



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

## **STREETS, BUILDINGS & UTILITIES COMMITTEE**

Markesan City Hall

**January 2, 2024**

6:00 PM

### **AGENDA**

Call to Order

Roll Call

Citizen's Comments

Public Works Report

- Written Report Submitted

Water & Sewer Department Report

- Discussion and Action on Hiring General Engineering for Industrial, Commercial and Public Authority Cross Connections and Training, Not to Exceed \$5,000

New Business

- Discussion and Action on the D & E Diesel Services LLC Invoice for \$723.33 for Plow Truck

Review Land Use Permits

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: City Hall  
ERGO Bank Post Office  
[www.markesanwi.gov](http://www.markesanwi.gov)

Dated December 29, 2023  
Elizabeth Amend, Clerk-Treasurer

**Streets** Updates as January 1st 2024:

Had a meeting with DOT about the milling and overlay of Hwy 44 from Grand River Bridge to Fond du lac county line. They will be replacing the curb ramps(28 in total). Spot repair of curb and gutter. Also fixing the drainage issue by Avalon Metalsmith and Precision Dr. Final plans due in February and the job will be Let in May. Work starting in the summer/fall of 2025

**Public Property** Update:

Yearly chipper quotes with TLB(contractor we've used twice) and Bucklins. They are working on quoting a yearly contract, but have not received anything as of yet. Jerome was hired by a town of Mackford resident to remove trees/brush. Pictures sent to Pat with the amount that was taken to the recycling center.

BATI came in on December 13th and 18th to replace bad actuators.(8 in total) and run a system check. The actuators that were replace were 24 years old and the new ones need to be retro-fitted on a few. I went around with them as they replaced the faulty actuators. This took over 7 hours for them to do.

Ice skating rink update. Currently there is little to no frost in the ground. It appears no real cold weather in the near future. Last year we put a install by date of the 2nd week of January, as stopping flooding early Febraury.

We've been painting all signs leading into the City. (Hwy 73 & Cty Rd A) Along with Soldiers and Sailors. Posts and boards that could not be removed will be painted in the Spring.

Community room painting will begin after the 1st of the year.

Orange plow truck is up and operational. D&E came down to the shop twice to diagnose the non-starting issue. Batteries were replaced along with the alternator. There was also a fuse by the batteries that was bad and was not allowing power to the computer. I have taken it out for 2 drives after being fixed and alternator is now reading properly.

GFL has distributed Trash and recycling cans with flyers on the 18th and the 1st pick-up will be Tuesday January 2nd. WM last pick-up was the 28th and can were being picked up at the same time.

Ness electric is compiling a quote for electrical upgrade to the Kiwanis Park warming shelter. I will provide once I receive the information

The water department is required by the DNR to do cross connection inspections on all of our Commercial, Industrial, and Public Authority customers every 2 years. Tony has always done these in the past. In 2022 only 1 inspection was done because we were busy with the street project. This year 5 inspections were done with the help of the DNR as part of the sanitary survey. All the inspections have to be completed by June 30, 2024. There are 47 inspections total which leaves me with 41 after the 6 that have been completed. I have taken a class on residential inspections and have been doing these with our meter changes but they are very basic compared to the others. I contacted Elizabeth Shumate from General Engineering to see how much it would cost for them to get us caught up and she offered for Matt and I to ride along and train with them. I think this is a great idea for us to train. I am asking for approval to hire General Engineering for an amount not to exceed \$5000.00 to do our industrial, commercial, and public authority cross connections and training.

**Subject:** Cross Connection Inspections Due; Markesan

**From:** "Anderson, Wendy D - DNR" <Wendy.Anderson@wisconsin.gov>

**Date:** 11/16/2023, 7:29 AM

**To:** "Markesan - Jeffrey Heberer (markesan001@centurytel.net)" <markesan001@centurytel.net>

Jeff,

Here is the information I have regarding your non-residential customers that must be inspected by June 30, 2024. It looks like 47 inspections are due every 2 years. I added the 5 we did yesterday to the table.

