

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

December 12, 2023

MINUTES

**1. Preliminaries**

**1.1** Meeting was called to order by Mayor Slate at 7:00 pm.

**1.2** Present were Mayor Slate, Ald. Prill, Ald. Thiem, Ald. Abendroth, Ald. Glisch, and Ald. Triemstra, Kirsten Radtke from Berlin Journal and Clerk-Treasurer Betsy Amend. Ald. Lager was absent.

**1.3** Pledge of Allegiance

**1.4** Citizen's comments

**2. Approval & Review of Minutes, Reports & Correspondence**

**2.1** After review, motion Abendroth/Triemstra to approve the November 14, 2023 Common Council minutes as presented; motion carried 5-0.

**2.2-2.6** After review of all items, motion Prill/Thiem to approve November Police Report & December Schedule, Finance, Personnel & Safety minutes of December 5, 2023, Streets, Building & Utilities minutes of December 5, 2023, Public Property & Health minutes of December 5, 2023, November Library's Director's Report and Markesan Library Board minutes of November 16, 2023; motion carried 5-0.

**3. Approval of Claims:**

**3.1** The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Prill/Abendroth to approve the following vouchers as presented: City Checks #38106-38164, electronic payments #EFT 1450-1466, and direct deposits #5983-6030 in the amount of \$156,652.17, and Utility Checks #13239-13255 in the amount of \$227,082.62; motion carried 5-0 on a roll call vote.

**3.2** After review, by consensus the November 2023 Treasurer's Report was filed for audit.

**4. Old Business: None**

**5. New Business**

**5.1** Motion Abendroth/Prill to approve the rollover of the 2023 Outlay Accounts as presented, accept take the Employee Wage Outlay of \$15,000 and put it into unassigned and invest into a CD; motion carried 5-0 on a roll call vote.

**5.2** No action on the Recycling Center Wood Chipper Contract with TLB Wood Products, LLC; Todd did not receive information from them yet.

**5.3** Motion Thiem/Triemstra to approve the 2024 agreement for maintenance assessment services with Action Appraisers for \$7200; motion carried 5-0 on a roll call vote.

**5.4** Motion Thiem/Glisch to approve the Renewal of 3 City CD's with ERGO Bank for 13 months at 4.91%: Phelps CD for \$22,561.74, Perpetual Care CD for \$48,496.38 and TID CD for \$56,633.19 on December 28, 2023; motion carried 5-0 on a roll call vote.

**5.5** Motion Glisch/Triemstra to approve the purchase of a wireless microphone system for the Council Chambers, not to exceed \$225; motion carried 5-0.

**5.6** Motion Prill/Glisch to approve the wage increase for the recycling attendant, Dennis Dykstra, to \$12 an hour; motion carried 5-0 on a roll call vote.

**5.7** Motion Thiem/Triemstra to approve the Payment to Emergency Management Members for \$1,200, Director for \$600 and Assistant Director for \$400; motion carried 5-0 on a roll call vote.

**5.8** Motion Triemstra/Abendroth to approve the Emergency Management Christmas Party, not to exceed \$750 with no alcohol; motion carried 5-0 on a roll call vote.

**5.9** Motion Abendroth/Triemstra to approve the wage increase for the Information Technology Director to \$75 an hour; motion carried 5-0 on a roll call vote.

**5.10** Motion Prill/Abendroth to approve the 2023 employee year-end bonuses of \$75 for full-time and \$25 for part-time employees; motion carried 5-0 on a roll call vote.

**5.11** Following discussion, motion Prill/Thiem to approve the 2024-2025 Election Inspectors as presented; motion carried 4-0-1 abstain (Glisch).

**5.12** Motion Thiem/Triemstra to approve the 2024 Mobile Home Park License for Markesan Park WI MHC, LLC; motion carried 5-0.

**5.13** Motion Thiem/Triemstra to grant Operator's License for the period ending 6/30/24 to Jose Gomez; motion carried 5-0.

**6 Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Streets, Building & Utilities Committee – January 2, 2024 at 6:00 PM at City Hall; Public Property & Health Committee – January 2, 2024 immediately following Streets, Building & Utilities Committee at City Hall; Finance, Personnel & Safety Committee – January 2, 2024 immediately following Public Property & Health Committee meeting at City Hall; and Common Council – January 9, 2024, 7:00 PM at City Hall.

**7 Adjournment.** Motion Triemstra/Thiem to adjourn; motion carried 5-0. The meeting adjourned at 7:25 PM.

Respectfully submitted,

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Elizabeth A. Amend, Clerk-Treasurer