



## **FINANCE, PERSONNEL & SAFETY** Markesan City Hall

**September 1, 2020**

Immediately following Public Property and Health Committee Meeting

### **AGENDA**

Call to Order

Roll Call

Citizen's Comments

Emergency Management Report

Review and Approval of Vouchers Payable

Police Report & Schedule

- Department's Continued Response to COVID-19
- Department's Handgun Replacement Purchase
- WE Energies Foundation Grant

New Business

- Discussion and Action on Update and Review of Fee Schedule

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: Horicon Bank      City Hall  
ERGO Bank              Post Office  
[www.markesanwi.gov](http://www.markesanwi.gov)

Dated August 31, 2020  
Elizabeth Amend, Clerk-Treasurer

August 31, 2020

TO: CLERK-TREASURER  
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: 36131- 36170	\$	61,784.59
DD #3789 - 3838	\$	29,153.80
EFT #1028 - 1036	\$	59,564.92
TOTAL	\$	150,503.31
UTILITY CHECKS: #12618 - 12628	\$	21,897.86
TOTAL	\$	21,897.86

With the exception of:

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Signed:

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City of Markesan  
Voucher List  
August 4 - 31, 2020

Num	Date	Name	Memo	Original Amount
EFT-1028	08/04/2020	INTERNAL REVENUE SERVICE	39-6006314	-4,940.80
EFT-1029	08/04/2020	EMPOWER RETIREMENT (WDC)	98971-01 P457	-370.00
EFT-1030	08/04/2020	WISCONSIN DEPT. OF REVENUE	036-0000583032-02	-2,113.88
EFT-1031	08/04/2020	WRS (Wisconsin Retirement System)	0457000	-9,303.86
EFT-1032	08/18/2020	EMPOWER RETIREMENT (WDC)	98971-01 P457	-370.00
EFT-1033	08/18/2020	INTERNAL REVENUE SERVICE	39-6006314	-4,900.80
EFT-1034	08/18/2020	WISCONSIN DEPT. OF REVENUE	036-0000583032-02	-1,046.44
EFT-1035	08/18/2020	STATE OF WI HEALTH INS	SEPT 2020 HEALTH INS	-17,781.64
EFT-1036	08/25/2020	DTCC	INTEREST ON BOND 2018A	<u>-18,737.50</u>
			<b>TOTAL EFT PAYMENTS</b>	<b>-59,564.92</b>
DD3789	08/14/2020	Dykstra, Dennis P		-58.19
DD3790	08/14/2020	Slate, Rich	VOID:	0.00
DD3791	08/14/2020	Cotterill, Margaret A		-56.25
DD3792	08/14/2020	Dirks, Jennifer		-56.25
DD3793	08/14/2020	Krogulski, Holly L		-52.50
DD3794	08/14/2020	Parker, Shirley M		-52.50
DD3795	08/14/2020	Zacharias, Carmen J		-56.25
DD3796	08/14/2020	Fletcher-Dykstra, Donna L		-48.48
DD3797	08/14/2020	Amend, Elizabeth A		-1,031.96
DD3798	08/14/2020	Behlke, Ryan R		-1,072.51
DD3799	08/14/2020	Chisnell, Gerald		-138.53
DD3800	08/14/2020	Doro, Anthony		-1,473.35
DD3801	08/14/2020	French, Jessica M		-80.07
DD3802	08/14/2020	Glover, Valerie		-86.02
DD3803	08/14/2020	Heberer, Jeffrey		-1,326.23
DD3804	08/14/2020	Heiling, Rachel		-481.48
DD3805	08/14/2020	Huhndorf, John E		-280.02
DD3806	08/14/2020	Krentz, Dorothea M		-1,043.33
DD3807	08/14/2020	Krombos, Kallie M		-26.84
DD3808	08/14/2020	McLean, Cody		-1,357.06
DD3809	08/14/2020	Meyer, Vanessa K		-164.84
DD3810	08/14/2020	Overbeck, Nicole M		-948.78
DD3811	08/14/2020	Pflum, William		-1,618.77
DD3812	08/14/2020	Shin, Nara		-66.21
DD3813	08/14/2020	Stellmacher, Nancy		-201.68
DD3814	08/14/2020	Stoll, Brittany M		-58.18
DD3815	08/14/2020	Strelow, Joseph W		-1,469.89
DD3816	08/14/2020	Watry, Phillip		-1,257.08
DD3817	08/14/2020	Zelenko, Valentina		-68.38
DD3818	08/28/2020	Amend, Elizabeth A		-1,031.95
DD3819	08/28/2020	Behlke, Ryan R		-1,125.87
DD3820	08/28/2020	Chisnell, Gerald		-138.52
DD3821	08/28/2020	Doro, Anthony		-1,473.35
DD3822	08/28/2020	French, Jessica M		-270.82
DD3823	08/28/2020	Glover, Valerie		-117.09
DD3824	08/28/2020	Heberer, Jeffrey		-1,326.23
DD3825	08/28/2020	Heiling, Rachel		-481.46
DD3826	08/28/2020	Huhndorf, John E		-301.21
DD3827	08/28/2020	Krentz, Dorothea M		-1,043.33
DD3828	08/28/2020	Krombos, Kallie M		-53.69
DD3829	08/28/2020	McLean, Cody		-1,290.01
DD3830	08/28/2020	Meyer, Vanessa K		-164.85
DD3831	08/28/2020	Overbeck, Nicole M		-944.37
DD3832	08/28/2020	Pflum, William		-1,618.78
DD3833	08/28/2020	Shin, Nara		-42.95
DD3834	08/28/2020	Stellmacher, Nancy		-60.93
DD3835	08/28/2020	Stoll, Brittany M		-53.68
DD3836	08/28/2020	Strelow, Joseph W		-1,469.90

