
5160021 · Municipal Building-Outside Serv	5,206.02			
5160022 · Municipal Building-Utilities	26,492.52			
5160023 · Municipal Building-Repairs&Supp	5,533.98			
5160000 · Municipal Building - Other	0.00	46,000.00	-46,000.00	0.0%
Total 5160000 · Municipal Building	42,587.96	46,000.00	-3,412.04	92.6%

City of Markesan Treasurer's Report Budget vs. Actual January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
Total 5100000 · General Government	455,074.96	411,050.00	44,024.96	110.7%
5150520 · Bank Service Charges	90.00			
5200000 · Public Safety				
5210000 · Law Enforcement				
5210001 · Police Administration				
5210011 · Police Admin-Wages	65,905.77	74,500.00	-8,594.23	88.5%
5210019 · Police Admin-Uniforms	1,934.11	1,300.00	634.11	148.8%
5210022 · Police Admin-Utilities	4,448.84			
5210034 · Police Admin-Supplies	3,343.02	5,000.00	-1,656.98	66.9%
5210035 · Police Admin - Donations	1,072.78			
5210040 · Police Admin - Playground Don.	60,988.00			
Total 5210001 · Police Administration	137,692.52	80,800.00	56,892.52	170.4%
5212000 · Police Patrol				
5212011 · Police Patrol-Wages				
5213011 · Police Criminal Invest-Wages	0.00	1,300.00	-1,300.00	0.0%
5212011 · Police Patrol-Wages - Other	130,435.38	161,750.00	-31,314.62	80.6%
Total 5212011 · Police Patrol-Wages	130,435.38	163,050.00	-32,614.62	80.0%
5212021 · Police Patrol-Outside Services	3,175.58	5,000.00	-1,824.42	63.5%
5212022 · Police Patrol-Utilities	606.61	480.00	126.61	126.4%
5212023 · Police Patrol-Repairs/Supplies	6,871.82	11,200.00	-4,328.18	61.4%
5212033 · Police Patrol-Fuel/Miles	8,857.14			
Total 5212000 · Police Patrol	149,946.53	179,730.00	-29,783.47	83.4%
5213021 · Police Criminal Inv-Suppl/Serv	1,240.46	1,300.00	-59.54	95.4%
5214025 · Police Training	1,580.29	1,400.00	180.29	112.9%
Total 5210000 · Law Enforcement	290,459.80	263,230.00	27,229.80	110.3%
5219000 · School Crossing Guard	12,279.20	11,000.00	1,279.20	111.6%
5220000 · Fire Protection				
5220021 · Fire Dept-Annual Budget	30,749.49	24,000.00	6,749.49	128.1%
5220022 · Water Hydrant Rental	0.00	113,586.00	-113,586.00	0.0%
5220034 · Fire Dept-Incident Charges	2,180.49			
Total 5220000 · Fire Protection	32,929.98	137,586.00	-104,656.02	23.9%
5230021 · Ambulance Service	11,945.28	29,000.00	-17,054.72	41.2%
5240021 · Building Inspection	12,664.20	9,000.00	3,664.20	140.7%
5290000 · Other Public Safety				
5290011 · Emergency Govt-Wages	2,200.00	7,870.00	-5,670.00	28.0%
5290022 · Emergency Govt-Utilities	774.76			
5290023 · Emer Govt-Suppl., Equip & Repair	1,514.47			
Total 5290000 · Other Public Safety	4,489.23	7,870.00	-3,380.77	57.0%
Total 5200000 · Public Safety	364,767.69	457,686.00	-92,918.31	79.7%
5300000 · Public Works				
5310000 · Streets Administration				
5310011 · Streets Admin-Wages	2,035.76			
5310021 · Streets Admin-Outside Services	8,240.93			
5310000 · Streets Administration - Other	8.54	6,500.00	-6,491.46	0.1%
Total 5310000 · Streets Administration	10,285.23	6,500.00	3,785.23	158.2%
5311000 · Public Works Shop				
5311011 · PW Shop-Wages	1,032.54			
5311022 · PW Shop-Utilities	5,565.07			
5311033 · PW Shop-Fuel	512.28			
5311034 · PW Shop-Supplies/Tools	2,949.33			
5311000 · Public Works Shop - Other	-2.96	13,000.00	-13,002.96	-0.0%
Total 5311000 · Public Works Shop	10,056.26	13,000.00	-2,943.74	77.4%
5312000 · Public Works Mach & Equip				
5312011 · PW Mach & Equip-Wages	13,029.57			
5312023 · PW Mach & Equip-Repair/Supplies	5,689.47			
5312033 · PW Mach & Equip-Fuel	3,457.83			
5312000 · Public Works Mach & Equip - Other	0.00	36,000.00	-36,000.00	0.0%
Total 5312000 · Public Works Mach & Equip	22,176.87	36,000.00	-13,823.13	61.6%
5331000 · Road Maintenance				
5331011 · Road Maintenance-Wages	789.05			
5331033 · Road Maintenance-Fuel	781.69			

