

CITY OF MARKESAN COMMON COUNCIL  
Markesan City Hall

March 8, 2022

MINUTES

**1. Preliminaries**

- 1.1 Meeting was called to order by Mayor Rich Slate at 7:00 pm.
- 1.2 Present were Ald. Abendroth, Ald. Tetzlaff, Ald. Triemstra, Ald. Prill, Mayor Slate, Ald. Thiem, Ald. Kazda, and Clerk-Treasurer Betsy Amend. Also present were Kristin Radtke from the Berlin Journal and Matt Amend from the Deer Management Program
- 1.3 Pledge of Allegiance
- 1.4 Citizen's comments

**2. Approval & Review of Minutes, Reports & Correspondence**

- 2.1 After review, motion Triemstra/Tetzlaff to approve the February 8, 2022 Common Council and Closed Session minutes as presented; motion carried 6-0.
- 2.2-2.7 After review of all items, motion Thiem/Tetzlaff to approve the Planning Commission minutes of February 24, 2022, February Police Report & March Schedule, Public Property & Health minutes of March 3, 2022, Finance, Personnel & Safety minutes of March 3, 2022 with the correction to strike the last sentence in the Closed Session paragraph and do strike it on the March Finance agenda also, Streets, Buildings & Utilities minutes from March 3, 2022 with the correction to change the date of minutes to March 3, 2022, and February 2022 Library Director's Report and Markesan Library Board minutes of February 17, 2022; motion carried 6-0.

**3. Approval of Claims:**

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Prill to approve the following vouchers as presented: City Checks #37099-37141, Electronic Payments #EFT 1195-1207, and Direct Deposits #4805-4850 in the amount of \$574,220.41 and Utility Checks #12911-12927 in the amount of \$31,250.06; motion carried 6-0 on a roll call vote.

**4. New Business**

- 4.1 Matt Amend presented an update on the City of Markesan's Deer Management Program from 2021. The program will be put on the 2022 August agenda for the coming year.
- 4.2 Motion Abendroth/Triemstra to approve the renewal of the General Code Supplemental and Ordinance Code Book Order with purchasing three hard copies instead of six; motion carried 6-0.
- 4.3 Motion Prill/Kazda to make payment to the Grand River Fire District in the amount of \$53,546.75 to replace Truck 305 Chassis and Truck 308 from the Fire Department Outlay account #6572200; motion carried 6-0 on a roll call vote.
- 4.4 Following discussion, Clerk Amend and Chief Pflum will research cell phone contracts and bring options to the April Finance meeting.
- 4.5 Motion Prill/Triemstra to approve changing the wording in the Employee Handbook to receive overtime after 8 hours a day or 40 hours per week, whichever comes first; and motion by Prill/Abendroth to amend the motion to include the approval of the definitions of overtime and work emergency examples as presented in the packet; motion carried 6-0 on a roll call vote.
- 4.6 After discussion, motion Triemstra/Thiem to approve the use of the ARPA Funds for the 2022 Utility Project; motion carried 6-0 on a roll call vote.
- 4.7 Motion Prill/Abendroth to approve all the Alternatives as presented for the 2022 Streets and Utility Project; Accept Alt. D, contact property owners affected in Alt. E to determine how they wish to proceed and accept Alt. G1, G2, H1& H2; motion carried 6-0 on a roll call vote.

- 4.8 Motion Kazda/Triemstra to approve Mayor Slate’s appointment of the following people to be on the “Keep Markesan Grand” Committee as Chief William Pflum, Pat Prill, Betsy Amend and Rachel Heiling; motion carried 6-0.
- 4.9 Motion Triemstra/Thiem to accept the Planning Commission’s recommendation to approve and waive the reading of Ordinance #266 which adds storage facilities as a conditional use for Highway Commercial Zoned Properties under Section 400-62 (E) of the City Ordinances; motion carried 6-0 on a roll call vote.
- 4.10 Following discussion, there was no action on the restructuring of the Public Works Department.
- 4.11 Motion Kazda/Triemstra to grant a Temporary Class B Retailer’s License for March 26, 2022 to Abendroth-Connolly Post 282 American Legion for the Baseball Club Fundraiser; motion carried 6-0.

**5. Closed Session: Public Property and Streets Supervisor Applications**

- 5.1 At 7:49pm, motion Prill/Abendroth to have the Common Council, by roll call vote; Abendroth-aye, Kazda-aye, Prill-aye, Tetzlaff-aye, Thiem-aye, Triemstra-aye; convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation of a public employee over which the governmental body has jurisdiction or exercises responsibility, after which they will immediately reconvene in Open Session pursuant Wis. Stats. 19.85(2); motion Prill/Thiem to adjourn and reconvene to open session at 8:18pm; motion carried 6-0 on a roll call vote.

**6. (This was done before closed session) Schedule Future Meetings and Agenda Items:** The following meetings were scheduled:

SPECIAL COMMON COUNCIL MEETING – Thursday, March 17, 2022 at 5:15 PM at City Hall

SPECIAL COMMON COUNCIL MEETING – Thursday, March 24, 2022 at 6:00 PM at City Hall

ACTION APPRAISERS OPEN BOOK VIA TELEPHONE – Thursday, March 31, 2022 from 2:00-4:00 PM.

Please call 920-766-7323

STREETS, BUILDINGS & UTILITIES – Tuesday, April 5, 2022 at 6:00 PM at City Hall

PUBLIC PROPERTY & HEALTH – Tuesday, April 5, 2022 immediately following Streets, Buildings & Utilities meeting at City Hall

FINANCE, PERSONNEL & SAFETY – Tuesday, April 5, 2022 immediately following Public Property & Health meeting at City Hall

COMMON COUNCIL, REGULAR MEETING – Tuesday, April 12, 2022 at 7:00 PM at City Hall

COMMON COUNCIL ORGANIZATIONAL MEETING – Tuesday, April 19, 2022 at 7:00 PM at City Hall

BOARD OF REVIEW – Wednesday, April 27, 2022 at 7:00 PM at City Hall

**7. Adjournment.** Motion Triemstra/Thiem to adjourn; motion carried 6-0. The meeting adjourned at 8:19 pm.

Respectfully submitted,

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Elizabeth A. Amend, Clerk-Treasurer