

CITY OF MARKESAN COMMON COUNCIL
Markesan City Hall

April 7, 2020

MINUTES

1. Preliminaries

1.1 Meeting was called to order by Mayor Slate at 7:00 pm.

1.2 Present were Mayor Slate, Ald. Abendroth, Ald. Henke, Ald. Thiem, Ald. Triemstra, and Ald. Kazda. Ald. Bieszki was not present. Also present was Roger Matthews from the Berlin Journal. Also present was Joe Strelow and Jason Jobs (and his son for a class project).

1.3 Citizens Comments: An Alderperson shared some concern about the election ballot process.

Also it was asked to advertise more that bulky trash is postponed for now due to the COVID-19. The City will put it on Facebook, and the Berlin Journal will put it in the paper.

2. Approval & Review of Minutes, Reports & Correspondence

2.1 After review, motion Abendroth/Kazda to approve the March 10, 2020 Common Council minutes and closed session minutes; motion carried 5-0.

2.2 After review, Mayor Slate asked that No Action be added to the minutes, motion Thiem/Abendroth to approve the March 23, 2020 Special Common Council minutes and Closed Session Minutes; motion carried 5-0.

2.3-2.5 After review of all items, motion Triemstra/Kazda to approve the March Police Report & April Schedule, Finance, Personnel & Safety COW minutes and Closed Session minutes of March 31, 2020, March Library's Director's Report and Markesan Library Board minutes of March 17, 2020; motion carried 5-0.

3. Approval of Claims:

3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Triemstra to approve the following vouchers as presented: City Checks #35863-35919, Electronic Payments #EFT 0983-0994, and Direct Deposits #3534-3584 in the amount of \$103,705.64, and Utility Checks #12533-12545 in the amount of \$4,577.98; motion carried 5-0 on a roll call vote.

3.2 After review, by consensus the March 2020 Treasurer's Report was filed for audit.

4. New Business

4.1 Motion Bieszki/Abendroth to approve extending the Public Works Director position to Joe Strelow. Per offer of employment, he will start on April 27, 2020 at a rate of \$24.00 per hour for the first 90 days, and then a step increase to \$24.75 for the remainder of the year. Then a final step increase to \$25.50 starting January 1, 2021. Joe will be eligible for the City benefit program according to the Employee Handbook; motion carried 5-0 on a roll call vote.

4.2.1 Motion Triemstra/Kazda to approve paying a \$500 stipend to the Deputy Clerk-Treasurer for covering staff during the COVID-19 emergency situation; motion carried 5-0 on a roll call vote.

4.2.2 After discussion, motion Abendroth/Triemstra to approve a pay increase for the Public Works assistant to \$18.75 per hour; motion carried 5-0 on a roll call vote.

4.2.3 Following discussion, motion Henke/Triemstra to postpone the discussion on the Public Works Part-Time Employee until the May Streets Committee meeting; motion carried 5-0.

4.3 No Action on Public Works Part-Time Employee Pay Scale

4.4 Motion Abendroth/Triemstra to approve the Northern Lake Service, Inc. invoice for \$922.00; motion carried 5-0.

4.5 Following presentation from Tony Doro and discussion on the 2021 Street Project: No Action.

4.6 Motion Abendroth/Triemstra to waive the reading and approve Resolution #02-2020 CDBG Application; motion carried 5-0 on a roll call vote.

4.7 Motion Triemstra/Henke to waive the reading and approve Resolution #03-2020 Citizen Participation; motion carried 5-0 on a roll call vote.

4.8 Motion Thiem/Kazda to waive the reading and approve Resolution #04-2020 which Authorizes a Representative to File Application; motion carried 5-0 on a roll call vote.

- 4.9 Following discussion, motion Abendroth/Triemstra to approve General Engineering Company to draw plans and specs for the 2021 Street Project and to be paid with Utility money; motion carried 5-0 on a roll call vote.
- 4.10 Motion Triemstra/Abendroth to send the Skid Loader Rollout to May Streets Committee meeting; motion carried 5-0.
- 4.11 Motion Triemstra/Kazda to send the Purchase of the New Public Works Truck to the May Streets Committee meeting; motion carried 5-0.
- 4.12 Motion Thiem/Henke to approve the Operator's Licenses for the period ending 6/30/20 to Alex A Dallman, Mark J Gelhar, Erica Lien and Heriberto Tovar-Lira; motion carried 5-0.

5. Closed Session: Public Works Director Position

No Closed Session was held.

6. **Schedule Future Meetings and Agenda Items.** The following meetings were scheduled: Finance, Personnel & Safety on Tuesday, May 5, 2020 at 6:30 pm at City Hall; Streets, Buildings & Utilities – Tuesday, May 5, 2020 immediately following Finance, Personnel & Safety at City Hall; Public Property & Health – Tuesday, May 5, 2020 immediately following Streets, Buildings & Utilities at City Hall; and Common Council on Tuesday, May 12, 2020 at 7:00 pm at City Hall. Common Council Organizational Meeting was scheduled for Tuesday, April 21, 2020 at 7:00 pm at City Hall.
7. **Adjournment.** Motion Triemstra/Thiem to adjourn; motion carried 5-0. The meeting adjourned at 7:37 pm.

Respectfully submitted,

Elizabeth A. Amend, Clerk-Treasurer