



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

STREETS, BUILDINGS & UTILITIES COMMITTEE

Markesan City Hall

August 3, 2021

Immediately Following Finance, Personnel & Safety Meeting

AGENDA

Call to Order

Roll Call

Citizen's Comments

Public Works Report

Water & Sewer Department Report

- Lead Testing
- CDBG Grant

Old Business

New Business

- Discussion and Action on American Rescue Plan Monies – Use of Money

Review Land Use Permits

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: Horicon Bank City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated August 2, 2021
Elizabeth Amend, Clerk-Treasurer



Betsy Amend <bamend@markesanwi.gov>

Streets PW Report

1 message

Joe Strelow <jstrelow@markesanwi.gov>
To: Betsy Amend <bamend@markesanwi.gov>

Thu, Jul 29, 2021 at 2:46 PM

Hello everyone,

Street patching has begun with streets on the north side of town being done first. Once they are finished we will be patching on S.Main and Sunrise. Any material leftover will be put on the south Cemetery driveway to try to smooth that out. I was able to get a boom lift from CWS and I started to wash the S&S Park shelter. I was able to get the whole stage roof and the west garage roof done along with the south side of the main shelter building. If the schedule permits I will get the lift back and finish the north side of the large building and the small shelter roof. The washing took longer than expected as the moss and mildew was very heavy and hard to remove.



Yours Truly,
Joe Strelow
920-229-0821-cell
Public Works Director



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor
Joel Brennan, Secretary
Susan Brown, Division Administrator

July 23, 2021

The Honorable Rich Slate, Mayor
City of Markesan
150 S. Bridge Street
P.O. Box 352
Markesan, WI 53946

RE: City of Markesan 2021 Community Development Block Grant for Public Facilities (CDBG-PF) Application

Dear Mayor Slate:

The Wisconsin Department of Administration (DOA) Division of Energy, Housing and Community Resources (DEHCR) received the City of Markesan's application for the 2021 Community Development Block Grant for Public Facilities (CDBG-PF) program, requesting financial assistance to make street and utilities infrastructure improvements on N. Bridge, Catherine, Edmaz, N. High, N. Main, and St. Joseph Streets.

The Division received applications requesting more funds than CDBG-PF funds available. Therefore, the Division is not able to fund all applicants. The Division reviewed applications and determined that while the City's project is eligible, unfortunately the application did not score high enough to receive a CDBG award. Applications with the highest scores were awarded funding. The completed Scoring Summary sheet for the City's application is included with this letter. If additional CDBG funds become available during the program year, we may offer funding at a later date to eligible 2021 applicants that did not receive funding with the original awards. These applicants will be contacted in scoring order, with the applicant with the highest score being contacted first.

An applicant who objects to the denial of an award has the right to appeal the decision. A formal appeals process is available for applicants that believe that a non-funding decision has been made in error. The appeal notice must include the name of the applicant, title of the project and a short summary of why the applicant is appealing the decision, including identifying the error(s) the City believes DEHCR made in reviewing the City's CDBG-PF Application. The notice must be filed with the Division's Bureau of Community Development Director within thirty (30) days from the date of this decision letter.

Should you have any questions regarding our review process or decision, please contact David Pawlisch, Director of the Bureau of Community Development, at (608) 333-8047 or David.Pawlisch@Wisconsin.gov.

Sincerely,

DocuSigned by:

Susan Brown

Susan Brown, Administrator

Division of Energy, Housing and Community Resources

cc: Betsy Amend, City Clerk/Treasurer, City of Markesan
Elizabeth Schumate, Grants and Funding Coordinator, General Engineering Company
David Pawlisch, Director, Bureau of Community Development, DEHCR

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City of Markesan
Decision Letter: 2021 CDBG-PF Application

2021 Community Development Block Grant for Public Facilities (CDBG-PF) Project Application Scoring Summary

Applicant / Unit of General Local Government (UGLG):	City of Markesan
Wisconsin County:	Green Lake County
Project Title:	Street & Utilities Infrastructure Improvements Project (Multiple Streets)
Project Start Date:	Construction must start no later than July 1, 2022
Project End Date:	Construction must be completed no later than October 31, 2023; Project Completion Report and Final CDBG Payment Request must be submitted to DEHCR no later than December 31, 2023
National Objective:	LMI National Objective: Meets LMI National Objective using Income Survey Data.
Total # of Beneficiaries	151
Total # of LMI Beneficiaries	87
LMI %	57.62%
Estimated Total Project Cost:	\$2,101,000
CDBG Funding Amount Requested:	\$1,000,000
CDBG Funding Amount Awarded:	\$0

	Score:	Comments:
Project Need (0 – 100 points):	52	
Community Distress (70 points possible):		
<i>Median Household Income (0 – 40 points):</i>	10	
<i>Per Capita Property Value (0 – 15 points):</i>	14	
<i>Local Property Tax Rate (0 – 15 points):</i>	15	
Financial Need (30 points possible):		
<i>General Obligation (G.O.) Debt (0 – 30 points):</i>	N/A	
<i>Water and Sewer Rates (0 – 30 points):</i>	12	
Planning (10 points possible):	8	
Matching Funds (0 – 40 points):	40	100% Match committed and secured.
TOTAL (250 points possible):	151	<i>Insufficient score for CDBG Award.</i>
Grant Award Recommendation:	NO AWARD (CDBG funds not available to fund project.)	

