

FINANCE, PERSONNEL & SAFETY

Markesan City Hall

January 4, 2022

Immediately Following Public Property & Health Meeting

MINUTES

Call to Order- At 6:29 pm .

Roll Call – Was by sign-in.

Citizen's Comments – None.

Emergency Management Report – None.

Review and Approval of Vouchers Payable – Motion by Dave & 2nd by Rita to approve. Motion passed.

Police Report & Schedule

- Resignation of Officer Crowley – Motion by Beth & 2nd by Rich to accept the resignation and thank him for his service.
Motion passed.
- Full-Time Hiring Process – Chief Pflum will have recommendation for approval at council.

New Business

- Discussion and Action on Weekly Overtime Tracking Form – Motion by Rich & 2nd by Rita to approve the form and have the Finance Chair or the chair's designee approve the overtime weekly. Motion passed ayes.
- Discussion and Action on Monthly Time Tracking Form for Part-Time Public Works Employee – Betsy will report to Council on her recommendation.
- Discussion and Action on Reducing Overtime in Departments – Motion by Dave & 2nd by Rich to have Tony inquire with the current part time employees if they have any interest in taking readings 2 weekends a month at the treatment plant. If current P/T staff have no interest then hire new P/T person. Motion passed.
- Discussion and Action to Amend the 2015 Shared Services/Cost Sharing Procedure to Create Appropriate Job Code in Each Department for Tracking and Review at Year End – Motion by Rich & 2nd by Rita to have Betsy and the auditor revise the policy and bring to council. Motion passed.

Old Business

- Discussion and Action on Cost Analysis of Overtime Snow Removal Payout verses Taking Comp Time – Motion by Rita & 2nd by Pat to review comp time in April 2022. Motion passed.
- Discussion and Action Resolution #14-2021 to Change the Employee Handbook to Payout all Snow Removal Overtime Hours – No Action.

Adjournment – Motion by Dave & 2nd by Beth to adjourn at 7:04 pm. Motion passed.

Respectfully Submitted; Dave Abendroth