City of Markesan  
Voucher List  
August 4 - 31, 2020

Num	Date	Name	Memo	Original Amount
DD3837	08/28/2020	Watry, Philip		-1,251.08
DD3838	08/28/2020	Zelenko, Valentina		<u>-262.10</u>
			<b>TOTAL DIRECT DEPOSITS</b>	<b>-29,153.80</b>
36131	08/06/2020	MARKESAN, CITY OF-PETTY CASH	AUGUSTFEST PRIZES	-100.00
36132	08/06/2020	DIZZY D. CLOWN	AUGUST FEST/JDD	-350.25
36133	08/06/2020	WINKERS, TOM	AUGUSTFEST BAND	-250.00
36134	08/12/2020	CENTURYLINK	JULY-AUG PHONE BILL	-402.10
36135	08/12/2020	SECURIAN FINANCIAL GROUP, INC.	Sept 2020 Life Ins Premium	-143.86
36136	08/17/2020	AIRGAS USA, LLC	Cylinder Rental	-32.12
36137	08/17/2020	ALLIANT ENERGY/WP&L	July - Aug 2020 Electric Bills	-3,281.86
36138	08/17/2020	AMEND, ELIZABETH	Aug 2020 Election Reimb	-61.59
36139	08/17/2020	AMS ALARM, LLC	Sept. 2020 - Aug. 2021 Monitoring	-648.00
36140	08/17/2020	BEHLKE, RYAN	Aug 2020 Cell Phone Reimb	-15.00
36141	08/17/2020	BERLIN JOURNAL NEWSPAPERS	Ord 260 & 261 / Council / Election	-1,214.38
36142	08/17/2020	COMPLETE OFFICE OF WISCONSIN	Label maker and Pencils-Election/COVID	-350.12
36143	08/17/2020	CRACK FILLING SERVICE CORP.	Crack Sealing	-5,000.00
36144	08/17/2020	EMC INSURANCE	Property & Liability / Workers Comp	-3,682.97
36145	08/17/2020	ERGO BANK OF MARKESAN	WRS Loan - Payment #28	-320.64
36146	08/17/2020	GENERAL ENGINEERING CO., INC.	Municipal Building Inspection	-384.50
36147	08/17/2020	HEARTLAND ENVIRONMENTAL DISTRIBUTORS	Copperhead Gloves	-45.80
36148	08/17/2020	HOEKSTRAS SWEET CORN LLC	2020 August Fest Corn	-297.00
36149	08/17/2020	KRENTZ, DOROTHEA	Aug 2020 Cell Phone Reimb	-15.00
36150	08/17/2020	LANDMARK SERVICES COOPERATIVE	JULY 2020 FUEL	-594.61
36151	08/17/2020	MARKESAN AUTO, HOME & FARM	Misc. Parts / Supplies	-61.06
36152	08/17/2020	MCLEAN CODY	Aug 2020 Cell Phone Reimb	-15.00
36153	08/17/2020	PFLUM, WILLIAM A.	Aug 2020 Cell Phone Reimb/COVID Supplies	-23.43
36154	08/17/2020	SHELL FLEET	July 2020 Fuel	-432.28
36155	08/17/2020	SLATE, LILLIAN	Reimb / 2020 August Fest Supplies	-17.91
36156	08/17/2020	SONDALLE LAW OFFICE	July 2020 Legal Services	-456.25
36157	08/17/2020	VERIZON WIRELESS	July - August 2020 Cell Phone	-104.35
36158	08/17/2020	WATRY PHILIP	Aug 2020 Cell Phone Reimb	-15.00
36159	08/17/2020	WE ENERGIES	July - Aug 2020 Gas Bills	-80.70
36160	08/18/2020	GREEN LAKE COUNTY CLERK	Election Machine / COVID Relief	-6,600.00
36161	08/25/2020	GREEN LAKE COUNTY CLERK	Election Machine Firmware Training / COVID Rel	-1,178.00
36162	08/26/2020	ADVANCED DISPOSAL	AUGUST 2020 Trash & Recycling	-7,249.97
36163	08/26/2020	ARAMARK	8/6/20 Rug Cleaning	-56.75
36164	08/26/2020	BALLWEG IMPLEMENT	Payloader/mower repair	-657.60
36165	08/26/2020	ERGO BANK OF MARKESAN	Payment #3 of 9 for Dodge Charger	-2,887.46
36166	08/26/2020	PFLUM, WILLIAM A.	COVID-19 Reimb FACE COVERS	-51.96
36167	08/26/2020	POWERSPORTS COMPANY	Mower Parts for repair	-77.46
36168	08/26/2020	SOUTHERN G. LAKE CO. AMBULANCE	2020 Ambulance Budget	-24,000.00
36169	08/26/2020	WELLS FARGO REMITTANCE CENTER	Google / Amazon / COVID	-552.49
36170	08/28/2020	PRE-EMPLOYMENT FUND	August 2020 Pre Employment / Behlke	<u>-76.92</u>
			<b>TOTAL CHECK PAYMENTS</b>	<b>-61,784.59</b>
			<b>TOTAL PAYMENTS</b>	<b><u>-150,503.31</u></b>

