

FINANCE, PERSONNEL & SAFETY

Markesan City Hall

December 7, 2021

Immediately Following Public Property & Health Meeting

MINUTES

Call to Order – at 6:06 pm.

Roll Call – was by sign-in.

Citizen's Comments- None.

Emergency Management Report

- Discussion and Approval of Payment to Emergency Management Members, Director and Assistant Director- Motion by Rich & 2nd by Beth to approve \$1200.00 to be divided among members, \$600.00 to director, \$400.00 to assistant director. Motion passed all ayes.
- Discussion and Approval of Emergency Management Christmas Party- Motion by Rich & 2nd by Pat to approve a not to exceed amount of \$750.00, with no alcohol. Motion passed all ayes.

Review and Approval of Vouchers Payable – Motion by Pat & 2nd by Rich to approve. Motion passed all ayes.

Police Report & Schedule

- Dodge Charger Brake Replacement – Motion by Rich & 2nd by Rita to approve repair's not to exceed \$790.16. Motion passed all ayes.
- Handicap Parking Downtown – The Public Works Director and Chief Pflum will work to determine the safest and most accessible places for four handicap parking spaces.
- City Christmas Tree – Ceremony on December 23, 2021 downtown. All safety protocol has been taken care of with the police department and the public works department. Luminary lights will be sold to honor a loved one, with proceeds to go to the Playground fund.

Motion by Slate and 2nd by Kazda to convene into closed session; motion passed by roll call; Abendroth-aye, Prill-aye, Tetzlaff-aye, Kazda-aye, and Mayor Slate-aye.

Closed Session: Review Public Works Director Position

- The Common Council may, by roll call vote, convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(c) to consider the employment, promotion, compensation or performance evaluation of a public employee over which the governmental body has jurisdiction or exercises responsibility, after which they will immediately reconvene in Open Session pursuant Wis. Stats. 19.85(2).
- Reconvene in Open Session to take possible action on items discussed in Closed Session.

New Business

- Discussion and Action on Employee's 2021 Year End Gifts - Motion by Pat & 2nd by Rich to have full-time employees get \$75 and part-time employees receive \$25 for year end gifts. Motion passed all ayes.
- Discussion and Action on Renewal of Liability Insurance – Motion by Rich & 2nd by Rita to have the values checked on the two buildings questioned in renewal and approved the renewal. Motion passed all ayes.
- Discussion and Action on Employee Pay for Overtime Snow Plowing – Motion by Rich & 2nd by Pat to do cost analysis and move to next Finance Meeting. Motion passed all ayes.
- Discussion and Action Resolution #14-2021 to Change the Employee Handbook to Payout all Snow Removal Overtime Hours – No action.

- Discussion and Action on the Request to Carry Over the General Accounting Administration Outlay Account Balance for 2021- Motion by Rich & 2nd by Pat to carry over the 2021 balance into 2022. Motion passed all ayes.
- Discussion and Action on the Payoff of the USDA Loan for the WWTP – Motion by Rich & 2nd by Rita to pay off loan. Motion passed all ayes.
- Discussion and Action on the Consideration of Rezoning Zanto Park to a Conservancy District from Residential (Send to Planning Commission?) Motion by Rich & 2nd by Rita to send to next Planning Commission meeting. Motion passed.
- Discussion and Action to Consider Adding Storage Units/Storage Facility as a Conditional Use under Highway Commercial (Chapter 400-62) in the City's Ordinances (Send to Plan Commission?)- Motion by Pat & 2nd by Beth to send to next Planning Commission meeting. Motion passed all ayes.

Old Business

- Discussion and Action on Waste Management Service and Contract – The clerk will follow up with Chad at Waste Management with letter.

Adjournment – Motion by Rita & 2nd by Rich to adjourn at 7:31pm. Motion passed