



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

PUBLIC PROPERTY & HEALTH COMMITTEE

Markesan City Hall

November 2, 2021

Immediately following Streets, Buildings & Utilities Meeting

AGENDA

Call to Order

Roll Call

Citizen's Comments

Public Works Report

- Public Works Projects Update

New Business

- Discussion and Action on Cost Sharing for Cemetery Stone Repairs and Mapping
- Discussion and Action on Part-Time Public Works Schedule

Old Business

- Discussion and Action on 650 N Margaret Street Property Update

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: Horicon Bank City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated November 1, 2021
Elizabeth Amend, Clerk-Treasurer

PW Report for both committees

1 message

Joe Strelow <jstrelow@markesanwi.gov>
To: Betsy Amend <bamend@markesanwi.gov>

Mon, Nov 1, 2021 at 9:11 AM

Hello Everyone,

The public works has been working on leaf collection with the setup on the old GMC which has been working well. I estimate half of the leaves have fallen in town so we have a few weeks of collections to go yet and hopefully the snow stays away. That being said, we will be setting up the snow removal equipment soon. I plan on rotating the payloader tires and using the chains as I feel we can get another year out of them before we need new tires. The facade on City hall has been painted. The bathrooms at Soldiers and Sailors park as well as Hein Park are closed for the season. The Christmas decorations are being gone through and are scheduled to be placed on the 15th of November. The liner has been ordered for the skating rink and I am working with Alliant energy Rep to secure the poles we need for that project. We will be working at the recycling center the next few weeks as well working to get rid of our eCycling materials to Sadoff E-Cycling division in Oshkosh as the company that took our TVs before is no longer in business. The Cemetery will be mowed and trimmed this week before the upcoming ceremony for Mr Connally. I am working with all parties to make sure we have a smooth procession.

On Friday Oct 29th August Winter and the Boiler Startup guy from the manufacturer were here to start the boiler up. The boiler was filled, started up, adjusted and programmed by the factory rep. During this process the main gas regulator that supplies the new boiler failed so we were not able to keep the boiler running. This regulator is brand new and was tested before start and failed once large amounts of gas were run through it. Another new regulator has been ordered and hopefully will show up this week. The boiler is ready to run once this is replaced. The day care and Dulas financial and the PD and city clerks have been notified and have small portable room heaters to get through the week until the boiler is running. I will send out an email to everyone once the system is up and running.

Waste Management has contracted 1-800-Got Junk to do the bulky trash pickup which they are in process of doing. I have been in daily contact with the manager of that company to ensure that all the bulky items are picked up. They are hoping to be done by Nov 3rd or 4th. I have let Waste Management manager know the City has not been happy with the slow response of pickup.



Yours Truly,
Joe Strelow
920-229-0821-cell
Public Works Director

Public Works 2021 Projects

1. Trim and cut down dead tree's in Cemetery *In Process Have Hauled 4 loads out of cemetery so far.*
2. Cost out/Replace posts in guardrail along river by Kiwanis park as budget allows - *Am trying to use part we Already Have.*
- ~~3. Get bids for crack filling of John, Bridge, Water and S High streets~~
- ~~4. Wash Parks shelter roof @ S&S Park~~ *1/2 Done*
5. Paint posts @ S&S Park
6. Replace doors on south side of stage at S&S Park *John is working on.*
7. Paint bathroom doors @ S&S Park
- ~~8. Replace fluorescent light at Scout Cabin S&S~~
- ~~9. Fix light fixtures at library~~ *Sunshine nursery is having Ness upgrade lights + paying for it.*
10. Kiwanis park building repairs
11. Paint fascia on East side of City Hall
12. Get quotes on replacement of roofing on Hein Park bathroom
- ~~13. Clean Second story windows of city hall when we have boom lift for banners~~
- ~~14. Cleanout catch basins~~ *Done multiple times after storms*
15. Cost out having walkway sealed at S&S Park
16. Get estimate on Repaving Old Cemetery/Repave if budget allows
- ~~17. Paint crosswalks and Parking Stalls~~
- ~~18. City Hall Boiler Replacement~~ *In Process*
19. Put LED lights on 7's
- ~~20. Haul Sand to S&S Park beach~~

21. Street sign updating or replacement Discussed with Will
A few signs to be ordered.
22. Work with police chief on community service program Have 1 person
has not shown up yet
participants
- ~~23. Replace / Update Bobcat S570 to S64 \$4500 Midstate~~
24. Replace / Update John Deere 2032 \$2600 from Ballweg waiting
on mid state quote
25. Cost out 2000 GMC repairs to make into designated leaf pickup
vehicle In Process
26. Cost out Zero turn replacement at end of mowing season. In Process
27. Cost out and replacement of Pay loader tires Approx. \$8,000 for
new looking into retread tires and feasibility of retreads
28. Cost out and possible replacement of rooftop AC unit on South
end of City Hall Not in Budget. Have Costs.