**Markesan Utilities**  
**Voucher List**  
August 4 - 31, 2020

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>
12618	08/12/2020	CENTURYLINK	July-Aug 2020 Phone & Internet	-171.47
12619	08/17/2020	ALLIANT ENERGY/WP&L	July - Aug 2020 Electric Bill	-3,107.83
12620	08/17/2020	DIGGERS HOTLINE, INC.	2020 2nd Prepayment Charges	-416.00
12621	08/17/2020	HEBERER, JEFFREY	Aug 2020 Cell Phone Reimb	-15.00
12622	08/17/2020	LANDMARK SERVICES COOPERATIVE	July 2020 Fuel	-61.35
12623	08/17/2020	NORTHERN LAKE SERVICE	2020 Water Analysis	-616.00
12624	08/17/2020	WE ENERGIES	July - Aug 2020 Gas Bills	-23.31
12625	08/18/2020	MULCAHY/SHAW WATER, INC.	Lamp Sleeve Kit	-766.21
12626	08/25/2020	GENERAL ASPHALT, INC	Asphalt Patches	-3,100.00
12627	08/25/2020	USA BLUEBOOK	Ashcroft Water Level Case	-109.79
12628	08/28/2020	MARKESAN, CITY OF	August 2020 PR Reimb	<u>-13,511.90</u>
			<b>TOTAL CHECK PAYMENTS</b>	<b>-21,897.86</b>

