

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

October 12, 2021

MINUTES

1. Preliminaries

1.1 Meeting was called to order by Mayor Rich Slate at 7:00 pm.

1.2 Present were Ald. Triemstra, Ald. Prill, Mayor Slate, Ald. Thiem, Ald. Abendroth, Ald. Kazda, and Clerk-Treasurer Betsy Amend. Also present were Kristin Radtke from the Berlin Journal. Ald. Tetzlaff was absent.

1.3 Pledge of Allegiance

1.4 Citizen's comments: Citizen requested a handicap parking space on E. Water Street. Request will be sent to Chief Pflum and the Finance, Personnel & Safety Committee.

2. Approval & Review of Minutes, Reports & Correspondence

2.1 After review, motion Prill/Triemstra to approve the September 14, 2021 Common Council minutes as presented; motion carried 5-0.

2.2-2.6 After review of all items, motion Kazda/ Thiem to approve the September Police Report & October Schedule, Public Property & Health minutes of October 5, 2021, Finance, Personnel & Safety minutes of October 5, 2021, Streets, Buildings & Utilities minutes from October 5, 2021 and September 2021 Library's Director's Report and Markesan Library Board minutes of September 16, 2021; motion carried 5-0.

3. Approval of Claims:

3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Thiem to approve the following vouchers as presented: City Checks #36853-36899, electronic payments #EFT 1148-1155, and direct deposits #4524-4566 in the amount of \$124,379.27 and Utility Checks #12842-12856 in the amount of \$24,230.36; motion carried 5-0 on a roll call vote.

3.2 After review, by consensus the September 2021 Treasurer's Report was filed for audit.

4. Old Business

4.1 Church Parking Lot Snow removal policy and waiver form: No Action. Send to the Streets, Buildings & Utilities Committee in November and have Attorney Sondalle present.

5. New Business

5.1 Following discussion, motion Prill/Abendroth to approve the Employee Health Insurance with an employer paid limit per month to be \$750.84 for single coverage and \$1,846.03 for family coverage; motion carried 5-0 on a roll call vote. Motion Abendroth/Triemstra to approve Supplemental Dental, Accident and Vision Insurance for employees at their expense; motion carried 5-0 on a roll call vote.

5.2 Motion Abendroth/Kazda to approve Tony Doro to purchase supplies needed for the High School Tech Class to build a portable shed for the WWTP; motion carried 5-0 on a roll call vote.

5.3 Following discussion, motion Thiem/Prill to approve the 2022 Budget as presented and to approve the summary to be published; motion carried 5-0 on a roll call vote.

5.4 This item was moved before 5.3 to discuss. Motion Triemstra/Kazda to approve a 2% increase to the 2022 employee salaries; motion carried 5-0 on a roll call vote.

5.5 Motion Kazda/Prill to hire Kari Moore and Cheryl Koos-Abendroth as fill-in Crossing Guards; motion carried 4-0-1 abstain from Abendroth.

5.6 Motion Abendroth/Kazda to waive the reading and approve Resolution #12-2021 to Adopt Ward Plan and to Designate Polling Place; motion carried 5-0 on a roll vote.

5.7 Motion Prill/Kazda to approve the annual boiler maintenance agreement with August Winter & Sons for \$1,386; motion carried 5-0 on a roll call vote.

- 5.8 Following discussion, motion Abendroth/Triemstra to approve Joe Strelow, the Public Works Director, to move forward with the engineering and creation of a burning pad at the Recycling Center and burning license for 2022, with the approval from the other three townships, and for it not to exceed \$15,000; motion carried 5-0 on a roll call vote.
- 5.9 Motion Triemstra/Kazda to allow the Young Star's Daycare to use the City's Community Room at no charge for special programs; motion carried 5-0.
- 5.10 Following discussion, Motion Triemstra/Thiem to approve J & S Heuer to repair six headstones and two flat markers in the cemetery for \$1,300 to come from the 2021 Cemetery Outlay account; motion carried 5-0 on a roll call vote. Follow up in the spring to discuss the placement of the stones. Council feels 2-3 feet may be too far back and will look out of line.
- 5.11 Motion Prill/Kazda to approve the purchase of the digital mapping and database solution for the Markesan Cemetery from Chronicle for \$3,150 to come from the 2021 Cemetery Outlay account and to approve the annual renewal fee of \$240 to come from the cemetery operating expense; motion carried 5-0 on a roll call vote.
- 5.12 Motion Kazda/Thiem to grant an Operator's License for the period ending June 30, 2022 to Alexis Keeler and Holly Muenchow; motion carried 5-0.
6. **Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Finance, Personnel & Safety - November 2, 2021 at 6 PM at City Hall; Streets, Buildings & Utilities – November 2, 2021 immediately following the Finance, Personnel & Safety meeting at City Hall; Public Property & Health – November 2, 2021 immediately following the Streets, Buildings & Utilities meeting at City Hall; Common Council –November 9, 2021, 7:00 PM at City Hall and 2022 Budget Public Hearing - November 9, 2021 at 7:15 PM at City Hall.
7. **Adjournment.** Motion Triemstra/Thiem to adjourn; motion carried 5-0. The meeting adjourned at 7:35 pm.

Respectfully submitted,

Elizabeth A. Amend, Clerk-Treasurer