



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-3031 • F: (920) 398-3991

FINANCE, PERSONNEL & SAFETY Markesan City Hall

July 7, 2020

Immediately Following Public Property & Health Meeting

AGENDA

Call to Order

Roll Call

Citizen's Comments

Emergency Management Report

Review and Approval of Vouchers Payable

Police Report & Schedule

- Department's Continued Response to COVID-19
- Qualifications for Alcohol Server Licenses and Permits

New Business

- Discussion and Action on Budget of \$2000.00 and Donation of \$750.00 for August Fest
- Discussion and Action on Parking Recreational Vehicles in Front of House

Adjournment

A quorum of the Markesan Common Council may be in attendance at this meeting to gather information about a subject over which they have decision making responsibility. Under Wisconsin Open Meeting Law, this may constitute a meeting of the Common Council pursuant to the Badtke Decision, however, the Council will not take action at this meeting.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

Posted: Horicon Bank City Hall
ERGO Bank Post Office
www.markesanwi.gov

Dated July 6, 2020
Elizabeth Amend, Clerk-Treasurer

July 7, 2020

TO: CLERK-TREASURER
FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

CITY CHECKS: 36018- 36087	\$	134,286.16
DD #3680 - 3743	\$	45,215.51
EFT #1013 - 1023	\$	42,894.23
TOTAL	\$	222,395.90
UTILITY CHECKS: #12580 - 12598	\$	21,545.26
EFT#431,1016	\$	19,939.52
TOTAL	\$	41,484.78

With the exception of:

Signed:

City of Markesan
Voucher List
June 2 through July 7, 2020

Num	Date	Name	Memo	Original Amount
EFT-1013	06/09/2020	EMPOWER RETIREMENT (WDC)	98971-01 P457	-370.00
EFT-1014	06/09/2020	INTERNAL REVENUE SERVICE	39-6006314	-4,959.94
EFT-1015	06/09/2020	WISCONSIN DEPT. OF REVENUE	036-0000583032-02	-1,034.67
EFT-1017	06/19/2020	STATE OF WI HEALTH INS	JULY 2020 HEALTH INS	-17,781.64
EFT-1018	06/23/2020	EMPOWER RETIREMENT (WDC)	98971-01 P457	-370.00
EFT-1019	06/23/2020	WISCONSIN DEPT. OF REVENUE	036-0000583032-02	-1,070.15
EFT-1020	06/23/2020	INTERNAL REVENUE SERVICE	39-6006314	-5,127.58
EFT-1021	06/23/2020	WRS (Wisconsin Retirement System)	0457000	-6,240.52
EFT-1022	07/07/2020	WISCONSIN DEPT. OF REVENUE	036-0000583032-02	-1,031.25
EFT-1023	07/07/2020	INTERNAL REVENUE SERVICE	39-6006314	-4,908.48
TOTAL EFT PAYMENTS				-42,894.23
DD3680	06/05/2020	Dykstra, Dennis P	Direct Deposit Payroll	-174.55
DD3681	06/05/2020	Slate, Rich	Direct Deposit Payroll	-461.75
DD3682	06/05/2020	Amend, Elizabeth A	Direct Deposit Payroll	-1,031.99
DD3683	06/05/2020	Behlke, Ryan R	Direct Deposit Payroll	-1,070.15
DD3684	06/05/2020	Chisnell, Gerald	Direct Deposit Payroll	-138.52
DD3685	06/05/2020	Doro, Anthony	Direct Deposit Payroll	-1,473.36
DD3686	06/05/2020	French, Jessica M	Direct Deposit Payroll	-207.23
DD3687	06/05/2020	Glover, Valerie	Direct Deposit Payroll	-95.59
DD3688	06/05/2020	Heberer, Jeffrey	Direct Deposit Payroll	-1,222.80
DD3689	06/05/2020	Heiling, Rachel	Direct Deposit Payroll	-481.46
DD3690	06/05/2020	Huhndorf, John E	Direct Deposit Payroll	-417.83
DD3691	06/05/2020	Krentz, Dorothea M	Direct Deposit Payroll	-1,043.34
DD3692	06/05/2020	McLean, Cody	Direct Deposit Payroll	-1,322.78
DD3693	06/05/2020	Meyer, Vanessa K	Direct Deposit Payroll	-146.01
DD3694	06/05/2020	Overbeck, Nicole M	Direct Deposit Payroll	-952.17
DD3695	06/05/2020	Pflum, William	Direct Deposit Payroll	-1,618.91
DD3696	06/05/2020	Shin, Nara	Direct Deposit Payroll	-21.47
DD3697	06/05/2020	Stellmacher, Nancy	Direct Deposit Payroll	-108.47
DD3698	06/05/2020	Stoll, Brittany M	Direct Deposit Payroll	-82.77
DD3699	06/05/2020	Strelow, Joseph W	Direct Deposit Payroll	-1,429.97
DD3700	06/05/2020	Watry, Philip	Direct Deposit Payroll	-1,277.71
DD3701	06/05/2020	Zelenko, Valentina	Direct Deposit Payroll	-219.38
DD3702	06/19/2020	Henke, Brenda	Direct Deposit Payroll	-831.15
DD3703	06/19/2020	Amend, Elizabeth A	Direct Deposit Payroll	-1,031.96
DD3704	06/19/2020	Behlke, Ryan R	Direct Deposit Payroll	-1,141.83
DD3705	06/19/2020	Chisnell, Gerald	Direct Deposit Payroll	-138.53
DD3706	06/19/2020	Doro, Anthony	Direct Deposit Payroll	-1,473.36
DD3707	06/19/2020	French, Jessica M	Direct Deposit Payroll	-247.27
DD3708	06/19/2020	Glover, Valerie	Direct Deposit Payroll	-150.54
DD3709	06/19/2020	Heberer, Jeffrey	Direct Deposit Payroll	-1,630.38
DD3710	06/19/2020	Heiling, Rachel	Direct Deposit Payroll	-481.48
DD3711	06/19/2020	Huhndorf, John E	Direct Deposit Payroll	-237.61
DD3712	06/19/2020	Krentz, Dorothea M	Direct Deposit Payroll	-1,043.35
DD3713	06/19/2020	McLean, Cody	Direct Deposit Payroll	-1,272.21
DD3714	06/19/2020	Meyer, Vanessa K	Direct Deposit Payroll	-143.64
DD3715	06/19/2020	Overbeck, Nicole M	Direct Deposit Payroll	-944.37
DD3716	06/19/2020	Pflum, William	Direct Deposit Payroll	-1,618.91
DD3717	06/19/2020	Shin, Nara	Direct Deposit Payroll	-42.94
DD3718	06/19/2020	Stellmacher, Nancy	Direct Deposit Payroll	-60.93
DD3719	06/19/2020	Stoll, Brittany M	Direct Deposit Payroll	-26.85
DD3720	06/19/2020	Strelow, Joseph W	Direct Deposit Payroll	-1,429.97
DD3721	06/19/2020	Watry, Philip	Direct Deposit Payroll	-1,251.08
DD3722	06/19/2020	Zelenko, Valentina	Direct Deposit Payroll	-319.06
DD3723	07/03/2020	Amend, Elizabeth A	Direct Deposit Payroll	-1,031.97
DD3724	07/03/2020	Behlke, Ryan R	Direct Deposit Payroll	-1,078.55
DD3725	07/03/2020	Chisnell, Gerald	Direct Deposit Payroll	-138.52
DD3726	07/03/2020	Doro, Anthony	Direct Deposit Payroll	-1,473.34
DD3727	07/03/2020	French, Jessica M	Direct Deposit Payroll	-188.39