**City of Markesan**  
**Treasurer's Report Budget vs. Actual**  
**August 2020**

	Aug 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4100000 · Taxes				
4114000 · Mobile Home Fees	25.10	0.00	25.10	100.0%
<b>Total 4100000 · Taxes</b>	<b>25.10</b>	<b>0.00</b>	<b>25.10</b>	<b>100.0%</b>
4400000 · Licenses & Permits				
4410200 · Operator's Licenses	160.00	0.00	160.00	100.0%
4410500 · Other Business Lic.	50.00	0.00	50.00	100.0%
4410900 · Cable Franchise Fees	300.00	0.00	300.00	100.0%
4430000 · Building Permits	185.00	0.00	185.00	100.0%
4440000 · Land Use Permits	250.00	0.00	250.00	100.0%
<b>Total 4400000 · Licenses &amp; Permits</b>	<b>945.00</b>	<b>0.00</b>	<b>945.00</b>	<b>100.0%</b>
4500000 · Fines, Forfeits & Penalties				
4510000 · Ordinance Violations	80.00	0.00	80.00	100.0%
4510100 · Parking Violations	20.00	0.00	20.00	100.0%
<b>Total 4500000 · Fines, Forfeits &amp; Penalties</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	<b>100.0%</b>
4600000 · Public Charges for Services				
4610000 · Clerk-Treas Fees	50.00	0.00	50.00	100.0%
4621000 · Police Dept Fees	50.00	0.00	50.00	100.0%
4643500 · Recycle Fees	581.50	0.00	581.50	100.0%
4672000 · Park Shelter Use	120.00	0.00	120.00	100.0%
<b>Total 4600000 · Public Charges for Services</b>	<b>801.50</b>	<b>0.00</b>	<b>801.50</b>	<b>100.0%</b>
4800000 · Miscellaneous Revenue				
4820000 · Rent-Muni Bldg	250.00	0.00	250.00	100.0%
4820200 · Rent-Cell Tower	918.96	0.00	918.96	100.0%
4850000 · Donations	730.10	0.00	730.10	100.0%
4850100 · Police Donations	950.00	0.00	950.00	100.0%
<b>Total 4800000 · Miscellaneous Revenue</b>	<b>2,849.06</b>	<b>0.00</b>	<b>2,849.06</b>	<b>100.0%</b>
<b>Total Income</b>	<b>4,720.66</b>	<b>0.00</b>	<b>4,720.66</b>	<b>100.0%</b>
<b>Gross Profit</b>	<b>4,720.66</b>	<b>0.00</b>	<b>4,720.66</b>	<b>100.0%</b>
<b>Expense</b>				
5100000 · General Government				
5100100 · W&S Expense Reimb	1,141.97			
5100112 · Accts Rec - W&S WRS	-14.29			
5100114 · Accts Rec - W&S Insurance	-10.18			
5130000 · Legal				
5130021 · City Atty-General	437.50	0.00	437.50	100.0%
5130121 · City Atty-Prosecution	18.75	0.00	18.75	100.0%
<b>Total 5130000 · Legal</b>	<b>456.25</b>	<b>0.00</b>	<b>456.25</b>	<b>100.0%</b>
5140000 · General Administration				
5141011 · Legislative Support-Wages	620.22	0.00	620.22	100.0%
5142011 · General Admin-Wages	1,520.45	0.00	1,520.45	100.0%
5142021 · General Admin-Outside Services	15.00			
5143011 · Elections-Wages	1,057.12	0.00	1,057.12	100.0%
5143034 · Elections-Supplies	8,209.65			
5144011 · Licensing & Permits-Wages	105.03	0.00	105.03	100.0%
<b>Total 5140000 · General Administration</b>	<b>11,527.47</b>	<b>0.00</b>	<b>11,527.47</b>	<b>100.0%</b>
5150000 · Financial Administration				
5150011 · General Accounting-Wages	1,215.26	0.00	1,215.26	100.0%
5151113 · Medicare (default)	478.68	0.00	478.68	100.0%
5151213 · Social Security	1,689.12	0.00	1,689.12	100.0%
5151314 · Health Insurance	11,331.10	0.00	11,331.10	100.0%
5151414 · Life Insurance	45.30	0.00	45.30	100.0%
5151611 · Paid Time Off (PTO)-Wages	3,640.15			
5152012 · Wisconsin Retirement System	2,754.43	0.00	2,754.43	100.0%
5156005 · Prop & Liability Ins	1,666.34	0.00	1,666.34	100.0%
5156100 · Workers Comp - Calculated	11.81			
5156105 · Workers Comp	1,007.43	0.00	1,007.43	100.0%
<b>Total 5150000 · Financial Administration</b>	<b>23,839.62</b>	<b>0.00</b>	<b>23,839.62</b>	<b>100.0%</b>
5160000 · Municipal Building				
5160011 · Municipal Building-Wages	936.02			
5160021 · Municipal Building-Outside Serv	728.75			

