



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

PUBLIC PROPERTY & HEALTH COMMITTEE

Markesan City Hall

March 3, 2022
6 PM

AGENDA

Call to Order

Roll Call

Citizen's Comments

Public Works Report

- Update on List of Projects from Public Works Employee

Old Business

- Discussion and Action on 650 N. Margaret Street Property Maintenance Violation Update

New Business

- Discussion and Action on Purchase of a Trailer for the Public Works Department
- Discussion and Action on New Garage Maintenance
- Discussion and Action on City Hall Carpet Cleaning
- Discussion and Action on the Placement of the Newly Repaired Cemetery Stones

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: Horicon Bank City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated March 2, 2022
Elizabeth Amend, Clerk-Treasurer

Dors Krentz List

Clean City Hall - Mop floors/clean Restroom / ^{Replace} Light Bulbs

Move Snow out of City Parking lot and stalls when car a moved

Plow & clean Sidewalk's

⚡ Pick up garbage on Friday Morning's
⚡ City garbage Cans

⚡ Hauled Leafs out off old Sower Plant to
⚡ Recycling Center

Cut trees down in Cemetery More totism
Work on Machinery

Make Sure Ready for snow / Freezing Rain
reload Truck with Salt

change oil & Grease equipment as needed
wash equipment

Sweep and Clean in Shop

Start getting Meow's Ready For Season
check plows any cracks or loose bolts that may need to be repaired



JANUARY

- 1 Check with Lions to see when Fisheree will be to make sure park is plowed out
- 2 Check city fire extinguishers
- 3 Change Hyd filters on Zero turn if hrs require
- 4 Check Elevator oil level and inspect
- 5 Inspect all electrical cords for cuts and abrasions, take bad chords out of service
- 6 Check water softener at city hall and add salt
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- 11 Take down Christmas lights and banners downtown
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- 17 Toolbox safety talk
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FEBRUARY

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- 2 Check city fire extinguishers
- 3 Check over and run City Hall backup generator and transfer Switch
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- 8 Toolbox safety talk
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- 15 Flooding on skating rink ends unless very cold yet as sunlight deteriorates ice
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MARCH

- 1 Check city fire extinguishers
- 2 Change oil on John Deere 2032 and grease
- 3 Check and grease all Skid loader Attachments
- 4 Service 2013 Chev Dump truck
- 5 Service 2021 Chev dump truck
- 6 Check water softener at city hall and add salt
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- 14 Toolbox safety talk
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- 24 Deep Clean Kiwanis, Hein and Soldiers and Sailor park bathrooms and address any maint issues
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APRIL

- 1 Open Park bathrooms
- 2 Check Elevator oil level and inspect
- 3 Check over and run City Hall backup generator and transfer Switch
- 4 Change oil & filter, grease Ford loader
- 5 Grease street sweeper and check over and once a month depending on use
- 6 Check city fire extinguishers
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- 13 Toolbox safety talk
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- 19 3rd Monday City wide Brush pickup
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MAY

- 1 Check city fire extinguishers
- 2 Check over mowing units for mowing season
- 3 Check water softener at city hall and add salt
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- 9 Toolbox safety talk
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- 15 Put out JDD signs
- 16 Paint crosswalks and lines by end of month
- 17 Spray weeds and curblines 2 weeks before JDD
- 18 3rd Monday City wide Brush pickup
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- 26 Mow areas affected by JDD on Monday the week of
- 27 Contact Diggers Hotline Week before JDD for Hien Park an N of city garage
- 28 Mow long grass letered properties week before
- 29 Weed and trim week before JDD

JUNE

- 1 Meet with Police and EG dir regarding traffic and road closures
- 2 Check city fire extinguishers
- 3 Check over and run City Hall backup generator and transfer Switch
- 4
- 5
- 6 Toolbox safety talk
- 7
- 8
- 9 Clean out shop by Wed before JDD include pressure wash shop floor
- 10 Put table cart in shop, Electric Boxes out by the Thur before
- 11 JDD pork dinner band
- 12 JDD parade and band
- 13
- 14 Pickup everything including garbage the Monday after JDD
- 15 Put shop back together the week after JDD
- 16 Deep clean park rest rooms the week after JDD
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- 21 3rd Monday City wide Brush pickup
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JULY