**City of Markesan
Voucher List
June 2 through July 7, 2020**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Original Amount</u>
DD3728	07/03/2020	Glover, Valerie	Direct Deposit Payroll	-207.88
DD3729	07/03/2020	Heberer, Jeffrey	Direct Deposit Payroll	-1,326.23
DD3730	07/03/2020	Helling, Rachel	Direct Deposit Payroll	-481.46
DD3731	07/03/2020	Huhndorf, John E	Direct Deposit Payroll	-354.22
DD3732	07/03/2020	Krentz, Dorothea M	Direct Deposit Payroll	-1,043.33
DD3733	07/03/2020	McLean, Cody	Direct Deposit Payroll	-1,265.99
DD3734	07/03/2020	Meyer, Vanessa K	Direct Deposit Payroll	-164.85
DD3735	07/03/2020	Overbeck, Nicole M	Direct Deposit Payroll	-929.74
DD3736	07/03/2020	Pflum, William	Direct Deposit Payroll	-1,618.92
DD3737	07/03/2020	Shin, Nara	Direct Deposit Payroll	42.95
DD3738	07/03/2020	Stelmacher, Nancy	Direct Deposit Payroll	-77.69
DD3739	07/03/2020	Stoll, Brittany M	Direct Deposit Payroll	-53.69
DD3740	07/03/2020	Strelow, Joseph W	Direct Deposit Payroll	-1,429.97
DD3741	07/03/2020	Watry, Philip	Direct Deposit Payroll	-1,251.09
DD3742	07/03/2020	Zelenko, Valentina	Direct Deposit Payroll	-165.25
DD3743	07/03/2020	Slate, Rich	Direct Deposit Payroll	-461.75
			TOTAL DIRECT DEPOSITS	-45,215.51
36018	06/05/2020	MARKESAN, CITY OF-PETTY CASH	Postage	-18.65
36019	06/08/2020	KRISTY KRUEGER	Krueger Refund / Big Building Rental - COVID-19	-85.00
36020	06/08/2020	ACTION APPRAISERS & CONSULTANT	2020 2nd Quarter Maintenance	-1,425.00
36021	06/08/2020	BEHLKE, RYAN	June 2020 Cell Phone Reimb	-15.00
36022	06/08/2020	BERGEMANN'S AUTOCARE	2014 Ford / Change Oil & Filter	-43.53
36023	06/08/2020	BERLIN JOURNAL NEWSPAPERS	Council / BOR / Bulky Trash / PW Bids	-1,773.00
36024	06/08/2020	CENTURYLINK	May-June 2020 Telephone	-396.50
36025	06/08/2020	CHRIS' FLORAL & GIFTS	Sympathy Arrangement / Kazda	-33.00
36026	06/08/2020	GENERAL ENGINEERING CO., INC.	Landfill Monitoring	-1,721.70
36027	06/08/2020	KRENTZ, DOROTHEA	June 2020 Cell Phone Reimb	-15.00
36028	06/08/2020	MARKESAN AUTO, HOME & FARM	Misc. Parts & Supplies	-323.15
36029	06/08/2020	MCLEAN CODY	June 2020 Cell Phone Reimb	-15.00
36030	06/08/2020	PFLUM, WILLIAM A.	June 2020 Cell Phone Reimb	-15.00
36031	06/08/2020	RENNERT'S FIRE EQUIPMENT	Ford Explorer / Mount & Balance Tires	-25.00
36032	06/08/2020	SECURIAN FINANCIAL GROUP, INC.	July 2020 Life Ins Premium	-143.86
36033	06/08/2020	SHELL FLEET	May 2020 Fuel	-385.81
36034	06/08/2020	SONDALLE LAW OFFICE	Apr & May 2020 Legal Services	-281.25
36035	06/08/2020	SUPERIOR CHEMICAL CORPORATION	Cleaning Supplies	-335.69
36036	06/08/2020	WATRY PHILIP	June 2020 Cell Phone Reimb	-15.00
36037	06/08/2020	WINDYWARES-JBL AWARDS LLC	Plaque for Brenda Henke	-25.00
36038	06/09/2020	MARKESAN WATER & SEWER	2019 Interfund Balance	-92,366.99
36039	06/11/2020	ADVANCED DISPOSAL	May 2020 Trash & Recycling	-7,116.44
36040	06/11/2020	LANDMARK SERVICES COOPERATIVE	May 2020 Gas Credit Card	-389.81
36041	06/11/2020	RAY'S SANITATION	2020 JDD	-280.00
36042	06/11/2020	SUPERIOR CHEMICAL CORPORATION	COVID-19	-342.32
36043	06/12/2020	DIZZY D. CLOWN	JDD	-350.25
36044	06/15/2020	LAMIE STEPHANIE	Junior Officer Badge	-85.66
36045	06/19/2020	ERGO BANK OF MARKESAN	WRS Loan - Payment #26	-320.64
36046	06/19/2020	PRE-EMPLOYMENT FUND	June 2020 Pre Employment / Behlke	-76.92
36047	08/23/2020	AIRGAS USA, LLC	Cylinder Rental	-32.12
36048	06/23/2020	ALLIANT ENERGY/WP&L	May - June 2020 Electric Bills	-3,138.09
36049	06/23/2020	EMC INSURANCE	Property & Liability / Workers Comp	-4,311.97
36050	06/23/2020	GENERAL ENGINEERING CO., INC.	Building Inspection	-388.35
36051	06/23/2020	GREEN LAKE COUNTY DA-FORENSIC COMP LA	2020 Computer Forensic Lab Contribution	-1,000.00
36052	06/23/2020	GREEN LAKE COUNTY TREASURER	Election Materials/Police Leads on Line	-1,234.39
36053	06/23/2020	HOMAN AUTO SALES, INC.	2019 Dodge / Wheel Alignment	-98.81
36054	06/23/2020	JOHNSON BLOCK AND COMPANY	2019 Audt	-5,690.00
36055	06/23/2020	PFLUM, WILLIAM A.	Reimb / JDD Supplies	-58.77
36056	06/23/2020	SUPERIOR CHEMICAL CORPORATION	Toilet Bowl Cleaner	-133.03
36057	06/23/2020	VERIZON WIRELESS	June - July 2020 Cell Phone	-105.28
36058	06/23/2020	WE ENERGIES	May - June 2020 Gas Bills	-279.01
36059	06/23/2020	UNITED STATES TREASURY	2019 PCOR FEE FORM 720 HRA	-20.32
36060	06/29/2020	US POSTMASTER	4 Rolls of stamps	-220.00