**City of Markesan**  
**Treasurer's Report Budget vs. Actual**  
**August 2020**

	Aug 20	Budget	\$ Over Budget	% of Budget
5160022 · Municipal Building-Utilities	1,452.87			
<b>Total 5160000 · Municipal Building</b>	<b>3,117.64</b>	<b>0.00</b>	<b>3,117.64</b>	<b>100.0%</b>
<b>Total 5100000 · General Government</b>	<b>40,058.48</b>	<b>0.00</b>	<b>40,058.48</b>	<b>100.0%</b>
<b>5200000 · Public Safety</b>				
5210000 · Law Enforcement				
5210001 · Police Administration				
5210011 · Police Admin-Wages	4,789.34	0.00	4,789.34	100.0%
5210021 · Police Admin-Outside Services	48.00			
5210022 · Police Admin-Utilities	374.47	0.00	374.47	100.0%
5210034 · Police Admin-Supplies	101.86	0.00	101.86	100.0%
<b>Total 5210001 · Police Administration</b>	<b>5,313.67</b>	<b>0.00</b>	<b>5,313.67</b>	<b>100.0%</b>
5212000 · Police Patrol				
5212011 · Police Patrol-Wages	9,274.17	0.00	9,274.17	100.0%
5212022 · Police Patrol-Utilities	50.17	0.00	50.17	100.0%
5212023 · Police Patrol-Repairs/Supplies	113.39	0.00	113.39	100.0%
5212033 · Police Patrol-Fuel/Miles	128.11			
<b>Total 5212000 · Police Patrol</b>	<b>9,565.84</b>	<b>0.00</b>	<b>9,565.84</b>	<b>100.0%</b>
<b>Total 5210000 · Law Enforcement</b>	<b>14,879.51</b>	<b>0.00</b>	<b>14,879.51</b>	<b>100.0%</b>
5220000 · Fire Protection				
5220021 · Fire Dept-Annual Budget	3,214.32	0.00	3,214.32	100.0%
<b>Total 5220000 · Fire Protection</b>	<b>3,214.32</b>	<b>0.00</b>	<b>3,214.32</b>	<b>100.0%</b>
5230021 · Ambulance Service	24,000.00	0.00	24,000.00	100.0%
5240021 · Building Inspection	384.50	0.00	384.50	100.0%
5290000 · Other Public Safety				
5290022 · Emergency Govt-Utilities	64.21			
<b>Total 5290000 · Other Public Safety</b>	<b>64.21</b>	<b>0.00</b>	<b>64.21</b>	<b>100.0%</b>
<b>Total 5200000 · Public Safety</b>	<b>42,542.54</b>	<b>0.00</b>	<b>42,542.54</b>	<b>100.0%</b>
<b>5300000 · Public Works</b>				
5310000 · Streets Administration				
5310011 · Streets Admin-Wages	519.75			
5310021 · Streets Admin-Outside Services	12.00			
<b>Total 5310000 · Streets Administration</b>	<b>531.75</b>	<b>0.00</b>	<b>531.75</b>	<b>100.0%</b>
5311000 · Public Works Shop				
5311011 · PW Shop-Wages	260.25			
5311022 · PW Shop-Utilities	131.73			
5311033 · PW Shop-Fuel	18.74			
5311034 · PW Shop-Supplies/Tools	8.00			
<b>Total 5311000 · Public Works Shop</b>	<b>418.72</b>	<b>0.00</b>	<b>418.72</b>	<b>100.0%</b>
5312000 · Public Works Mach & Equip				
5312011 · PW Mach & Equip-Wages	322.50			
5312023 · PW Mach & Equip-Repair/Supplies	841.54			
5312033 · PW Mach & Equip-Fuel	126.53			
<b>Total 5312000 · Public Works Mach &amp; Equip</b>	<b>1,290.57</b>	<b>0.00</b>	<b>1,290.57</b>	<b>100.0%</b>
5331000 · Road Maintenance				
5331011 · Road Maintenance-Wages	609.00			
5331023 · Road Maintenance-Repair/Supply	5,000.00			
5331033 · Road Maintenance-Fuel	32.80			
<b>Total 5331000 · Road Maintenance</b>	<b>5,641.80</b>	<b>0.00</b>	<b>5,641.80</b>	<b>100.0%</b>
5331200 · Traffic Signs & Markings				
5331211 · Traffic Signs, Markings-Wages	217.50			
5331223 · Traffic Sign & Mark-Repair/Supp	97.66			
<b>Total 5331200 · Traffic Signs &amp; Markings</b>	<b>315.16</b>	<b>0.00</b>	<b>315.16</b>	<b>100.0%</b>
5342022 · Street Lighting	2,155.72	0.00	2,155.72	100.0%
5344100 · Street Cleaning	43.50	0.00	43.50	100.0%
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	476.25			