Reminders for Use of American Rescue Plan Act – Local Fiscal Recovery Funds

May 5, 2021

To: Municipal and County Clerks, Treasurers and Heads of Government

As local governments plan to receive American Rescue Plan Act – Local Fiscal Recovery Funds (LFRF), the Wisconsin Department of Revenue (DOR) would like to provide the following guidance. Local governments are expected to receive LFRF during 2021 and 2022 and will have until December 31, 2024 to spend the funds.

Allowable Uses

Local governments *can* use LFRF to cover the following costs incurred prior to December 31, 2024:

- Respond to the coronavirus (COVID-19) pandemic or its negative economic impacts – including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality
- Replace revenues lost as a result of the public health emergency caused by the COVID-19 pandemic, for the purposes of providing government services – relative to revenues collected in the most recent full fiscal year prior to the emergency
- Make necessary investments in water, sewer, or broadband infrastructure
- Provide premium pay of up to \$13 per hour per worker in addition to a worker's usual wage or remuneration (up to \$25,000 in total for any single worker) for workers employed by the local government who perform essential work during the COVID-19 pandemic, or to provide grants to eligible employers that have eligible workers who perform essential work. The term "eligible workers" is defined as those workers needed to maintain continuity of operations of essential critical infrastructure sectors, as well as additional sectors designated by the chief executive officer of a local government as critical to protect the health and well-being of residents of the local government.
- Transfer funds to private nonprofit organizations or public benefit corporations involved in the transportation of passengers or cargo, or special-purpose units of state or local governments
- Transfer funds to the state where the local government is located

Not Allowed

Local governments *cannot* use LFRF to:

- Deposit into any pension fund

Note: The U.S. Department of the Treasury will provide additional guidance on allowable uses of LFRF and reporting requirements, and may also require repayment of LFRF if a local government fails to comply with the allowable uses. Until this additional guidance is provided, DOR cannot answer specific questions on the information above.

Impact to Shared Revenue

- Receipt of LFRF and subsequent expenditures will have no impact to County and Municipal Aid, Utility Aid, Exempt Computer Aid, Personal Property Aid and Video Service Provider Aid
- Receipt of LFRF and subsequent expenditures may impact municipalities (with a local tax rate exceeding five mills) that are eligible to file for the Expenditure Restraint Program (ERP)
- ERP – requires municipalities to restrict the percentage increase of their general fund budget expenditures year-to-year
- To avoid negatively impacting your ERP qualification – if LFRF are being used for a specific purpose, allocate and expend the funds from a special revenue fund
- **Note:** If the funds are allocated and expended within your general fund budget, it will be considered for ERP and subject to your allowable percentage increase

Impact to Levy Limits

- Each year, the starting point of your levy limit calculation is your prior year's actual property tax levy
- Regarding levy limits, consider the following as your local government plans to use LFRF:
 - If your local government uses LFRF to fund expenses typically funded by property tax levy, it may result in a reduced property tax levy. Subsequently, your property tax levy limit will be reduced in the following year.
 - If your local government uses LFRF to pay off its general obligation debt, it may result in property tax levy fluctuations
 - If your local government implements additional operations resulting in ongoing expenses (beyond December 31, 2024) – your local government will need to identify an ongoing revenue source to fund the additional operations (ex: increase in property tax levy)
- **Note:** A county/municipality may increase its levy limit via referendum. A town, with a population less than 3,000, may increase its levy limit via special resolution.

Impact to Tax Incremental Finance

- Receipt of LFRF and subsequent expenditures will not impact the value of a tax incremental district (TID)
- As the tax increment is based on property tax levies of the taxing jurisdictions within it, the tax increment may be reduced if the taxing jurisdiction's property tax levies are reduced

- A municipality may use LFRF to pay TID costs, if for an allowable use (described above) and specified in the TID's project plan
- If LFRF is used for TID costs, report LFRF as "Other revenue" and in the appropriate "Expenditures" category on the 2021 TID Annual Report (PE-300) submitted to DOR in 2022
- See the DOR common questions for additional information: [TIF – Project Costs](#) and [TIF – Municipal Expenditures and Debt](#) (see #9)
- A municipality needs to terminate a TID when no project costs remain. A TID can be terminated earlier than its maximum life. The municipality must return any excess TIF increment to the overlying taxation districts.
- See DOR's [TIF website](#) for more information

Reminder – See prior DOR communications regarding LFRF on our Municipal and County Official News [web page](#) – including our April 21, 2021 email on [LFRF Pre-Award Requirements](#).

We hope you find this information helpful. The federal government will continue to provide updates on the Treasury [website](#). DOR will continue to share this information as timely as possible.

If you have questions, contact us at DORLocalRecoveryFunds@wisconsin.gov.

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