City of Markesan
Voucher List
June 2 through July 7, 2020

Num	Date	Name	Memo	Original Amount
36061	06/29/2020	US POSTMASTER	1 Roll of .15 stamps	-15.00
36062	07/01/2020	ARAMARK	June 2020 Rug Cleaning	-113.50
36063	07/01/2020	BERGEMANN'S AUTOCARE	2014 Ford / Vehicle Repairs	-738.37
36064	07/01/2020	BERLIN JOURNAL NEWSPAPERS	2020 JDD Posters	-45.00
36065	07/01/2020	GENERAL ENGINEERING CO., INC.	Landfill Monitoring	-200.00
36066	07/01/2020	HOMAN AUTO SALES, INC.	2019 Dodge / Oil Change	-43.51
36067	07/01/2020	INTEGRITY LAWN SERVICE & SUPPLY, INC	Filters for Chop Saw	-34.75
36068	07/01/2020	KIMBALL MIDWEST	Weld Rod	-231.16
36069	07/01/2020	MARKESAN WATER & SEWER	Apr - June 2020 W/S Bill	-439.55
36070	07/01/2020	MID-STATE SUPPLY	Wax Rings	-12.06
36071	07/01/2020	MODERN RENTALS, INC.	Fuel Tank Assy	-55.99
36072	07/01/2020	SHERWIN-WILLIAMS	Paint	-28.77
36073	07/01/2020	SONDALLE LAW OFFICE	June 2020 Legal Services	-412.50
36074	07/01/2020	STRELOW, JOSEPH	Reimb / Manifold Kit (Fleet Farm)	-24.14
36075	07/01/2020	THE UNIFORM SHOPPE	Pflum / Badge Refurb.	-24.00
36076	07/01/2020	WELLS FARGO REMITTANCE CENTER	Amazon / DNR / Google	-340.19
36077	07/06/2020	ALLIANT ENERGY/WP&L	Street lights	-2,004.50
36078	07/06/2020	BERLIN JOURNAL NEWSPAPERS	June publications TID and Ord/CC minutes	-616.75
36079	07/06/2020	BLACKSTONE TECHNOLOGIES	Pothole Patching Material	-535.60
36080	07/06/2020	CENTURYLINK	June-July 2020 Telephone	-396.50
36081	07/06/2020	CENTURYLINK BUSINESS SERVICES	May-June 2020 Phone & Internet	-429.90
36082	07/06/2020	LITTLE GREEN LAKE PROT & REHAB DISTRICT	Parks water and sewer 2nd Qtr	-229.07
36083	07/06/2020	MARKESAN AUTO, HOME & FARM	VOID	0.00
36084	07/06/2020	RENNERT'S FIRE EQUIPMENT	Police Truck and EM Truck Repair	-1,301.84
36085	07/06/2020	THEDA CARE LABORATORIES	Police Legal Blood draw	-42.50
36086	07/06/2020	MARKESAN, CITY OF	JDD FIREWORKS	-1,500.00
36087	07/06/2020	MARKESAN AUTO, HOME & FARM	Misc. Parts & Supplies	<u>659.30</u>
			TOTAL CHECK PAYMENTS	-134,286.16
			TOTAL PAYMENTS	<u>-222,395.90</u>