I'd start by making sure you really have the correct number of customers listed.

If the facility is vacant in 2023 and 2024, you will note this on your spreadsheet as the explanation why the inspection wasn't done.

Type of Customer	Total Cust.	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Com (2)	28				11		4	5	8	10		5
Ind (2)	8				4	5	3	5	3	6		
PA (2)	11				5	6	5	6	5	6	1	

**We are committed to service excellence.**

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

**Wendy Anderson, P.E.**

Pronouns: she/her/hers

Water Supply Engineer – Drinking and Groundwater

Wisconsin Department of Natural Resources

2984 Shawano Avenue, Green Bay, WI 54313

Phone: (920)360-0462

wendy.anderson@wisconsin.gov



**Subject:** Markesan Cross Connection

**From:** Elizabeth Shumate <eshumate@generalengineering.net>

**Date:** 11/29/2023, 8:46 AM

**To:** "Jeff Heberer (jheberer@markesanwi.gov)" <jheberer@markesanwi.gov>

**CC:** "Jeff Heberer (markesan001@centurytel.net)" <markesan001@centurytel.net>

Good Morning, Jeff!

I wasn't sure which email you check more often, so I sent this to both. Per our conversation, GEC could complete the City's commercial, industrial, and public authority cross connection inspections for an amount not to exceed \$5,000 for 2024. This would include the administration fees and expenses for full coordination with you and your businesses. You and/or Matt could ride along with my inspector for the inspections for additional training.

I will also keep you updated on our possible residential inspection training seminar that my inspectors and I are planning to have over the winter months. This would be a half day training at our office.

Please let me know if you have any questions or concerns.

Thank you,

Elizabeth A.F. Shumate

Grants & Funding Coordinator/Cross Connection Administrator | **General Engineering Company**

916 Silver Lake Drive | PO Box 340 | Portage, WI 53901

P 608-742-2169

[eshumate@generalengineering.net](mailto:eshumate@generalengineering.net)

[www.generalengineering.net](http://www.generalengineering.net)

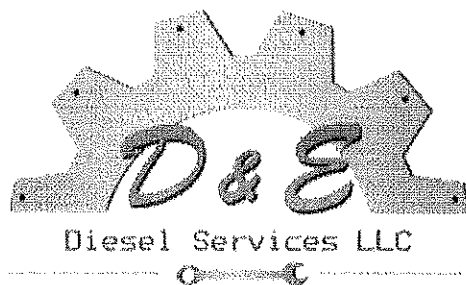
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RECEIVED DEC 11 2023

D&E Diesel Services LLC  
375 Enterprise Dr.  
Markesan, WI 53946  
(920) 398-1490  
de.dieselservices@gmail.com  
www.dedieselservices.com



# INVOICE

**BILL TO**

John  
Markesan Public Works \*  
150 S. Bridge St.  
Markesan, WI 53946

**INVOICE #** 2586  
**DATE** 12/07/2023  
**DUE DATE** 12/07/2023

	DESCRIPTION	QTY	RATE	AMOUNT
<b>Service Call Labor</b>	Diagnose why truck will not start. Test wires going to ECM. Test alternator for amp output.	2.50	150.00	375.00
<b>Parts</b>	Alternator #8600310	1	345.33	345.33
<b>Parts</b>	Fuse 20 amp	1	3.00	3.00

YEAR/MAKE/MODEL: International plow truck.  
MILES/HRS:  
VIN/SN:

SUBTOTAL	723.33
TAX	0.00
TOTAL	723.33
BALANCE DUE	<b>\$723.33</b>

*Approved by Dave  
Plow Truck  
TZ*

We impose a 3% surcharge for all credit card transactions. Please make checks payable to D&E Diesel Services.  
Invoice(s) must be paid in full prior to or at time of pick up.  
Unit must be picked up within 30 days of project completion to avoid storage fees.  
D&E Diesel Services reserves the right to charge interest fees for unpaid invoices exceeding 30 days.