**City of Markesan
Treasurer's Report Budget vs. Actual
January through December 2022**

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
5331000 · Road Maintenance - Other	1,950.00	10,150.00	-8,200.00	19.2%
Total 5331000 · Road Maintenance	3,520.74	10,150.00	-6,629.26	34.7%
5331100 · Curbs & Gutters				
5331111 · Curbs & Gutters-Wages	48.00			
5331100 · Curbs & Gutters - Other	0.00	500.00	-500.00	0.0%
Total 5331100 · Curbs & Gutters	48.00	500.00	-452.00	9.6%
5331200 · Traffic Signs & Markings				
5331211 · Traffic Signs, Markings-Wages	753.48			
5331223 · Traffic Sign & Mark-Repair/Supp	636.09			
5331200 · Traffic Signs & Markings - Other	0.00	2,000.00	-2,000.00	0.0%
Total 5331200 · Traffic Signs & Markings	1,389.57	2,000.00	-610.43	69.5%
5331300 · Bridges & Culverts				
5331321 · Bridges & Culverts-Outside Serv	632.41			
5331300 · Bridges & Culverts - Other	0.00	1,000.00	-1,000.00	0.0%
Total 5331300 · Bridges & Culverts	632.41	1,000.00	-367.59	63.2%
5331900 · Snow & Ice Control				
5331911 · Snow & Ice Control-Wages	10,860.83			
5331933 · Snow & Ice Control-Fuel	2,567.52			
5331934 · Snow & Ice Control-Supplies	1,774.70			
5331900 · Snow & Ice Control - Other	0.00	25,000.00	-25,000.00	0.0%
Total 5331900 · Snow & Ice Control	15,203.05	25,000.00	-9,796.95	60.8%
5342022 · Street Lighting	24,032.41	27,000.00	-2,967.59	89.0%
5343100 · Sidewalks				
5343111 · Sidewalks-Wages	64.82			
5343100 · Sidewalks - Other	0.00	20,000.00	-20,000.00	0.0%
Total 5343100 · Sidewalks	64.82	20,000.00	-19,935.18	0.3%
5344000 · Storm Sewers				
5344111 · Storm Sewers-Wages	81.64			
5344000 · Storm Sewers - Other	0.00	1,250.00	-1,250.00	0.0%
Total 5344000 · Storm Sewers	81.64	1,250.00	-1,168.36	6.5%
5344100 · Street Cleaning	2,254.79	1,500.00	754.79	150.3%
5345000 · Parking Lots				
5345011 · Parking Lots-Wages	115.92			
5345000 · Parking Lots - Other	0.00	500.00	-500.00	0.0%
Total 5345000 · Parking Lots	115.92	500.00	-384.08	23.2%
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	8,611.53			
5362021 · Sanitation/Trash-Outside Serv.	63,649.72			
5362000 · Sanitation/Trash - Other	0.00	70,200.00	-70,200.00	0.0%
Total 5362000 · Sanitation/Trash	72,261.25	70,200.00	2,061.25	102.9%
5363100 · Landfill Monitoring	4,125.79	2,800.00	1,325.79	147.3%
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	4,818.05			
5363523 · Recycling Center-Markesan	494.80			
5363533 · Recycling Center-Fuel	256.12			
5363500 · Recycling Center - Other	376.92	8,000.00	-7,623.08	4.7%
Total 5363500 · Recycling Center	5,945.89	8,000.00	-2,054.11	74.3%
5363521 · Recycling-Curbside	26,920.36	27,000.00	-79.64	99.7%
5363600 · Recycling Center-Mackford	1,727.35	6,000.00	-4,272.65	28.8%
5363700 · Recycling Center-Manchester	1,727.38	4,000.00	-2,272.62	43.2%
5363800 · Recycling Center-Green Lake	2,895.82	5,000.00	-2,104.18	57.9%
5364000 · Weed Control				
5364011 · Weed Control-Wages	1,417.35			
5364034 · Weed Control-Supplies	123.00			
5364000 · Weed Control - Other	0.00	1,500.00	-1,500.00	0.0%
Total 5364000 · Weed Control	1,540.35	1,500.00	40.35	102.7%
Total 5300000 · Public Works	207,205.90	288,900.00	-81,694.10	77.1%
5400000 · Health & Human Services				
5490000 · Cemetery				