TOTAL

**Markesan Utilities
Voucher List
June 2 through July 7, 2020**

Num	Date	Name	Memo	Original Amount
EFT-0431	06/03/2020	UNITED STATES DEPT. OF AGRICULTURE	Loan Payment	-16,374.50
EFT-1016	06/11/2020	WI DNR	2020 ENVIRONMENTAL FEE	-3,565.02
			TOTAL EFT PAYMENTS	-19,939.52
12580	06/05/2020	MARKESAN-PETTY CASH	Postage	-9.20
12581	06/11/2020	CENTURYLINK	May - June 2020 Phone & Internet	-172.07
12582	06/11/2020	COMPLETE OFFICE OF WISCONSIN	Ink	-74.70
12583	06/11/2020	GENERAL ENGINEERING CO., INC.	2021 Street Project	-1,538.75
12584	06/11/2020	HEBERER, JEFFREY	June 2020 Cell Phone Reimb	-15.00
12585	06/11/2020	L W ALLEN, INC.	Filter Assembly	-110.41
12586	06/11/2020	LANDMARK SERVICES COOPERATIVE	May 2020 Fuel	-54.82
12587	06/11/2020	WI STATE LAB. OF HYGIENE	S&S Supply	-30.00
12588	06/19/2020	MARKESAN, CITY OF	June 2020 PR Reimb	-13,965.87
12589	06/23/2020	ALLIANT ENERGY/WP&L	May - June 2020 Electric Bill	-2,557.47
12590	06/23/2020	MARTELLE WATER TREATMENT	Supplies	-99.60
12591	06/23/2020	SENSUS USA	Annual Software Support Renewal	-1,715.95
12592	06/23/2020	US POSTMASTER	6 Rolls of Postcard Stamps	-210.00
12593	06/23/2020	WE ENERGIES	May - June 2020 Gas Bills	-28.56
12594	07/01/2020	MARKESAN WATER & SEWER	Apr - June 2020 W/S Bill	-385.04
12595	07/01/2020	U.S. CELLULAR	June - July 2020 Cell Phone	-48.24
12596	07/06/2020	CENTURYLINK	June-July 2020 Phone & Internet	-172.07
12597	07/06/2020	GENERAL ENGINEERING CO., INC.	Phosphorus Permit Compliance	-180.00
12598	07/06/2020	NESS ELECTRIC, INC	Sewer plant grinder pump	-177.51
			TOTAL CHECK PAYMENTS	-21,545.26
			TOTAL PAYMENTS	-41,484.78

City of Markesan
Treasurer's Report Budget vs. Actual
 January through June 2020

	Jan - Jun 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4100000 · Taxes				
4133000 · PILOT's Water Dept	0.00	69,000.00	-69,000.00	0.0%
4111000 · City Taxes & Overrun	612,421.00	0.00	612,421.00	100.0%
4112000 · TIF Increment	0.00	90,000.00	-90,000.00	0.0%
4114000 · Mobile Home Fees	261.61	2,800.00	-2,538.39	9.3%
4132000 · PILOT's MRH	13,011.69	14,500.00	-1,488.31	89.7%
4180000 · Interest on Taxes				
4180100 · Interest on Delq PP Taxes/Util	29.90			
4180150 · INTEREST ON SPECIAL CHARGES	172.06			
4180000 · Interest on Taxes - Other	569.11	1,000.00	-430.89	56.9%
Total 4180000 · Interest on Taxes	771.07	1,000.00	-228.93	77.1%
4190000 · State Personal Prop Aid	4,635.18			
4195000 · State TID Personal Prop Aid	4,110.31			
4100000 · Taxes - Other	0.00	612,421.00	-612,421.00	0.0%
Total 4100000 · Taxes	635,210.86	789,721.00	-154,510.14	80.4%
4200000 · Special Assessments	3,525.58			
4300000 · Intergovernmental Revenues				
4341000 · Shared Revenue	0.00	444,543.48	-444,543.48	0.0%
4342000 · Fire Dues	0.00	3,300.00	-3,300.00	0.0%
4343000 · Exempt Comp Aid	0.00	3,515.80	-3,515.80	0.0%
4344000 · Lottery Credit- Mobil Home	104.28			
4345000 · Lottery Credit	24,465.04			
4352100 · Police Training	-59.34			
4353100 · Transportation Aids	40,784.02	81,568.06	-40,784.04	50.0%
4354500 · Recycling Grant	5,871.55	6,000.00	-128.45	97.9%
4379100 · EMS (Ambulance) Reimb	0.00	5,000.00	-5,000.00	0.0%
Total 4300000 · Intergovernmental Revenues	71,165.55	543,927.34	-472,761.79	13.1%
4400000 · Licenses & Permits				
4410100 · Alcohol Licenses	3,015.49	2,300.00	715.49	131.1%
4410200 · Operator's Licenses	1,405.00	1,200.00	205.00	117.1%
4410300 · Soda Water Licenses	90.00	100.00	-10.00	90.0%
4410400 · Cigarette Licenses	300.00	300.00	0.00	100.0%
4410500 · Other Business Lic.	0.00	150.00	-150.00	0.0%
4410900 · Cable Franchise Fees	600.00	1,200.00	-600.00	50.0%
4420000 · Dog Licenses (City)	799.33	750.00	49.33	106.6%
4430000 · Building Permits	2,475.00	1,000.00	1,475.00	247.5%
4440000 · Land Use Permits	0.00	250.00	-250.00	0.0%
Total 4400000 · Licenses & Permits	8,684.82	7,250.00	1,434.82	119.8%
4500000 · Fines, Forfeits & Penalties				
4510000 · Ordinance Violations	4,598.52	8,250.00	-3,651.48	55.7%
4510100 · Parking Violations	380.00	500.00	-120.00	76.0%
4500000 · Fines, Forfeits & Penalties - Other	-124.00			
Total 4500000 · Fines, Forfeits & Penalties	4,854.52	8,750.00	-3,895.48	55.5%
4600000 · Public Charges for Services				
4610000 · Clerk-Treas Fees	815.84	1,500.00	-684.16	54.4%
4610100 · Publication Fees	232.00	400.00	-168.00	58.0%
4610200 · Garbage/Recycle Cart	103.25			
4621000 · Police Dept Fees	264.00	200.00	64.00	132.0%
4632200 · Snow Removal Fees	110.00	200.00	-90.00	55.0%
4643500 · Recycle Fees	1,931.10	2,000.00	-68.90	96.6%
4644000 · Weed Control Charges	1,027.82	1,000.00	27.82	102.8%
4654000 · Cemetery Sales	1,140.00	500.00	640.00	228.0%
4672000 · Park Shelter Use	290.00	1,300.00	-1,010.00	22.3%
4674300 · Comm Ctr Use	175.00	600.00	-425.00	29.2%
Total 4600000 · Public Charges for Services	6,089.01	7,700.00	-1,610.99	79.1%
4700000 · Intergov't Charges for Services				
4732100 · School Liason	23,724.16	56,192.00	-32,467.84	42.2%
4734100 · Recycle Ctr-Towns	0.00	9,000.00	-9,000.00	0.0%
4739100 · Crossing Guard Reimb	0.00	6,300.00	-6,300.00	0.0%
Total 4700000 · Intergov't Charges for Services	23,724.16	71,492.00	-47,767.84	33.2%
4800000 · Miscellaneous Revenue				
4811000 · Interest-City Investments	603.22	1,000.00	-396.78	60.3%
4813000 · Spcl Assmt / Spcl Chrg Interest	3,353.02			

