

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

September 13, 2022

6:30 PM

MINUTES

**1. Preliminaries**

**1.1** Meeting was called to order by Mayor Slate at 6:30 pm.

**1.2** Present were Ald. Abendroth, Ald. Glisch, Ald. Prill, Ald. Tetzlaff, Mayor Slate. Ald. Thiem and Ald. Triemstra arrived at 6:40pm. Also present were Kirsten Radtke from Berlin Journal, Elizabeth Shumate from General Engineering Company and Clerk-Treasurer Betsy Amend.

**1.3** Pledge of Allegiance

**1.4** Citizen's comments: None

**2. Community Development Block Grant (CDBG) Public Hearing:** See attached minutes

**3. Approval & Review of Minutes, Reports & Correspondence**

**3.1** After review, motion Prill/Abendroth to approve the August 9, 2022 Common Council and Closed Session minutes as presented; motion carried 4-0.

**3.2-3.7** After review of all items, motion Tetzlaff/Prill to approve the Special Common Council (Budget) minutes of August 30, 2022, Keep Markesan Grand minutes of September 9, 2022, Streets, Building & Utilities minutes of September 6, 2022, Public Property & Health minutes of September 6, 2022, Finance, Personnel & Safety minutes and Finance closed minutes of September 6, 2022, August Library Director's Report and Markesan Library Board minutes of August 25, 2022; motion carried 4-0.

**4. Approval of Claims:**

**4.1** The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Tetzlaff/Abendroth to approve the following vouchers as presented: City Checks #37384-37436, Electronic payments #EFT 1257-1273, and Direct deposits #5119-5169 in the amount of \$161,801.03, and Utility Checks #13008-13022 in the amount of \$660,774.31; motion carried 4-0 on a roll call vote.

**4.2** After review, by consensus the August 2022 Treasurer's Report was filed for audit.

**\*Motion Abendroth/Tetzlaff to move Item 7.3 up to this time slot; motion carried 4-0\***

**7.3** Motion Abendroth/Prill to waive the reading and approve Resolution 03-2022 Authorizing the Issuance and Sale of up to \$996,528 Water System Revenue Bonds, Series 2022, and Providing for Other Details and Covenants with Respect Thereto, and Approval of Related \$1,316,711 Financial Assistance Agreement; motion carried 6-0 on a roll call vote.

**5. Closed Session: Public Works Department Interviews and Water/Wastewater Superintendent Position**

Motion Prill/Tetzlaff to convene into closed session at 6:44 pm per Wis. Stats. 19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation of a public employee over which the governmental body has jurisdiction or exercises responsibility, after which they will immediately reconvene in Open Session pursuant Wis. Stats. 19.85(2). Roll Call: Abendroth-aye, Glisch-aye, Prill-aye, Tetzlaff-aye, Thiem-aye, and Triemstra-aye; motion carried 6-0 on a roll call vote. Following the Closed Session: At 7:19 pm, motion Triemstra/Thiem to reconvene into open session; motion carried 6-0 on a roll call vote.

**6. Old Business**

**6.1** Motion Triemstra/Abendroth to approve the Water/Wastewater Operator/Lab Technician job description and to post the position in the local newspapers and on Indeed; motion carried 6-0.

**6.2** Motion Abendroth/Prill to approve the pay application #2 from Kopplin & Kinan Co., Inc. for \$737,541.43; motion carried 6-0 on a roll call vote.

**7. New Business**

**7.1** Motion Tetzlaff/Triemstra to approve the State Health Insurance for employees for 2023; motion carried 6-0 on a roll call vote.

**7.2** Motion Prill/Abendroth to appoint Todd Zamzow as the Interim Forester; motion carried 6-0.

**\*7.3**

**7.5** No action on Crack Filling of the roads. Moved to spring of 2023.

**7.5** Motion Abendroth/Glisch to waive the reading and approve the Intergovernmental Agreement for North Fond du Lac to Provide Municipal Court Services; motion carried 6-0 on a roll call vote.

**7.6** Motion Prill/Triemstra to waive the reading and approve Ordinance #268 Establishing a Municipal Court for the Cities of Fond du Lac and Ripon, Towns of Auburn, Calumet, Empire, Fond du Lac, Friendship, Oakfield, Osceola, Ripon and Taycheedah in Fond du Lac County and Wilson in Sheboygan County, the Villages of Brandon, Campbellsport, Fairwater, North Fond du Lac, Oakfield and St. Cloud in Fond du Lac County and the City of Berlin in Green Lake and Waushara Counties, the Cities of Green Lake, Markesan and Princeton in Green Lake County; motion carried 6-0 on a roll call vote.

**7.7** No action on 2022-23 Snow Plowing Season

**7.8** Following discussion, motion Tetzlaff/Thiem to offer James Wilderman, part-time Public Works employee, temporary extended hours in the Public Works department at \$15 an hour; motion carried 6-0.

**7.9** Motion Triemstra/Thiem to grant an Operator's License for the period ending 6/30/2023 to Susan Kelm; motion carried 6-0.

**7.10** Motion Triemstra/Thiem to approve the 2022 Halloween date and time to be Monday, October 31, 2022 from 5:30-7:00 PM; motion carried 6-0.

**8. Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: COW Finance, Personnel & Safety meeting – September 19, 2022 at 6:30 PM at City Hall, Streets, Buildings & Utilities – October 4, 2022 at 6:00 PM at City Hall; Public Property & Health – October 4, 2022 immediately following Streets, Buildings & Utilities meeting at City Hall; Finance, Personnel & Safety – October 4, 2022 immediately following Public Property & Health meeting at City Hall; and Common Council meeting – October 11, 2022, at 7:00 PM at City Hall.

**9. Adjournment.** Motion Triemstra/Glisch to adjourn; motion carried 6-0. The meeting adjourned at 7:37 pm.

Respectfully submitted,

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Elizabeth A. Amend, Clerk-Treasurer