City of Markesan
Treasurer's Report Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget	% of Budget
5491011 · Cemetery-Wages	10,234.23			
5491022 · Cemetery-Utilities	282.00			
5491033 · Cemetery-Fuel	446.66			
5491034 · Cemetery-Supplies	1,653.64			
5490000 · Cemetery - Other	0.00	11,540.00	-11,540.00	0.0%
Total 5490000 · Cemetery	12,616.53	11,540.00	1,076.53	109.3%
Total 5400000 · Health & Human Services	12,616.53	11,540.00	1,076.53	109.3%
5500000 · Culture, Rec & Educ				
5510000 · Library				
5511011 · Library-Wages	2,266.39			
5511021 · Library-Annual Budget	69,994.25			
5510000 · Library - Other	0.00	67,200.00	-67,200.00	0.0%
Total 5510000 · Library	72,260.64	67,200.00	5,060.64	107.5%
5520000 · Parks				
5520011 · Parks-Wages	10,644.43			
5520022 · Parks-Utilities	3,244.66			
5520023 · Parks-Repairs/Supplies	2,112.17			
5520033 · Parks-Fuel	719.22			
5520000 · Parks - Other	0.00	17,900.00	-17,900.00	0.0%
Total 5520000 · Parks	16,720.48	17,900.00	-1,179.52	93.4%
5530000 · City Events/Banners				
5530011 · City Events/Banners-Wages	2,800.38			
5530000 · City Events/Banners - Other	1,344.19	3,100.00	-1,755.81	43.4%
Total 5530000 · City Events/Banners	4,144.57	3,100.00	1,044.57	133.7%
5530100 · Summer Rec Program	2,000.00	2,000.00	0.00	100.0%
5531000 · Events Comm. (Special Events)	4,897.29	6,000.00	-1,102.71	81.6%
Total 5500000 · Culture, Rec & Educ	100,022.98	96,200.00	3,822.98	104.0%
5600000 · Conservation & Development				
5670000 · Advertising & Promotion	75.00	250.00	-175.00	30.0%
5671000 · Industrial Park Development	276.37			
5671021 · TIF Fees	2,336.80			
5690000 · Zoning & Development	202.50	250.00	-47.50	81.0%
5691000 · Mapping	0.00	500.00	-500.00	0.0%
Total 5600000 · Conservation & Development	2,890.67	1,000.00	1,890.67	289.1%
5900000 · Debt Service				
5912000 · 2018 Bond Issue Princ.				
5912100 · 2018 Bond Issue Fees	750.00	750.00	0.00	100.0%
5912000 · 2018 Bond Issue Princ. - Other	105,000.00	105,000.00	0.00	100.0%
Total 5912000 · 2018 Bond Issue Princ.	105,750.00	105,750.00	0.00	100.0%
5916000 · Principal Long-Term Debt	3,368.11	3,404.00	-35.89	98.9%
5918000 · Safety Equipment-Principal	0.00	5,283.36	-5,283.36	0.0%
5926000 · Safety Equipment-Interest	0.00	491.56	-491.56	0.0%
5926000 · Interest Long Term Debt	479.57	409.00	70.57	117.3%
5926250 · 2018A Bond Issue Interest	34,272.50	34,272.50	0.00	100.0%
5927000 · Patrol Car Principal Loan	5,282.34			
5927500 · Patrol Car Interest Loan	492.58			
Total 5900000 · Debt Service	149,645.10	149,610.42	34.68	100.0%
6000000 · Capital Outlay				
6571400 · Outlay - City Hall	0.00	5,000.00	-5,000.00	0.0%
6571900 · Outlay - General Acctg Admin	0.00	3,000.00	-3,000.00	0.0%
6572200 · Outlay - Fire Department	53,546.75	53,000.00	546.75	101.0%
6572900 · Outlay - Emergency Govt	4,129.04	8,500.00	-4,370.96	48.6%
6573270 · Outlay - Garages & Sheds	0.00	1,500.00	-1,500.00	0.0%
6573310 · Outlay - Streets	0.00	30,054.66	-30,054.66	0.0%
6573320 · Outlay - 2022 Streets Project	261,283.73			
6573460 · Outlay - Parking Lots	0.00	1,500.00	-1,500.00	0.0%
6574200 · Outlay - Recycling Center	0.00	5,000.00	-5,000.00	0.0%
6575100 · Outlay - Cemetery	2,500.00	12,150.00	-9,650.00	20.6%
6576100 · Outlay - Library	800.00	800.00	0.00	100.0%
6576200 · Outlay - Parks	0.00	5,000.00	-5,000.00	0.0%
6576300 · Outlay - Codification	90.00	2,000.00	-1,910.00	4.5%
Total 6000000 · Capital Outlay	322,349.52	127,504.66	194,844.86	252.8%