City of Markesan
Treasurer's Report Budget vs. Actual
 January through June 2020

	Jan - Jun 20	Budget	\$ Over Budget	% of Budget
4820000 · Rent-Muni Bldg	1,500.00	3,000.00	-1,500.00	50.0%
4820100 · Rent-Land	1,181.25	2,362.00	-1,180.75	50.0%
4820200 · Rent-Cell Tower	5,417.85	10,300.00	-4,882.15	52.6%
4840900 · Ins Dividends	0.00	2,500.00	-2,500.00	0.0%
4850000 · Donations	1,400.25	4,600.00	-3,199.75	30.4%
4850100 · Police Donations	3,826.79			
4890000 · Exp Reimb-All Types	3,367.37	2,500.00	867.37	134.7%
Total 4800000 · Miscellaneous Revenue	20,649.75	26,262.00	-5,612.25	78.6%
4900000 · Other Financing Sources				
4910010 · 2018A Bond Income	0.00	75,000.00	-75,000.00	0.0%
Total 4900000 · Other Financing Sources	0.00	75,000.00	-75,000.00	0.0%
Total Income	773,904.25	1,530,102.34	-756,198.09	50.6%
Gross Profit	773,904.25	1,530,102.34	-756,198.09	50.6%
Expense				
5100000 · General Government				
5100213 · Accts Rec - Library Health Ins	-4,150.38			
5100100 · W&S Expense Reimb	5,852.57			
5100111 · Accts Rec - W&S Wages	8,125.97			
5100112 · Accts Rec - W&S WRS	344.57			
5100114 · Accts Rec - W&S Insurance	4,108.46			
5100200 · Library Expense Reimb	78.00			
5100211 · Accts Rec - Library Wages	-8,125.97			
5100212 · Accts Rec - Library WRS	-548.51			
5110000 · Legislative				
5110111 · Council	952.74	11,000.00	-10,047.26	8.7%
5110211 · Mayor	3,000.00	7,700.00	-4,700.00	39.0%
5111011 · Committees	0.00	500.00	-500.00	0.0%
Total 5110000 · Legislative	3,952.74	19,200.00	-15,247.26	20.6%
5130000 · Legal				
5130021 · City Atty-General	1,133.50	4,000.00	-2,866.50	28.3%
5130121 · City Atty-Prosecution	73.75	3,000.00	-2,926.25	2.5%
5131021 · Muni Code Updates	890.00	1,500.00	-610.00	59.3%
Total 5130000 · Legal	2,097.25	8,500.00	-6,402.75	24.7%
5140000 · General Administration				
5141011 · Legislative Support-Wages	3,036.86	15,000.00	-11,963.14	20.2%
5141025 · Legislat. Support-Training/Dues	32.50			
5141032 · Legislative Support-Publication	4,705.26			
5142011 · General Admin-Wages	9,659.53	27,000.00	-17,340.47	35.8%
5142021 · General Admin-Outside Services	509.33			
5142025 · General Admin-Training/Dues	207.50			
5142031 · General Admin-Office Supplies	1,809.26			
5143011 · Elections-Wages	3,177.95	6,000.00	-2,822.05	53.0%
5143032 · Elections-Publication	32.30			
5143034 · Elections-Supplies	1,652.31			
5144011 · Licensing & Permits-Wages	1,312.71	2,200.00	-887.29	59.7%
5144032 · Licensing & Permits-Publication	215.75			
Total 5140000 · General Administration	26,351.26	50,200.00	-23,848.74	52.5%
5150000 · Financial Administration				
5150011 · General Accounting-Wages	7,431.92	20,000.00	-12,568.08	37.2%
5150521 · Independent Audit	8,985.77	7,300.00	1,685.77	123.1%
5151113 · Medicare (default)	3,403.11	5,957.00	-2,553.89	57.1%
5151213 · Social Security	11,883.68	24,000.00	-12,116.32	49.5%
5151314 · Health Insurance	75,013.69	140,000.00	-64,986.31	53.6%
5151315 · HRA-Health Reimbursement	1,099.55			
5151414 · Life Insurance	300.45	650.00	-349.55	46.2%
5151611 · Paid Time Off (PTO)-Wages	29,210.24			
5152012 · Wisconsin Retirement System	18,051.75	37,000.00	-18,948.25	48.8%
5155011 · Property Assessment-Wages	0.00	6,000.00	-6,000.00	0.0%
5155021 · Prop. Assmnt.-Outside Services	3,175.53			
5155111 · Prop Tax Collection-Wages	1,136.72	2,700.00	-1,563.28	42.1%
5155121 · Prop Tax Collection-Outside Ser	445.01			
5156005 · Prop & Liability Ins	9,869.02	19,150.00	-9,280.98	51.5%
5156100 · Workers Comp - Calculated	80.11			
5156105 · Workers Comp	6,610.64	11,500.00	-4,889.36	57.5%
5156205 · Employee Bonds	0.00	850.00	-850.00	0.0%
5150000 · Financial Administration - Other	10.00			

