



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

## **PUBLIC PROPERTY & HEALTH COMMITTEE**

Markesan City Hall

**December 3, 2020**  
**6:00 PM**

### **AGENDA**

Call to Order

Roll Call

Citizen's Comments

Public Works Report

- Discussion and Action on Renting Building for a Childcare Center or Home School Program – Rates and Timeline

New Business

- Discussion and Action on Kiwanis MOU Agreement
- Discussion and Action on Cemetery Sexton Position Applications
- Discussion and Action for Electricity for the Markesan Chamber Sign

Old Business

- Discussion and Action on 650 N Margaret Street Property Update
- Discussion and Action on Soldier's & Sailor's Park Electrical Box in 2021

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: Horicon Bank      City Hall  
ERGO Bank              Post Office  
[www.markesanwi.gov](http://www.markesanwi.gov)

Dated December 2, 2020  
Elizabeth Amend, Clerk-Treasurer



444 Scott St. Green Lake, WI 54941  
(920)294-6099

Hello, my name is Allie Henke and I own and operate Young Stars Childcare in Green Lake. I have a close working relationship with Green Lake County. Last week a grant opportunity came out through the Department of Children and Families. Currently they are working to create more childcare options for the state of Wisconsin. Their goal is by 2023 to see more quality and affordable childcare throughout the state. There are currently several childcare deserts, meaning many communities have little to no options for childcare. When I shared this grant opportunity with Green Lake County, they suggested I reach out to the Markesan area as that part of the county has no fulltime childcare options for families. Last year, I opened my current location, formerly Community Options, Renee Peters shared with me that the lower level of City Hall also hosted a Community Options location years ago. She thought that the space was currently available, so I approached the mayor to inquire about this option. On Monday of this week, I toured the location and gathered more information. This location would be the perfect fit for us to expand.

Grant options are set at \$50,000, \$100,000, and \$150,000 with a start date of January 1<sup>st</sup>, 2021 and an end date of October 31<sup>st</sup>, 2021. Grant applications are due by December 11<sup>th</sup>, 2020 and we will be notified of funds on January 1<sup>st</sup>, 2021. If we were to receive the grant, we would be looking to rent the space from the city as soon as possible. Our goal would be to have it set up and operational by early spring of 2021. Based off our budget, we are hoping to secure a location that does not exceed \$1,000 in rent each month but would include the utilities in that cost. From what I understand, rent years ago was \$800.00 a month. I am hoping we could negotiate some terms of the rental agreement and keep us within our budget.

Our philosophy is, we believe that every child deserves the highest quality of care and instruction. Each child is an individual and shall be treated with respect. Your children's early experiences affect how they perceive the world throughout their lives. Therefore, our purpose is to provide a positive, safe, and loving environment where children can grow and learn at their own pace. We strive to work closely with parents to develop a plan for individual care and instruction. We feel it is important to help children build self-esteem in their abilities and enthusiasm for exploring the world. We help children learn to respect other's rights and property and foster beginning social skills. Looking at the



space the city has available, I think this would be the perfect place for us to carry out this vision and provide quality childcare for at least 35 children in the community. I am hoping you will consider this proposal when looking at other rental opportunities as if awarded the grant we would be looking for a long-term rental space. I have been working in this field for 13 years now. Over that time, I have earned my Associates Degree in Early Childhood, Administrative Credential in Early Childhood, and most recently my Bachelor's Degree in Early Childhood. I have worked as a director of a couple different centers over half of my time in the field. I have learned all the different aspects of what the field holds and seen what works and does not. I am confident that with this grant we could operate a very successful center in your community. I apologize I could not be present in person but welcome any questions you may have. I can be reached at (920)369-0204- cell, (920)294-6099- center, or via email at [youngstarsallie@gmail.com](mailto:youngstarsallie@gmail.com)

Thank you,

Allie Henke

Allie Henke, Owner of Young Stars Childcare in Green Lake is considering writing a grant (See the Community Engagement Grant Summary below) to open a childcare and preschool in Markesan. Many of us oldies will remember Community Options in Markesan in the lower level of City Hall which closed several years ago. Currently, there are no Daycare Centers in Markesan. Allie is looking for ideas and support as she will be writing the grant starting next week and I said I would help by sharing this information with my county contacts here at work and my Markesan contacts. Do you have anything to share regarding the need for daycare in Markesan, any written data, priority populations, potential locations to rent, potential staff ideas or would you or someone you know want to collaborate with her or provide support as she writes the grant? Thank you for any help you are able to provide. ☺ This sounds like a very exciting opportunity for Markesan.

Feel free to forward this email to others that may have ideas for Allie.

Please contact Allie at:

Allie Henke [youngstarsallie@gmail.com](mailto:youngstarsallie@gmail.com) 920-369-0204

The Community Innovation Grants (CIG) are available to support young children ages birth to 5 and their families in your community. Wisconsin will award up to \$850,000 in community innovation grants that align with the Statewide Strategic Plan. Multiple awards in the amounts of \$50,000, \$100,000 or \$150,000 will be given to qualified applicants in each region of the state.

Applicants may seek CIG funding to launch new programs, expand existing work, or to support collaboration across programs and partners. Applicants will use funds for early care and education (ECE) programs that address the issues of equity, workforce, access, affordability, quality, kindergarten readiness and local collaboration. **Applications will be accepted November 16 through December 11, 2020**

**A MEMORANDUM OF UNDERSTANDING BETWEEN  
THE CITY OF MARKESAN AND KIWANIS CLUB**

**WHEREAS**, the City of Markesan is a Wisconsin Municipality (the “City”), with their address being 150 South Bridge Street; Markesan, WI 53946 and the Markesan Kiwanis (the “Club”, with their address being \_\_\_\_\_ ; Markesan, WI, a non-profit (IRS Sec. 501(c)(4)) organization incorporated in Wisconsin

The purpose of this Memorandum of Understanding (MOU) is to have a written understanding between the above parties. Additionally, this MOU will outline any responsibility the Club has in order to use of the Park and Park facilities located in Kiwanis Park (the “Park”).