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Accrual Basis

City of Markesan
Treasurer's Report Budget vs. Actual
January through December 2022

	<u>Jan - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total Expense	1,614,663.35	1,523,491.08	91,172.27	106.0%
Net Ordinary Income	-141,662.82	-21,366.00	-120,296.82	663.0%
Net Income	<u>-141,662.82</u>	<u>-21,366.00</u>	<u>-120,296.82</u>	<u>663.0%</u>

	A	B	C	D	E
1	PART-TIME PUBLIC WORKS 2022 HOURS				
2					
3		Budgeted	Hours Remaining		
4	Snow Removal	70.00	(18.25)		
5	Machine Maint.	60.00	(44.25)		
6	Recycling Center	144.00	(15.00)		
7	Water / Sewer	96.00	2.00		
8	Parks	300.00	(165.00)		
9		670.00			
10			-240.50		
11					
12					
13	PARK HOURS				
14	PAY PERIOD				
15	END DATE	SOLDIER'S & SAILOR'S	HEIN	KIWANIS	ZANTO
16	4/16/2022	10.75			
17	4/30/2022	18	2	10	
18	5/14/2022	25	7	11.5	
19	5/28/2022	23	4.25	11	0.75
20	6/4/2022	13.5	2	2	1.25
21	6/11/2022	7.25	4.25	3	0.5
22	6/18/2022	12	6	3	
23	6/25/2022	9	11.5	3	1
24	7/2/2022	6.5	8	0	1
25	7/9/2022	5.5	4	4.5	0
26	7/16/2022	13.5	4	0	3.25
27	7/23/2022	8.5	3.25	2.75	0
28	7/30/2022	10	6	2.5	
29	8/6/2022	12.5	6	6	0.5
30	8/13/2022	5.5	2.5	2.5	1
31	8/20/2022	7.5	6	3	
32	8/27/2022	8.5	4	3	1.5
33	9/3/2022	10.25	4.5	3.25	1
34	9/10/2022	11.5	4	2.5	1
35	9/17/2022	5.5	3	2	0.5
36	9/24/2022	7.5	4.5	2.5	
37	10/1/2022	7	3.75	3	
38	10/8/2022	12	4.5		
39	10/15/2022	0.5	0.5		
40	10/22/2022	1	1		
41	11/5/2022	4.5	0.5		
42	11/12/2022		0.5		
43	11/19/2022				
44	11/26/2022				
45	12/3/2022				
46	12/10/2022	7			
47	SUB-TOTALS	263.25	107.5	81	13.25
48					
49				TOTAL PARK HOURS	465

Employee	Position	Date of Hire	Current Wage	Step Increase	Date of Step Increase	Position Status	Step Increase	Date of Step Increase	Position Status	Step Increase	Date of Step Increase	Position Status
Todd Zamzow Todd Zamzow	Public Works Assistant Public Works Director	9/6/2022	\$21.00	\$25.00	1/1/2023	6 Month - CDL Req'd and Performance Review	\$27.00	4/1/2023	6 Month - CDL Req'd and Performance Review	\$28.00	10/1/2023	1 Year Review
		10/11/2022	\$24.00	\$22.15	3/1/2023	3 Month Review	\$22.81	6/1/2023	6 Month Review	\$24.00	12/1/2023	1 Year Review/CDL Req'd
Chris Wolf	Public Works Assistant	11/28/2022	\$21.50	\$24.50	2/1/2023	3 Months	\$25.00	5/1/2023	6 Months - Certified Licenses			CDL Req'd at 1 year
Matthew Mkece	Wastewater Operator/Lab Tech	11/1/2022	\$24.00									