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	Jan - Jun 20	Budget	\$ Over Budget	% of Budget
Total 5150000 · Financial Administration	176,707.19	275,107.00	-98,399.81	64.2%
5160000 · Municipal Building				
5160011 · Municipal Building-Wages	4,211.43			
5160021 · Municipal Building-Outside Serv	1,393.38			
5160022 · Municipal Building-Utilities	10,771.59			
5160023 · Municipal Building-Repairs&Supp	4,444.00			
5160000 · Municipal Building - Other	0.00	44,100.00	-44,100.00	0.0%
Total 5160000 · Municipal Building	20,820.40	44,100.00	-23,279.60	47.2%
Total 5100000 · General Government	235,613.55	397,107.00	-161,493.45	59.3%
5150520 · Bank Service Charges	50.00			
5200000 · Public Safety				
5210000 · Law Enforcement				
5210001 · Police Administration				
5210011 · Police Admin-Wages	32,490.65	63,700.00	-31,209.35	51.0%
5210019 · Police Admin-Uniforms	398.70	1,300.00	-901.30	30.7%
5210021 · Police Admin-Outside Services	882.22			
5210022 · Police Admin-Utilities	3,775.51	270.00	3,505.51	1,398.3%
5210034 · Police Admin-Supplies	1,569.44	6,000.00	-4,430.56	26.2%
5210035 · Police Admin - Donations	3,918.60			
Total 5210001 · Police Administration	43,035.12	71,270.00	-28,234.88	60.4%
5212000 · Police Patrol				
5212011 · Police Patrol-Wages				
5211011 · Police Training-Wages	19.21			
5213011 · Police Criminal Invest-Wages	43.96			
5212011 · Police Patrol-Wages - Other	69,195.42	164,000.00	-94,804.58	42.2%
Total 5212011 · Police Patrol-Wages	69,258.59	164,000.00	-94,741.41	42.2%
5212021 · Police Patrol-Outside Services	560.00	5,000.00	-4,440.00	11.2%
5212022 · Police Patrol-Utilities	326.17	600.00	-273.83	54.4%
5212023 · Police Patrol-Repairs/Supplies	3,060.63	12,000.00	-8,939.37	25.5%
5212033 · Police Patrol-Fuel/Miles	1,768.38			
Total 5212000 · Police Patrol	74,973.77	181,600.00	-106,626.23	41.3%
5213021 · Police Criminal Inv-Suppl/Serv	1,216.66	1,400.00	-183.34	86.9%
5214025 · Police Training	167.24	1,500.00	-1,332.76	11.1%
Total 5210000 · Law Enforcement	119,392.79	255,770.00	-136,377.21	46.7%
5219000 · School Crossing Guard	3,778.79	11,000.00	-7,221.21	34.4%
5220000 · Fire Protection				
5220021 · Fire Dept-Annual Budget	22,100.00	38,850.00	-16,750.00	56.9%
5220022 · Water Hydrant Rental	0.00	113,000.00	-113,000.00	0.0%
5220034 · Fire Dept-Incident Charges	1,477.63			
Total 5220000 · Fire Protection	23,577.63	151,850.00	-128,272.37	15.5%
5230021 · Ambulance Service	0.00	26,000.00	-26,000.00	0.0%
5240021 · Building Inspection	4,122.45	7,000.00	-2,877.55	58.9%
5290000 · Other Public Safety				
5290022 · Emergency Govt-Utilities	529.81			
5290023 · Emer Govt-Supp., Equip & Repair	1,017.63			
5290000 · Other Public Safety - Other	0.00	8,000.00	-8,000.00	0.0%
Total 5290000 · Other Public Safety	1,547.44	8,000.00	-6,452.56	19.3%
Total 5200000 · Public Safety	152,419.10	459,620.00	-307,200.90	33.2%
5300000 · Public Works				
5310000 · Streets Administration				
5310005 · Streets Admin-CDL Testing	115.00			
5310011 · Streets Admin-Wages	2,257.13			
5310021 · Streets Admin-Outside Services	832.43			
5310000 · Streets Administration - Other	0.00	6,750.00	-6,750.00	0.0%
Total 5310000 · Streets Administration	3,204.56	6,750.00	-3,545.44	47.5%
5311000 · Public Works Shop				
5311011 · PW Shop-Wages	1,444.88			
5311022 · PW Shop-Utilities	2,079.94			
5311033 · PW Shop-Fuel	93.84			
5311034 · PW Shop-Supplies/Tools	2,064.79			

