

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

November 9, 2021

MINUTES

**1. Preliminaries**

**1.1** Meeting was called to order by Mayor Rich Slate at 7:03 pm.

**1.2** Present were Ald. Tetzlaff, Ald. Triemstra, Ald. Prill, Mayor Slate, Ald. Thiem, Ald. Kazda, and Clerk-Treasurer Betsy Amend. Also present were Kristin Radtke from the Berlin Journal. Ald. Abendroth was absent.

**1.3** Pledge of Allegiance

**1.4** Citizen's comments: Beth Kazda praised the City, the schools and the Legion for an incredible and heart warming ceremony for Navy Hospital Apprentice 1<sup>st</sup> Class Keefe Connolly who lost his life at Pearl Harbor and was brought back to Markesan after 80 years to be honored and buried in the City Cemetery. Ald. Tetzlaff reported that she had some complaints about the Mayor's sign at his house on Halloween, stating that they were boycotting daytime trick or treating. They stated that it was inappropriate for the Mayor of Markesan, as a leader, to do this.

**2. Approval & Review of Minutes, Reports & Correspondence**

**2.1** After review, motion Prill/Triemstra to approve the October 12, 2021 Common Council minutes as presented; motion carried 5-0.

**2.2-2.6** After review of all items, motion Triemstra/Tetzlaff to approve the October Police Report & November Schedule, Public Property & Health minutes of November 2, 2021, Finance, Personnel & Safety minutes of November 2, 2021, Streets, Buildings & Utilities minutes from November 2, 2021 and October 2021 Library Director's Report and Markesan Library Board minutes of October 21, 2021; motion carried 5-0.

**3. Approval of Claims:**

**3.1** The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Prill/Thiem to approve the following vouchers as presented: City Checks #36900-36937, Electronic Payments #EFT 1156-1164, and Direct Deposits #4567-4613 in the amount of \$101,308.12 and Utility Checks #12857-12870 in the amount of \$40,925.22; motion carried 5-0 on a roll call vote.

**3.2** After review, by consensus the October 2021 Treasurer's Report was filed for audit.

**4. Old Business**

**4.1** Motion Tetzlaff/Triemstra to approve the Church snow removal policy and waiver form; motion carried 5-0 on a roll call vote.

**Closed Session:** Discussion and Action on Purchase of Garage: Motion Thiem/Triemstra to move into closed session at 7:12 pm; motion carried 5-0 on a roll call vote.

The Common Council may, by roll call vote, convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, after which they may reconvene in Open Session pursuant to Wis. Stats. 19.85(2).

Motion Triemstra/Kazda to reconvene in Open Session to take possible action on items discussed in Closed Session. No action on the closed meeting.

Motion Kazda/Triemstra to adjourn Council meeting and move into the Budget Public Hearing; motion carried 5-0.

**5. Budget Public Hearing**

After discussion of changes to the budget and no questions on the budget, Mayor Slate shut down the public hearing and reconvened into the regular council meeting at 7:22 pm

**6. New Business**

- 6.1** Motion Prill/Tetzlaff to approve Resolution #13-2021 Adopting the 2022 Annual Budget and Setting the 2021 Levy Payable in 2022 at \$612,421; motion carried 5-0 on a roll call vote.
- 6.2** Motion Triemstra/Kazda to approve the agreement for maintenance assessment services with Action Appraisers & Consultants for 2022-2023 for \$6,000 a year; motion carried 5-0 on a roll call vote.
- 6.3** Motion Kazda/Thiem to approve hiring Cheryl Koos-Abendroth as an election official; motion carried 5-0.
- 6.4** Motion Thiem/Triemstra to approve raising the crossing guard wage rate from \$9.50 to \$10.50 effective January 1, 2022; motion carried 5-0 on a roll call vote.
- 6.5** Motion Prill/Triemstra to approve the purchase of a 2022 Chevy Colorado Work truck for the WWTP from West Side Garage for \$27,089.40; motion carried 5-0 on a roll call vote.
- 6.6** Motion Kazda/Triemstra to approve the Part-Time Public Works Employee 2022 Schedule - to allow John Huhndorf up to 12 hours a week for 30 weeks during the mowing season for Soldier's & Sailor's Park Maintenance, Machine Maintenance and to fill in when Public Works employees are on vacation for a budget of \$4,320; 144 hours for work at the recycling center for a budget of \$1,728; and 70 hours for snow removal for a budget of \$1,155 for the year; motion carried 5-0 on a roll call vote.
- 6.7** Following discussion, motion Prill/Tetzlaff to move Resolution #14-2021 to Change the Employee Handbook to payout all snow removal overtime hours to the December Finance meeting; motion carried 5-0.

- 7. Schedule Future Meetings and Agenda Items:** The following meetings were scheduled: Public Property & Health – December 7, 2021 at 6 PM at City Hall; Finance, Personnel & Safety – December 7, 2021 immediately following Public Property & Health meeting at City Hall; Streets, Buildings & Utilities – December 7, 2021 immediately following the Finance, Personnel & Safety meeting at City Hall; Common Council – December 14, 2021, 7:00 PM at City Hall.

- 8. Adjournment.** Motion Triemstra/Thiem to adjourn; motion carried 5-0. The meeting adjourned at 7:30 pm.

Respectfully submitted,

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Elizabeth A. Amend, Clerk-Treasurer