

# CITY OF MARKESAN COMMON COUNCIL

May 11, 2021

## MINUTES

### 1. Preliminaries

1.1 Meeting was called to order by Mayor Slate at 7:00 pm.

1.2 Present were Mayor Slate, Ald. Abendroth, Ald. Tetzlaff, Ald. Prill, Ald. Thiem, Ald. Triemstra, and Ald. Kazda and Clerk-Treasurer Betsy Amend. Also present was Roger Matthews with Berlin Journal. Roger informed the Council that he will be leaving at the end of the month to take a new job in Texas.

1.3 Pledge of Allegiance

1.4 No Citizen's Comments

### 2. Approval & Review of Minutes, Reports & Correspondence

2.1 After review, motion Prill/Triemstra to approve the April 13, 2021 Common Council minutes as presented; motion carried 6-0.

2.2 After review, motion Triemstra/Tetzlaff to approve the April 20, 2021 Common Council Organizational minutes; motion carried 6-0.

2.3 After review, motion Abendroth/Triemstra to approve the April 28, 2021 Special Common Council minutes; motion carried 6-0.

2.4-2.9 After review of all items, motion Kazda/Prill to approve the April Police Report & May Schedule, Streets, Building & Utilities minutes of May 4, 2021, Public Property & Health minutes of May 4, 2021, Finance, Personnel & Safety minutes of May 4, 2021 and Finance Closed Session minutes of May 4, 2021, CDBG Public Hearing Minutes of April 13, 2021 and April Library Director's Report and Markesan Library Board minutes of April 15, 2021; motion carried 6-0.

### 3. Approval of Claims:

3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Tetzlaff to approve the following vouchers as presented: City Checks #36602-36649, Electronic Payments #EFT 1105-1112, and Direct Deposits #4246-4307 in the amount of \$96,550.05 and Utility Checks #12757-12775 in the amount of \$163,472.11; motion carried 6-0 on a roll call vote.

3.2 After review, by consensus the April 2021 Treasurer's Report was filed for audit.

### 4. New Business

4.1 Following discussion, motion Triemstra/Prill to waive the insurance requirement for the Agri-Business Organization for the use of the City garage for June Dairy Days. Organization must sign a new agreement with the disclaimer that states the insurance will fall back onto the City only if the City is negligent; motion carried 6-0.

4.2 Motion Abendroth/Triemstra to approve the Kinan Invoice in the amount of \$1,199.24 for the Water/Sewer Department; motion carried 6-0 on a roll call vote.

4.3 Motion Triemstra/Thiem to approve the Environmental Consulting & Testing Invoice in the amount of \$1,350 for the WWTP; motion carried 6-0 on a roll call vote.

4.4 Kazda/Triemstra to approve the bid from General Asphalt for 3 blacktop patches; \$2,320 for Water Department and \$2,320 for Streets Department; motion carried 6-0 on a roll call vote.

4.5 After discussion, motion Abendroth/Prill to approve Sergeant Cody McLean to represent the City of Markesan as the Combines Tactical Unit Officer with Green Lake County and for the City to pay for the training; motion carried 6-0 on a roll call vote.

4.6 Motion Thiem/Triemstra to waive the reading and approve Final Resolution #06-2021 to Vacate Military Avenue in the City of Markesan; motion carried 5-0 on a roll call vote; Abendroth abstained.

4.7 Mobile Home Park License Fee: No action.

4.8 Motion Prill/Triemstra to approve B.A.T.I. to run a diagnostic check on the City Hall heating and cooling system for the amount of \$1,000; motion carried 6-0 on a roll call vote.

- 4.9 Following discussion, motion Abendroth/Prill to approve the renewal of the WRS loan with ERGO Bank for the amount of \$18,507.24 with an interest rate of 3% with a monthly payment of \$320.64; motion carried 6-0 on a roll call vote.
- 4.10 After discussion, motion Prill/Abendroth to approve opening a new Money Market Account for the Utility Department by transferring up to \$500,000 from the Utility Checking account to receive 1% interest rate; motion carried 6-0 on a roll call vote. Mayor Slate asked Clerk Amend to confirm with the auditors that the collateral is covered at the bank for the amount required by the State Statutes.
- 4.11 Motion Thiem/Triemstra to approve a donation of \$1,500 from the City of Markesan for June Dairy Days; motion carried 6-0 on a roll call vote.
- 4.12 Motion Triemstra/Thiem to hire a temporary part-time public works employee to cover an employee on medical leave for about a month; rate of pay to be \$12.00 an hour; motion carried 6-0 on a roll call vote.
- 4.13 Motion Abendroth/Kazda to approve the Temporary Class “B” Retailers License for Markesan Fire Department for June 11-13, 2021; motion carried 6-0.
- 4.14 Motion Kazda/Tetzlaff to approve the operator’s license for the period ending 6/30/2021 to Jennifer L Aylsworth; motion carried 6-0.

**5. Closed Session: Employee Jurisdiction, Employee Litigation and Public Works Department**

- 5.1 Motion Abendroth/Triemstra to go into closed session at 7:27 pm; motion passed 6-0 on a roll call vote: Abendroth-yes, Prill-yes, Tetzlaff-yes, Thiem-yes, Triemstra-yes, Kazda-yes.

The Common Council may, by roll call vote, convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation of a public employee over which the governmental body has jurisdiction or exercises responsibility, after which they may reconvene in Open Session pursuant to Wis. Stats. 19.85(2).

- 5.2 Motion Triemstra/Thiem to reconvene in open session at 7:56 pm to take possible action; motion carried 6-0 on a roll call vote; Abendroth-yes, Prill-yes, Tetzlaff-yes, Thiem-yes, Triemstra-yes, Kazda-yes.

No action taken.

- 6. Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Public Property & Health meeting on Tuesday, June 1, 2021 at 6 PM at City Hall; Finance, Personnel & Safety meeting on Tuesday, June 1, 2021 immediately following Public Property & Health meeting at City Hall; Streets, Buildings & Utilities on Tuesday, June 1, 2021 immediately following Finance, Personnel & Safety meeting at City Hall; and Common Council Meeting on Tuesday, June 8, 2021 at 7:00 PM at City Hall. Joint Review Board will be held at City Hall on Tuesday, June 8, 2021 at 6:45 PM.

- 7. Adjournment.** Motion Triemstra/Kazda to adjourn; motion carried 6-0. The meeting adjourned at 8:01 pm.

Respectfully submitted,

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Elizabeth A. Amend, Clerk-Treasurer