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	Jan - Jun 20	Budget	\$ Over Budget	% of Budget
5311000 · Public Works Shop - Other	0.00	12,900.00	-12,900.00	0.0%
Total 5311000 · Public Works Shop	5,683.45	12,900.00	-7,216.55	44.1%
5312000 · Public Works Mach & Equip				
5312011 · PW Mach & Equip-Wages	9,299.53			
5312023 · PW Mach & Equip-Repair/Supplies	5,049.52			
5312033 · PW Mach & Equip-Fuel	633.39			
5312000 · Public Works Mach & Equip - Other	0.00	36,000.00	-36,000.00	0.0%
Total 5312000 · Public Works Mach & Equip	14,982.44	36,000.00	-21,017.56	41.6%
5331000 · Road Maintenance				
5331011 · Road Maintenance-Wages	623.95			
5331023 · Road Maintenance-Repair/Supply	544.05			
5331033 · Road Maintenance-Fuel	74.33			
5331000 · Road Maintenance - Other	0.00	12,100.00	-12,100.00	0.0%
Total 5331000 · Road Maintenance	1,242.33	12,100.00	-10,857.67	10.3%
5331100 · Curbs & Gutters				
5331111 · Curbs & Gutters-Wages	213.75			
5331100 · Curbs & Gutters - Other	0.00	525.00	-525.00	0.0%
Total 5331100 · Curbs & Gutters	213.75	525.00	-311.25	40.7%
5331200 · Traffic Signs & Markings				
5331211 · Traffic Signs, Markings-Wages	171.00			
5331223 · Traffic Sign & Mark-Repair/Supp	28.77			
5331200 · Traffic Signs & Markings - Other	0.00	2,010.00	-2,010.00	0.0%
Total 5331200 · Traffic Signs & Markings	199.77	2,010.00	-1,810.23	9.9%
5331300 · Bridges & Culverts	0.00	500.00	-500.00	0.0%
5331900 · Snow & Ice Control				
5331911 · Snow & Ice Control-Wages	6,259.73			
5331933 · Snow & Ice Control-Fuel	2,270.33			
5331900 · Snow & Ice Control - Other	0.00	25,000.00	-25,000.00	0.0%
Total 5331900 · Snow & Ice Control	8,530.06	25,000.00	-16,469.94	34.1%
5342022 · Street Lighting	14,391.26	24,000.00	-9,608.74	60.0%
5343100 · Sidewalks				
5343111 · Sidewalks-Wages	24.00			
5343100 · Sidewalks - Other	0.00	500.00	-500.00	0.0%
Total 5343100 · Sidewalks	24.00	500.00	-476.00	4.8%
5344000 · Storm Sewers	0.00	1,750.00	-1,750.00	0.0%
5344100 · Street Cleaning	1,598.45	1,800.00	-201.55	88.8%
5345000 · Parking Lots				
5345011 · Parking Lots-Wages	48.75			
5345000 · Parking Lots - Other	0.00	525.00	-525.00	0.0%
Total 5345000 · Parking Lots	48.75	525.00	-476.25	9.3%
5362000 · Sanitation/Trash				
5362011 · Sanitation/Trash-Wages	3,116.03			
5362021 · Sanitation/Trash-Outside Serv.	31,081.61			
5362000 · Sanitation/Trash - Other	0.00	63,000.00	-63,000.00	0.0%
Total 5362000 · Sanitation/Trash	34,197.64	63,000.00	-28,802.36	54.3%
5363100 · Landfill Monitoring	1,921.70	3,000.00	-1,078.30	64.1%
5363500 · Recycling Center				
5363511 · Recycling Center-Wages	2,167.73			
5363523 · Recycling Center-Markesan	18.44			
5363533 · Recycling Center-Fuel	46.92			
5363500 · Recycling Center - Other	36.53	5,500.00	-5,463.47	0.7%
Total 5363500 · Recycling Center	2,269.62	5,500.00	-3,230.38	41.3%
5363521 · Recycling-Curbside	10,616.25	26,000.00	-15,383.75	40.8%
5363600 · Recycling Center-Mackford	401.37	2,100.00	-1,698.63	19.1%
5363700 · Recycling Center-Manchester	401.40	1,200.00	-798.60	33.5%
5363800 · Recycling Center-Green Lake	776.40	2,100.00	-1,323.60	37.0%
5364000 · Weed Control				
5364011 · Weed Control-Wages	168.00			
5364034 · Weed Control-Supplies	115.00			