**City of Markesan**  
**Treasurer's Report Budget vs. Actual**  
**August 2020**

	Aug 20	Budget	\$ Over Budget	% of Budget
5362021 · Sanitation/Trash-Outside Serv.	4,652.86			
<b>Total 5362000 · Sanitation/Trash</b>	<b>5,129.11</b>	<b>0.00</b>	<b>5,129.11</b>	<b>100.0%</b>
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	387.00			
5363533 · Recycling Center-Fuel	9.37			
5363500 · Recycling Center - Other	4.61	0.00	4.61	100.0%
<b>Total 5363500 · Recycling Center</b>	<b>400.98</b>	<b>0.00</b>	<b>400.98</b>	<b>100.0%</b>
5363521 · Recycling-Curbside	2,123.25	0.00	2,123.25	100.0%
5363600 · Recycling Center-Mackford	123.08	0.00	123.08	100.0%
5363700 · Recycling Center-Manchester	123.07	0.00	123.07	100.0%
5363800 · Recycling Center-Green Lake	241.52	0.00	241.52	100.0%
5364000 · Weed Control				
5364011 · Weed Control-Wages	291.00			
<b>Total 5364000 · Weed Control</b>	<b>291.00</b>	<b>0.00</b>	<b>291.00</b>	<b>100.0%</b>
<b>Total 5300000 · Public Works</b>	<b>18,829.23</b>	<b>0.00</b>	<b>18,829.23</b>	<b>100.0%</b>
5400000 · Health & Human Services				
5490000 · Cemetery				
5491011 · Cemetery-Wages	1,735.50			
5491022 · Cemetery-Utilities	24.05			
5491033 · Cemetery-Fuel	18.74			
<b>Total 5490000 · Cemetery</b>	<b>1,778.29</b>	<b>0.00</b>	<b>1,778.29</b>	<b>100.0%</b>
<b>Total 5400000 · Health &amp; Human Services</b>	<b>1,778.29</b>	<b>0.00</b>	<b>1,778.29</b>	<b>100.0%</b>
5500000 · Culture, Rec & Educ				
5510000 · Library				
5511011 · Library-Wages	172.91			
<b>Total 5510000 · Library</b>	<b>172.91</b>	<b>0.00</b>	<b>172.91</b>	<b>100.0%</b>
5520000 · Parks				
5520011 · Parks-Wages	1,124.25			
5520022 · Parks-Utilities	81.83			
5520033 · Parks-Fuel	28.12			
<b>Total 5520000 · Parks</b>	<b>1,234.20</b>	<b>0.00</b>	<b>1,234.20</b>	<b>100.0%</b>
5530000 · City Events/Banners				
5530011 · City Events/Banners-Wages	335.25			
<b>Total 5530000 · City Events/Banners</b>	<b>335.25</b>			
5531000 · Events Comm. (Special Events)	1,015.16	0.00	1,015.16	100.0%
<b>Total 5500000 · Culture, Rec &amp; Educ</b>	<b>2,757.52</b>	<b>0.00</b>	<b>2,757.52</b>	<b>100.0%</b>
5600000 · Conservation & Development				
5671000 · Industrial Park Development	23.04			
<b>Total 5600000 · Conservation &amp; Development</b>	<b>23.04</b>	<b>0.00</b>	<b>23.04</b>	<b>100.0%</b>
5900000 · Debt Service				
5916000 · Principal Long-Term Debt	265.55			
5926000 · Interest Long Term Debt	55.09	0.00	55.09	100.0%
5926250 · 2018A Bond Issue Interest	18,737.50	0.00	18,737.50	100.0%
5927000 · Patrol Car Principal Loan	2,454.22	0.00	2,454.22	100.0%
5927500 · Patrol Car Interest Loan	433.24	0.00	433.24	100.0%
<b>Total 5900000 · Debt Service</b>	<b>21,945.60</b>	<b>0.00</b>	<b>21,945.60</b>	<b>100.0%</b>
<b>Total Expense</b>	<b>127,934.70</b>	<b>0.00</b>	<b>127,934.70</b>	<b>100.0%</b>
<b>Net Ordinary Income</b>	<b>-123,214.04</b>	<b>0.00</b>	<b>-123,214.04</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-123,214.04</b>	<b>0.00</b>	<b>-123,214.04</b>	<b>100.0%</b>



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Markesan Police Department  
William A. Pflum, Chief of Police

## **Finance, Personnel and Public Safety Committee**

*Presented on September 1, 2020*

**August 2020**

### **Agenda:**

- **Department Handgun Replacement Purchase**
- **Department's Continued Response to COVID-19**
- **WE Energies Foundation Grant**

### **Appendix:**

### **Department Handgun Replacement Purchase**

After extensive research by the Green Lake Combined Training Team, it has been beginning in 2021 all law enforcement would begin to transition to Glock 17 9mm handguns. The firearms instructors and chiefs met with Glock representatives and spoke to other departments now carrying 9mm handguns and discovered it would be advantageous for us to transition to them. The FBI and Secret Service are a couple of the major law enforcement branches that have made the switch in the last couple of years.

