

# **FINANCE, PERSONNEL & SAFETY**

## **Markesan City Hall**

**July 8, 2021**

Immediately Following Public Property & Health Committee Meeting

### **MINUTES**

Call to Order – At 6:47 pm.

Roll Call – By sign in.

Citizen's Comments - None

Emergency Management Report - None

Review and Approval of Vouchers Payable – Motion by Slate & 2<sup>nd</sup> by Prill to approve vouchers payable. Motion passed. All ayes.

Police Report & Schedule

- Nothing to Report

Old Business

- Discussion and Action on the Review of the Employee Handbook; Attorney James Macy – Motion by Slate & 2<sup>nd</sup> by Kazda to adopt Attorney Macy's recommendations. Motion passed. All ayes. Motion by Slate & 2<sup>nd</sup> by Abendroth to remove from the second sentence of the third paragraph "eight [8] hours per day" in the non-police OT policy. Motion passed. All ayes. Motion by Slate & 2<sup>nd</sup> by Kazda to verify if the City falls under FMLA over 50 employees. Motion passed. All ayes. Motion by Prill & 2<sup>nd</sup> by Slate to remove the 2<sup>nd</sup> paragraph on page 31. Motion passed. All ayes. Motion by Slate & 2<sup>nd</sup> by Prill to approve secondary employment, with notice given to the city. Motion passed. All ayes. Motion by Prill & 2<sup>nd</sup> by Kazda to change definition of discipline to oral counseling in bullet one and take out bullet 2 which is written reprimands. Motion passed. All ayes.

New Business

- Discussion and Action on New Computers – Motion by Slate & 2<sup>nd</sup> by Kazda to approve as presented. Motion passed.
- Discussion and Action on the City donating \$750.00 for Corn Roast – Motion by Prill & 2<sup>nd</sup> by Kazda to approve the donation. Motion passed. All ayes.
- Discussion and Action on Deer Management – Discussion with Dale Justmann, the Mayor will appoint committee at council to develop a policy.
- Discussion and Action on Preliminary 2022 Budget – Having received only one department's budget no action taken.

Adjournment – Motion by Prill & 2<sup>nd</sup> by Abendroth to adjourn at 8:00 pm. Motion passed; all ayes.