

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

July 13, 2021

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Rich Slate at 7:00 pm.
- 1.2 Present were Ald. Abendroth, Ald. Prill, Ald. Tetzlaff, Mayor Slate, Ald. Thiem, Ald. Kazda and Clerk-Treasurer Betsy Amend. Also present were Cristal Strahota and Kristin Radtke from the Berlin Journal. Ald. Triemstra was absent.
- 1.3 Pledge of Allegiance
- 1.4 No Citizen's comments.

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Prill/Tetzlaff to approve the June 8, 2021 Common Council minutes as presented; motion carried 5-0.
- 2.2-2.7 After review of all items, motion Kazda/Thiem to approve the June Police Report & July Schedule, Public Property & Health minutes of July 8, 2021, Finance, Personnel & Safety minutes of July 8, 2021 with one additional change to the Employee Handbook that was forgotten on the minutes; to change the reprimands section under Discipline and Grievance Procedures, Joint Review Board minutes of June 8, 2021, and the June and July 2021 Library's Director's Reports and Markesan Library Board minutes of June 17, 2021; motion carried 5-0. Streets, Buildings & Utilities minutes were not available.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Prill to approve the following vouchers as presented: City Checks #36700-36759, electronic payments #EFT 1121-1130, and direct deposits #4358-4430 in the amount of \$182,377.98, and Utility Checks #12790-12806 in the amount of \$26,602.15; motion carried 5-0 on a roll call vote.
- 3.2 After review, by consensus the June 2021 Treasurer's Report was filed for audit.

4. New Business

- 4.1 Following discussion with Cristal Strahota, motion Thiem/Kazda to postpone indefinitely the court process with Strahota's as long as progress is being made to the property at 309 E John Street and it is approved by the City Attorney; motion carried 5-0.
- 4.2 After the Mayor presented his recommendations for the Deer Management Committee, motion Abendroth/Prill to approve the Deer Management Committee as presented as Matt Amend, Dale Justmann, Matt Austin, Tom Ruetten and Jeff Killam; motion carried 5-0
- 4.3 Following discussion, no action was taken. Sending the American Rescue Plan funding to the next committee meetings in August.
- 4.4 No action on the use of the monies from the American Rescue Plan for the Cemetery Mapping. All committee chairs should present in August what they would like to use the money for.
- 4.5 Motion Abendroth/Thiem to approve the purchase of new computers in the amount of \$7,104.91; motion carried 5-0 on a roll call vote.
- 4.6 Motion Thiem/Kazda to approve a City donation of \$750 for the Corn Roast at August Fest; motion carried 5-0 on a roll call vote.
- 4.7 Motion Prill/Abendroth to approve the Employee Handbook with Attorney Macy's changes as presented; motion carried 5-0 on a roll call vote.
- 4.8 Motion Prill/Thiem to approve accept the Crack Filling Service Corp. bid for Charles Street, John Street, Water Street and Bridge Street not to exceed \$10,000; motion carried 5-0 on a roll call vote.
- 4.9 Motion Abendroth/Tetzlaff to approve the bid from Scott Construction, Inc. to chip seal Moorland Street, Helen Street and Caroline Street with dark granite chip for \$19,888.00; motion carried 5-0 on a roll call vote.
- 4.10 Motion Kazda/Tetzlaff to grant Operator's Licenses for the period ending June 30, 2022 to Judy K Brooks, Jennifer M Dirks, Sean M Fitzpatrick, Colleen R Grimm and Jennifer L Hahn-Reichartz; motion carried 5-0.

- 5. Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Finance, Personnel & Safety – August 3, 2021 at 6 PM at City Hall; Streets, Buildings & Utilities – August 3, 2021 immediately following Finance, Personnel & Safety meeting at City Hall; Public Property & Health – August 3, 2021, immediately following Streets, Buildings & Utilities meeting; and Common Council – August 10, 2021, 7:00 PM at City Hall.
- 6. Adjournment.** Motion Kazda/Tetzlaff to adjourn; motion carried 5-0. The meeting adjourned at 7:36 pm.

Respectfully submitted,

Elizabeth A. Amend, Clerk-Treasurer