

CITY OF MARKESAN COMMON COUNCIL

April 13, 2021

MINUTES

1. Preliminaries

1.1 Meeting was called to order by Mayor Slate at 7:05 pm.

1.2 Present were Mayor Slate, Ald. Abendroth, Ald. Tetzlaff, Ald. Prill, Ald. Thiem, Ald. Triemstra, and Ald. Kazda and Clerk-Treasurer Betsy Amend. Also present was Roger Matthews with Berlin Journal and Elizabeth Foellmi from General Engineering.

1.3 Pledge of Allegiance

1.4 No Citizen's Comments

2. Approval & Review of Minutes, Reports & Correspondence

2.1 After review, motion Prill/Tetzlaff to approve the March 9, 2021 Common Council minutes as presented; motion carried 6-0.

2.2-2.6 After review of all items, motion Triemstra/Thiem to approve the March Police Report & April Schedule, Streets, Building & Utilities minutes of April 6, 2021, Public Property & Health minutes of April 6, 2021, Finance, Personnel & Safety minutes of April 6, 2021 and Finance Closed Session minutes of April 6, 2021, March Library Director's Report and Markesan Library Board minutes of March 18, 2021; motion carried 6-0.

3. Approval of Claims:

3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Kazda to approve the following vouchers as presented: City Checks #36548-36601, Electronic Payments #EFT 1092-1104, and Direct Deposits #4195-4245 in the amount of \$115,119.09 and Utility Checks #12735-12756 in the amount of \$27,070.13; motion carried 6-0 on a roll call vote.

3.2 After review, by consensus the March 2021 Treasurer's Report was filed for audit.

4. Old Business

4.1 Motion Prill/Thiem to have the Department Heads submit their monthly reports to the Committee Chair for review before meeting and let the Committee Chair use his/her discretion on the Department Head attending meeting if needed; motion carried 5-0 on a roll call vote; Kazda-naye.

5. New Business

5.1 Motion Thiem/Prill to approve the City Garage Rental form and approve the use of the City Garage by Organizations during June Dairy Days; the City has the right to cancel depending upon COVID surge in area; motion carried 6-0.

Meeting Adjourned at 7:18 pm to start the CDBG meeting to be held by General Engineering Company

Meeting was Called to Order at 7:31 pm to reconvene and finish meeting after CDBG meeting.

5.2 Motion Abendroth/Triemstra to approve Kinast Invoices in the amount of \$2,609.74 for the Water and Sewer Department; motion carried 6-0 on a roll call vote.

5.3 Motion Prill/Tetzlaff to approve quote from Dalton Lumber for \$568.50 for the repairs at Soldier's & Sailor's Park; motion carried 6-0 on a roll call vote.

5.4 Motion Kazda/Triemstra to approve the bid from Badger Environmental Services for \$1,995.00 for asbestos removal by boiler; motion carried 6-0 on a roll call vote.

5.5 Motion Abendroth/Thiem to approve the repair of the Police SUV Squad car by Bergemann's AutoCare for the amount of \$526.53; motion carried 6-0 on a roll call vote.

5.6 Motion Prill/Tetzlaff to waive the reading and approve Resolution 03-2021 Shared Revenue Funds; motion carried 6-0.

5.7 Motion Abendroth/Kazda to waive the reading and approve Resolution 04-2021 to Authorize the CDBG Application; motion carried 6-0 on a roll call vote.

5.8 Motion Thiem/Triemstra to waive the reading and approve Resolution 05-2021 to Commit Match Funds; motion carried 6-0 on a roll call vote.

- 5.9 Following discussion, motion Abendroth/Thiem to approve the Mobile Home Park License period ending December 31, 2021 to Northern Development Group LLC; motion carried 6-0 on a roll call vote. Clerk is to look into the fee for the mobile home park license for the next Finance meeting.
- 5.10 Motion Triemstra/Thiem to approve the Temporary Class “B” Retailers License to Markesan Snow-Drifters on May 16, 2021; motion carried 6-0.
- 5.11 Motion Triemstra/Thiem to approve operator’s licenses for the period ending 6/30/2021 to Matthew J Hansen, Ashley Finzel, and Theresa Witthun; motion carried 6-0.

6. Closed Session: City Employees

- 6.1 Motion Prill/Triemstra to go into closed session at 7:36 pm; motion passed 6-0 on a roll call vote: Abendroth-yes, Prill-yes, Tetzlaff-yes, Thiem-yes, Triemstra-yes, Kazda-yes.

The Common Council may, by roll call vote, convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation of a public employee over which the governmental body has jurisdiction or exercises responsibility, after which they may reconvene in Open Session pursuant to Wis. Stats. 19.85(2).

- 6.2 Motion Triemstra/Thiem to reconvene in open session at 8:04 pm to take possible action; motion carried 6-0 on a roll call vote; Abendroth-yes, Prill-yes, Tetzlaff-yes, Thiem-yes, Triemstra-yes, Kazda-yes.
No action taken.

7. Closed Session: Sale of Industrial Park Property

- 7.1 Motion Prill/Abendroth to go into closed session at 8:04 pm; motion passed 6-0 on a roll call vote: Abendroth-yes, Prill-yes, Tetzlaff-yes, Thiem-yes, Triemstra-yes, Kazda-yes.

The Common Council may, by roll call vote, convene in Closed Session, pursuant to Wis. Stats. 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, after which they may reconvene in Open Session pursuant to Wis. Stats. 19.85(2).

- 7.2 Motion Thiem/Triemstra to reconvene in open session at 8:21 pm to take possible action; motion carried 6-0 on a roll call vote; Abendroth-yes, Prill-yes, Tetzlaff-yes, Thiem-yes, Triemstra-yes, Kazda-yes.
No action taken.

- 8. Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Finance, Personnel & Safety on Tuesday, May 4, 2021 at 6 PM at City Hall; Streets, Buildings & Utilities on Tuesday, May 4, 2021 immediately following Finance, Personnel & Safety meeting at City Hall; Public Property & Health on Tuesday, May 4, 2021 immediately following Streets, Buildings & Utilities at City Hall; Board of Review on Tuesday, May 11, 2021 from 4:30 – 6:30 PM at City Hall and Common Council Meeting on Tuesday, May 11, 2021 at 7:00 PM at City Hall.

- 9. Adjournment.** Motion Triemstra/Thiem to adjourn; motion carried 6-0. The meeting adjourned at 8:29 pm.

Respectfully submitted,

Elizabeth A. Amend, Clerk-Treasurer