- 1 Cemetary trimmed and mowed for 4th
- 2 Check city fire extinguishers
- 3 Check Elevator oil level and inspect
- 4 Check water softener at city hall and add salt
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- 10 Toolbox safety talk
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- 19 3rd Monday City wide Brush pickup
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AUGUST

- 1 Contact chamber rep 2 weeks before August Fest for details
- 2 Check city fire extinguishers
- 3 August Fest,meet with police chief and EG director 1 week before August Fest
- 4 Check over and run City Hall backup generator and transfer Switch
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- 8 Toolbox safety talk
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- 16 3rd Monday City wide Brush pickup
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SEPTEMBER

- 1 Weed, trim, mow cemetery and city the week before Labor Day
- 2 Check flags for wear and tear
- 3 Check flag lights
- 4 Check city fire extinguishers
- 5 Drain boiler expansion tanks and check water pressure in system
- 6 Check water softener at city hall and add salt
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- 9 Toolbox safety talk
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- 20 3rd Monday City wide Brush pickup
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OCTOBER

- 1 Leaf pickup Every Monday for the month(usually takes 3 days to get all the leaves picked up when they are heavy)
- 2 Check city fire extinguishers
- 3 Check Elevator oil level and inspect
- 4 Check over and run City Hall backup generator and transfer Switch
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- 6 Toolbox safety talk
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- 15 All Park bathrooms to close
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- 18 3rd Monday City wide Brush pickup (final Brush pickup of year)
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- 28 Halloween, Meet with chief and EG traffic and road closures



NOVEMBER

- 1 Check with Chamber to see when Homespun holidays will be.
- 2 Check lights on 7's and snowflakes (Christmas decorations)
- 3 Check city fire extinguishers
- 4 Put up banners, 7's and snowflakes (christmas decorations) the week before homespun holiday
- 5 Leaf pick up the first Monday of Nov and possibly once or twice more depending on leaf drop
- 6
- 7 Service on 97 Int Orange plow truck
- 8 Service FL-70 plow truck
- 9 Service 2000 GMC truck
- 10 Service and treat fuel for storage on Billy Goat leaf vac
- 11 Service White snowblower
- 12 Service John Deere 444K payloader
- 13 Check water softener at city hall and add salt
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- 16 Toolbox safety talk
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- 22 Put Tree and Christmas décor up at city hall
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DECEMBER

- 1 Flood skating Rink weather permitting at Kiwanis park
- 2 Check city fire extinguishers
- 3 Check over and run City Hall backup generator and transfer Switch
- 4 Check heater in Kiwanis park warming shelter
- 5 Clean warming shack
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- 9 Toolbox safety talk
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Jerry & Susan

J. & S. Heuer
Headstone Cleaning and Restoration
N9781 Cty Rd C Fox Lake, WI 53933
920-210-3130

Markesan Memorial Cemetery - Estimate
Markesan, WI

Repair and cleaning of the first six headstones and two flat markers by West driveway, left side of driveway.

First headstone - dig out and reset back about 2' - 3', clean, level dirt and seed.

Next five headstones - dig out bases, chip off the old concrete from the bottom of the headstones. Clean the headstones. Glue the top to the bottom. Wet set the headstones in a new base. Reset all five headstones from the existing place, back 2' - 3' in a straight line. Dig out two flat markers, raise, reset back 2' - 3', clean and reseed.

All headstones are set on two layers of two types of gravel with a fiber mesh between the gravel layers. Dirt is leveled around the area and seeded with grass seed.

Cost includes: trip, digging out, cleaning, glueing, wet set base, materials and labor.

Total Estimate: \$1,100 - \$1,300

Thank you for your business.
Jerry Heuer