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5364000 · Weed Control - Other	0.00	1,500.00	-1,500.00	0.0%
Total 5364000 · Weed Control	283.00	1,500.00	-1,217.00	18.9%
Total 5300000 · Public Works	100,986.20	228,760.00	-127,773.80	44.1%
5400000 · Health & Human Services				
5490000 · Cemetery				
5491011 · Cemetery-Wages	3,573.62			
5491022 · Cemetery-Utilities	115.56			
5491033 · Cemetery-Fuel	42.47			
5491034 · Cemetery-Supplies	230.14			
5490000 · Cemetery - Other	0.00	8,500.00	-8,500.00	0.0%
Total 5490000 · Cemetery	3,961.79	8,500.00	-4,538.21	46.6%
Total 5400000 · Health & Human Services	3,961.79	8,500.00	-4,538.21	46.6%
5500000 · Culture, Rec & Educ				
5510000 · Library				
5511011 · Library-Wages	948.94			
5511021 · Library-Annual Budget	32,600.00			
5510000 · Library - Other	0.00	65,200.00	-65,200.00	0.0%
Total 5510000 · Library	33,548.94	65,200.00	-31,651.06	51.5%
5520000 · Parks				
5520011 · Parks-Wages	4,518.13			
5520022 · Parks-Utilities	1,007.40			
5520023 · Parks-Repairs/Supplies	1,449.43			
5520033 · Parks-Fuel	102.23			
5520000 · Parks - Other	0.00	16,000.00	-16,000.00	0.0%
Total 5520000 · Parks	7,077.19	16,000.00	-8,922.81	44.2%
5530000 · City Events/Banners				
5530011 · City Events/Banners-Wages	954.90			
5530021 · City Events/Banner-Outside Srvc	323.50			
Total 5530000 · City Events/Banners	1,278.40			
5530100 · Summer Rec Program	2,000.00	2,000.00	0.00	100.0%
5531000 · Events Comm. (Special Events)	5,364.27	5,000.00	364.27	107.3%
Total 5500000 · Culture, Rec & Educ	49,268.80	88,200.00	-38,931.20	55.9%
5600000 · Conservation & Development				
5670000 · Advertising & Promotion	115.00	500.00	-385.00	23.0%
5671000 · Industrial Park Development	113.85			
5671021 · TIF Fees	1,727.27	300.00	1,427.27	575.8%
5690000 · Zoning & Development	0.00	250.00	-250.00	0.0%
5691000 · Mapping	0.00	250.00	-250.00	0.0%
Total 5600000 · Conservation & Development	1,956.12	1,300.00	656.12	150.5%
5900000 · Debt Service				
5912000 · 2018 Bond Issue Princ.				
5912100 · 2018 Bond Issue Fees	0.00	750.00	-750.00	0.0%
5912000 · 2018 Bond Issue Princ. - Other	100,000.00	100,000.00	0.00	100.0%
Total 5912000 · 2018 Bond Issue Princ.	100,000.00	100,750.00	-750.00	99.3%
5916000 · Principal Long-Term Debt	1,567.38			
5926000 · Interest Long Term Debt	356.46	640.15	-283.69	55.7%
5926100 · Principle Long Term Debt	0.00	3,207.53	-3,207.53	0.0%
5926250 · 2018A Bond Issue Interest	19,687.50	38,425.00	-18,737.50	51.2%
5927000 · Patrol Car Principal Loan	2,417.83	4,879.98	-2,462.15	49.5%
5927500 · Patrol Car Interest Loan	469.63	894.94	-425.31	52.5%
Total 5900000 · Debt Service	124,498.80	148,797.60	-24,298.80	83.7%
6000000 · Capital Outlay				
6571400 · Outlay - City Hall	0.00	5,000.00	-5,000.00	0.0%
6571900 · Outlay - General Acctg Admin	0.00	2,500.00	-2,500.00	0.0%
6572200 · Outlay - Fire Department	0.00	8,500.00	-8,500.00	0.0%
6572900 · Outlay - Emergency Govt	0.00	5,000.00	-5,000.00	0.0%
6573240 · Outlay - Machines & Equipment	0.00	20,000.00	-20,000.00	0.0%
6573270 · Outlay - Garages & Sheds	0.00	1,500.00	-1,500.00	0.0%
6573310 · Outlay - Streets	0.00	95,000.00	-95,000.00	0.0%
6573460 · Outlay - Parking Lots	0.00	1,500.00	-1,500.00	0.0%
6574200 · Outlay - Recycling Center	0.00	1,500.00	-1,500.00	0.0%

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6575100 - Outlay - Cemetery	0.00	2,000.00	-2,000.00	0.0%
6576100 - Outlay - Library	0.00	800.00	-800.00	0.0%
6576200 - Outlay - Parks	0.00	3,000.00	-3,000.00	0.0%
Total 6000000 - Capital Outlay	0.00	146,300.00	-146,300.00	0.0%
Total Expense	668,754.36	1,478,584.60	-809,830.24	45.2%
Net Ordinary Income	105,149.89	51,517.74	53,632.15	204.1%
Net Income	105,149.89	51,517.74	53,632.15	204.1%



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Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee *Presented on July 7, 2020*

June 2020

Agenda:

- **Department's Continued Response to COVID-19**
- **Qualifications for alcohol server licenses and permits**

Appendix:

Departments Continued Response to COVID-19

Our department continues to assist the community with its overall response to COVID-19 we have kept busy helping those with concerns, answering questions and providing assistance whenever needed.

We continue to stay in close communication with our local first responders, local police departments, local health department and long term care facilities to ensure they have what they need and assist whenever possible.

This department also continues to work closely with Del Monte in regards to this year's canning season. Del Monte has been working hard to develop a plan to mitigate any possible issues.

Chief Pflum and Clerk Amend continue to work diligently on current grants available to municipalities to help us recoup COVID-19 response expenses.

Qualifications for alcohol server licenses and permits

This department thought now would be a good time to review and answer any questions on the process and how our current ordinance reads in regards to qualifications for those that apply for an alcohol license or permit.

Ordinance #200-12 covers the qualifications for licenses and permits. In section A (1) it specifies that the applicant can't have an arrest or conviction record of four or more arrests or convictions in the five years prior to application or three or more arrests or convictions in the two years prior to the application.

These arrests or convictions must be related to the license or permit that the subject is applying for with the city.

The ordinance also requires that the applicant be a resident of this state continuously for at least 90 days prior to the date of application.

That the applicant has obtained the legal drinking age unless applying for just an operator's license then they must have obtained 18 years of age.

In section B the ordinance states that no license or permit related to alcohol beverages may be issued under this section to any person who has been convicted of a felony unless the person has been duly pardoned.

You will see that the city is required to follow Wisconsin State Statute's 111.321, 111.322, and 111.325 those are attached to this report for your review.