Our duty handguns are up for replacement in 2021 so this department felt it was logical to make the purchase now since we have money set aside in the budget to cover the cost.

The total cost for the new handguns with magazines is \$1714 as that is the municipal price through a Glock authorized dealer. The dealer would offer a trade in of \$235 per handgun for our soon to be retired firearms, thus bringing the cost out of pocket for the department to \$809 dollars after trade in.

This department however would like to follow past practice and instead sell the retired handguns to the officer that currently carrying that handgun at the same cost that company is offering for trade in. This would mean that the out of pocket expense would remain at \$809 dollars to the department.

This department is seeking approval to move forward with the purchase of four Glock 17 9mm handguns for a total out of pocket cost of \$809 dollars.

### **Departments Continued Response to COVID-19**

This has been a standing item on this department report as we continue to assist the community with its overall response to COVID-19 we have kept busy helping those with concerns, answering questions and providing assistance whenever needed.

We continue to stay in close communication with our local first responders, local police departments, local health department and long term care facilities to ensure they have what they need and assist whenever possible.

This department continues to work closely with the Green Lake Health Department and currently is working closely with the Markesan District Schools to ensure a safe return to the school.

### **WE Energies Foundation Grant**

This department was recently awarded a \$950.00 dollar WE Energies Foundation Grant to assist in the purchase of a new AED (Defib) machine. It is this departments plan to purchase a new defib unit in the coming months and then place one of our current units in the Public Works main work truck. That way the Public Works Department will have one with them should they need it while out working in various parts of the community. This department graciously thanks the WE Energies Foundation for the grant of money to better serve our community members.

## CITY OF MARKESAN FEE SCHEDULE

Ord. Ref.	Item	Fee
<b>BUILDING PERMITS</b>		
Ss. 115-2	Building Permits	See Building Permit Fee Schedule
Ss. 115-4	Fence Permits	\$25
Ss. 400-121	Occupancy Permit	Incl w/bldg. permit
Ss. 400-116	Sign Permit Fee	\$25
<b>CEMETERY</b>		
Ss. 136-2	Cemetery Deed Transfer fee	\$20
	Cemetery Lots, 10 ft x 5 ft, 1 burial	\$250
<b>LICENSING</b>		
Ss. 101-4	Adult-Oriented Applicant – Fingerprint Charge	\$50
Ss. 101-4	Adult-Oriented Applicant-Photograph Charge	\$50
Ss. 101-6	Adult-Oriented Establishments	\$1500
Ss. 101-8	Adult-Oriented Establishment Renewal Fee	\$750
Ss. 101-12	Adult-Oriented Employee – Fingerprint Charge	\$50
Ss. 101-12	Adult-Oriented Employee-Photograph Charge	\$50
Ss. 200-10	Alcohol Licenses	
	Class A & B Fermented Malt Beverage	\$100
	Class A & B Liquor	\$400
	Class C Wine	\$100
	Picnic License	\$10
	Operator's License	\$20
	Provisional Operator's License	\$15
Ss. 141-4	Cigarette License	\$75
Ss. 107-2	Dog Licenses	
	Kennel License (Ss. 107-9)	\$50
	Altered (Spayed/Neutered) Dog	\$5
	Unaltered Dog	\$10
	Late Fee	\$15 per dog
Ss. 164-3	Entertainment License	\$50
Ss. 286-3	Garage Sale Permit (more than 3/yr)	\$25
Ss. 206-4	Junk Dealer's License	\$100
Ss. 240-3	Mobile Home Park License	\$50 plus \$2/mobile home
Ss. 240-5	Mobile Home Parking Permit Fee (tax)	Fees per State Statute
Ss. 107-10	Poultry Ranch Fee	\$500
Ss. 318-2	Soda Water License	\$5
Ss. 152-4	Transient Merchants/Direct Seller's Permit	\$50
Ss. 107-11	Vietnamese Potbellied Pig Fee	\$200
<b>MISCELLANEOUS</b>		
Ss. 355-49	Bicycle Registration Fee	n/c
Ss. 260-4	Emergency Dumping of Snow on Park Property (Looking to clarify what this ordinance is for)	
Ss. 90-5	Public Record Fees (copying)	\$0.25/pg
Ss. 1-11	Sale of Code	\$125
<b>PUBLIC WORKS</b>		
Ss. 330-34	Building Moving Permit	\$25
Ss. 330-29	Driveway Permit	\$25
Ss. 330-5	Street Opening	\$75

