

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

December 14, 2021

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Rich Slate at 7:00 pm.
- 1.2 Present were Ald. Abendroth, Ald. Tetzlaff, Ald. Triemstra, Ald. Prill, Mayor Slate, Ald. Thiem, Ald. Kazda, and Clerk-Treasurer Betsy Amend. Also present were Kristin Radtke from the Berlin Journal.
- 1.3 Pledge of Allegiance
- 1.4 Citizen's comments: None

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Prill/Triemstra to approve the November 9, 2021 Common Council and Common Council Closed Session minutes as presented; motion carried 6-0.
- 2.2-2.7 After review of all items, motion Thiem/Kazda to approve the November Police Report & December Schedule, Public Property & Health minutes of December 7, 2021, Finance, Personnel & Safety and Finance Closed Session minutes of December 7, 2021, Streets, Buildings & Utilities minutes from December 7, 2021, Planning Commission Public Hearing minutes of November 17, 2021 and November 2021 Library Director's Report and Markesan Library Board minutes of November 18, 2021; motion carried 6-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Tetzlaff to approve the following vouchers as presented: City Checks #36938-36989, Electronic Payments #EFT 1165-1172, and Direct Deposits #4614-4691 in the amount of \$208,259.17 and Utility Checks #12871-12885 in the amount of \$48,632.20; motion carried 6-0 on a roll call vote.
- 3.2 After review, by consensus the November 2021 Treasurer's Report was filed for audit.

4. New Business

- 4.1 Motion Prill/Kazda to approve the 2022-2023 Election Inspectors: Jennifer Dirks, Chief Inspector, Donna Fletcher-Dykstra, Chief Inspector, Terry Jahnke, Chief Inspector, Cheryl Abendroth, Jean Daye, Rochelle Ford (Republican Party), Rachel Heiling, Glenda Honnard, Sandy James, Holley Krogulski, Clyde Olson, Shirley Parker, John Ropella, Elizabeth Vande Streek and Carmen Zacharias; motion carried 6-0.
- 4.2 Motion Abendroth/Thiem approve the Police Department's Dodge Charger Brake Replacement for \$790.16 from Rennert's Fire Equipment Service, Inc.; motion carried 6-0 on a roll call vote.
- 4.3 Following discussion, motion Thiem/Triemstra to accept and approve the recommendation from the Planning Commission Committee to Grant a Conditional Use to Barbara Kissinger for parcel 251-00800-0000 located at 1175 N. Margaret Street; to covert 40 feet of the east side of the repair shop located in the north rear area of the parcel into 10 Indoor Storage Units; motion carried 6-0 on a roll call vote.
- 4.4 Following discussion, motion Triemstra/Thiem to accept and approve the recommendation from the Planning Commission to Grant a Conditional Use to Michael Glod for parcel 251-00685-0203 (West of 941 W. Manchester Street); to build a new 120' by 30' Indoor Storage Unit Building on the lot once the lot requirements are met after survey; motion carried 6-0 on a roll call vote.
- 4.5 After discussion, motion Prill/Triemstra to accept the hourly rate increase from General Engineering Company from \$70.00 to \$75.00 effective January 1, 2022; motion carried 6-0 on a roll call vote.
- 4.6 Motion Thiem/Abendroth to approve the 2022 Mobile Home Park license for Northern Development Group; motion carried 6-0 on a roll call vote.
- 4.7 Motion Kazda/Triemstra to approve the Emergency Management Annual Christmas Party, not to exceed \$750.00 with no alcohol purchased with City funds; motion carried 6-0 on a roll call vote.
- 4.8 Motion Abendroth/Tetzlaff to approve the annual payments to the Emergency Management Members: Director \$600, Assistant Director \$400 and Members a total of \$1200; motion carried 6-0 on a roll call vote.

- 4.9** Motion Prill/Triemstra to approve carrying over the 2021 General Accounting Administration Outlay - Account #6571900 for \$2,559 to the Non-Lapsing Account #1150000; motion carried 6-0.
- 4.10** After discussion, motion Prill/Abendroth to approve the 2022 liability insurance for \$46,144 with EMC Insurance Company, with the stipulation that the City can re-evaluate the building's replacement costs during the year; motion carried 6-0 on a roll call vote.
- 4.11** Motion Abendroth/Triemstra to approve the tire quote from Sondalle for \$1,050.84 for new tires for the Public Works 2013 Silverado truck; motion carried 6-0 on a roll call vote.
- 4.12** Motion Triemstra/Tetzlaff to approve Resolution #15-2021 to Authorize the Redemption of Taxable Water System Mortgage Revenue Bonds (Build America Bonds – Direct Payment), dated December 28, 2010 for \$633,130.61; motion carried 6-0 on a roll call vote.
- 4.13** Motion Kazda/Tetzlaff to approve operator's licenses for the period ending 6/30/2022 for Christopher Ellis, Mark Ropella, Diane Sims, Maradith VandeBrink, and Amy Wojciechowski; motion carried 6-0.
- 4.14** Motion Prill/Triemstra to approve the 2021 Employee Year End Bonus' at \$75 for full-time employees and \$25 for part-time employees; motion carried 6-0 on a roll call vote.

5. Schedule Future Meetings and Agenda Items: The following meetings were scheduled: Streets, Buildings & Utilities – January 4, 2022 at 6 PM at City Hall; Public Property & Health – January 4, 2022 immediately following Streets, Buildings & Utilities; Finance, Personnel & Safety – January 4, 2022 immediately following Public Property & Health meeting at City Hall; Common Council – January 11, 2022, 7:00 PM at City Hall.

6. Adjournment. Motion Triemstra/Thiem to adjourn; motion carried 6-0. The meeting adjourned at 7:36 pm.

Respectfully submitted,

Elizabeth A. Amend, Clerk-Treasurer