This MOU by its term is not a lease, and the City shall not accept, nor shall the Club be required to pay, any rental or other monetary payment as a result of entering into this MOU.

The City recognizes that the Club is instrumental in the development of the Park as a valuable asset to the community, providing local citizens and visitors a place to safely recreate.

**THEREFORE** both the City and Club agree to the following:

1. The City is the owner of the Park and assumes all responsibility for the operation and management of the Park, except as specified within this MOU.
2. The City will repair and maintain the bathroom structure and lights located on the Park property.
3. The City will pay all utility costs for the park;
4. The City will mow and rake the grounds and take whatever other action is reasonable and necessary to keep the grounds in suitable condition for Park purposes.
5. The City will allow the Club to post “Park Reserved” notices for any City approved Club function in the park, per City Ordinance 260-7 F.(7)(C) [Amended 4-14-2015 by Ord. No. 233] which states “the right to reserve any park or area for any civic function or City-sponsored event.”

6. The Club will not build, remodel, or tear down any buildings or other physical structures located on the Park Premises, without prior written consent and approval of the City.

7. The Club shall furnish the City with a copy of a suitable liability insurance policy, for any special events to be held on the Park premises, wherein there is a possibility of injury to any person on the Park grounds attending such event as a participant or spectator.

8. The Club shall provide the City Clerk with a schedule of events, with at least one month's advanced written notice when possible and further agrees to pay for any damage to the Park as a result of special events scheduled by the Club.

9. The Club agrees to assume responsibility for the following for the Park:

- a) The Ice Skating Warming Shack and the operation of the Ice Skating Rink;
- b) The Club will pay of Flat fee of \$\_\_\_\_\_ towards the utilities bill to cover the operation of the Ice Skating Warming Shack
- c) The poles and nets for the volleyball courts;
- d) Will organize Club members to complete "walk through" clean-up of the park when members are available;
- e) Will organize the "Youth Service Day" clean-up of the park;
- f) Will provide sand for the volleyball and horseshoe pits;
- g) Will provide support to the City for Club approved improvements to the Park.

10. This MOU shall automatically renew annually unless either party serves notice in writing to both the City Clerk and Club Secretary forty-five (45) days of either party's intent to ratify, change, or terminate this MOU.

11. The City and the Club agree not to commit the other party to an expense without written consent.

12. The City and the Club agree to give the other party prompt notice of any claim coming to its knowledge that in any way directly or indirectly affects the other party. Both parties shall have the right to participate in the defense of such claim to the extent of its interest.

**IN WITNESS WHEREOF**, the parties hereto have set their hands and seals to this MOU by and through their duly authorized officers. Upon sign this MOU, each party acknowledges receipt of the signed and completed copy thereof, and admits that they have read and understood the foregoing terms and conditions and agrees thereto.

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020

CITY OF MARKESAN

MARKESAN KIWANIS CLUB

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
President

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Secretary

Approved by City Attorney  
Dan Sondalle

\_\_\_\_\_  
Dated: \_\_\_\_\_

Prepared by: Rich Slate, Mayor of Markesan

Leonard and Isabelle Wilsnack Living Trust  
c/o Connie Wilsnack, Trustee  
N1612 Goose Pond Road.  
Arlington, WI 53911

December 3, 2020

City of Markesan Common Council  
c/o Betsy Amend, Clerk-Treasurer  
150 S. Bridge Street  
P.O. Box 352  
Markesan, WI 53946

RE: 650 N. Margaret Street – ~~October~~ <sup>November</sup> 2020 Update; Maintenance Plan

Dear Property Committee:

Below, please find a progress report concerning maintenance activities at the 650 N. Margaret Street property.

**Progress Report**

**Completed work November 2020**

- Garage (Building 1) roof repair: dumpster arrived, obtained building permit
- Met with Tim Tripp for inspection of work completed
- Hog house roof removed by Pollesch Excavating
- House partially scraped three sides

**In Progress December 2020**

- Garage roof repair
- Pole shed truss repair by renter Steve Moderow

Please contact me at 608-577-7210 with any questions.

Sincerely,  
Connie Wilsnack



Ness Electric, Inc  
 380 Enterprise Dr  
 Markesan, WI 53946

# Estimate

Date	Estimate #
11/4/2020	464

Name / Address
City of Markesan P.O. Box 352 Markesan, WI 53946-0352

Description	Qty	Rate	Total	Project
				Soldiers and Sailors
Labor Charge: 1 Man to replace panel in pavillion	3	75.00	225.00	
SqD QO124M100 1PH 3W 100A MB Plug on panel	1	108.42	108.42	
SqD QOC24US surface cover	1	11.87	11.87	
Miscellaneous Charges	1	147.70	147.70	
			492.99	
Add 50A Outlet to keep people out of panel				
Labor Charge: 1 Man to Install Outlet	1	75.00	75.00	
4W 50A Flush Range Receptacle	1	10.22	10.22	
SqD QO250 Circuit Breaker	1	13.71	13.71	
Miscellaneous Charges	1	22.16	22.16	
			121.09	
Thank You, we appreciate the opportunity to provide an estimate!				
			<b>Subtotal</b>	\$614.08
			<b>Sales Tax (5.5%)</b>	\$0.00
			<b>Total</b>	\$614.08