Ord. Reference	Item	Fee
<b>PUBLIC WORKS (continued)</b>		
Ss. 330-16 Ss. 252-10 Ss. 252-8	Snow and Ice Removal from Sidewalks Trees over Public Ways (Control of) Weed Control Removal of Garbage on Curb	1 <sup>st</sup> Offense per calendar year: \$50/hour, min. 2 hrs + 10% Admin. Fee Each Additional Offense per year: Double the charge
<b>RECYCLING</b>		
Ss. 323-2	Compostables at Recycling Center (Must amend Ordinances) Leaves, grass, yard waste, brush	n/c
Ss. 323-14	Disposal Fees Lead acid batteries Major appliances Freon appliances (fridge, freezer, a/c) Non-Freon (stove, washer, dryer, microwave) Electronics Televisions Monitors (w/PC's or alone), Copiers Printer, Scanner, Fax Machine Fluorescent Bulbs	n/c  \$25 \$10  \$22 \$12 \$7 \$1.50 per bulb
<b>RENTALS</b>		
N/A	Community Room Use Resident Non-resident Including Kitchen	\$35 \$60 Plus \$15
Ss. 260-7	Park Use Permit S&S Big Building or Scout Cabin-City Resident S&S Big Building or Scout Cabin-Non-Resident Hein Park/Kiwanis Park – City Resident Hein Park/Kiwanis Park – Non-Resident	\$60 \$85 n/c \$25
<b>WATER/WASTEWATER</b>		
Ss. 345-10	Private Wastewater Disposal System Permit & Inspection	\$100
Ss. 345-11	Wastewater Hookup/Opening Permit Residential & Commercial Industrial	\$75 \$75
Ss. 345-5	Well Permit Late Fee	\$25
<b>ZONING</b>		
Ss. 400-123	Board of Appeals (Variance) Application	\$250
Ss. 390-5	Certified Survey Map	\$75
Ss. 400-87	Conditional Use Permit Application	\$250
Ss. 400-94	Erosion Control Permit	\$50/residential, \$150/commercial
Ss. 390-4	Preliminary Plat Final Plat	\$250 + \$10/lot \$100
Ss. 400-129	Rezoning Application	\$350
Ss. 385-5	Zoning Fees	

	Legal notice Publications Conditional Use/Rezoning	Actual cost, \$75 due with appl See above
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### Building Permit Fee Schedule

	Item	Fee
<b>RESIDENTIAL</b>		
	New Residential (includes attached garage, decks)	\$600, plus state seal fee
	State Seal	\$35
	New Construction Erosion Control	\$50
	Additions or Remodeling	\$25, plus \$25 per required inspection
	Accessory Buildings, Decks	\$25, plus \$25 per required inspection
	Individual Inspections (electrical, plumbing, HVAC, etc.)	\$25
	Other General Permits (no inspections required)	\$25
	Keeping of Chickens	\$85 Initial Permit Fee; \$25 Annual Fee; \$25 Late Fee
<b>COMMERCIAL</b>		
	New Construction & Additions (changes in footprint)	\$75, plus \$50 per required inspection
	New Construction Erosion Control	\$150
	Remodeling (no changes in footprint)	\$25, plus \$50 per required inspection
	New Construction or Additions for Storage or Shell Blds	\$25, plus \$50 per req. insp.
	Individual Inspections (electrical, plumbing, HVAC, etc.)	\$50
<b>MISCELLANEOUS</b>		
	Building Moving Permit	\$25
	Driveway	\$25
	Early Start Penalty	Double Permit Fee
	Requested Building Inspector Consultation	\$50/hour
	Fence	\$25
	Sign	\$25
	Occupancy Permit	Included w/building permit
	<b>Administrative Permits</b> (application required – list for illustrative purposes, not all inclusive) Sidewalks Roof shingle replacement (shingles only) Razing/Demolition Window/Door Replacement (same size or smaller opening) Heating systems, except for solid burning fuel & hot water systems	No fee
	<b>Permits Not Required</b> (list for illustrative purposes, not all inclusive) Flooring replacement Painting Non-structural updates Satellite dishes/TV Antennas	