

CITY OF MARKESAN COMMON COUNCIL
Markesan City Hall

June 9, 2020

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Rich Slate at 7:00 pm.
- 1.2 Present were Ald. Abendroth, Ald. Bieszki, Ald. Henke, Mayor Slate, Ald. Thiem, Ald. Triemstra, Ald. Kazda and Clerk-Treasurer Amend. Also present Roger Matthews from Berlin Journal
- 1.3 No Citizen's comments

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Triemstra/Kazda to approve the May 12, 2020 Common Council minutes as presented; motion carried 6-0.
- 2.2-2.9 After review of all items, motion Bieszki/Triemstra to approve the May Police Report & June Schedule, Streets, Building & Utilities minutes of June 2, 2020, Public Property & Health minutes of June 2, 2020, Finance, Personnel & Safety minutes of June 2, 2020, CDBG Citizen Public Hearing minutes of June 2, 2020, May Library's Director's Report and Markesan Library Board minutes of May 21, 2020 and Board of Review minutes of May 12 and June 4, 2020; motion carried 6-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Bieszki to approve the following vouchers as presented: City Checks #35979-36017, electronic payments #EFT 1005-1012, and direct deposits #3638-3679 in the amount of \$106,911.23, and Utility Checks #12566-12579, in the amount of \$34,875.99; motion carried 6-0 on a roll call vote.
- 3.2 After review, by consensus the May 2020 Treasurer's Report was filed for audit.

4. Old Business

- 4.1 Motion Bieszki/Kazda to approve the chicken ordinance pending the City Attorney approval; motion carried 6-0 on a roll call vote. Motion Kazda/Bieszki to amend the chicken ordinance to add the wording for enforcement and penalty and also to reflect the City's fee schedule; motion carried 6-0. Permit fees to be determined at July Public Property meeting.

5. New Business

- 5.1 Motion Abendroth/Triemstra to approve the 2019 Financial Audit presented by Brent Nelson of Johnson & Block via teleconference; motion carried 6-0 on a roll call vote.
- 5.2 No one was present from Advanced Disposal to discuss garbage and recycling issues; no action taken. Council requests that a representative be present at either the July Public Property or Common Council meeting.
- 5.3 Following discussion, motion Thiem/Triemstra to have the City Public Works Department do the pressure washing at Soldier's & Sailor's Park pavilion by renting a lift; motion carried 6-0 on a roll call vote.
- 5.4 Motion Bieszki/Abendroth to waive the reading and approve Resolution 06-2020 CMAR Report for 2019; motion carried 6-0 on a roll call vote. The Council would like to thank the Water and Sewer department for all the good work.
- 5.5 Motion Bieszki/Kazda to approve the WI DNR 2020 Environmental Fee invoice in the amount of \$3,565.02; motion carried 6-0 on a roll call vote.
- 5.6 Motion Bieszki/Triemstra to approve a \$1500 donation to June Dairy Days to come from account #5531000, Events Committee account; motion carried 6-0 on a roll call vote.
- 5.7 Motion Abendroth/Triemstra to approve a \$7,000 budget for June Dairy Days to be paid with donations; motion carried 6-0 on a roll call vote.
- 5.8 Motion Bieszki/Abendroth to recognize Markesan Nursing Home as a non-profit organization which is able to use the City's Facilities at no cost; motion carried 6-0.

