

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

August 10, 2021

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Rich Slate at 7:00 pm.
- 1.2 Present were Ald. Abendroth (via telephone), Ald. Prill, Mayor Slate, Ald. Thiem, Ald. Triemstra, Ald. Kazda and Clerk-Treasurer Betsy Amend. Also present were Kristin Radtke from the Berlin Journal, Chief Will Pflum and Officer Brennan Crowley. Ald. Tetzlaff was absent.
- 1.3 Pledge of Allegiance
- 1.4 No Citizen's comments.

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Triemstra/Thiem to approve the July 13, 2021 Common Council minutes as presented; motion carried 5-0.
- 2.2 After review, motion Abendroth/Triemstra to approve April 13, 2021 Common Council Closed Session minutes as presented; motion carried 5-0.
- 2.3-2.7 After review of all items, motion Prill/Triemstra to approve the July Police Report & August Schedule, Public Property & Health minutes of August 3, 2021, Finance, Personnel & Safety minutes and Closed Session Finance minutes of August 3, 2021, Streets, Buildings & Utilities minutes from July 8, 2021 and August 3, 2021 and the July 2021 Library's Director's Reports and Markesan Library Board minutes of July 15, 2021; motion carried 5-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Prill/ Kazda to approve the following vouchers as presented: City Checks #36760-36792, electronic payments #EFT 1131-1134, and direct deposits #4431-4475 in the amount of \$96,998.32, and Utility Checks #12807-12824 in the amount of \$35,006.49; motion carried 5-0 on a roll call vote.
- 3.2 After review, by consensus the July 2021 Treasurer's Report was filed for audit.

4. New Business

- 4.1 Following discussion, motion Thiem/Triemstra to accept Officer Neumann's resignation; motion carried 5-0.
- 4.2 Motion Thiem/Triemstra to approve hiring Brennan Crowley as the new full-time patrol officer at the current wage scale of \$16.91 with a hire date of August 11, 2021; motion carried 5-0 on a roll call vote.
- 4.3 Following discussion, motion Abendroth/Prill to immediately start the property maintenance procedure with Northern Development, the owner of the trailer park, by General Engineering Co. sending out a letter to them giving them 30 days to rectify the maintenance issue; motion carried 5-0.
- 4.4 Motion Triemstra/Kazda to approve the 2021 Budget adjustment: Move \$2,300 from #5312000 Public Works Machine & Equipment, \$500 from #533110 Curbs & Gutters, \$500 from #5331200 Traffic Signs & Markings, and \$400 from #5345000 Parking Lots to #5331000 Road Maintenance to increase it by \$3,700; motion carried 5-0 on a roll call vote.
- 4.5 Motion Kazda/Thiem to approve the Tuition Reimbursement Policy; motion carried 5-0 on a roll call vote.
- 4.6 Motion Prill/Triemstra to approve the bid from August Winter & Sons, Inc. for \$67,838 to replace the City Hall boiler; motion carried 5-0 on a roll call vote.
- 4.7 Information only that there is a vacant position on the Planning Commission Committee. Mayor Slate asked the Council to advise him of someone to fill the position if they knew of someone. No Action.
- 4.8 Motion Thiem/Triemstra to approve the written notice of claim for Victoria Tripp; motion carried 5-0.
- 4.9 Motion Kazda/Triemstra to grant an Operator's License for the period ending June 30, 2022 to Erin L Krueger; motion carried 5-0.

- 5. Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Special Common Council (with COW Finance for Budget) – Thursday, September 2, 2021 at 6 PM at City Hall; Public Property & Health – September 7, 2021 at 6 PM at City Hall; Finance, Personnel & Safety – September 7, 2021 immediately following Public Property & Health meeting at City Hall; Streets, Buildings & Utilities – September 7, 2021 immediately following Finance, Personnel & Safety meeting at City Hall; and Common Council – September 14, 2021, 7:00 PM at City Hall.
- 6. Adjournment.** Motion Triemstra/Kazda to adjourn; motion carried 5-0. The meeting adjourned at 7:24 pm.

Respectfully submitted,

Elizabeth A. Amend, Clerk-Treasurer