

CITY OF MARKESAN COMMON COUNCIL

December 8, 2020

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Slate at 7:00 pm.
- 1.2 Present were Mayor Slate, Ald. Abendroth, Ald. Tetzlaff, Ald. Prill, Ald. Thiem, Ald. Triemstra, Ald. Kazda and Clerk-Treasurer Amend. Also present was Roger Matthews, Amy Corson, Jon Hepner, and Coye Harrett (new owners of Prairie Rivet Company)
- 1.3 No Citizen's comments
- 1.4 Pledge of Allegiance

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Abendroth/Prill to approve the November 10, 2020 Common Council minutes as presented; motion carried 6-0.
- 2.2-2.6 After review of all items, motion Prill/Triemstra to approve the November Police Report & December Schedule, Streets, Building & Utilities minutes of December 3, 2020, Public Property & Health minutes of December 3, 2020, Finance, Personnel & Safety minutes of December 3, 2020, November Library Director's Report and Markesan Library Board minutes of November 19, 2020; motion carried 6-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Tetzlaff to approve the following vouchers as presented: City Checks #36285-36331, Electronic Payments #EFT 1058-1066, and Direct Deposits #3935-3992 in the amount of \$41,836.44, and Utility Checks #12658-12679 and EFT#0450 in the amount of \$40,835.77; motion carried 6-0 on a roll call vote.
- 3.2 After review, by consensus the November 2020 Treasurer's Report was filed for audit.

4. New Business

- 4.1 Jon Hepner and Coye Harrett, new owners of Prairie Tubular Rivet Company were present to introduce themselves to the Council and share their goals for the business. They also shared that they do have land around the business that they are willing to sell. No action.
- 4.2 After discussion, motion Triemstra/Kazda to waive the reading and approve Resolution 11-2020 for Support of Childcare Options in the City of Markesan; motion carried 6-0.
- 4.3 Motion Abendroth/Thiem to approve Emergency Management Annual Member Payments: Members total of \$1200, Director - \$600, and Assistant Director - \$400; motion carried 6-0 on a roll call vote.
- 4.4 Motion Thiem/Triemstra to approve \$40 Chamber Dollar Emergency Management Christmas Gifts for each member instead of a party due to COVID this year; motion carried on a roll call vote 6-0.
- 4.5 Motion Prill/Triemstra to approve 20 hours each of vacation carryover for Chief Pflum and Officer Phil Watry; motion carried 6-0 on a roll call vote.
- 4.6 Following discussion, motion Tetzlaff/Triemstra to approve the Money Transfer Policy; motion carried 6-0.
- 4.7 Motion Prill/Kazda to approve the update of the signature cards at Horicon Bank and ERGO Bank to remove Steve Bieszki and replace with David Abendroth; motion carried 6-0 on a roll call vote.
- 4.8 Motion Abendroth/Prill to hire Amy Corson as the new Cemetery Sexton beginning January 1, 2021 with a salary of \$125 a month; motion carried 6-0 on a roll call vote.
- 4.9 Motion Triemstra/Tetzlaff to approve the ECT invoice for \$1300; motion carried 6-0 on a roll call vote.
- 4.10 After discussion, Ald. Abendroth noted that the year-end gifts were not as approved at the committee meeting. Motion Abendroth/Triemstra to amend the motion to make the proper changes as presented to the crossing guards (Frank, Engel, and Olson to be at \$15) and approves the year end gifts; motion carried 6-0 on a roll call vote.
- 5.11 Motion Prill/Tetzlaff to rollover the following outlay accounts to non-lapsing: City Hall, Machines & Equipment, Garage & Shed, Streets, Parking Lots, Recycling Center, Cemetery, Parks, and General Administration. Also to have the outlay accounts looked at during the 6 month budget time next year; motion carried 6-0 on a roll call vote.
- 4.12 Motion Triemstra/Abendroth to approve Darrel's Auto Repair to do the wiring of the plow mount for the new public works truck for \$1,573.34; motion carried 6-0 on a roll call vote.

- 4.13**Motion Prill/Thiem to approve the pay loader repair to be done by Brook's Tractor, not to exceed \$4,963.99; motion carried 6-0 on a roll call vote. Joe Strelow is to get an update on the status of the truck repair this week and email it to the Council.
- 4.14**Motion Abendroth/Triemstra to approve the letter of disallowance to be sent to Chad Tripp and his attorney in response to the Notice of Claim served to the City; motion carried 6-0.
- 4.15**Motion Thiem/Triemstra to approve Operator's Licenses for period ending 6/30/21 to Timothy G Beier, Kevin M Krogulski and Jessica M Stelter; motion carried 6-0.

- 5. Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Streets, Buildings & Utilities – January 5, 2021 at 6 PM at City Hall; Public Property & Health – January 5, 2021 immediately following Streets, Buildings & Utilities at City Hall; Finance, Personnel & Safety – January 5, 2021 immediately following Public Property & Health meeting at City Hall; and Common Council – January 12, 2021, 7:00 pm at City Hall.
- 6. Adjournment.** Motion Triemstra/Kazda to adjourn; motion carried 6-0. The meeting adjourned at 7:39 pm.

Respectfully submitted,

Elizabeth A. Amend, Clerk-Treasurer