

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

October 13, 2020

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Rich Slate at 7:00 pm.
- 1.2 Present were Ald. Abendroth, Ald. Kazda, Ald. Tetzlaff, Ald. Thiem, Ald. Triemstra, Mayor Slate, and Deputy Clerk-Treasurer Heiling. Also present were several citizens and Roger Matthews from Berlin Journal Newspaper.
- 1.3 Citizen's comments – Patricia Prill voiced her concern over leaving citizen's comments open during the appointment of the new council member. At this time Mayor Slate stated he was going to move item 4.12 to 1st business, and move 4.7 and 4.9 to come immediately after 4.2.
- 1.4 Mayor Slate to appoint Patricia Prill as the new District 3 Council member; motion carried 5-0. Deputy Clerk-Treasurer Heiling swore Patricia Prill in as District 3 Council member.

- 4.12 Following discussion, motion Kazda/Tetzlaff not to sanction Trick or Treating in the City of Markesan for 2020; motion carried 4-2 on a roll call vote.

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Abendroth/Kazda to approve the September 8, 2020 Common Council minutes as presented; motion carried 6-0.
- 2.2-2.8 After review of all items, motion Triemstra/Thiem to amend the Streets, Building & Utilities minutes to reflect the adjournment time of 6:14 pm, and to approve the Finance Committee of the Whole minutes of September 22, 2020, September Police Report & October Schedule, Public Property & Health minutes of October 6, 2020, Finance Personnel & Safety minutes of October 6, 2020, Streets, Building & Utilities minutes of October 6, 2020, and September Library's Director's Report and Markesan Library Board minutes of September 24, 2020; motion carried 6-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Triemstra to approve the following vouchers as presented: City Checks #36171-36234, electronic payments #ETF 1037-1048, and direct deposits #3839-3884 in the amount of \$176,790.96, and Utility Checks #12629-12643 in the amount of \$27,445.61; motion carried 6-0 on a roll call vote.
- 3.2 After review, by consensus the September 2020 Treasurer's Report was filed for audit.

4. New Business

- 4.1 Following discussion, motion Abendroth/Triemstra to approve the 2021 State Health Insurance plan with the employee to pay for Dental Insurance; motion carried 6-0 on a roll call vote.
- 4.2 Following discussion, motion Prill/Kazda to waive the reading and approve Resolution 10-2020 Group Health Insurance; motion carried 6-0 on a roll call vote.
- 4.7 Motion Thiem/Triemstra to approve Ness Electric to replace 14 downtown lights to LED lights in the amount of \$3065.97; motion carried 6-0 on a roll call vote.
- 4.9 After discussion, motion Prill/Triemstra to include the replacement of the boiler at City Hall in the 2021 budget; motion carried 6-0 on a roll call vote.
- 4.3 Motion Abendroth/Triemstra to amend the 2021 Budget from the Finance Committee and approve for publishing. Following discussion, there will be an increase of \$2,400.00 to Health Insurance, increase of \$3,066.00 to Streets Outlay, increase of \$68,000 to City Hall Outlay, transfer of \$54,633.00 from TID District to the Fund Balance, and transfer \$54,633.00 from the fund balance for the budget, and increase of \$13,323.79 to Surplus Outlay; motion carried 6-0 on a roll call vote.
- 4.4 After discussion, motion Prill/Kazda to waive reading and approve amending Ordinance 262 - Section 107-10, Prohibiting of Animals; motion carried 6-0 on a roll call vote.

- 4.5 After discussion, motion Triemstra/Kazda to waive reading and approve amending Ordinance 263 – Section 260-2(H), Refuse at the Park; motion carried 6-0 on a roll call vote.
- 4.6 Motion Abendroth/Triemstra to approve the purchase of utility meter reading equipment from Core & Main in the amount of \$7,080.00; motion carried 6-0 on a roll call vote.
- 4.8 No action taken on the repair of the orange plow truck.
- 4.10 Motion Triemstra/Tetzlaff to approve the use of the Community Room at no charge to the Markesan Girl Scouts; motion carried 6-0.
- 4.11 After discussion, motion Abendroth/Thiem to approve fee schedule and verify with General Engineering Co. if there are any additional fees the City would get billed; motion carried 6-0 on a roll call vote.
- 4.13 Motion Prill/Thiem to appoint Renee Vande Streek as an Election Inspector for 2020-2021; motion carried 6-0.
- 4.13 Following discussion, motion Thiem/Tetzlaff to grant Operator’s Licenses to Jacob Kearns and Brian Schoenecker for the period ending June 30, 2021; motion carried 6-0.

5. **Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Finance, Personnel & Safety – November 3, 2020 at 6:00pm at City Hall; Streets, Buildings & Utilities – November 3, 2020, immediately following Finance, Personnel & Safety meeting at City Hall; Public Property & Health – November 3, 2020, immediately following Streets, Buildings & Utilities meeting at City Hall; and Common Council – November 10, 2020 at 7:00 pm at City Hall.

6. **Adjournment.** Motion Triemstra/Thiem to adjourn; carried 6-0. The meeting adjourned at 7:43 pm.

Respectfully submitted,

Rachel Heiling, Clerk-Treasurer