

FINANCE, PERSONNEL & SAFETY COMMITTEE
Committee of the Whole
Markesan City Hall
November 1, 2022
6:00 PM
MINUTES

Call to Order at 6:01 p.m. by Rita

Roll Call was by sign in

Citizen's Comments – none

Review and Approval of Vouchers Payable After review motion by Pat & 2nd by Dennis to approve vouchers payable. Motion passed all ayes.

Emergency Management Report

Report provided by Mike Ross, noted as follows;

Incidents, Assist ambulance with Medflight landing, request for mutual aid from sheriff dept. for missing child, and Halloween patrol.

Budget items, glow Sticks purchased and no other items at this time.

Police Report & Schedule

Updated Wage Scale, motion by Dave & 2nd by Dennis to approve updated wage scale as presented by Chief Will Pflum.

Vacation Rollover, motion by Pay & 2nd by Mike to approve Sgt. McLean to carry over an additional 20 hours of vacation in 2023, and to be carried over and used by June 1, 2023.

Public Works Part-Time Employee Report - Report reviewed, and discussion that remaining 132 hours for John Huhndorf be monitored by Director of Public Works Todd Zamzow and hours do not exceed 1,200 hours for the year 2022. Also, to utilize James Wilderman for additional work on leaf pickup, etc.

New Business

- Discussion and Action on Hiring Matt Mace as the new Water/Wastewater Operator /Lab Technician, motion by Dave & 2nd by Pat to accept letter of employment to Matthew Mace dated October 11, 2022 with a start date of November 1, 2022.
- Discussion and Action on Public Works Director Pay Scale for CDL License. Motion by Pat, 2nd by Dennis to increase Public Works Director wage by \$1.00 starting January 1, 2023, and increase \$1.00 April 1, 2023 contingent on class enrollment.
- Discussion and Action on Department Cell Phones, motion by Dave, 2nd by Pat to cancel US Cellular plan as of December 10, 2022. Todd Zamzow has opted out of cell phone reimbursement, and Jeff has opted in the cell phone reimbursement plan.

- Discussion and Action on Christmas Tree Lights not to exceed \$1,800 for three years. Motion by Dave, 2nd by Mike to move to Council.

Old Business

- Discussion and Action on 2023 Budget. Various items were reviewed, and motion by Dave, 2nd by Denny to move to Council.

Motion by Pay, 2nd by Adam to move into closed session. Roll Call, Dave, Mike, Pat, Denny, Adam, Rita, – motion passed all ayes.

The Common Council may, by roll call vote, convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation of a public employee over which the governmental body has jurisdiction or exercises responsibility, after which they will immediately reconvene in Open Session pursuant Wis. Stats. 19.85(2).

Closed Session:

Public Works Assistant Applications

Adjournment – Motion by Adam, 2nd by Denny to adjourn at 7:06 p.m. Motion passed all ayes.

Respectfully Submitted by Rita Tetzlaff