Public works has spent a lot of hours on
Storm Cleanup this summer.

Also the grass has been exploding and a lot
of time has been put into trying to keep up
with that as well.

Part Time Mower hours.

1 message

Joe Strelow <jstrelow@markesanwi.gov>
To: Betsy Amend <bamend@markesanwi.gov>

Mon, Nov 1, 2021 at 10:28 AM

Hello Everyone,

In 2019 it was approved for John to Mow 6 hours a week based on a 30 week mowing season. Since 2020 and 2021 when Martin retired and I started John has worked an average of 10.5 hours a week for the 30 week season. This last year I have used John while Dors and I have been on vacation where he would help and get more hours those weeks and when I needed help on maintenance items in the Shop. I would like to be able to continue to use John 10-12 hours a week on average for the season in this manner during the summer season for fill in and maintenance as well as his normal hours maintaining S&S Park. His hours for the year would be as follows 144 hours at the recycling center for a cost of \$1728. Using the last 2 years of snow plowing at 70 hours average at a cost of \$1155. Then using a 30 week schedule at 12 hours a week would cost \$4320. I used these hours when making up my budget for 2022.



Yours Truly,
Joe Strelow
920-229-0821-cell
Public Works Director

City of Markesan
Payroll Summary
 January 1 through October 16, 2021

	Huhndorf, John E			TOTAL		
	Hours	Rate	Jan 1 - Oct 16, 21	Hours	Rate	Jan 1 - Oct 16, 21
Employee Wages, Taxes and Adjustments						
Gross Pay						
AL - Streets/Alley		12.00	0.00			0.00
BC - Bridges/Culverts		12.00	0.00			0.00
CE - Celebration		12.00	0.00			0.00
CH - City Hall		12.00	0.00			0.00
CM - Cemetery	46.5	12.00	558.00	46.50		558.00
CU - Curbs/Gutters		12.00	0.00			0.00
GC - Garbage/Brush Collection	16	12.00	192.00	16.00		192.00
GG - City Garage		12.00	0.00			0.00
LB - Library Public Works		12.00	0.00			0.00
LF - Landfill		12.00	0.00			0.00
MA - Machinery & Equipment	51.25	12.00	615.00	51.25		615.00
PK - Parks	189.5	12.00	2,274.00	189.50		2,274.00
PL - Parking Lots		12.00	0.00			0.00
RC - Recycling Center	126.5	12.00	1,518.00	126.50		1,518.00
SA - Street Admin		12.00	0.00			0.00
SC - Street Cleaning		12.00	0.00			0.00
SG - Wages Sewer		12.00	0.00			0.00
SI - Sidewalks		12.00	0.00			0.00
SR - Snow & Ice Removal	71.5	16.50	1,179.75	71.50		1,179.75
SS - Storm Sewer		12.00	0.00			0.00
TS - Traffic Signs		12.00	0.00			0.00
WC - Weed Control	2	12.00	24.00	2.00		24.00
WS - Wages Water		12.00	0.00			0.00
Total Gross Pay	503.25		6,360.75	503.25		6,360.75
Adjusted Gross Pay	503.25		6,360.75	503.25		6,360.75
Taxes Withheld						
Federal Withholding			-56.00			-56.00
Medicare Employee			-92.23			-92.23
Social Security Employee			-394.37			-394.37
WI - Withholding			-100.59			-100.59
Medicare Employee Addl Tax			0.00			0.00
Total Taxes Withheld			-643.19			-643.19
Net Pay	503.25		5,717.56	503.25		5,717.56
Employer Taxes and Contributions						
Medicare Company			92.23			92.23
Social Security Company			394.37			394.37
WI - Unemployment			0.00			0.00
Workers Compensation			2.57			2.57
Total Employer Taxes and Contributions			489.17			489.17