

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

September 14, 2021

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Rich Slate at 7:00 pm.
- 1.2 Present were Ald. Triemstra (via telephone), Ald. Prill, Mayor Slate, Ald. Thiem, Ald. Abendroth, Ald. Kazda, Ald. Tetzlaff and Clerk-Treasurer Betsy Amend. Also present were Kristin Radtke from the Berlin Journal.
- 1.3 Pledge of Allegiance
- 1.4 No Citizen's comments.

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Abendroth/Kazda to approve the August 10, 2021 Common Council minutes as presented; motion carried 6-0.
- 2.2 After review, motion Prill/Thiem to approve September 2, 2021 Special Common Council minutes as presented; motion carried 6-0.
- 2.3-2.7 After review of all items, motion Tetzlaff/Kazda to approve the August Police Report & September Schedule, Public Property & Health minutes of September 7, 2021, Finance, Personnel & Safety minutes of September 7, 2021, Streets, Buildings & Utilities minutes from September 7, 2021 and August and September 2021 Library's Director's Reports and Markesan Library Board minutes of August 26, 2021; motion carried 6-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Thiem to approve the following vouchers as presented: City Checks #36793-36852, electronic payments #EFT 1135-1147, and direct deposits #4476-4523 in the amount of \$187,584.65, and Utility Checks #12825-12841 in the amount of \$46,392.85; motion carried 6-0 on a roll call vote.
- 3.2 After review, by consensus the August 2021 Treasurer's Report was filed for audit.

4. New Business

- 4.1 Following discussion, motion Triemstra/Thiem to approve the Deer Management Policy and General Rules; motion carried 6-0 on a roll call vote.
- 4.2 Motion Abendroth/Tetzlaff to waive the reading and approve the Deer Management Resolution #11-2021; motion carried 6-0 on a roll call vote.
- 4.3 Following discussion, motion Prill/Abendroth to accept the Forester's report on the dead tree at 21 E. Caroline Street and to proceed with a 30 day notice to the property owner to abate the dead tree; motion carried 6-0.
- 4.4 Motion Abendroth/Tetzlaff to approve Al's Plumbing LLC quote to replace the fittings for the boiler system of \$1,162.85 in the timeline needed from August Winter & Sons; if unable to do within the timeline, August Winter & Sons is approved to replace the fittings for \$1,902.00; motion carried 6-0 on a roll call vote.
- 4.5 Following discussion, the 2022 Streets repair and costs will be moved to the next Streets & Utilities meeting. No action.
- 4.6 Dan Sondalle is composing the waiver form for the churches; the form will be presented at the October meeting. No action.
- 4.7 Waste Management Update and Contract will remain on Finance committee agenda for review. No action.
- 4.8 Motion Triemstra/Prill to approve a new lease for Marie Dulas effective January 1, 2022 at \$350.00 a month; motion carried 6-0 on a roll call vote. Motion Abendroth/Prill to have a one year lease and to be reviewed annually; motion carried 6-0 on a roll call vote.

- 4.9 Motion Abendroth/Kazda to allow the Young Star's Daycare to use one room upstairs in the west hall of the City Hall for storage; do not include it in the lease so room can be used in future if needed, and for the rent to stay \$1000 a month for starting February 2022; motion carried 6-0. Also, motion Prill/Abendroth to include in the February 2022 renewal lease the amount of liability insurance and to show proof of personal property insurance; motion carried 6-0.
- 4.10 Motion Abendroth/Prill to approve the purchase of a new long gun for the Police Department for \$993.58; motion carried 6-0 on a roll call vote. Chief Pflum may use the old gun as he sees fit for the department.
- 4.11 Motion Abendroth/Prill to tender an offer not to exceed \$11,000 for the garage purchase behind the Library and also for the City to cover all closing costs in the transaction; motion carried 6-0 on a roll call vote.
- 4.12 Motion Abendroth/Prill to amend the motion for Trick or Treating time from 4pm-6pm to 4:30pm-6:30pm, motion carried 5-1 on a roll call vote with the nay from Thiem.
- 4.13 Motion Thiem/Kazda to grant an Operator's License for the period ending June 30, 2022 to Amy Muenchow; motion carried 6-0.

5. **Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Streets, Buildings & Utilities – October 5, 2021 at 6 PM at City Hall; Public Property & Health – October 5, 2021 immediately following Streets, Buildings & Utilities meeting at City Hall; Finance, Personnel & Safety – October 5, 2021 immediately following Public Property & Health meeting at City Hall; and Common Council – October 12, 2021, 7:00 PM at City Hall.
6. **Adjournment.** Motion Triemstra/Abendroth to adjourn; motion carried 6-0. The meeting adjourned at 7:42 pm.

Respectfully submitted,

Elizabeth A. Amend, Clerk-Treasurer