- 5.9 Motion Abendroth/Thiem to approve lowering the Class B Beer and Class B Liquor license fee by 50%; following discussion, motion to amend Abendroth/Henke to prorate the liquor license fee by days lost for the business in 2020 due to COVID-19; prorate only for 2020-2021 license year; motion carried 6-0 on a roll call vote.
- 5.10 Motion Bieszki/Abendroth to approve the Waste Water Technician hourly wage to be increased to \$23.00 effective June 1, 2020; motion carried 6-0 on a roll call vote.
- 5.11 Following discussion, motion Abendroth/Kazda to approve the Intergovernmental Agreement for North Fond du Lac Municipal Court; motion carried 6-0.
- 5.12 Motion Abendroth/Henke to waive the reading and approve Ordinance 259 Establishing a Municipal Court; motion carried 6-0 on a roll call vote.
- 5.13 Motion Bieszki/Abendroth to accept and approve the chip sealing bids from Green Lake County for South Margaret Street for \$6,480 and East Manchester Street for \$8,080 and Scott Construction for West Summit Street with Black Granite for \$2,073.60; motion carried 6-0 on a roll call vote.
- 5.14 Following discussion, motion Bieszki/Kazda to approve the extension for temporary occupancy from the building inspector and to extend the cement sidewalk and gutter work until August 31, 2020; motion carried 6-0.
- 5.15 Motion Kazda/Abendroth to approve the facility rental recommendations for COVID-19 to be added to the City of Markesan's Rental Agreement; motion carried 6-0.
- 5.16 Motion Bieszki/Abendroth to approve the 2019 TID Annual Report; motion carried 6-0 on a roll call vote.
- 5.17 Motion Bieszki/Triemstra to waive the reading and approve Resolution 07-2020 Authorizing Resolution to Commit Match Funds; motion carried 6-0 on a roll call vote.
- 5.18 Motion Bieszki/Abendroth to waive the reading and approve Resolution 08-2020 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing; motion carried 6-0 on a roll call vote.
- 5.19 Following discussion and pending Dan Sondalle's approval, motion Bieszki/Abendroth to approve signed contract with General Engineering Company for the 2021 Streets and Utilities Reconstruction Project for Engineering Services and Grant Administration Services; motion carried 6-0 on a roll call vote.
- 5.20 Motion Bieszki/Thiem to approve Class B Beer & Liquor Retailers License for the period ending 6/30/2020 to Last Chance Bar & Grill, LLC; motion carried 6-0.
- 5.21 Motion Abendroth/Henke to approve Temporary Class B Picnic License for Markesan Fire Department on June 13-14, 2020; motion carried 6-0.
- 5.22 Following discussion, motion Kazda/Triemstra to grant Soda Water licenses to Condon Oil, Del Monte Foods, Family Dollar Stores of WI, Firehaus BBQ & Saloon, Hornet's Nest, Landmark Services Cooperative, Last Chance Bar & Grill, Markesan Auto Home & Farm, Markesan Econo-Wash, Markesan Fire Dept., Markesan Elementary School, Markesan High School, Markesan Resident Home, Rennert's Fire Equipment, Robin II, Sandy's Diner, and Ted's Piggly Wiggly for the period ending June 30, 2021; motion carried 6-0.
- 5.23 Following discussion, motion Triemstra/Thiem to grant Cigarette licenses to Condon Oil Company, Family Dollar Stores of WI, LLC, Landmark Services Cooperative, and T.R. Robl Inc. for the period ending June 30, 2021; motion carried 6-0.
- 5.24 Following discussion, motion Abendroth/Kazda to grant Class A Beer retailer's license to Landmark Services Cooperative for the period ending June 30, 2021; motion carried 6-0.
- 5.25 Following discussion, motion Triemstra/Abendroth to grant Class A Beer & Liquor retailer's license to Condon Oil Company and T.R. Robl Inc. for the period ending June 30, 2021; motion carried 6-0.
- 5.26 Following discussion, motion Triemstra/Henke to grant Class B Beer & Liquor retailer's license to ChezHead Firehaus LLC, Last Chance Bar & Grille, LLC, and Tall Paul's LLC for the period ending June 30, 2021; motion carried 6-0.
- 5.27 Following discussion, motion Abendroth/Triemstra to grant Operator's licenses to Amy Boening, Issac Dallman, Lori Damerow, Jennifer Dirks, Maria Eckert, Dolores Feuerhammer, Sean Fitzpatrick, Ryan Frei, Taylor Gelhar, Jody Grams, David Gruber, Joan Haight, Debra Harke, Bayley Heidt, Coty Hiemstra, Anne Horne, Ashley Kanneman, Crystal Kaplon, Ronald Kelm, Joshua Laper, Erica M Lien, Andrea Metke, Ashley Metke, Jennifer Meyers, Rhonda Prill, Sandralee Quade, Shannon Rantzow, Samuel Reese, Tampla Ritchay, Jessica Schultz, Cynthia Schulz, Patricia Scopp, Gene Scott, Diane Strahota, Joseph Strelow, Steven R Strelow, Kegan Tierney, Michael C Wagner, Trisha Westhuis, and Valentina Zelenko, for the period ending June 30, 2021; motion carried 6-0.

- 6. Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Joint Review Board – June 25, 2020, 6:30 pm at City Hall; Streets, Building & Utilities – July 7, 2020 at 6:30 pm at City Hall; Public Property & Health – July 7, 2020, immediately following Streets, Buildings & Utilities meeting; Finance, Personnel & Safety – July 7, 2020, immediately following Public Property; and Common Council – July 14, 2020, 7:00pm at City Hall.
7. Brenda Henke was presented with a plaque from the City of Markesan thanking her for all her years of service to the community. Henke resigned effective June 10, 2020.
- 8. Adjournment.** Motion Henke/Triemstra to adjourn; carried 6-0. The meeting adjourned at 8:09 pm.

Respectfully submitted,

Elizabeth A. Amend, Clerk-Treasurer